

MINUTES-DRAFT
GOVERNING BOARD MEETING-THATCHER UNIFIED SCHOOL DISTRICT No. 4
Thursday, November 13, 2025 5:30 p.m.
District Administrative Center, 3490 West Main Street, Thatcher, Arizona

Dr. Gary Sorensen, President
Kate McCluskey, Member

Dr. Debbie Chapman, Clerk
Susan Hancock, Member

J. Travis Smith, Member
Matt Petersen, Superintendent

The meeting was called to order by Board Clerk Dr. Debbie Chapman at 5:30 p.m. All board members are present with the exception of Board President, Dr. Gary Sorensen and Board Member J. Travis Smith. Pledge of allegiance led by Lin Gifford.

Approval of the Agenda dated November 13, 2025

Motion by Kate McCluskey to approve the agenda as submitted.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of the Meeting Minutes dated October 9, 2025

Motion by Kate McCluskey to approve the meeting minutes from October 9, 2025 as submitted.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Summary of Current Events & Activities

N/A

Call to the Public

N/A

Approval/Ratification of Financial Matters

Motion Kate McCluskey to approve/ratify payroll and expense vouchers dated (October 10, 2025 thru November 13, 2025).

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of Staff Changes (*Contingent on file clearance, as applicable)

Motion by Susan Hancock to approve staff changes as submitted.

Classified:	Inclusion Aide:	Sarah Ibarra/TES
	Instructional Aide:	Patricia Matagaono/JDPS, Kathie Aguilar/JDPS
	Substitutes:	Benjamin Burk/Substitute, Lindy Poche/Substitute, Abigail McCargish/Substitute, Ronda Lee/Substitute, Kariana Schnebly/Substitute, Adrianna Throop/Substitute, Ariana Lilly/Substitute, Micah Mleynek/Substitute, Danielle Mortensen/Substitute, Jackie San Martin/Substitute, Teresa Ferguson
	Other:	Janae Jones/THS Culinary Arts Spee D Eagle Assistant, Kristianna Gomez/Bus Driver, Ross Nichols/General Maintenance
Certified:		Layla Fox/GATE Advisor, Cindy Rickert/Cognia Advanced Ed Advisor
Transfers:		Ashley Conrad/Transfer from an Inclusion Aide to TES Clerical-Nurse Aide, Bridgette Mennen/Transfer from TMS ISS Aide to TMS SPED Resource Long Term Substitute

Resignations:	Jenna Griffin/JDPS Instructional Aide, Elaina Estrada/THS Girls Basketball Coach, Lisa Bejarano/JDPS Instructional Aide, Calista Tuttle/TMS SPED Teacher
Extra-Curricular:	TMS Wrestling: Trent Christensen/Volunteer, Denver Householder/Volunteer, Waldo Gutierrez Sr/Volunteer, Benjamin Greer/Volunteer
	TMS Game Help: Dustyn Brown, Nick Orr, Seth Lunt
	TMS Soccer: Eilidh Fischbeck/Volunteer
	THS Game Help: Elaina Estrada
	THS Wrestling: Brad Bigler/Coach, Tracy Dodson/Assistant Coach, Jesse Green/Volunteer, James Green Volunteer, Denver Householder/Volunteer, Waldo Gutierrez, Sr/Volunteer, Trent Christensen/Volunteer, Gabriel Jaurigue/Volunteer, Trent Christensen/Volunteer, Jason Bryce/Volunteer, Alec Judd/Volunteer, Cooper Udall/Volunteer, Brik Skousen/Volunteer
	THS Boys Soccer: Isaac Rogers/Coach, Billy Farris/Assistant Coach, Shawn Nelson/Volunteer, Warren Williams/Volunteer, K.C. Hobbs/Volunteer, Jacob Williams/Volunteer
	THS Golf: Luke Ochoa/Coach, Steven Carter/Volunteer, Dale Holladay/Volunteer, Ryan Conrad/Volunteer, Greg Martin/Volunteer
	THS Boys B-Ball: Kyle Hull/Coach, Russell Carter/Coach, Nick Elkins/Coach, Brandon Duncan/Volunteer, Wayne Nelson/Volunteer, Kenny Smith/Volunteer
	THS Girls B-Ball: Brandon Lunt/Coach, Megan Medina/Coach, Cassidy Quinlan/Coach, Chris Cook/Volunteer, Wayne Nelson/Volunteer, Kenny Smith/Volunteer
	THS Girls Soccer: Sara Bingham/Coach, Kailee Jacquez/Coach, Travis Smith/Volunteer
	THS Baseball: Jace Howard/Coach, Stephen Walden/Assistant Coach, Erik Ruiz/JV Coach, Marc Lopeman/Volunteer, Brandon Duncan/Volunteer, Brandon Cooke/Volunteer, Kyle Graf/Volunteer
	THS Softball: Melinda Arbizo/Coach, Sara Bingham/Assistant Coach, Aneica Arbizo/JV Coach, Pancho Perez/Volunteer, Jesus Hernandez/Volunteer
	THS Tennis: Chris Cook/Coach, Ashley Henrichsen/Assistant Coach, Brandon Udall/Assistant Coach, Colton Cook/Volunteer, Dallin Cook/Volunteer
	THS Track: Eric Haller/Coach, Wesley Pena/Assistant Coach, Beth Green/Assistant Coach, Dan Jones/Volunteer, Ivan Brown/Volunteer, Jeff Brown/Volunteer, Kody Taylor/Volunteer

