



Coffee County

CENTRAL HIGH SCHOOL



Registration
2025-2026

SCC (Student Counseling Center)

SCC Website



Mrs. Arlana Hendricks
Student Registrar



Mrs. Angela Saner
Administrative Assistant

Counselors



DR. DONNA JONES



MICHELLE SHEIBLE



LACY COTE



EMILY HASTON

Counselor: Name Ranges

Seniors (Class of '26)

Dr. Donna Jones: Last Names A-F

Michelle Sheible: Last Names G-O, Early Graduates

Lacy Cote: Last Names P-Z, Middle College Students

Juniors (Class of '27)/Sophomores (Class of '28)

Dr. Donna Jones: Last Names A-E

Michelle Sheible: Last Names F-K, Early Graduates

Emily Haston: Last Names L-R

Lacy Cote: Last Names S-Z, Middle College Students



Richard Skipper
CTE Director



Jason Creek
Instructional and
Testing Coordinator



Maddison Machart
Student Support Services

Special Services



Katie Lowe

10th Coordinator



Naomi Hoover

11th & 12th Coordinator



Tina Daniel

Administrative
Assistant



GRADUATION REQUIREMENTS

GRADUATION CHECKLIST

23 Credits (Graduation Course Checklist)

ACT (Junior Year)

CIVICS EXAM (Senior Year)

Graduation Course Requirements

- 4 English Credits
- 4 Math Credits*
- 3 Science Credits
- 3 Social Studies Credits
- 2 Foreign Language Credits (Must be the Same Language)
 - Foreign Language Waiver/Native Speaker
- 1.0 Lifetime Wellness (Wellness-PE/Wellness-Health) Credit
 - JROTC I Substitutes
- 0.5 Physical Activity Credit
 - JROTC II Substitutes
- 1 Fine Arts Credit
- 0.5 Personal Finance Credit
 - JROTC III or SDC Business Substitutes
- 3 Program of Study (POS) Credits
- 1 Elective Credit

*4 Math Credits can be Earned in 3 Years of High School

★ 1 Computer Science Credit (Class of '28/'29 Only)

**Coffee County Central High
Graduation Checklist**

Name: _____ Graduation Year: '26 '27 '28 '29

FAFSA
Completed: _____

NOTE: A MINIMUM OF 23 CREDITS IS REQUIRED FOR GRADUATION

English (4 credits)

English I S1 _____ S2 _____
English II S1 _____ S2 _____
English III S1 _____ S2 _____
English IV S1 _____ S2 _____

English III/IV Options:

AP English Language
AP English Literature
DE American Literature
DE British Literature
DE Composition I*
DE Composition II*
DE Fund of Speech/Comm
SDC Speech & Communication

* ACT ELA Exemption 27-30 or AP Lang 3+
** ACT ELA Exemption 31+ or AP Lang 4 or 5

Math (4 credits)

Algebra I S1 _____ S2 _____
Geometry S1 _____ S2 _____
Algebra II S1 _____ S2 _____
Upper Level Math S1 _____ S2 _____

Upper Level Math Options:

AP Statistics
AP Calculus AB
AP Precalculus
DE College Algebra
DE Probability & Stats
Mathematical Reasoning (MRDM)
Mathematical Reasoning (MRDM) SAILS
Precalculus
SDC Statistics
Statistics

Upper Level Math Substitutions:

AP Computer Science Principles
AP Computer Science A
AP Physics I
Coding I
Coding II
Computer Science Foundations
Cybersecurity I
Cybersecurity II
Physics

Science (3 credits)

Lab Science S1 _____ S2 _____
Biology S1 _____ S2 _____
Chemistry or Physics S1 _____ S2 _____

Lab Science Options:

AP/IBS
Agriculture
AP Biology
AP Chemistry
AP Physics I
AP Physics II
AP Comp Sci Prin
Coding I
Coding II
Computer Sci Found
Cybersecurity I
Cybersecurity II
Environmental Science
Physical Science
Physical World Concepts
Veterinary Science

Social Studies (3 credits)

World History, World Geo, AP Human Geo, S1 _____ S2 _____
AP Euro, or SDC World History
SDC US History S1 _____ S2 _____
Economics, Bus Econ, Marketing I*, or SDC Bus*
US Government, ABLs, or JROTC III* _____ (½ credit)
_____ (½ credit) *1 Credit

US History Options:

AP US History
DE US History I
DE US History II

Personal Finance (½ credit)

