

To: Board of Directors

From: Mark Bergthold, Bond Project Manager

Subject: Bond Activity Report for January 2022

Installation of the VAV boxes and the new HVAC controller continued in January. The existing roof top units are being connected to the new system so they can be controlled, as the old Walker system quit working. The schedule was adjusted so the VAV boxes above the office could be replaced ahead of schedule – they are now installed and the office now has heat.

I met with McKinstry management to discuss the performance/payment bond requirement. All bond projects will be covered with one bond for the entire project. As the premium is re-calculated as each project is begun, and that incremental increase is included in the cost of each project, it was not possible to pay the entire cost in a single payment now. This incremental “pay as we go” method also precludes us from paying the bond cost directly to the surety, but we are still saving almost \$80,000.

Tasks in process during January:

- BLRB working on the redesign of the CMHS upstairs common area, bathrooms to meet ADA requirements, redesign of the current front offices, and secure entry
- New VAV boxes are being installed
- The existing roof units are being connected to the new HVAC control system
- McKinstry continues to update cost estimates for each identified project
- Contractor has been searching for the controller for the soffit lights that illuminate the walkway in front of CMHS to see if they could be added to the computerized control program. They were found in early February, more about that next month.

Respectfully submitted,

Mark Bergthold

Bond Project Manager