DragonFly Max Information

The information below is for rising 8th grade students/athletes with existing accounts:

- Please DO NOT create a new account. If you do not remember your username or password, please click "Forgot Your Password?" and follow the steps.
- Log into your existing account (laptop or desktop probably works best).
- Go to "Prep for 2022-2023" and click on "Get Started" or "Revisit Paperwork". If you have already completed the steps below, go to the last bullet point. ^(C)
- If the forms have expired or will expire within the next couple of months, click on each form and follow these steps: 1. Click "Fill Out Another Copy Electronically".
 Fill out the information required.
 Click 'Sign and Complete". It may not appear that it worked/saved because you will not see the new copy show up.
- Continue the process until all expired or soon to expire forms are completed.
- If you choose to upload new physical forms, please be sure to upload <u>both</u> pages of the PPE Physical Examination & Clearance Form and <u>both</u> pages of the PPE Health History form.
- If you can't upload the physical forms, be sure to drop a copy off at the front office by July 11, or email a copy to Coach Mizell (<u>randy.mizell@hcbe.net</u>).
- DragonFly Max does not notify schools when expired forms have been updated for each athlete.
- Please send Coach Mizell an email (with your athlete's name) letting him know that the forms have been completed for your athlete.
 <u>randy.mizell@hcbe.net</u>