Personal Finance or _____ (½ credit)
JROTC III or SDC Business S1 _____ S2 _____

Wellness & Physical Activity (1 ½ credits)

Lifetime Wellness PE _____ (½ credit)
Lifetime Wellness Health _____ (½ credit)
Physical Activity _____ (½ credit)

Foreign Language (2 credits) _____ Waived

Must be the same language

S1 _____ S2 _____
S1 _____ S2 _____

Physical Activity may include any one of the following semester courses:

Band (S1), Baseball, Basketball, Color Guard, Football, JROTC II, PE, Physical Training, Softball, Volleyball, or Wellness PE

Additional Graduation Requirements

Civics Test (Passed) _____
ACT or SAT (Taken) _____

Replacement Credits using JROTC

JROTC I S1 _____ S2 _____ (1 credit)
JROTC II S1 _____ S2 _____ (1 credit)
JROTC III S1 _____ S2 _____ (1 credit)

Computer Science Requirement (1 credit)

(Class of '28 & '29 Only)

Course Taken: _____ Year: _____

Computer Science Options:

AP Computer Science A
AP Computer Science Prin
Coding I
Coding II
Computer Science
Computer Science Foundations
Cybersecurity I
Cybersecurity II

Program of Study / CTE Pathway (3 credits)

(Minimum of (3) credits in SAME Program of Study)

Program Title: _____

Elective/Other (1 credit)

Any additional credit to complete 23 required for graduation.

S1 _____ S2 _____

Fine Art (1 credit) _____ Waived

S1 _____ S2 _____

Fine Art Options:

AP 3D Art and Design
AP 3D Art and Design
AP Art History
AP Drawing
AP Music Theory
Chorus
Color Guard
DE Art History
DE Fund of Speech/Comm
DE Music Appreciation
Digital Arts & Design I
General Music
Guitar I/II/III/IV
Music History 20th Century to Present
Music Theory
Percussion Ensemble
Show Choir
Symphonic Band I
Theatre I/II/III/IV
Visual Arts I/II/III
Wind Ensemble I/II/III/IV
Women's Chorus

Additional Information:

Equivalent courses such as Marketing Ed I for Economics may be counted for the required class and for the Program of Study if applicable. Additional courses may be needed in the Program of Study to complete the 23 credits for graduation.

The (2) required foreign language and fine art credits may NOT be used in either the Humanities or the Fine Art Programs of Study.

JROTC I replaces the Wellness credit.

JROTC II replaces the Physical Activity requirement.

JROTC III replaces the Personal Finance & US Government requirements.

Dual Enrollment Courses are semester only and a full credit (exception - DE TCAI).

Graduation Checklist

Graduation Checklist

What if I took Algebra I in 8th grade?

Do I still have to take 4 years of Math in high school?

- Students who took Algebra I prior to 9th grade shall receive graduation credit for that coursework.
- However, those students are still required to enroll in math in at least (3) years of high school.

RIGOROUS COURSES

Rigorous Course Requirements & Application

Course Type	<u>Advanced Placement (AP)</u> <u>College Level Exam Program (CLEP)</u> <u>Dual Enrollment (DE)*</u> <u>State Dual Credit (SDC)</u> <i>Must have parental and CCCHS approval</i>	<u>Honors</u> <i>Must have parental and CCCHS approval</i>
Rigor Points	Students must take the course exam in order to receive rigor points (excluding DE).	Rigor points are awarded for taking the course.
GPA & Grade	3.25 GPA 85+ in previous honors courses 90+ in previous regular courses	3.25 GPA 85+ in previous honors courses 90+ in previous regular courses
ACT or EOC	19 ACT composite score or EOC scores of met or exceeded expectations	None
Attendance	Attendance – 10 days maximum absences <i>(can be appealed)</i>	Attendance – 10 days maximum absences <i>(can be appealed)</i>

* Criteria doesn't apply for students in DE through TCAT.



Class Rankings

2. SENIOR CLASS RANK

Seniors will be ranked based on the numeric cumulative average of all semester averages of courses attempted for high school credit. Seniors are ranked after the end of the first semester of the senior year.

