



### Big Sky Special Needs Cooperative

220 North Wisconsin Street

Conrad, MT 59425

Telephone Number: (406) 271-7558 Fax: (406) 271-5959

## Application for Classified Employment

Title of Job: \_\_\_\_\_

1. Name: \_\_\_\_\_  
Last First Middle Initial

2. Present Address: \_\_\_\_\_  
Street City State Zip

3. Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

4. Do you have any physical disabilities that would affect the type of work to be performed?

Yes  No If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

5. Education: Fill in this section immediately, including dates:

	Name of School	City and State	Dates Attended: To and From	Diploma or Grade Completed
Grade School:				
High School:				
College or University:				

<b>Technical School</b>				
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6. **Employment Record: List your work history for the past ten (10) years. Start with your present or most recent job. Give complete information. If you need more space use top of back page or attach sheets.**

<b>Date Worked</b>	<b>Company</b>	<b>Position</b>	<b>Salary</b>

7. **Personal References (Name, Address and Telephone Number)**

A.

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B.

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C.

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D.

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8. **Describe any other training or experience which may be useful to you on the job for which you are applying. For example: Secretarial Applicants list office skills; Custodial Applicants list electrical, plumbing or carpentry skills.**

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**DO NOT WRITE BELOW THIS LINE**



Director of Special Education	Date	Received By
Approval: _____ Date: _____	<b>Application Received</b>	
Withdrawal Date: _____ Initials: _____	<b>Letter Sent</b>	
Rejected Date: _____ Reason: _____	<b>Interview</b>	
Remarks:	<b>Letter-Position Filled</b>	
	<b>Letter-File Kept</b>	
	<b>Evaluation of References</b>	
	<b>References Received</b>	
	<b>Certification of Years Experience</b>	
	<b>Certification of Years College</b>	