

Augusta Independent Board of Education
May 12th, 2022 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at: 6:00 PM

Present Board Members:

Mrs. Laura Bach
Mrs. Dionne Laycock
Mrs. Julie Moore
Mr. Shawn Hennessey

Absent Board Member

Ms. Chasity Saunders

1. Call to Order

Rational:

Our Appreciation to Augusta Independent Faculty & Staff!

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #22-844 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Laura Bach.

| | |
|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |

2. Student Recognition

Rationale:

Congratulations Academic and Athletic Achievers!

Governor Scholar: Carter Buerkley

Gear Up Summer Institute: Mason Colemire, Jesse Deiter, Nicole Nickoson, Katelyn Wilson.

All Region Girls Basketball: Meagan Jones, Reagan Tackett

All Region Boys Basketball: Lamar Conner, Kason Hinson, Conner Snapp

2.1. *BREAK

3. Communications

3.1. Principal's Report/Student Achievement

Rational:

Principal, Robin Kelsch informed board members the first AIS student entered the Congressional Artwork Competition. Principal Kelsch provided end of the year updates, announced 25 seniors will graduate and reviewed the professional development schedule for 2022-2023.

3.2. Superintendent's Report

Rationale:

Superintendent, Lisa McCane announced AIS was awarded a \$6,000 Durr Grant for two flat panels. Superintendent McCane reported to board members of a successful GVBack School-Wide Community Service project which provided goodie baskets to area health care organizations, raised money for the Augusta Rotary's Dolly Parton Imagination Library Project, and brought awareness to mental health. Furthermore, the district applied to participate in a Future Forward Literacy Program for next school year and a partnership with the City of Augusta to hire a School Resource Officer which may be funded through a federal SRO grant. Superintendent McCane stated the Augusta Ballpark Dugout Fundraiser had raised \$10,850 so far, AIS was awarded the Summer Lunch Boost Reading and Mathematics Program, and she was selected to participate in the GEAR UP District Leadership Institute, a ten-month leadership training focused on creating, sustaining, and strengthening the college-going culture in GEAR UP districts affiliated with the National Council for Community and Education Partnership.

3.3. Attendance/Enrollment

Rationale:

April 2022

Enrollment: P-12 is 328 and K-12 is 309

Panther Virtual Learning Academy: 15

April Attendance: 95.70%

YTD Attendance: 95.75%

School's Overall Self-Reporting COVID-19 Data as of 05/09/2022

Quarantined students due to direct exposure: 0

Quarantined students tested positive: 0

Quarantined staff due to direct exposure: 0

Quarantined staff tested positive: 0

Test to Stay Program tested: 0

3.4. Citizens

3.5. Board Members

Rationale:

Board member, Laura Bach requested a caution light or more police presence to slow down traffic on Second and Frankfort Street when school is dismissed for safety of the students.

4. Business Action/Discussion Items

4.1. Approve Monthly Budget Report

Rationale:

April 2022 Budget Report

General Fund

Revenue receipts through April totaled \$1,717,000.

Local Revenue: \$274,000 was collected in property taxes and \$132,000 was received in utility taxes. \$67,000 was collected in PSC taxes. Over \$28,000 was received for motor vehicle taxes, while \$25,000 was received in donations. \$18,000 was received for refund of prior year expenditures, and nearly \$16,000 was collected in tuition. Transportation reimbursement accounted for \$5,500, and \$4,700 was received for delinquent property taxes. \$2,200 was received in omitted property taxes.

State Revenue: \$1,154,000 was received in SEEK funding. \$7,600 was received for security equipment reimbursement. \$5,500 was received for revenue in lieu of taxes from the state.

Federal Revenue: Nearly \$9,000 was received for Medicaid reimbursement.

Expenditures through April totaled \$1,505,000.

School Budget: The school budget is \$19,571. Through April, \$15,400 was expended, with another \$300 obligated. Expenses included \$5,700 on copier fees, \$3,800 on general supplies, \$1,900 on dues and fees, \$1,700 for technology resources, and \$1,000 on professional services.

