

December 6, 2024 PTO Meeting Agenda

Welcome & Greetings-Griffiths

I. Review minutes from November

II. Administration Report

III. Budget

IV. Fundraising Ideas

- a. Penny Wars- Update on amount made
- b. 50/50 raffle at STEM Night with Santa
- c. Cookies
- d. Business partner baskets
- e. Color Run
 - i. T-shirts
 - ii. Power

V. Teacher Treats

- a. December-Cake
- b. January need ideas
- c. February-need ideas

VI. PTO memberships

a. Current membership number-77 students-17 staff members

VII. Community Business Partners

- a. Tier Levels and Amounts
 - i. White-\$25.00
 - ii. Blue-\$50.00
 - iii. Silver- \$100.00
- b. Rollout Plan Discussion for January
 - i. Still need to finalize the list
 - ii. Supplies
 - iii. Cash donations

| | Friday, December 6, 2024 | ign-1n | |
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Janie Howard Wilson PTO Meeting Minutes

December 6, 2024

Welcome and Introductions

Kim Griffiths; Betty Finnell; Brittany Alexander; Karen Danford; Aimee Poirier; Eric Santiago; Cynthia Jimenez; Amanda Faneuf; Cheryl Donaldson; Rafael Unzueta; Darrell Starling

Review of Minutes from November:

Approved By: Aimee Poirier Second By: Betty Finnell

Administrative Report:

- Our cheer team did an amazing job at the Turkey Bowl! Our fifth-grade flag football team gave it
 their all! Our cheer leaders also participated in the Night of Cheer. It is a positive and uplifting
 event. Thank you to our coaches and Mrs. Alexander. The support from the community was very
 positive and the fundraising is helping to get new cheer uniforms.
- A huge thank you to those that helped or came to the Great American Teach In. We had such fantastic support and the kids really enjoyed it!
- Thank you to the families that came out and celebrated Thanksgiving Dinner with us! Thank you to our SLA cafeteria staff. They did an amazing job. Our staff enjoyed the scarecrow book walk and creating the book characters out of the scarecrows. We have some creative individuals.
- Our Fall Festival was fantastic. Thank you to First Baptist Church and our families. The parental support has been greatly appreciated this year.
- Thank you to Mrs. Stull for all the efforts she puts in for the paint alongs this year.
- Our IB Application needs a few more action steps so Mrs. Alexander and our staff are currently working on those and we hope to resubmit by the winter break.
- Grades will be closing next week for the second quarter. For any student receiving a level one on progress monitoring, we will be reaching out to schedule an Academic Success Plan.
- We are looking forward to our STEM Night with Santa and our 3rd-5th Grade Winter Dance next week. We hope you can join us!
- AR Celebration will be December 13th. The kids will be making their gingerbread houses.

Budget:

- Copies of the budget were shared
- Penny Wars was a great fundraiser. Fifth grade did end up winning!
 - Mrs. Finnell shared the amounts per grade level. The silver coins did impact some grade levels.

The budget will be updated due to additional donations.

Fundraising Ideas:

- 50/50 raffle update: PTO will move forward with the raffle for STEM Night with Santa to kick off the first one.
- Mrs. Finnell will get flyers to determine if we will do a cookie or popcorn fundraiser to determine which fundraiser
- Need to finalize at next meeting if we are doing Color Run on our own or with the company so we can reserve the date.

Teacher Treats:

- December- We will do a holiday cake
- January- White powdered donuts with hot chocolate
- February- Mini Flowers with chocolate
- March- Mini Pie for Pie Day
- April Cookie Bar for teachers
- Shared the flyers for Teacher Appreciation Week and will discuss at the next meeting

PTO Memberships:

- Need to increase memberships
 - o Currently at 76 families
 - o 17 staff members have joined.
 - Need to continue to increase membership

Community Business Partners:

- Mrs. Danford will be the lead with sending the letters and return envelopes to local business from the list from Chamber
 - Finalized using school colors for the tiers:
 - White 25 dollars
 - Blue = 50 dollars
 - Silver =100 or more dollars
 - Will share letters at the next meeting

Mentors:

- Mr. Starling shared his background about Tampa experiences
- Mr. Starling and Mr. Unzueta will work together to start with 24 students
- Will provide an update at the next meeting.

