

# GCN Training Instructions

Website: <https://site.gcntraining.com/>

Click on Login to View Training

## Welcome User!

This login is for individuals that need to access their GCN Training account. **GCN Admins** that do not need to view tutorials, [login here](#).

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**Please Enter your Organization ID:**

The Organization ID identifies the entity under which your account and records will be stored. If you were not given an Organization ID, check with the office or person(s) that directed you to GCN.

**Submit**

[I FORGOT MY ORGANIZATION ID](#)

Be sure to type in pesgtn for the organization ID and click Submit

# Welcome User!

## StaffEZ TN

Please Enter User ID:

The User ID is unique to you, *and to this Organization*. If you have a User ID under a different Organization, your records will not automatically transfer.

Submit



I was not given a User ID  
or I forgot my User ID

[Start Over](#)

Type in your User ID. For most, it is usually your last name. If you do not remember your User ID, click on the orange box and this screen will pop up:

### Let's find your Account

Note: Please enter your name as commonly/officially used by your Organization. For example, if your paystub lists you as "Nicole" but you go by "Nic" please use "Nicole."

\*First Name:

John

Middle Initial:

\*Last Name:

Doe

Email Address:

Search

**Sorry, No Account Found!**

Options Available:

- Try Again
- Contact ()
- [Create New Account](#)

Type in your First and Last Name and click search. If you get Sorry, No Account Found!, click on Create New Account and set up a new account to complete the required modules.