Maintenance Budget: Expenses totaled \$226,000 through April. Expenses included \$84,000 on utility services, \$62,000 on salaries and benefits, \$42,000 on property insurance, \$20,000 on general supplies, \$12,000 on repairs and maintenance, \$5,000 on professional services, \$1,400 on snow removal, and \$1,000 on technology equipment/machinery. 72% of the maintenance budget has been utilized.

Transportation Budget: Through April, costs totaled \$87,000. Salaries and benefits accounted for \$29,000. \$14,000 has been spent on vehicles (Suburban payment and used bus). \$18,000 has been spent on diesel fuel/gasoline. \$12,000 has been expended on repair parts and tires. Annual fleet insurance was \$8,300, while \$5,000 has been spent on vehicle repair services. \$1,200 was expended on professional services/drug testing. 83% of the transportation budget has been utilized.

For the general fund, year-to-date receipts exceeded expenditures by \$212,000.

Special Revenue Fund

Nothing to report.

Food Service Fund

Revenue: \$172,000 was received in federal reimbursement, while \$700 was received for state reimbursement. \$8,000 was collected in local revenue. Receipts for the year totaled \$181,000.

Expenditures: Expenses totaled \$166,000 through April including \$83,000 in food costs, \$64,000 on salaries and benefits, \$8,500 for equipment repair (AC repair), \$4,000 on machinery, \$4,000 on general supplies, and \$1,000 on dues and fees.

The food service balance as of April 30 was approximately \$65,000.

Order #22-845 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Laura Bach and a second by Mrs. Dionne Laycock.

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|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |

4.2. Approve Tentative Budget & Salary Schedules for 2022-2023

Rationale:

2022-23 Tentative Budget

The Tentative Budget is the first projection for the upcoming fiscal year with significant and known conditions. SEEK funding has been established, as well as salary adjustments. Other planned activities are finalized as the clarity of the budget situation has improved.

General Fund

Revenues

The beginning balance for next year is projected to be \$655,000 an increase of \$36,000 over the current fiscal year. SEEK revenue is projected to increase \$20,000 with the full funding of kindergarten, increased Average Daily Attendance of 264, and the SEEK base increase. Transfers from Capital Funds are budgeted at \$195,388, an increase of \$83,000. Local revenue is currently in line with budget projections and has been increased by \$12,548. In the Tentative Budget, local revenue is budgeted with the expectation of taking a 4% increase. Local revenue has increased \$25,000 over last year's numbers through April. General Fund expenditures are \$146,000 less through April 2021 than in April 2020, and the fund balance has increased \$195,000 through the same time last year. Total budgeted receipts are \$3,140,096 compared to this year's projection of \$3,040,132.

Expenditures

Salaries schedules have been increased 3% and experience step levels have been increased for all certified staff. Classified salaries have been adjusted by the proposed salary schedule increases. Budgets also reflect the increases to the extra-curricular schedules. Salaries are budgeted at \$1,661,965, an increase of \$125,000. over the current fiscal year. Food Service funds will continue to support salary costs for the Food Service Director. In addition, Nursing Services will be moved to ESSER funding in FY22-23. Employer matching costs for retirement, FICA/Medicare, Unemployment and Workers Compensation are budgeted at \$170,147, an increase of \$10,388. An additional position is budgeted for Exceptional Children. There is also a set-aside for tuition for dual credit courses.

The school's instructional budget is an even \$20,000. Other operational costs such as utilities, maintenance, fuel, insurance, etc. were individually budgeted based on current and historical amounts. Non-personnel costs have been budgeted at \$479,704 which is \$54,895 less than the current year levels. Tuition payment costs have been removed from the budget as well as contracted services for Foreign Language. Total budgeted current expenditures are \$3,105,176, compared to this year's 2,980,194.

Budgeted receipts exceed budgeted expenditures by \$35,000 with a projected ending fund balance of \$689,920 equivalent to a 21.4 % contingency.

