

---

## **SECTION F: Facilities Development**

---

FB	Facilities Planning
FE	Playground Equipment
FEA	Educational Facilities Specifications
FECBA	Energy Efficient Construction
FECBB	Accommodations for the Disabled
FEG	Construction Planning
FF	Public Dedication of New Facilities
FFA	Naming School Facilities
FG	Retirement of Facilities

## FACILITIES PLANNING

The School Board provides for the erecting, furnishing, equipping, and maintenance of all school facilities.

The superintendent presents to the School Board annually, or as necessary to coordinate with the planning process of the appropriating body, a Capital Improvement Program which includes recommendations regarding timing, location, costs and savings associated with:

1. new building requirements
2. restoration and renewal of existing school facilities

The superintendent may make recommendations for new buildings and renovations after receiving input concerning facilities utilization, development and closure from the community. Recommendations are supported by data that supports the feasibility and need for construction and/or renovation.

Adopted: August 8, 1995

Reviewed: February 9, 1999

Revised: July 10, 2001

Reviewed: August 27, 2009; November 12, 2013; November 10, 2015

Revised: July 14, 2020

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-79.

Cross Ref.:	AF	Comprehensive Plan
	BCF	Advisory Committees to the School Board
	FEA	Educational Facilities Specifications
	FECBA	Energy Efficient Construction
	FEG	Construction Planning

## PLAYGROUND EQUIPMENT

When any playground equipment is installed on School Board property the Board assumes ownership of that equipment unless specifically stated otherwise by agreement. For this reason the maintenance of the playground equipment installed by a school or community group is the responsibility of the School Board.

Once equipment is installed on School Board property, the principal of the school, or principal's designee, has the responsibility to inspect the equipment on a regular basis and the authority to order its repair or removal from the school property. The principal may also restrict or deny the use of such equipment until such time as, in the principal's opinion, it is restored to safe a condition.

Adopted: August 8, 1995

Reviewed: February 9, 1999

Revised: July 10, 2001, May 14, 2024

Reviewed: August 27, 2009, November 12, 2013, November 10, 2015

---

---

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-79, 22.1-293.

Cross Ref.: KH Public Gifts to the Schools

## EDUCATIONAL FACILITIES SPECIFICATIONS

To ensure that all new and remodeled facilities are designed to best implement the educational program, the superintendent provides for the development of detailed educational specifications to apply to the design and construction of new buildings. Educational specifications include detailed descriptions of:

- All the activities that are expected to take place in the building;
- The curriculum to be housed in the building;
- Specific architectural characteristics desired; and
- The facilities needed, their equipment requirements, and their relationship to other facility elements.

When educational specifications are prepared, an introductory section is included containing a brief description of the community and the educational philosophy of the division. Consultants may be used in the development of educational specifications when deemed necessary by the superintendent and approved by the School Board.

The School Board consults with the local building official and the state or local fire marshal to develop a procurement plan to ensure that all security enhancements to public school buildings are in compliance with the Uniform Statewide Building Code and Statewide Fire Prevention Code.

Adopted: August 8, 1995

Reviewed: February 9, 1999, August 9, 2005, November 12, 2013

Revised: March 12, 2019, June 11, 2019, July 9, 2024

---



---

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-70, 22.1-79, 22.1-138.

Cross Refs.:	AF	Comprehensive Plan
	FB	Facilities Planning
	FECBB	Accommodations for Individuals with Disabilities
	FEG	Construction Planning

## ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES

Plans for new buildings and renovations or alterations of existing buildings will offer such design, construction, and accommodations as to make the newly constructed buildings and renovated or altered areas accessible to and usable by individuals with disabilities as required by law.

Adopted: August 8, 1995

Reviewed: February 9, 1999; August 9, 2005; November 12, 2013

Revised: July 9, 2024

---

---

Legal Refs.: 29 U.S.C. § 794.

42 U.S.C. §§ 12182, 12183.

Cross Ref.: AC            Nondiscrimination  
              FEA            Educational Facilities Specifications

## CONSTRUCTION PLANNING

No public school building or addition or alteration thereto, for either permanent or temporary use, is advertised for bid, contracted for, erected or otherwise acquired until the plans and specifications therefor

- have been approved in writing by the superintendent;
- are accompanied by a statement by an architect or professional engineer licensed by the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects that such plans and specifications are, in the professional opinion and belief of the architect or professional engineer, in compliance with the regulations of the Board of Education and the Uniform Statewide Building Code; and
- have been reviewed by an individual or entity with professional expertise in building security and crime prevention through building design.

The superintendent's approval, architect's or engineer's statement, all reviewers' comments, and a copy of the final plans and specifications are submitted to the Superintendent of Public Instruction.

Adopted: August 8, 1995

Reviewed: February 9, 1999, August 9, 2005, November 12, 2013, November 10, 2015, June 11, 2019

---

---

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-140.

Cross Ref: FEA Educational Facilities Specifications

## RETIREMENT OF FACILITIES

School division buildings may become unsuitable for their present use, but may be used to benefit the school division or public in other ways. The superintendent reviews division schools and facilities on a continuing basis. The superintendent may recommend to the School Board that a particular school building should be retired, closed, or its use changed. In determining whether a school building is to be retired, the School Board may consider the following factors, among others:

1. The adaptability of the building for continued use for its present purpose
2. The suitability of the site of the building
3. The maintenance and upkeep costs of the building and site
4. The historic value of the building to the community

The School Board may invite the viewpoints of community residents and staff in making its decision to retire a school building.

If the School Board determines to retire or close a school building permanently, it will first consider other uses that the school division might make of the building prior to considering relinquishing possession of the building.

Adopted: August 8, 1995

Reviewed: February 9, 1999, August 9, 2005, November 12, 2013, November 10, 2015

Revised: July 9, 2024

---

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-79, 22.1-129, 22.1-135, 22.1-136, 22.1-138.

Cross Ref.: KG                    Community Use of School Facilities  
 EC                            Buildings and Grounds Management and Maintenance