Agriculture Updates:

- Thank to Eric for the donation of the plants
- Will donate soil for the other plant projects

- Will look at options for greenhouse
- Fundraising for Youth Fair field trip and for the supplies.
 - o Beef Jerky
 - o Dress Down Day

INTERNAL ACOUNT - DEPOSIT & PURCHASING REPORT

C. Donaldson/ B. Finnell

G/L Account Number Internal Account Name PTO/PTFC 891-9800-510-1401-40011 Date: 2022-23

School/Dept. Name: Janie Howard Wilson

DISBURSEMENT User's Name 19 SEPT Date of Purchase OCT '22 15 SEPT WALMART 15 SEPT WALMART 22-Aug 22-Aug 27-Feb 27-Feb 12-Feb 12-Apr WALMART 17-Feb 31 Oct WALMART 7-Feb 3-Oct 7-Mar POSITIVE PROMOTIONS 9-Dec ESTES ELECTRIC 1-Jul BALANCE BALANCE THROUGH 3/31/23 TRANSFER Merchant's Name NO OUTSTANDING ENTRIES PTO COLOR RUN F/R 50/50 RAFFLE PROCEEDS PTO MEMBERSHIP FEES DRESS DOWN DAY F/R EOY AWARDS KONA ICE F/R POPCORN MACHINE PHOTOS FOR FALL CARNIVAL F/R FALL CARNIVAL PHOTO F/R POPSICLES FOR PTO MEMBERSHIP POPSICLES FOR PTO MEMBERSHIP PTO SNACK F/R MEMBERSHIP FEE CHANGE FUND DEPOSITED INTO INCORRECT ACCOUNT Forwarding Balance from 2022 MEMBERSHIP FEE Description of Purchase Card Number (Last 4 digits) \$2,746.84 5 * Dollar Amount of Purchase (\$260.73 1,365.52 (\$145.00 (\$100.00 \$750.00 \$209.09 \$136.04 \$320.00 \$140.00 (\$34.74) \$50.50 \$10.00 (\$14.43) \$55,00 (\$16.91 282.50

DEPOSIT

12-May 10-May

BALANCE THROUGH 6/30/23 BALANCE THROUGH 5/31/23

DRESS DOWN DAY F/R \$1332.35 + 1365.52 (21/22 YR END BALANCE) = \$2697.87 \$1332.35 + 1365.52 (21/22 YR END BALANCE) = \$2697.87

2697.87 2697.87

\$300.00

\$10.00

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SCHOOLATHON - COLOR RUN

TROPICANA SPEECH CONTEST - LUNCH

PTO COLOR RUN F/R

FOOD FOR TEACHER APPRECIATE LUNCH

STAFF LUNCH FOR TEACHER APPRECIATION WEEK

4-May PUBLIX

2-May

2-May WALMART

2-May SIMENAS TACOS 2

BALANCE THROUGH 4/30/23

BALLOON ARCH \$1271.32 + \$1365.52 (21/22 YR END BALANCE) -OUTSTANDING (\$19.84) = \$2617.00

\$2,617.00

(\$110.00

(\$19.84)

MAY

APRIL

(\$192.49)

MAY

(\$73.68)