Second by Dr. Debbie Chapman.

Discussion: Superintendent Petersen gave clarification as to girl's tennis head coaching position.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of THS Spiritline Fundraiser

Motion by Kate McCluskey to approve the THS Spiritline fundraiser.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of Out of State Travel for Ryan Conrad to Cognia Mountain/Pacific IMPACT Conference in Las Vegas, NV 1/12/26 & 1/13/26

Motion by Susan Hancock to approve Ryan Conrad to travel out of state to attend the Cognia IMPACT Conference in Las Vegas, NV 1/12/26 & 1/13/26.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Approval of Out of State Travel for TMS Boys Basketball to La Plata, NM 12/8/25

Motion by Susan Hancock to approve the TMS Boys Basketball to travel out of state on 12/8/25 to La Plata, NM.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

Discussion/Information Bond Election November 2026

Superintendent Petersen briefed the board members with information and the intention of this matter to be placed on the November 2026 election ballot. Board members discussed at length. Will continue to visit the matter in upcoming months.

Information/Possible Discussion of New/Updated ASBA Policy Advisories 909-914, 915-916, 917-958 & 959—FIRST READING—

Board members were provided the new/updated ASBA policy advisories.

PA 909-914

Policy Advisory No. 909
Policy Advisory No. 910

Policy EB
Policy GCQF

Environmental and Safety Program
Discipline, Suspension and Dismissal of
Professional Staff Members

Policy Advisory No. 911
Policy Advisory No. 912
Policy Advisory No. 913
Policy Advisory No. 914

Policy IKF
Policy JLC
Policy JLCD
Policy JLF

Graduation Requirements
Student Health Services and Requirements
Medicines/Administering Medicines to Students
Reporting Child Abuse/Child Protection

PA 915-916

Policy Advisory No. 915
Policy Advisory No. 916

Policy GDFA
Policy IKF

Support Staff Qualifications and Requirements
Graduation Requirements (*Additional language
for Accommodation Schools Only*)

PA 917-958

Policy Advisory No. 917
Policy Advisory No. 918
Policy Advisory No. 919

Policy EA
Regulation EB-R
DELETED Policy EBAA
DELETED Regulation EBAA-R--Reporting Hazards/Warning Systems

Support Services Goals/Priority Objectives
Environmental and Safety Program
Reporting Hazards/Warning Systems

Policy Advisory No. 920

NEW Policy EBAB
NEW Regulation EBAB-R

Hazardous Materials
Hazardous Materials

Policy Advisory No. 921

Policy EBBB
Regulation EBBB-R

Accident Reports
Accident Reports

Policy Advisory No. 922

Policy EBC
NEW Regulation EBC-R

Emergencies
Emergencies: Response Plans and School
Closings

Policy Advisory No. 923

DELETED Policy EBCD
DELETED Regulation EBCD-R--Weather – Related and Emergency Closings