Special Revenue Fund

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. Grant allocations are not yet available but should be remarkably close to current year numbers. Consequently, we are using last year's awards. The personnel paid from these grants have been budgeted using the new salary and benefit levels. There are no state funds for Instructional Resources or Professional Development. The Board may want to consider some strategies to fund these areas. Total new FY 2023 grants budgeted are \$518,385.

Capital Outlay Fund

Revenue of \$26,426 is budgeted in Capital Outlay, reflecting an expected Average Daily Attendance of 264.3 with the full funding of KG. This entire amount is budgeted for transfer to General Fund for property insurance and maintenance costs.

Building Fund

Revenue of \$268,492 (\$205,772 state/\$62,720 local) are budgeted for next year. Full equalization by the state is budgeted, and receipts are \$86,776 more than the current year. \$99,530 will be used to service debt. The remaining \$168,962 is budgeted to be transferred to General Fund for property insurance and maintenance costs.

Debt Service Fund

This is a transfer fund to record debt payments by the district and debt service made by the state on behalf of the district. Local district debt service requirements are \$99,530 next year compared to \$101,152 this year.

Food Service Fund

The Food Service Fund is projected to end the year with a positive balance of approximately \$65,000. The Fund began the year with a \$49,982 fund balance. Fund balance through April is \$65,000 compared to \$46,700 last year, so the fund balance has increased significantly. Food Service revenue has increased 26% as normal operations resumed. The Food Service Fund is projected to have a contingency of \$46,776. The proposed salary schedules are budgeted.

Order #22-846 - Motion Passed: Approve Tentative Budget & Salary Schedules for 2022-2023 passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

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|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |

4.3. Approve Dual Credit Scholarships for Two Courses

Rationale:

The Kentucky Department of Education currently provides funding for two dual credit college courses for high school students and legislation passed that will add two additional dual credit college courses optional for high school students for the upcoming school year. Superintendent McCane proposed to the board of education to pay for two additional dual credit college courses to benefit the Senior to Sophomore Program and provide students the opportunity to earn a total of 18-college credit hours from Augusta Independent. The cost is approximately \$72 per credit hour/\$216 per course for high school students which is substantially higher after graduation. This would give students a significant jump start to post-secondary success and remove financial barriers. The total estimated annual expense is \$6,000.

Order #22-847 - Motion Passed: Approve Dual Credit Scholarships for Two Courses passed with a motion by Mrs. Laura Bach and a second by Mrs. Dionne Laycock.

| | |
|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |

4.4. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

- Cafeteria fire inspection conducted
- Began work on new parking spaces
- Repairs underway on gym air conditioner
- Repaired old computer lab air conditioner
- Safety inspection conducted
- New bus inspected and ready for lettering

Updates:

- New Gym Update: BG-1 Site Acquisition, City Property Purchase Proposal, & Timeline

Order #22-848 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

| | |
|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |

4.5. Approve HB 678 Resolution for Facilities Projects

Rationale:

- The resolution will allow school boards to conduct its facilities-related projects and affairs under the provisions of House Bill 678 enacted during the 2022 Regular Session of the Kentucky General Assembly. This will expedite capital construction processes for school districts.

Order #22-849 - Motion Passed: Approve HB 678 Resolution for Facilities Projects passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Laura Bach.

| | |
|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |

5. Business Content Items

Order #21-850- Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mrs. Laura Bach and a second by Mrs. Dionne Laycock.

| | |
|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |

5.1. Approve Previous Meeting Minutes

5.2. Approve 2022-2023 Insurance Package Renewal

Rationale:

The district's insurance policy includes property, fleet, umbrella, and workers compensation with Assured Partners insurance agency and agent, Jim Downing. Superintendent McCane recommended the premium renewal with Wright Specialty for FY23 at the cost of \$41,644.

5.3. Approve Pledge of Collateral for 2022-2023

Rationale:

*The Pledge of Collateral was formerly called Bond of Depository.

