

**Our Community School
Board of Directors Meeting
Wednesday, October 25, 2023, at 6:30pm**

**ON-SITE MEETING LOCATION
OUR COMMUNITY SCHOOL
MPR (Multi Purpose Room)
10045 Jumilla Ave, Chatsworth, CA 91311**

SATELLITE MEETING LOCATIONS (required
for board members joining remotely)

OUTSIDE LA COUNTY:
923 Puerto Place, Ventura, CA 93001

INSIDE LA COUNTY:
21208 Celtic Street, Chatsworth, CA 91311
4900 Topeka Drive, Tarzana, 91356

Community Members may choose to join in-person or via Zoom Meeting at:
<https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRlIGbTZYaHFWTXNsemF3Zz09>

Meeting ID: 897 677 05493

Passcode: 810439

Public Documents Folder:

https://drive.google.com/drive/folders/1LlDrKUAfmTeUFRXMKBI_VdG-qUypbwVf?usp=drive_link

Board Members Present: David Connelly (arrived 6:35), Annie Parnell, Judy Kogan, Greg Knotts; Tamara Schiff (Virtually), Yi Ding (Virtually)

School Staff Present: Lynn Izakowitz, OCS Executive Director; Carey Bartlow, Principal; Ana Jimenez Gomez, Deja Munn, Anthony Mize, Faculty Advisors

Community Advisors Present: Irina Castillo, ExEd; Ryan French, Tina Herrera (Virtually), Panda Partners

Meeting Called to Order at: 6:33pm

BOARD MEETING MINUTES

- I. **Community Speakers** (3 minutes each) - Any member of the public may comment on anything within the board's jurisdiction during the public comment period. Those who wish to comment may either use the "raise hand" tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of

time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board chair(s) via email unless directed otherwise.

- II. **Reading of the OCS Mission and Vision** (3 mins)
 - A. **Mission Statement:** Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child's development: physical, emotional, intellectual, artistic, and social.
 - B. **Vision Statement:** OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.
- III. **Consent Agenda** (3 mins) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 - A. **Approve** Minutes for September 27, 2023 Board Meeting
 - B. **Approve** Agenda for October 25, 2023 Board Meeting
 - 1. Amendment to remove agenda VI. B and C

Moved to Approve: Annie

Second: Tamara

Approved by Roll-Call Vote: Annie Parnell, Judy Kogan, Greg Knotts; Tamara Schiff, Yi Ding

- IV. **Governance Committee** (15 mins) The Board will be given an opportunity to ask questions about the report provided by the Governance Committee Chair
 - A. **Governance Committee Meeting Report:** A brief report and discussion about the governance meeting actions being taken/considered.
 - B. **Staff Survey results** - discuss survey results (complete survey results are available in drive, and were shared in the October Governance meeting).
 - 1. First survey by the board
 - 2. Three areas of improvement: communication from leadership/administration, onboarding/professional development, disciplinary policies and action
 - 3. Feedback: Greg suggested that we clarify terms (e.g.: roles) in the survey
 - C. Board Member Recruitment
 - D. Need for Board Secretary backup
- V. **Finance Committee** (20 mins) The Board will be given an opportunity to ask questions about the report provided by the Finance Committee
 - A. **Finance Committee Meeting Report:** A brief report and discussion about the finance meeting actions being taken/considered.
 - B. **September Financials:** The Board will **review and vote** to approve the September Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.

Moved to Approve: David

Second: Tamara

Approved by Roll-Call Vote: David Connelly, Annie Parnell, Judy Kogan, Greg Knotts; Tamara Schiff, Yi Ding

C. Review and Approve FY22-23 Audit

~~**Moved to Approve:** David~~

~~**Second:** Annie~~

~~**Approved by Roll-Call Vote:** David Connelly, Annie Parnell, Judy Kogan, Greg Knotts; Tamara Schiff, Yi Ding~~

- VI. **School Leadership Report from OCS Executive Director, Lynn Izakowitz & OCS Principal, Carey Bartlow** (40 mins) The Board will be given an opportunity to ask questions about the Executive Director Report and Principal Report, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Operational and Compliance Update
 - B. **Review** Compliance Monitoring Administrator Certification
 - 1. Removed based on unanimous aye vote on agenda III
 - C. **Approve** Updated Enrollment and Lottery Policy and Procedures for 2024-25
 - 1. Removed based on unanimous aye vote on agenda III
 - D. Equity Task Force Update
 - E. WASC Update - sharing of Self-Study and details for upcoming visit
 - 1. Will be completed by January
 - F. LCAP Update
 - G. Educational Program Update
 - H. Discuss Academic Data Analysis (document available in public folder)
 - 1. CAASPP Review: Grade 3-8 OCS compared to State of California
 - (1) Overall achievement exceeds State
 - (2) English Language Arts exceeds State
 - (3) Mathematics: Grade 3 and 6: over 50% met or exceeds standards; Grade 4, 5, 7, 8: under 50% met or exceeds standards
- VII. **Board Chair Report** (20 min) The Board will be given an opportunity to ask questions about the report provided by the Board Chair, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Review and Discuss the revised Executive Director Evaluation Form Template
 - B. Strategic Plan Task Force
- VIII. **Panda Partners** (5 min) the Board will be given an opportunity to ask questions about the Panda Partner's report, given by Panda Partner Co-Presidents Ryan French and/or Tina Herrera, summarizing any updates and actions taken during the month.
- IX. **Closed Session** (30 min.)

Public Employee: Performance Evaluation: Executive Director.

Mid-term check-in of progress toward Executive Director Goals for the 2023/2024 school year.

X. Announcements and Adjourn

Meeting Adjourned at: 9:33pm