\$60.00

POPSICLES FOR PTO COLOR RUN

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17-Apr LESLY MORALES

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| 13-Nov | | 30-Oct | 27-0ct | 25-Oct | 24-0ct | 3 (0) | 24.Oc+ | 20-Oct | 19-0ct | 18-0ct | 16-0ct | 13-0ct | 10-00 | | 9-0-1 | 6-0ct | 6 Oct | 3-0ct | 3-0ct | 2-000 | 3-0rt | | 20 000 | 78-San | 18-Sep | 18-Sep | 16 Sep | 12 Sep | 11-Sep | | 31-Aug | 18-Aug | 18-Aug | 9-Aug | 2 Aug | | | |
| | BALANCE AS OF 10/31/23 | | | | | | | | | | | | | | | | | | | | | BALANCE AS OF 9/30/23 | | | | | 16 Sep WALMART | | WALMART | BALANCE AS OF 8/30/23 | | | 18-Aug LESLIE MOYE | 9-Aug WALMART | Aug AMAZON | WALMART | BALANCE THROUGH 7/31/23 | |
| ROCKIN' BOUNCIES - FALL FESTIVAL | \$3213.22 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END = \$515.35 | PHOTO PRINTS FOR FALL PHOTO F/R | FALL PHOTO BOOTH | TALL PLOTS TOOTS | FAIL PHOTO BOOTH | PTO SPIRIT NIGHT - BRAKE BURGER GARAGE | FALL PHOTO BOOTH | WALMART-SNACKS FOR STAFF MONTHLY TREATS | FALL PHOTO BOOTH | FALL PHOTO BOOTH | יאנר דומוס 2001ח | FAIL BHOTO BOOTL | FALL PHOTO BOOTH | FALL РНОТО ВООТН | FALL PHOTO BOOTH | PTO MEMBERSHIP FEES, FALL PHOTO BOOTH | | 2021-2022 YR END) = \$349.02 | \$3046.89 - \$2607.87 (2022-2022 VI FARENCE CO. | PIO MEMBERSHIP FEES | PER MENTE PIK - LOCCORITO'S | CONTRACT OF CONTRA | POPSICLES FOR PTO POPSICIE DARTY | PTO MEMBERSHIP FEES | COFFEE, WATER, BREAKFAST BISCUITS | \$2728.99 - \$2697.87 (2022-2023 YR END/INCLUDES 2021-2022 YR END) = \$31.12 | PTO MEMBERSHIP FEES | PTO MEMBERSHIP FEES | REIMBURSEMENT - JHW BACK TO SCHOOL BREAKFAST | LOLLIPOPS FOR PTO MEMBERSHIP DRIVE INCENTIVE | TEACHER BALL POINT PENS | & PTO MEETINGS | \$1332.35 + 1365.52 (21/22 YR END BALANCE) = \$2597.87 | ENC OF MARCHE VEAR 2022/2022 |
| | 77.0.42 | 3713 77 | | | | | | | | | | | | | | | | | | | | | 3046.89 | | | | | | | | 2728 90 | | | | | | 2697.87 | |
| (\$339.46) | (358.88) | \$100,000 | *100.00 | \$2F 00 | \$20.00 | \$5.00 | \$10.00 | \$5.00 | \$48.29 | 95.00 | ÷ 100 | (\$88.08) | \$25.00 | \$5.00 | \$5,00 | \$10.00 | 00.01 | £10.00 | \$5.00 | \$30.00 | | | \$123.00 | \$40.00 | \$132.00 | (\$14.70) | \$50.00 | (\$12.40) | | 40.00 | 46000 | \$240 DE | (\$35.19) | (\$19.08) | (\$19.52) | (\$195,34) | | |
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| MAY | × | \$42.10 | | THE GIRD OF SPICES TAX - PUBLIX - LUNCHES TEACHER | | |
|-----|----------|------------|---------|---|-------------------------|--------------|
| MAY | × | (\$643.40) | | REFLIND FOR CALLEC TAX PLIBITY | 8-мау | DEPOSIT |
| | : ; | (+=47.40) | | PUBLIX - LUNCHES FOR TEACHER APPRECIATION WEEK | 5-May | EXPENSE |
| MAY | × | \$9,57 | | BRAKE BURGER-SPIRIT NIGHT DONATION | 2-May | DEPOSIT |
| ; | ; | | | = \$(2.18) | BALANCED AS OF 04/30/24 | |
| APR | × ; | (\$9.00) | 2695,69 | POPSICLES FOR PTO COLOR RUN | 17-Apr | TX TT NOTE |
| APR | × | (\$39.96) | | AMAZON - BALLOON TIES - PTO COLOR RUN | 1/-Apr | TXT TAGE |
| APR | × | (\$39.98) | | WALMART - STAFF APPRECIATION GIFTS FOR PTO | 15-Apr | TYPENOE |
| APR | × | (\$113,12) | | WALMART - MONTHLY STAFF TREATS | 12-Apr | EXPENSE |
| APR | × | (\$120.00) | | TRANSFER SHOULD HAVE BEEN TRANSFERRED FROM NEHS | 10 | EXPENSE |
| APR | × | \$90.00 | | TRANSFER DEPOSIT OF \$120.00 FROM PTO TO CHEER (THIS | 2 2 2 | TRANSFER |
| APR | × | \$185.00 | | COLOR RUN F/R | A-2017 | DEPOSIT |
| | | | | END - OUISIANDING \$37.38 = \$7.50 | | DEPOSIT |
| MAR | × | \$240.00 | 2742.75 | \$2742.75 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR | BALANCED AS OF 03/31/24 | |
| MAR | × | \$30.00 | | COLOR BLEW EVP | 28-Mar | DEPOSIT |
| MAK | × | \$00.00 | | COLOR RUN F/R | 28-Mar | DEPOSIT |
| | • > | *50.00 | | COLOR RUN F/R | 27-Mar | DEPOSIT |
| MAD | ≺ ; | \$90.00 | | COLOR RUN F/R | 27-Mar | DEPOSIT |
| MAR | × | \$30.00 | | COLOR RUN E/R | 26-Mar | DEPOSIT |
| MAR | × | \$5.00 | | PTO MEMBERSHIP | 21-Mar | שברטאוו |
| MAR | × | \$60.00 | | COLOR RUN F/R | 19-Mar | |
| MAR | × | \$26.00 | | SPIRIT NIGHT - LOCCORITO'S | b-Mar | DEBORIT |
| MAR | × | \$76.00 | | COLOR RUN F/R | | DEBOGIT |
| | | | 2125.75 | | BALANCED AS OF 02/29/24 | DEPOSIT |
| APR | × | \$37.38 | | \$2125.75 - \$2697.87 (22/23 VR END INCHINES 21/23 VR | | |