KRS 160.570 requires each board of education to appoint a bank, trust company, or savings and loan association to serve as its depository. The depository selected shall, before entering upon its duties, provide collateral in accordance with KRS 41.240. The depository shall be approved by the local board of education and by the commissioner of education. For a depository to be approved, a depository must provide a *Pledge of Collateral*. Pursuant to KRS 41.240, the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or always exceeds the amount of public funds on deposit. In accordance with KRS 160.570, approval must be obtained by the local board of education in accordance with Kentucky Board of Education (KBE) administrative regulations and be approved by the Commissioner of Education.

The **Pledge of Collateral Agreement** provides evidence between the board of education and the depository institution, of a pledge or provision of collateral in the event of failure or insolvency of the depository institution. Collateral includes securities or other obligations having an aggregate current face value or current quoted market value at least equal to the deposits or the provision of a surety bond(s) in favor of the district in an amount at least equal to the deposits, provided however, that amounts insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation need not be collateralized. This agreement shall be signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. A board of education may enter into an agreement with its depository institution whereby the premium on collateral guaranteed by a surety company may be paid either by the board, or by the depository as evidenced in KRS 160.570 (2). If the district board of education pays the premium, the depository shall allow the board not less than two percent (2%) interest on its average daily or average monthly balances. The agreement should be retained in the district's board office.

5.4. Approve Fidelity Bond of Treasurer for 2022-2023

Rationale:

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond their board treasurer and any other school employee who is responsible for board of education funds of \$100,000.

5.5. Approve Audit Contract 2021-2022

Rationale:

The FY22 Audit Contract is \$13,000.

5.6. Approve 2022-2023 KEDC Cooperative Membership Agreement

Rationale:

Board Membership Services Includes:

- Networking and professional development opportunities
- Communication/Marketing Blitzes
- Advice and limited legal services
- Advice and information on facilities
- Advice and information on finance
- Instructional Support
- Grant Opportunities
- KPC collective bidding, purchasing, and technology services - cabling, network, etc.
- Salary surveys and ranking reports with online access
- Minority recruitment advertising;
- Munis Support

Total Cooperative Membership Fees: \$1,972.60

5.7. Approve 2022-2023 Substitute Teachers

Rationale:

2022-2023 Substitute Teachers

Makenna Bach

Joey Crouch

Kacy Gilkerson

Carol Norris

Annette Reule

Tyler Sparks

Phil White

5.8. Approve 2022-2023 Renewal Application for District Participation in the Emergency Non-Certified School Personnel Program

5.9. Approve Read to Achieve Grant

Rationale:

The Read to Achieve Grant is a \$62,000 annual match by the board of education. The match will be coded to the Media Specialist salary and a director stipend.

5.10. Approve Acceptance of Donations

5.11. Approve Surplus

Rationale:

Surplus Chromebooks:

11047, 11151, 11155, 11152, 11156, 11158
11157, 11159, 11153, 10972, 11154, 11150
11145, 11149, 11161, 11164, 11096, 11113
11065, 11021

5.12. Approve 2021-2022 Amended Calendar

Rationale:

NTI Days

09-16-2021, 01-06-2022, 01-07-2022, 01-28-2022, 02-03-2022, 02-04-2022

2 Hour Delay

02-07-2022

5.13. Approve Bills

5.14. Approve Treasure's Report

6. Approve Adjournment

Rationale:

May 12th: Senior Awards Night @ 6:30 P.M.

May 17th: No School - Election Day

May 18th: Elementary Awards @ 8:30 A.M.

MS/HS Awards @ 10:00 A.M.

Kindergarten Graduation @ 6:30 P.M.

May 20th: Last Day of School & Graduation Ceremony @ 7:00 P.M.

June 7th: Filing Deadline for Board Elections

June 9th: Board Meeting @ 6:00 P.M.

Order #22-851 - Motion Passed: Approve Adjournment passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

| | |
|----------------------|--------|
| Mrs. Laura Bach | Yes |
| Mr. Shawn Hennessey | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Julie Moore | Yes |
| Ms. Chasity Saunders | Absent |


Julie Moore, Chairperson


Lisa McCane, Superintendent