Valedictorian/Salutatorian & Top 10%

Eligibility Requirements

3. VALEDICTORIAN/SALUTATORIAN & TOP TEN PERCENT

The Valedictorian and Salutatorian and Top Ten Percent are selected on the basis of the highest scholastic average from all high school credit bearing courses through the end of the first semester of the 12th grade year. In order to qualify for Valedictorian/Salutatorian, students must also be enrolled as a CCCHS student for six (6) consecutive semesters beginning with the first semester of the sophomore year (Board Policy 4.602). In order to qualify for the Valedictorian and Salutatorian and the Top Ten Percent, students must have taken or be currently enrolled in a minimum of one (1) honors course and/or one (1) AP/DE/SDC course in each core subject (Mathematics, English, Science, and Social Studies).

New Courses: 2025-2026

CTE Courses

Advanced Office Applications (III)

Capstone Supervised Agricultural Experience

Coding II

Construction Practicum III

DE Industrial Maintenance III/IV

DE Cosmetology V

DE Residential and Commercial Construction V

DE Welding V

Marketing Practicum

WBL Industrial Maintenance Career Practicum

Other Courses

AP Computer Science A (Online)

AP US Government & Politics (11th/12th)

DE Courses (MTSU)

DE Courses (TN Tech)

WORK-BASED LEARNING

COURSE OFFERINGS	CREDIT HOURS	REQUIREMENTS	APPLICATION	WBL EXPECTATIONS
<ul style="list-style-type: none">• Manufacturing• Criminal Justice• Marketing• Aligned with POS• Elective• Service Learning	<p>Students can earn 1-5 credit hours MAX 5 CREDIT HOURS</p>	<ul style="list-style-type: none">• Senior• On track to graduate• Attendance• Some WBL requires:<ul style="list-style-type: none">◦ Transportation◦ Medical Insurance◦ Passing of a physical drug test	<p>Students must fill out the WBL application in addition to the WBL Google Form to be considered. Approval must come from Mr. Skipper.</p>	<ul style="list-style-type: none">• Maintain good attendance• Maintain good behavior• Work a set amount of hours during the school day

WBL Opportunity

Translator School Based Enterprise

If you are a bi-lingual student and would be willing to help out throughout the school day next year, we would love to give you school credit and enroll you in our New Translator SBE.

Details:

You would be assigned randomly to a period during the school day. One that best fits your schedule.

You would actually be enrolled in the TAP Practicum course.

You would have some minor assignments each quarter in order to receive a grade. This work would be focused towards taking and completing your Seal of Biliteracy Certificate.

When a situation arises in a certain class or in one of our offices where translation assistance is needed then you would be requested to assist.

There is also the potential that you could be placed in a specific classroom where translation assistance is needed on a more consistent basis.

If you are even remotely interested in this opportunity then just reach out to Mr. Skipper for more details.

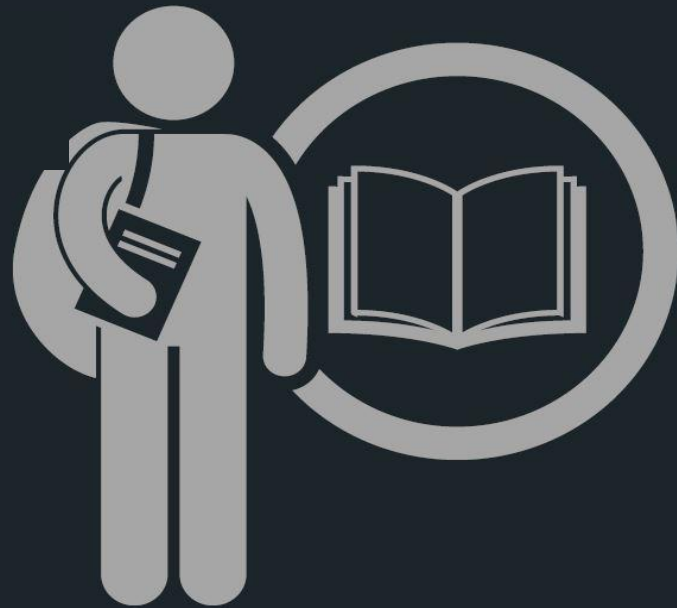
skipperr@k12coffee.net

FACULTY/OFFICE AIDE

1. Must be a Junior or Senior.
2. Must have a cumulative GPA of 3.0+ (Seniors) or 3.75+ (Juniors).
3. Must have satisfactory conduct with no ISD, out of school suspension, or alternative school assignments during the previous or current semester.
4. Must have no more than five (5) absences the previous semester.
5. Must have no more than five (5) tardies and/or checkouts the previous semester.
(Attendance will be verified in June and/or January and can be appealed.)