| FEB | × | (\$60,39) | | WALMART - SNACKS FOR MONTHLY STAFF TREATS WALMART - SOCCER CONCESSIONS - PRE K - CODED TO PTO | 29-Fehr | REVERSAL |
| FEB | × | (\$37.38) | | CHARGE DEEM GOOD OF THE N | 12-Feh | EXPENSE |
| | | | | | | EXPENSE |
| JAN | × | (\$152.86) | 2186,14 | \$2186.14 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR | BALANCED AS OF 01/31/24 | |
| JAN | × | \$5.00 | | | 24-)an | EXPENSE |
| JAN | × | (\$440.00) | | MEMBERSHIP FEE | 23-Jan | DEPOSIT |
| JAN | > | \$0.00 | | ON OBSTABLE COURSE INFLATABLE FOR FALL SECT | 17-Jan | DISBURSEMENT |
| | () | \$6.00 | | BRAKE BURGER-SPIRIT NIGHT DONATION | 12-Jan | DEPOSIT |
| 2 | < | \$77.89 | | PTO MEMBERSHIP DUES/DONATION | 8-Jan | DEPOSIT |
| 9 | ; | | | \$2690.11 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END + 8.43 + 204.22 OUTSTANDING = \$204.89 | BALANCE AS OF 12/31/23 | |
| | × ; | (\$8.43) | 2690.11 | SAC MEETING - REFRESHMENTS | 8-Dec | EXPENSE |
| DEC | × | \$29,00 | | SPIRIT NIGHT F/R - LOCCORITO'S | 5-Dec | DEPOSIT |
| JAN | × | (\$204.22) | | WALMART-SNACKS & BEVERAGES FOR PTO STAFF TREATS | 4-Dec | T XTENSE |
| | | | 2873.76 | END = \$175.89 | BALANCE AS OF 11/30/23 | |
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| | < > | \$55.00 655.00 | | FALL FEST PHOTO | | 29-0ct | DEPOSIT |
| | < ; | 15 00 | | FALL FEST PHOTO | | 28-Oct | DEPOSIT |
| | × | \$15.00 | | FALL FEST PHOTO | | 25-Oct | DEFOSI |
| | × | \$10.00 | | FALL FEST PHOTO | | T | DI TOUIT |
| | × | \$10.00 | | FALL FEST PHOTO | | | DEBOORT |
| | × | \$5.00 | | HALL HEST PHOTO | | 31-04 | DEPOSIT |
| | × | \$75.98 | | STORED DE JOHN | | 16-0ct | DEPOSIT |
| | × | \$5.00 | | KONA ICE - INCORRECT G/L NUMBER USED ON POSTING-CD | | 16-0ct | DEPOSIT |
| | × | \$3.00 | | FALL FEST PHOTO | | 15-Oct | DEPOSIT |
| | ٠ > | ÷ 00 | | FALL FEST PHOTO | 100 | 7-0ct | DEPOSIT |
| | < > | \$5.00 | | FALL FEST PHOTO | | 4-0ct | DEPOSIT |
| | < | \$25.00 | | PTO MEMBERSHIP | | 3-0ct | DEPOSIT |
| | > | (\$54.72) | | DONUTS & COFFEE - MONTHLY MEETING | | 3-0ct | EXPENSE |
| | < | 426 60 | | MEMBERSHIP FEE/SPIRIT NIGHT-LW BURRITOS | | 1-0ct | DEPOSIT |
| - | , | 10.00 | | \$2275.57 - \$2087.24 (23/24 YR END) = \$188.33 | BALANCED AS OF 9/30/24 | | |
| SE DT | < > | \$5.00 | 2275.57 | MEMBERSHIP FEES | | 19-Sep | DEPOSIT |
| א ה ה ה ה | < > | #144 On | | MEMBERSHIP FEES | | 16-Sep | DEPOSIT |
| SEDT - | < > | (\$15.37) | | POPSICLES & NAPKINS - MEMBERSHIP PARTY | | 12-Sep | EXPENSE |
| S E E | × > | \$20.00 | | MEMBERSHIP FEES | | 11-Sep | DEPOSIT |
| 0 C | < > | \$15.00 | | MEMBERSHIP FEES | | 6-Sep | DEPOSIT |
| A FOT | × > | \$20.00 | | MEMBERSHIP FEES | | 5-Sep | DEPOSIT |
| S I I | < | (454 77) | | DUNKIN DONUTS - DONUTS FOR PTO MEETING | | 5 Sep | EXPENSE |
| | | | 2141.61 | \$2141.61 - \$2087.24 (23/24 YR END) = \$54.37 | BALANCED AS OF 08/31/24 | | |
| AUG | × > | \$20,00 | | MEMBERSHIP FEES | | 28-Aug | DEPOSIT |
| A 10 | ∢ : | \$60.00 | | MEMBERSHIP FEES | | 26-Aug | DEPOSIT |
| ALIG | × : | (\$37.13) | | WALMART-FOOD & PAPER GOODS FOR STAFF TREATS | | 26-Aug | EXPENSE |
| Alia | × ; | (\$64.61) | | WALMART - SNACKS FOR MONTHLY STAFF TREATS | | 26-Aug | EXPENSE |
| 2 1 | ٠ : | \$130 00 | | MEMBERSHIP FEES | | 22-Aug | DEPOSIT |
| AUG | × | (\$53.89) | | SNACKS FOR AUG & SEPT PTO MONTHLY MEETING TREATS | The state of the s | 14-Aug | EXPENSE |
| | | | 2087.24 | \$2087.24 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END = \$(610.63) | BALANCED AS OF 07/31/24 | | |
| | | | | END OF SCHOOL YEAR 2023/2024 | | | |
| Š | × | \$120.00 | 7.7.7.74 | \$2087.24 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END = \$(610.63) | BALANCED AS OF 06/30/24 | | |
| : | | | 7000 | TRANSFER TO CORRECT 4/9/24 TRANSFER FROM PTO TO CHEER | CORRECTED TRANSFER | 10-Jun | TRANSFER |
| MAY | × | (\$142.22) | 17.707.24 | \$1967.24 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END = \$(730.63) | BALANCED AS OF 05/31/24 | _ | |
| MAY | × | (\$40.00) | 1067 74 | WALMART - STAFF TREATS - PAPER GOODS/FOOD | | 21-May | EXPENSE |
| MAY | × | \$45.50 | | DAWN'S FLOWER PATCH - ARRANGMENTS - T. PRESSLEY, S. MOYE | | 22-May | EXPENSE |
| | | | | REFUND - COLOR RIIN | | 13-May | DEPOSIT |

