

Huntington Middle School



Manual de Título I

2022-2023

A Parent's Guide to Title I

What is Title I?

Title I, Part A is a federally funded program under the Every Student Succeeds Act (ESSA). The purpose of Title I under ESSA is to ensure that **all** children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments.

Which Houston County schools are Title I schools?

CB Watson Primary	Northside High	Thomson Middle
Centerville Elementary	Northside Middle	Tucker Elementary
Eagle Springs Elementary	Parkwood Elementary	Warner Robins High
Huntington Middle	Pearl Stephens Elementary	Warner Robins Middle
Westside Elementary	WIN Academy	Northside Elementary
Miller Elementary	Perry Middle	Shirley Hills Elementary
Morningside Elementary	Russell Elementary	



What supports are provided through Title I?

The Title I Program offers a variety of supports which may include, but are not limited to, additional teachers, support staff, instructional materials and supplies, technology to support student learning, tutoring, professional development for school staff and capacity building events for families.

What role does family engagement play in Title I?

Family engagement is an integral part of the ESSA law. Districts and schools receiving Title I funding must:

- Ensure that high-quality academic assessments, accountability systems, teacher preparation and training, curriculum, and instructional materials are aligned with challenging State academic standards so that students, teachers, parents and administrators can measure progress against common expectations for student academic achievement.
- Afford parents substantial and meaningful opportunities to participate in the education of their children.



Families,

You can have a tremendous influence on your child's success in school. By partnering with the school and participating in the Title I program, you will:

- show your child that you support and value his/her education.
- be able to closely monitor your student's progress.
- build stronger relationships between home and school.
- provide valuable input about schoolwide programs.

Research shows that students whose families are engaged perform better academically, socially and behaviorally. Be sure to become involved in your child's school by:

- communicating regularly with your child's teacher.
- attending academic-based family events and parent-teacher conferences.
- volunteering at the school.
- joining the Parent Action Team or School Council.
- providing input concerning the Title I program at the school.

Huntington Middle School

THE CONNECTION Family-School Engagement Plan and Compact 2022-2023



Dr. Gwendolyn Taylor, Principal
206 Wellborn Road
Warner Robins, GA Zip 30188

www.hms.hcbe.net

Fecha de revisión: 31/05/2022

What is Title I?

Huntington Middle School is identified as a Title I school as a part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement plan and compact.

THE CONNECTION

What is it?

The Connection is a comprehensive document joining our School-Family Engagement Plan and Compact together with the purpose of strengthening the bond between school and home. The Engagement Plan describes how our school will provide opportunities to improve family engagement that will support student learning at school and at home. All students and their families are invited and encouraged to fully participate in the opportunities described in this plan. The school will provide information and as many opportunities as possible for the participation of all family members. The Compact explains what teachers, parents and students each will do in an effort to work together to make sure that our students reach grade level standards. The Compact is discussed with families during parent-teacher conferences throughout the school year.

How is it revised?

The Connection is jointly developed and revised by our school's stakeholders. All families are invited to attend our annual Shared Decision Making Meeting (SDM) held each spring. Families are asked to review and give feedback on the Engagement Plan, Compact, and budget including the 1% set aside. All feedback forms from the SDM Meetings are collected, reviewed and used to revise this document and to improve program planning for the next school year. Families who are not able to attend the SDM Meeting have the opportunity to provide input by completing an online feedback form and completing the Title I Parent Satisfaction Survey that seeks suggestions regarding the plan, compact and budget.

Who is it for?

The Connection is for all students attending a Title I school and their families. We encourage and invite families to fully participate in the opportunities described in this document. Our school will provide full opportunity for the participation of parents and family members with limited English, with disabilities, of migratory children and caretakers of students served in Neglected and Delinquent Centers.

Where is it available?

The Connection is included in our Title I Handbook that is provided to all parents and families at the beginning of the year or whenever a new student enrolls. The Connection is also available on our school website and in our Parent Resource Center. Families can request a copy at any time during the school year.

Let's Stay Connected

Huntington Middle believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities. Here are the ways to stay connected and informed.

- Progress Reports and Report Cards
- Infinite Campus
- School Website
- Social Media
- School Messenger call-outs
- Emails
- Parent-Teacher Conferences
- Edgenuity
- Georgia Milestone scores
- Lexile scores
- MAP test scores and MAP Family Report

Access to Staff

- Our school has an open door policy.
- All teachers and staff are available through email. See the school webpage for contact information.
- Conferences may be scheduled directly with your child's teacher or through the Main office at (478) 542-2240.

ACTIVITIES TO BUILD PARTNERSHIPS

Huntington Middle School plans the following events to build the capacity for strong parent and family engagement and to support a partnership among school, parents, and the community to improve student academic achievement. Meetings and events are scheduled at various times and in different formats to accommodate the needs of our families. These events may be held in person or virtually.

