



# Clatsop County

## Clerk and Elections

820 Exchange St., Suite 220, Astoria, OR 97103  
(503) 325-8511 phone / (503) 325-9307 fax  
Website: [www.clatsopcounty.gov](http://www.clatsopcounty.gov)  
Email: [clerk@clatsopcounty.gov](mailto:clerk@clatsopcounty.gov)

January 27, 2025

Dear Clatsop County Special Districts,

As we prepare for the District Election, please find enclosed forms, with instructions, for you to make copies and hand out to prospective candidates:

- ◆ SEL 190 Candidate Filing - District
- ◆ Candidate's Statement for County Voters' Pamphlet
- ◆ County Voters' Pamphlet – Statement of Endorsement
- ◆ Special Districts Board Qualification Matrix

Voters' pamphlet candidate statements must have the filing fee with the candidate's statement form at the time of filing. Your candidates can either file their statement in person at our office or email his/her statement to [clerk@clatsopcounty.gov](mailto:clerk@clatsopcounty.gov) and pay for the filing fee using a debit or credit card at the time of submission.

Candidate photos for county voters' pamphlet need to be submitted to us electronically to [clerk@clatsopcounty.gov](mailto:clerk@clatsopcounty.gov) in a .pdf or .jpg format. See photo requirements in the voters' pamphlet instructions.

### **IMPORTANT DATES:**

February 8 – First day for district candidates to file declaration of candidacy.

February 28 – Last day to file text of referral or prepared ballot title.

March 20 – Last day for district candidates to file declaration OR withdrawal of candidacy.

March 20 – Last day to file or withdraw notice of measure, and to file explanatory statement.

March 24 – Last day to file candidate statements and measure arguments for county voters' pamphlet.

April 29 – Last day to register to vote.

April 30 – First day ballots are mailed out.

May 20 – Election Day

July 2 – Last day for individuals nominated/elected by write-in votes to file acceptance forms.

If you have any questions, please feel free to contact our office at (503) 325-8511, or email us at [clerk@clatsopcounty.gov](mailto:clerk@clatsopcounty.gov). We will be happy to answer any questions you may have or clarify any of the process.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracie Krevanko".

Tracie Krevanko, CCC, CEA, CERA  
Clatsop County Clerk



## District Candidate Information Sheet

### May 20, 2025 Regular District Election

#### **IMPORTANT DATES:**

<b>February 8</b>	First day for candidates to file declaration of candidacy or nominating petition for special district election.
<b>March 20</b>	Last day for district candidates to file <u>declaration</u> <b>OR</b> to <u>withdraw</u> (SEL 150) of candidacy nominating petition.
<b>March 24</b>	Last day to file candidate statements for voters' pamphlet.
<b>April 29</b>	Last day to register to vote for May election.
<b>April 30 – May 15</b>	Ballots are mailed.
<b>May 12</b>	Public certification test of vote tally system, at 9:30 a.m. Judge Guy Boyington Building, 857 Commercial St., Astoria, OR.
<b>May 20</b>	<b>Election Day</b>
<b>June 16</b>	Last day for county clerk to prepare and deliver abstract of election results to districts.
<b>June 27</b>	Last day for filing officer to prepare and deliver acceptance of office form to individuals nominated or elected by write-in votes.
<b>July 2</b>	Last day for individuals nominated or elected by write-in votes to file acceptance forms.

This packet includes:

- **Special Districts Qualification Matrix** which lists the requirements that are needed in order to qualify for the district board position to be filled;
- **SEL Forms** required for candidate filing;
- Voters' Pamphlet filing form and instructions.

You must file all required forms with Clatsop County Elections official (located at 820 Exchange Street, 2<sup>nd</sup> Floor) and follow the guidelines set out in the principal act for your jurisdiction. You may file either by paying the required fees or by obtaining petition signatures.

The enclosed information is not a substitute for reading the **County, City and District Candidate Manual**, found on the Secretary of State website, <https://sos.oregon.gov/elections/Documents/county-city-district-candidates.pdf>

If you have any questions or need additional forms, contact the Clatsop County Elections Office at 503-325-8511, or visit our website at [www.clatsopcounty.gov](http://www.clatsopcounty.gov) and under "Elections" tab, then select *May 20, 2025 - Regular District Election* for more information, or select *Measure/Candidate Filing* for filing forms and manuals.

#### ➤ **FILING BY FEE:**

1. File **SEL 190** (District Candidate Filing Form)
2. Pay filing fee of \$10.

➤ **FILING BY PETITION:**

1. File **SEL 190** (District Candidate Filing Form) and **SEL 121** (Candidate Signature Sheet – Nonpartisan) to fully complete your filing.
2. Submit completed **Candidate Signature Sheets (SEL 121)** with sufficient number of valid signatures to be verified by the county elections official. The number of signatures required is 25 or 10% of the total number of active registered voters in the electoral district, whichever is less (*ORS 255.235*).

Submit 100% of required signatures from the district for which you are a candidate to qualify. It is also suggested that you obtain at least 5-10 additional signatures than required to compensate for those signatures that may not be valid registered voters. See **District Board Qualification Matrix** to determine the required amount of signatures needed.

3. Signatures must be certified by the County Clerk's office before the filing officer can officially accept the candidate filing.
4. Candidate may either bring the signature petitions in-person or mail them.

➤ **DEADLINE TO FILE A COMPLETED FILING OF CANDIDACY**

Filing for candidacy in the May 20 Regular District Election is **not sooner** than February 8, and **not later** than 5:00 p.m. on March 20.

➤ **CAMPAIGN FINANCE FILING**

For more information or questions on Campaign Finance, visit the Secretary of State's website at <https://sos.oregon.gov/elections> or contact the Secretary of State's Office Election Division at 503-986-1518.

➤ **VOTERS' PAMPHLET INFORMATION**

A copy of the Voters' Pamphlet Candidate's Statement form and Statement of Endorsement is enclosed. **Please read ALL instructions carefully.** You **MUST** complete the "**Required Information**" portion of the Candidate's Statement form to be included in the voters' pamphlet.

- Candidates running for nomination or election to Special District office shall pay the county clerk the following fee for statement: ***ORS 251.325(2)(a)(b)***
  - \$25 – For an office with **no** salary or other compensation beyond expenses is attached.
  - \$100 – For an office to which a salary or other compensation beyond expenses is attached. (Port of Astoria)

***\*\*\* Deadline for candidates to file candidate statements for county voters' pamphlet is 5:00 p.m., March 24, 2025.***