



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday March 25, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), L. Stephens, K. Sandiford, R. Wilson (remote), K. Sandiford, M. Townsend, M. Anglin

Directors Absent

Ex Officio Members Present

C. Rice

Guests Present

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order March 25, 2024 at 6:39 PM

K. Sandiford made a motion to Approve Agenda.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from February 26, 2024

M. Townsend seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 436
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 - 2024

- Seats to be filled: 1st (6), 2nd (7), 8th (1)

ENROLLMENT: 2024 - 2025

- REACS has received **372** Applications for the 2024-2025 school year. The submission deadline for lottery is April 1st

COMPLIANCE/FINANCE:

- NYS department of Nutrition audit visit on 2/29/24 went well. No findings. They ask the Food vendor to supply a few items.
- Providing Urgent Ops Consultant group documents as needed.
- Completing the draft 2025 budget
- NYS School Nutrition visit/audit went well with no findings
- Prepared a lease/termination notice letter to Pre-K landlord; our lawyer is reviewing – lease ends 6/30/24

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover

TEACHING AND LEARNING

- Scholars continue to demonstrate academic gains on the ANET assessment and the i-Ready assessment. Report attached.
- Testing Schedule for NYS ELA and Math Exams
- The **secure** New York State English Language Arts (ELA)
 - Grades 3, 4, 6, & 7 April 11-12, 2024 – **Paper**
 - Grades 5 & 8 April 16 & 17, 2024 - **Online**
- The **secure** NYS Mathematics exam
 - Grades 5 & 8 May 6 & 7, 2024 - **Online**
 - Grades 3, 4, 6, & 7 May 8 & 9, 2024 – **Paper**
- Instructional Coaching support
 - Legacy Pathways—Summary of Services: Provide coaching and site-based professional development to support teachers as they engage in a coaching cycle aimed at strengthening instructional planning, delivery, and assessment. Continue to support Legacy Lab implementation, model lessons, and target assessment goals.
 - Teaching Matters: Side-by-side coaching focused on pacing and explicit instruction to reach an effective and independent “I do” lesson component. Feedback around asking, “How do you know from the text?” and explaining their thinking.
 - NTN Mathematics
- 8th Grade NAEP Test – Administered March 1, 2024
- Parent-teacher conferences for Term 2 were held on March 14th. Parents had the choice of virtual or in-person conferences. Students led the conferences, sharing their learning accomplishments and goals with their parents.

SCHOOL CULTURE

- The Scholastic Book Fair on March 4-8, 2024, went well. Over \$11,000 in books were bought by families to increase their reading.
- Book Blast raised over \$19,000. Scholars received prizes and books for their home libraries, the teacher received books for the class, and the school received additional

- School-wide staff PD March 22, 2023 - Transforming Student Behavior
- First-grade Teacher Ms. Andrews is a published author. We supported her with a book signing event on March 23, 2024.

UPCOMING

- Scholars, parents, and staff are going to Albany with BLACC on Tuesday, March 23, to participate in the Rally for Charter School Funding Equity.
- Summer School Grant Application was submitted and is awaiting a response.
- STEM Team submitted two innovation grants to BLACC.

PERSONNEL REPORT

- AP Resigned
- UrgentOPs on the HR project continue.

IV. PTO Report – NO REPORT

Margie Townsend

- Meeting held on 3/20
- All positions of the PTO board are up for elections
- Women's history month was recognized and celebrated
- PTO in-school events were discussed
- An ask for donations was given
- Ms. Hover discussed attendance issues and testing prep
- S. Brown also discussed misc. school issues and uniform donations
- Parent workshop "don't stress the test" was given
- Fundraising ideas were discussed for upcoming school year
- Important school dates were given

V. CEO Report

A. Bishop Calvin Rice

MAINTENANCE/FACILITY AND NEW CONSTRUCTION:

- Sprinkler system is ninety per-cent completed in the new building and the plumbing contractor plan to complete and connect new and old building during spring break.
- Elevator installation is completed.
- All classroom walls and hallways are finished and primed and **five** classrooms are 100% done.
- Classroom ceilings and lighting is about 80% complete.
- With the exception of Water & sewer, Electrical main box, connection in the street all work remaining is cosmetic.
- We have only two weeks left in the Legacy brick campaign.
- We have set July 27, 2024 as the official ribbon cutting and dedication.

VI. Finance Report – NO REPORT

A. Mrs. Marcia Anglin

VII. Academic Accountability Report

A. Mrs. Chene Williams

The Committee met virtually on March 19th, 2024 at 6:30 PM. The following areas were presented and discussed:

- We reviewed the full ANET data presented by Mrs. Hover and Ms. Leslie. Questions and comments were made pertaining to the plan to increase the scores further in ELA and Math.
- Parent feedback from the survey.
- Updates on the Afternoon and Saturday programs.
- Review of the Summer School program to be held. Suggestions to be discussed at the next meeting.
- School activities and events – (recent / scheduled).
- Schedule for data reporting; committee meetings;

The Committee continues to monitor and help support the whole school program with its goal of academic achievement for our scholars. Thank you to the REACS school team for their hard work. The meeting adjourned at 7:43.

VIII. Personnel Committee Report – NO REPORT

A. Mrs. Kamala Sandiford

Ms. S. Brown gave an update from BLACC (Black, LantinX, Asian Charter Collaborative) about an upcoming protest in Albany concerning mental heath

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,
R. Wilson

In executive session the following items were discussed:

- A personnel issue
- Student data
- The NYC testing schedule