- No more than one (1) aide can be assigned per teacher and cannot be during the teacher's planning time.
- Students who qualify may be a faculty aide and/or an office aide for a maximum of two periods.
- Students are not allowed to be an office aide for two (2) periods in the same office or a faculty aide for two (2) periods with the same teacher.

→ Juniors must have completed or being enrolled in the 2nd course of their POS (Program of Study).



EPSO'S



EARLY POST- SECONDARY OPPORTUNITIES

EPSOs provide students with the opportunity to earn college credit or career training while in high school.

CCCHS OFFERS



Industry
Certifications



Local & State
Dual Credit



Dual-Enrollment
Courses



Advanced
Placement

Coffee County Central HS

2025-2026 Early Post-Secondary Opportunites (EPSO)

Academic	Type of EPSO	Structure	Post Secondary Credit	Transferring Credit	Term	Type	Rigor Points	Outside Institution
	Local Dual Credit (LDC)	Course & Exam	Credit awarded by institution providing the exam; based on exam score	Motlow State Community College	Full Year and Semester	In-Person	4 Extra Pts	
	State Dual Credit (SDC)	Course & Exam	Credit awarded by State of TN; based on exam score	All Tennessee Transfer Pathway Schools	Full Year	In-Person	4 Extra Pts	
	Dual Enrollment (DE)	Course	Credit awarded by institution providing the course; based on course grade	All Tennessee Transfer Pathway Schools	Semester	In-Person and/or Online	5 Extra Pts	Motlow State Community College; Middle TN State University; TN Tech University
	Advanced Placement (AP)	Course & Exam	Credit awarded by the College Board; based on exam score	Determined by transferring institution	Full Year	In-Person	5 Extra Pts	
	Advanced Placement All Access (APAA) (AP Online)	Course & Exam	Credit awarded by the College Board; based on exam score	Determined by transferring institution	Full Year and Semester (Spring Only)	Online	5 Extra Pts	
CTE Career & Technical	Type of EPSO	Structure	Post Secondary Credit	Transferring Credit	Term	Type	Rigor Points	Outside Institution
	Dual Enrollment (TCAT)	Course	Credit awarded by institution providing the course	Determined by transferring institution	Full Year	In-Person	5 Extra Pts	Tennessee College of Applied Technology (TCAT)
	Industry Certification	Course & Exam	Credit award by CTE Teacher					



INDUSTRY CERTIFICATIONS

CLASSROOM COURSE & CERTIFICATION ASSESSMENT

Industry Certifications are earned through Career & Technical Education Courses paired with Certification Assessments.

Fees for Assessments can range from \$10 -\$349

INDUSTRY CERTIFICATIONS ARE RECOGNIZED
STATEWIDE, SOME ARE NATIONALLY RECOGNIZED.

INDUSTRY CERTIFICATIONS

AutoCAD

Automotive Service Excellent Student Certification: Maintenance & Light Repair

Automotive Service Excellence Certification: Painting and Refinishing

Automotive Service Excellence Student Certification: Nonstructural Analysis/Repair

Certified Nursing Assistant

OSHA 10

Certified Personal Trainer

Employability Skills

Commercial Pesticide

Precision Measurement

Computers- CompTIA A+

CompTia Tech+

Machining Level I (NIMS)

Microsoft Office Specialist (Excel)

Microsoft Office Specialist (PowerPoint)

Microsoft Office Specialist (Word)

ServSafe Food Manager

ServSafe Food Handler

TN Board of Cosmetology & Barbering - TN Cosmetology 1010



LOCAL DUAL CREDIT (LDC)



FORMAT

Classroom Course & Exam

FEES

Exam Fees \$10 - \$25

POST-SECONDARY CREDIT

Credit is awarded by the institution that offers the exam.

Credit can be transferred.

COURSES OFFERED

Website Applications
Marketing & Management
Computer Applications
Criminal Justice II
Personal Finance
Photoshop for Photographers
Design Composition
Web Language I
Administrative Office Technology

COURSES OFFERED

Industrial Electricity
Automotive
Industrial Maintenance/Automation
Collision Repair Technology
Information Technology/Infrastructure
Computer Aided Design Technology
Machine Tool Technology
HVAC
Welding

STATE DUAL CREDIT (SDC)



FORMAT

Classroom Course & Exam Required

FEES

None

POST-SECONDARY CREDIT

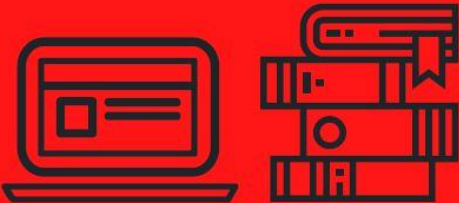
SDC Exam Scores are placed on the High School transcript. Credit is awarded by the post-secondary institution when the student enrolls.