| 2.684.71 | s | | | | Total |
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| \$117.17 | | - Part state (Lawying periodic) | | | |
| (T-2012-4) | | DENNY WARS (DARTIAL DEBOSIT) | 5-Dec | 5-0 | DEPOSIT |
| (¢17 34) | | PUBLIX - FOOD ITEMS-TEACHER/STAFF TREATS | 6-NOV | 0-7 | [2 |
| (\$31.71) | | TACLESO PHOIOS | | | TYDENOE |
| | | WALGREENS FAIL FERST BLOSSO | 1-Nov | 1-7 | EXPENSE |
| | | \$2616.49 - \$2087.24 (23/24 YR END) = \$529.25 | BALANCE AS OF 10/31/24 | | |
| \$157.00 | 2616.49 | TALL TEST PHOTO | | | |
| \$70.00 | | 77.77 | 31-Oct | 31- | DEPOSIT |
| 470 00 | | FALL FEST PHOTO | 31-Oct | 31 | DEPOSIT |
| (\$83.94) | | DUNKIN DONUTS - TEACHER APPRECIATE TREATS | | | DEBOSIT |
| | | Pro 1 a 2 a 2 a 2 a 2 a 2 a 2 a 2 a 2 a 2 a | 29-0ct | 29- | EXPENSE |
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