

Frazier School District

Board of School Directors
Regular Monthly Board Meeting for March 2026
Held On: Monday, March 23rd, 2026
6:25 p.m.

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District for the month of March was held on Monday, March 23rd, 2026, and was called to order at 6:25 p.m. by Board President, Thomas Shetterly. The meeting was held in the board room of the administrative offices at Frazier School District.

Present: Douglas Clingan, Megan Hoff, Melissa Patitucci, Alicia Puskar, Thomas Shetterly, Shelley Anderkovitch, Michael Rendina, Michael Tretinik
Absent: Vicki Olexa
Others: Superintendent: Mr. Michael Turek
High School Principal: Dr. Jason Pappas
Middle School Principal: Ms. Amanda Law
Elementary School Principal: Dr. Anne Stillwagon
Special Education Director: Mr. Nick Damico
Interim Business Manager: Mr. Tyler Jacobs
Director, Technology: Mr. Scott Hazelbaker
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni
Solicitor: Attorney Jeremy Davis
Support Staff: Doreen Smith

At the completion of the roll call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Thomas Shetterly.

The Board met in executive session from 5:20 pm to 6:00 pm to discuss personnel and legal matters.

Comments from the Public on the Agenda: None

Motion by Clingan, second by Tretinik, to approve the agenda as presented.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Clingan, second by Tretinik, to approve the following meeting minutes from the meeting held on February 23rd, 2026, as presented.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Tretinik, second by Clingan, to approve the financial reports, as presented.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Puskar, second by Tretinik, to approve the payment of bills due & payable and additional bills due and payable.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Rendina, second by Tretinik, to approve the nomination and cast their vote for Mrs. Megan Hoff as the nominee from the Eastern Region to run for the ACSHIC Trustee position.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

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Motion by Clingan, second by Tretinik, to accept the audit presented by Cypher & Cypher for year ending June 30th, 2025, as presented previously.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Rendina, second by Tretinik, to approve advertising a Request for Proposal for contracted day-to-day transportation services for the students of Frazier School District.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Tretinik, second by Puskar, to approve the following field trips and conferences listed below:

1. Kindergarten Classes – Number in Group 76
PA Trolley Museum
Wednesday, May 6th, 2026
Deposit paid by PTO - \$150
No substitutes needed
Transportation paid for by PTO
No cost to the district
2. Second Grade Classes – Number in Group 73
Spring House – Monday, May 18th, 2026
Transportation paid for by PTO
No substitutes needed
No cost to the district
3. Third Grade Classes – Number in Group 62
Laurel Caverns – Wednesday, May 20th, 2026
Students cover the \$16 entry fee
Transportation paid for by PTO
No substitutes needed
No cost to the district
4. First Grade Classes – Number in Group 62
Triple B Farms – Tuesday, May 12, 2026
Transportation paid for by PTO
No substitutes needed
No cost to the district
5. Karen Babyak and One (1) Chaperone
Fallingwater – Tuesday, April 21st, 2026
Number in Group – 24
Transportation paid for by Wright in Our Backyard Grant
Two (2) Substitutes - \$250
Total cost to the district: \$250.00
6. Katie Victor, NJHS Sponsor and (2) Professional Staff Members
Number in Group – 50
Camp GUYASUTA – Sharpsburg, PA
Registration costs and pavilion rental paid for by NJHS
Transportation paid for by NJHS
Three (3) Substitutes - \$375
Total cost to the district - \$375.00
7. John Malone and Marteine Harewicz – Learning Support Teachers
Pittsburgh Job Corps Campus – Pittsburgh, PA
Thursday, April 16th, 2026
School Van for Transportation

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One (1) Substitute - \$125

Total cost to the district: \$125.00

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Rendina, second by Hoff, to accept the changes to Policy 004 – Board Vacancy, as presented.

Roll Call Vote: Yes – Hoff, Patitucci, Puskar, Anderkovitch, Rendina
No – Clingan, Shetterly, Tretinik
Absent - Olexa

(Summary: Five yes. Three no. One absent. Motion carried.)

Motion by Rendina, second by Clingan, to accept the changes to Policy 707.1 – Use of District Name, Color, Insignia or Logos, as presented.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Puskar, second by Tretinik, to update and accept the revisions to Policy 251 – Students Experiencing Homelessness, Foster Care and Other Educational instability.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Tretinik, second by Clingan, to approve the request to participate in the Better Unemployment Compensation Program (BUCS) through PSBA Insurance Trust. Participation provides a program for managing unemployment compensation risks and claims and related services for the district.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Rendina, second by Clingan, to accept the proposal for grass cutting services on district premises (excluding the football field,) at a cost of \$475.00 per cut. Service includes equipment, labor and supplies needed during the grass-cutting season. [End date to be determined based on weather.]