COURSES OFFERED

American History
Criminal Justice II
Introduction to Business
Statistics
Speech and Communication

DUAL ENROLLMENT

MSCC



FORMAT - MOTLOW STATE COMMUNITY COLLEGE

Online or Classroom Course - Semester Only

FEES

Dual Enrollment Grant - Book/Lab Fees
(5 Courses Free with Dual Enrollment Grant)

POST-SECONDARY CREDIT

Credit Awarded by Motlow State Community College
Credits can transfer

COURSES OFFERED

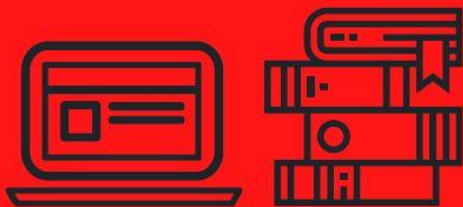
- On-Line (Motlow)
- American Literature 2130
 - British Literature 2230
 - College Algebra
 - Introduction to Art 1035
 - Introduction to Music 1030
 - Introduction to Sociology 1010
 - Introduction to Psychology 1030
 - English Composition 1010
- On-Line (Motlow)
- Introduction to Statistics
 - American Government 1030
 - Principles of Macroeconomics 2100
 - Teaching as a Profession 2100
 - Teaching as a Profession 2210
 - English Composition 1020

COURSES OFFERED

- Classroom (Motlow)
- English Composition 1010
 - English Composition 1020
 - US History 2010
 - US History 2020
- DE College
Algebra

DUAL ENROLLMENT

Middle College
MSCC



FORMAT - MOTLOW STATE COMMUNITY COLLEGE

Online or Classroom Course - Semester Only

FEES

Middle College Scholarship - \$2,000 per semester, does not include books, fees, etc
Full Time Course Load

POST-SECONDARY CREDIT

Associates Degree Awarded by Motlow State Community College before you graduate high school.
Credits can transfer to any TTP.

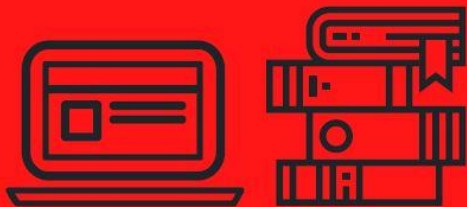
COURSES OFFERED

Dependent on your degree plan with Motlow

Must declare this option by February 1st of Sophomore year

DUAL ENROLLMENT

UT @ Martin



FORMAT - UNIVERSITY OF TENNESSEE AT MARTIN

Online Only

FEES

Dual Enrollment Grant

(5 Courses Free with Dual Enrollment Grant)

POST-SECONDARY CREDIT

Credit Awarded by University of Tennessee at Martin

Credits can transfer

COURSES OFFERED

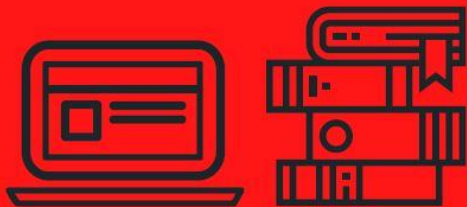
On-Line (UTM)

Intro to Horse Science

Intro to Animal Science

DUAL ENROLLMENT

TN Tech



FORMAT - Tennessee Tech University

Online Only

FEES

Dual Enrollment Grant - Book/Lab Fees
(5 Courses Free with Dual Enrollment Grant)

\$25 Application Fee

POST-SECONDARY CREDIT

Credit Awarded by Tennessee Tech

Credits can transfer

COURSES OFFERED

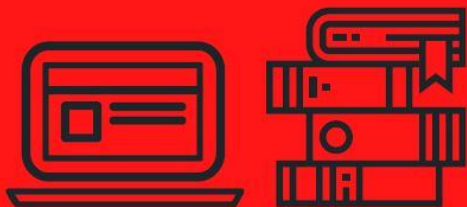
American Sign Language (ASL)

Cybersecurity

Service Learning

DUAL ENROLLMENT

MTSU



FORMAT - Middle Tennessee State University

Online Only

FEES

Dual Enrollment Grant - Book/Lab Fees
(5 Courses Free with Dual Enrollment Grant)