Weather – Related and Emergency Closings

Policy Advisory No. 924

Policy ECA
Regulation ECA-R

Security
Security

Policy Advisory No. 925

Policy ECAC
Regulation ECAC-R

Vandalism
Vandalism

Policy Advisory No. 926

Policy ECB

Building and Grounds Maintenance

Policy Advisory No. 927

DELETED Policy ED

Materials and Equipment

Policy Advisory No. 928

Policy EDB

Maintenance and Control of Materials and
Equipment

Regulation EDB-R

Maintenance and Control of Materials and
Equipment

Policy Advisory No. 929

DELETED Policy EDBA

Maintenance and Control of Instructional
Materials

Policy Advisory No. 930

Policy EDC

Authorized Use of School - Owned Materials and
Equipment

Policy Advisory No. 931

Policy EE

Transportation Services

Policy Advisory No. 932

NEW Policy EEA

Student Transportation

NEW Regulation EEA-R

Student Transportation

Policy Advisory No. 933

DELETED Policy EEAA

Walkers and Riders

Policy Advisory No. 934

Policy EEAE

Bus Safety Program

Regulation EEAE-R

Bus Safety Program

Exhibit EEAE-EA

Bus Safety Program

Exhibit EEAE-EB

Bus Safety Program

Policy Advisory No. 935

Policy EEAEA

Bus Driver Requirements, Training and
Responsibilities

	NEW Regulation EEAEA-R	Bus Driver Requirements, Training and Responsibilities
Policy Advisory No. 936	DELETED Policy EEAEAA	Drug and Alcohol Testing of Transportation Employees
	DELETED Regulation EEAEAA-R--	Drug and Alcohol Testing of Transportation Employees
	DELETED Exhibit EEAEAA-E--	Drug and Alcohol Testing of Transportation Employees
Policy Advisory No. 937	Policy EEAEB	Bus Purchasing and Maintenance
Policy Advisory No. 938	DELETED Policy EEAEAC	Student Conduct on School Buses
Policy Advisory No. 939	DELETED Policy EEAF	Special Use of Buses
Policy Advisory No. 940	DELETED Policy EEAG	Student Transportation in Private Vehicles
	DELETED Regulation EEAG-R--	Student Transportation in Private Vehicles
Policy Advisory No. 941	Policy EEB	Business and Personnel Transportation Services
Policy Advisory No. 942	DELETED Policy EEBD	Business Transportation Records and Reports
Policy Advisory No. 943	Policy EF	Food Services
	Regulation EF-RA	Food Services
	NEW Regulation EF-RB	Food Services
Policy Advisory No. 944	DELETED Policy EFC	Free and Reduced – Price Food Services
	DELETED Regulation EFC-R--	Free and Reduced – Price Food Services
Policy Advisory No. 945	NEW Policy EFD	Pricing of and Payment for Food Services
Policy Advisory No. 946	DELETED Policy EFDA	Collection of Money/Food Tickets
Policy Advisory No. 947	DELETED Policy EFE	Competitive Food Sales/Vending Machines
Policy Advisory No. 948	DELETED Policy EG	Office Services
Policy Advisory No. 949	Policy EGAD	Copyright Compliance
Policy Advisory No. 950	Policy EGAE	Mail and Delivery Services
Policy Advisory No. 951	Policy EGAEA	Electronic Mail
	NEW Regulation EGAEA-R	Electronic Mail
Policy Advisory No. 952	Policy EGD	Use of Technology in Office Services
Policy Advisory No. 953	Policy EHB	Data/Records Retention
	Regulation EHB-R	Data/Records Retention
Policy Advisory No. 954	Policy FA	Facilities Development Goals/Priority Objectives
Policy Advisory No. 955	Policy FCB	Retirement of Facilities
Policy Advisory No. 956	Policy FEA	Educational Specifications for Construction
Policy Advisory No. 957	Policy FF	Naming Facilities
Policy Advisory No. 958	Policy GBEB	Staff Conduct
PA 959		
Policy Advisory No. 959	DJE	Bidding/Purchasing Procedures

Executive Session (pursuant to A.R.S. 38-431-03): Discussion or Consideration of Matters Relating to School Safety Plans or Programs

Motion by Kate McCluskey to dismiss into executive session.

Second by Susan Hancock.

Dismissed into executive session at 5:55 p.m.

****EXECUTIVE SESSION****

Motion by Susan Hancock to reconvene regular session at 6:25 p.m.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey)

UPCOMING EVENTS/CALENDAR REVIEW/FUTURE AGENDA ITEMS

Next regularly scheduled board meeting:

December 11, 2025 @ 5:30 p.m.

District Administrative Center

3490 West Main Street

Thatcher, Arizona 85552

ADJOURNMENT

There being no further business to discuss, motion by Susan Hancock to adjourn at 6:26 p.m.

Second by Kate McCluskey.

Voted, passed, unanimous.