

Colebrook School Board Meeting Minutes

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| Date | 1/7/2025 |
| Time | 6:00 pm – CAES Library |
| Location | Colebrook Academy & Elementary School library |
| Chairperson | Tim Stevens |

Attendance

Attendance Legend: P - Present E - Excused A - Absent R - Remotely

| School Board Members | | | | Principal | | SAU Members | |
|------------------------------|---------------|---|----------------|-----------|------------------------|-------------|----------------|
| P | Nathan Lebel | E | Cayenne Amey | P | Kim Wheelock | P | Dana Hilliard |
| P | David Brooks | P | Julie Brunault | | Asst. Principal | P | Bridget Cross |
| P | Rhonda Lyons | P | Tim Stevens | E | Stephanie Cameron | P | Chris Paquette |
| P | Robert Murphy | | | | CTE Director | | |
| | | | | P | Emilie Hall | | |
| | | | | | Student Report | | |
| | | | | E | Sandra Minigell | | |
| | | | | P | Brodyn Cote | | |
| Public in Attendance: | | | | | | | |

Minutes

| Item | Subject | Action |
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| 1. | Roll Call: The meeting was called to order by Chairman Tim Stevens at 6:00 pm and opened with the Pledge of Allegiance | |
| 2. | Agenda Adjustments: | |
| 3. | <p>Hearing of the Public: The Chairman of the Board opened the hearing of the public at 6:00 pm</p> <p><u>D. Brooks/ J. Brunault:</u> Motion to end 15-minute public session at 6:01 pm.</p> | VOTE: Motion Carried |
| 4. | <p>Reading of the Minutes – D. Brooks/R. Murphy: Motion to approve the minutes of December 17, 2024, as presented.</p> | VOTE: Motion Carries |

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| <p>5.</p> | <p>Kim Wheelock – Principal – January Report - Haley Rositto scored 1000th point during Friday night’s basketball game. There were two students who had transferred out of CAES. One has transferred to Littleton and the other went to Stewartstown and we have two students who were homeschooled but have now returned to CAES. David asked Principal Wheelock about stipends for positions that are in the CBA as one position but have a co-advisor as well. Does the advisor and co-advisor split the stipend which she answered yes. Rhonda asked about clubs that only have 1 person and should there be a required number of participants. Dana explained that it’s part of the Collective Bargaining Agreement and if we wanted to make that change it would need to be negotiated. If there are no student participants, then the club does not need to exist. However, if there are student participants then the club needs to exist along with the advisor who receives the negotiated stipend. Student Report - The yearbook is making its last call for any advertisers and is shaping up for its publication deadline. The Key Club is planning a board game night at one of the nearby elderly villages and they are planning for the educational convention in April. The National Honor Society raised \$89 doing a food sale.</p> | |
| <p>6.</p> | <p>Emilie Hall – CTE Director January Report - Board member asked what the Anomaly Report is? This is basically an error report. Every year there are three reports that are submitted to the state and this report is what comes out of it. It is based on the previous year’s records, and you have to make the corrections that come out on the report. This was difficult this year as Emilie did not have the information from last year that created the report for this year, so it took longer to complete.</p> | |

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| 7. | <p>Dana Hilliard – Superintendent Report – January Report – All safety audits are in. Dana will be asking to go into non-public at the next meeting to go over these reports. Would like to invite the members of the Columbia Board to join this meeting as it pertains to their students as well.</p> <p>It is Annual Report time, so everyone is getting geared up and helping get these together. We are right on target for our first goal that we established at our retreat which is communication. We will be sending out our first quarterly newsletter very soon. We will be mailing these to all households from Columbia to Pittsburg. Along with newsletters being mailed out they will also be posted on our website.</p> <p>By the end of the month Dana will be creating a Student Cabinet which will have 3 representatives from each school grades 6 through 12. The principals will reach out to students who are interested and then we will select those students. We will be meeting each month. The meetings will be done via zoom, so we do not have to bus students. Dana will meet at a different school with each meeting. He will also call summits which will pull all the students together.</p> <p>These meetings will be to give students a voice regarding their classes and get more invested in their education.</p> <p>Colebrook School Board Open Seats – There are 3 school board seats that are opening up this year. They are all 3-year terms.</p> <p>Local Policy Committee – January 21 @ 5:00 pm</p> <p>Next round of budget discussions is coming up tonight. These discussions will be taking place in a non-public session. This will be under RSA 91-A:3 II (a)</p> | |
| 8. | <p>Bridget Cross - Business Manager Per policy the board does not need to approve the donation that was received by Ryan Ouimette however, he did want the board to be aware of it. Ideal Auto donated \$250 for a starter and a flux plate. We are very thankful for thier generosity.</p> | |
| 8. | <p>Hearing of the Public: The Board Chair opened the public hearing at 6:20 pm. Christine asked about the newsletter and if it would only go out to student households or if it will go to all households. Dana responded that it would go out to all households within the SAU 7 district.</p> <p><u>D. Brooks/J. Brunault:</u> Motion to end 15-minute public session at 6:21 pm.</p> | <p>VOTE: Motion Carries</p> |
| 8. | <p>Non-Public Session – D. Brooks/R. Lyons: Motion to go into non-public session under RSA 91-A:3, II (a) at 6:22 pm. Superintendent Hilliard, Business Manager Bridget Cross and Principal Kim Wheelock were invited to stay in the non-public session. _____ : Motion to come out of non-public session at ____pm</p> | <p>VOTE: Motion Carries</p> <p>VOTE: Motion</p> |

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| | <u>N. Lebel/R. Murphy:</u> Motion to support the recommended budget as presented by the administration at \$8,115,256.00 which is a flat line tax impact of \$16.91 which is a reduction of the operating budget of \$181,000.00 | Carries |
| 16. | Meetings: Colebrook School Board Meeting Tuesday, January 21, 2025, CAES Library at 6:00 pm | |
| 17. | Adjournment: <u>J. Brunault/R. Murphy:</u> Motion to adjourn the meeting at 6:24 pm. | VOTE: Motion Carries |

Respectfully Submitted,
Billie Paquette

Board Approved: January 21, 2025