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Tretinik, second by Clingan, to accept the Superior Lawn agreement to provide fertilizer and weed control to the football field at a cost of \$1,523.40.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Rendina, second by Tretinik, to approve the school calendar for the 2026-2027 school year, as presented.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Rendina, second by Tretinik, to permit a 10th grade cyber student to participate in boy's individual tennis representing Frazier School District. The request also includes, Mr. Ryan Taucher, the parent, to serve as his coach for the 2026 tennis season. The required paperwork has been submitted to WPIAL and there is no cost to the district.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

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Motion by Clingan, second by Tretinik, to take the following use of facilities as one:

1. **PSERS Foundation**
Approval of request for the regional office of PSERS to hold a retirement meeting in the auditorium or high school library on Tuesday, March 9th, 2027, from 4:00 p.m. to 6:30 p.m. This meeting is open to any school district employee in the PSERS system.
2. **Youth Cheer Clinic**
Approval of request for Lynnette Kurutz, on behalf of Youth Cheer, to hold a cheer clinic for students ages 5 to 11 years old in the middle school gymnasium, from 6:30 pm to 8:30 pm.
Dates are as follows:
 - Retroactive approval – March 17th
 - April 20th, 2026
 - May 18th, 2026

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Tretinik, second by Clingan, to take the following as one, with one motion and second:

- 7k. **Firewall Licensing**
Approval of request by Scott Hazelbaker, Director of Technology, to award the PEPPM mini-bid to Communications Consulting, Inc. for the purchase of Sophos Xstream Protection licensing for a 36-month term, at a total cost of \$13,074.41. This licensing is 34% E-Rate eligible, and the contract is contingent upon receipt of E-Rate funding. The district's anticipated out-of-pocket expense is \$9,295.90.
- 7l. **Wireless Network Licensing**
Approval of request by Scott Hazelbaker, Director of Technology, to award the PEPPM mini-bid to Communications Consulting, Inc. for the purchase of Meraki MR Wireless licensing for a 5-year term, at a total cost of \$29,244.00. This licensing is 100% E-Rate eligible, and the contract is contingent upon receipt of E-Rate funding. The district's anticipated out-of-pocket expense is \$4,383.60.
- 7m. **Switch Network Licensing**
Approval of request by Scott Hazelbaker, Director of Technology, to award the PEPPM mini-bid to Communications Consulting, Inc. for the purchase of Meraki MS Switch licensing for a 5-year term, at a total cost of \$18,655.00. This licensing is 100% E-Rate eligible, and the contract is contingent upon receipt of E-Rate funding. The district's anticipated out-of-pocket expense is \$2,798.25.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Puskar, second by Rendina, to approve the election of Kaelyn Shaporka as the Middle School Girls Basketball Assistant Coach, retroactive to Monday, March 9th, 2026.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Rendina, second by Tretinik, to accept the letter of resignation from Miranda Leapline, full-time Paraprofessional effective Friday, March 6th, 2026. Ms. Leapline has requested to be added to the substitute list of employees.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

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Motion by Clingan, second by Puskar, to approve the election of the following students for summer employment beginning Monday, June 15th, 2026 and finishing on Thursday, August 6th, 2027, at \$12.50/hour.

- Delaney Anderson
- Tanner Merrill
- Scott Brundege
- Alisa Lane

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina
Abstain - Tretinik
Absent - Olexa

(Summary: Seven yes. One abstain. One absent. Motion carried.)

Motion by Tretinik, second by Clingan, to approve the addition of Jessica Monti to the custodial substitute list for the 2025-2026 school year.

Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

Motion by Tretinik, second by Puskar, to approve the posting of a Varsity Girls Basketball Head Coach position.


Roll Call Vote: Yes – Clingan, Hoff, Patitucci, Puskar, Shetterly, Anderkovitch, Rendina, Tretinik
Absent - Olexa

(Summary: Eight yes. One absent. Motion carried.)

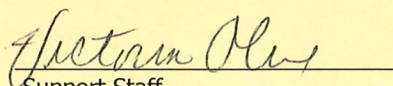
Comments from the Public: None


Motion by Clingan, second by Tretinik, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, March 23rd, 2026 adjourned at 7:05 p.m.



Board President



Support Staff


/dts