\$25 Application Fee

POST-SECONDARY CREDIT

Credit Awarded by Middle Tennessee State Univ (MTSU)

Credits can transfer

COURSES OFFERED

See Course Request Sheet (CRS) for List of Courses
Dependant on PreACT/ACT Scores

DUAL ENROLLMENT

TCAT



FORMAT - TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

Classroom Course

FEES

Dual Enrollment Grant

(5 Courses Free with Dual Enrollment Grant)

POST-SECONDARY CREDIT

Credit Awarded by Tennessee College of Applied Technology

Courses Offered

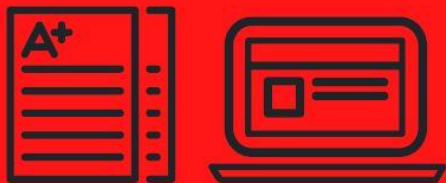
DE Building Construction I/II/III/IV/V

DE Cosmetology I/II/III/IV/V

DE Industrial Maintenance I/II/III/IV

DE Welding I/II/III/IV/V

ADVANCED PLACEMENT (AP)



FORMAT

Exam (Course Recommended)

FEES

Exam fee of \$100

Students are responsible for 50% if enrolled

Free & Reduced Lunch Discount

POST-SECONDARY CREDIT

Post-secondary institutions determine credit by the score.

Most institutions require at least a 3 on the exam.

COURSES OFFERED

Biology

Calculus

Chemistry

Computer Science Principles

English Language

English Literature

European History

Music Theory

Physics I

Physics II

Psychology

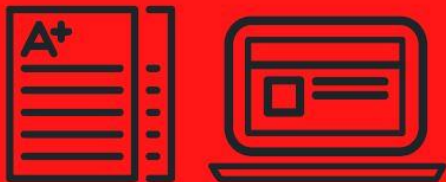
Statistics

US History

US Government & Politics

AP Computer Science A

ADVANCED PLACEMENT (AP)



FORMAT

Online - AP Access for All - Year Long or Spring Semester Only

FEEES

No Exam Fee

POST-SECONDARY CREDIT

Post-secondary institutions determine credit by the score. Most institutions require at least a 3 on the exam.



Courses Offered: APAA (Online AP)

Printable Course listing

^ Offered ONLY on a Year-Long Pace

* Great Introductory Course

AP 2D Art & Design (2 credits of previous Art required) ^	AP Language & Composition (Juniors/Seniors ONLY)
AP 3D Art & Design (2 credits of previous Art required) ^	AP Literature & Composition (Juniors/Seniors ONLY)
AP Art History	AP Macroeconomics
AP Biology	AP Microeconomics
AP Calculus AB	AP Physics 1
AP Calculus BC	AP Precalculus
AP Computer Science A (offering again Fall 2025)	AP Psychology *
AP Computer Science Principles	AP Spanish Language & Culture
AP Drawing (2 credits of previous Art required) ^	AP Statistics
AP Environmental Science	AP US Government and Politics
AP Human Geography *	AP US History

CRS (Course Request Sheet): 24-25

25-26 CRS will be passed out during HR this week to prepare for registration.

Course Descriptions: 25-26

- What is this course about?
- What are the requirements for each course?

Student Registration

- Individual meetings with counselors will take place through your English class.
 - ❖ Rising Sophomores: 3/31 - 4/4 (through World Geography class)
 - ❖ Rising Juniors: 3/18 - 4/10
 - ❖ Rising Seniors: 4/15 - 4/24

Check with your English (or World Geography) teacher on specific dates for registration with your counselor.

Notes

Select at least 3 alternate choices.

Check with your counselor to see if you are eligible for a foreign language waiver.

Be prepared prior to meeting with your counselor for registration (picking classes).

Counselors



DR. DONNA JONES



MICHELLE SHEIBLE



LACY COTE



EMILY HASTON

Counselor: Name Ranges

Seniors (Class of '26)

Dr. Donna Jones: Last Names A-F

Michelle Sheible: Last Names G-O, Early Graduates

Lacy Cote: Last Names P-Z, Middle College Students

Juniors (Class of '27)/Sophomores (Class of '28)

Dr. Donna Jones: Last Names A-E

Michelle Sheible: Last Names F-K, Early Graduates

Emily Haston: Last Names L-R

Lacy Cote: Last Names S-Z, Middle College Students

Questions??