Event	Focus	Date
Conoce y Saluda	Bienvenida	julio 2022
Escuela Secundaria 101	Transición	agosto 2022/enero 2023
Noche Lexile	Alfabetización	septiembre 2022
Reunión Anual de Título I	Informativo	septiembre 2022
6-8 Día de Contenido Temático	Estándares del Plan de Estudios	octubre 2022
Conferencias de Padres y Maestros	Seguimiento del Progreso	En curso
Almuerzo Académico y de Aprendizaje	Información/Plan de Estudios	octubre, diciembre 2022 / febrero 2023
Taller de preparación para exámenes USA y Edgenuity	Pruebas/Tecnología	noviembre 2022
Noche de Alfabetización Familiar	Alfabetización	noviembre 2022
Taller para padres EL	ESOL	noviembre 2022
Entrenamiento de Infinite Campus	Seguimiento del Progreso	En curso
Reunión del Equipo de Acción de Padres	SDM	diciembre 2022
Noche de Padres EOG	Pruebas/Evaluación	enero 2023
Encuesta para padres del Título I	SDM	febrero 2023
Voces para la Visión	SDM	marzo 2023
Visita de Padres y Estudiantes de Sexto Grado en Ascenso	Transición	marzo 2023

Huntington Middle School wants to help all our families participate in our family engagement activities.

If you need assistance with childcare or transportation in order to attend the events listed in this plan, contact our Family Engagement Liaison for more information and assistance.

Rhondrea Allen
(478) 988-6200 ext. 1910
Rhondrea.allen@hcbe.net

Enlace de Participación Familiar

Our FEL is **Rhondrea Allen**. She is available to assist families in a variety of ways from finding resources, connecting with teachers and administrators, navigating Infinite Campus and providing opportunities for you to learn how to help your student at home.

478-542-2240 Ext. 1910
rhondrea.allen@hcbe.net

Parent Resource Center

Visit the Parent Resource Center to get pamphlets, brochures, and other resource materials to use at home with your child.

Front Office Lobby
Monday – Friday, 7am-3pm

Volunteer opportunities



- We welcome and encourage parental engagement. All volunteers are required to have a background check in order to participate in some areas.
- There are several ways for parents to give of their time and talents. Opportunities such as chaperoning events, assisting teachers and proctoring for tests are just a few.

Contact our Enlace de Participación Familiar for more information.

Our Pledge to our Parents and Families

Huntington Middle School will take the following measures to promote and support parents as equal partners in their child's education. In order to reach our goal of the highest quality of student achievement, HMS pledges to support our students and their families as the foundation of the school. We will:

- ✓ Ensure that all information related to school and parent programs, meetings and other activities is published in both English and Spanish and posted on the website or on social media.
- ✓ Provide training for staff on the value and contribution of parents, on ways to improve communication, on ideas to build strong partnerships with families, on providing information in a friendly format and on responding to parent requests four times during the school year.
- ✓ Partner with college and career ready organizations to provide resources to help prepare families and their students for successful school transitioning.
- ✓ Share information/materials related to school and parent engagement activities, meetings and workshops in English and Spanish.
- ✓ Communicate with all families and the community on a regular basis regarding schoolwide events through school messenger, social media, school website, newsletters and flyers.
- ✓ Work with parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- ✓ Provide information for parents to better understand Georgia Standards of Excellence and assessments for all grade levels.
- ✓ Collaborate with stakeholders and community/business leaders to increase awareness of family and community engagement programs.
- ✓ Connect families to classes or support groups to help further enhance our parent's various educational levels.
- ✓ Collect feedback from parents and family members after academic events in order to respond to parents' request for additional support for engagement activities.

2022-2023 Metas del Distrito

Aumentar en al menos un 2 por ciento, el número de estudiantes que se desempeñan en o por encima del nivel en áreas de contenido básico. Desde el grado 3 al 11 según lo medido por los puntajes de la evaluación de Milestones.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement

2022-2023 Metas de la Escuela

- All students reading at or above grade level and at the appropriate Lexile level.
- All students achieving at or above grade level in math.

Grade Level: 6th

Focus Areas

- Fluidez en las Matemáticas y computos
- Fluidez y comprensión de lectura en todo el currículo

Our Compact: Teachers, Families and Students - Together for Success

HMS will

- Actualizar el Sistema de Mensajería Escolar
- Publicar calificaciones semanales en Infinite Campus.
- Enviar a casa estrategias mensuales de lectura y matemáticas para implementar en casa.
- Proporcionar a los padres acceso al USA Preparation Test.
- Organizar Eventos Académicos para los Padres enfocados en Niveles Lexile, Vocabulario, RIT y Fluidez Matemática y el computo.
- Proporcionar tutoría para todos los estudiantes.
- Brindar capacitación a los padres sobre cómo acceder a Google Classroom y actualizar Google Classroom según sea necesario.
- Proporcionar información sobre cómo acceder a Ed para Online Textbook

Family will

- Usar el Sistema de Mensajería Escolar
- Usar Infinite Campus regularmente para monitorear el progreso y las tareas.
- Repetir las estrategias mensuales de lectura y matemáticas en casa con el niño.
- Asegurarse de que su estudiante utilice USA Test Preparation y Edgenuity en todas las materias de contenido.
- Asistir a todos los Eventos Académicos para Padres, y así aprender estrategias para apoyar el rendimiento estudiantil.
- Anime a su estudiante a asistir a tutoría.
- Usar Google Classroom
- Familiarícese con Ed para Libros de Texto en Línea.

Student will

- Complete assigned homework to improve focus area skills.
- Be given an opportunity to set up their personal Infinite Campus account. Students are encouraged to check Infinite Campus regularly to self-monitor their grades.
- Use strategies taught to read on Lexile Level and practice math fluency & computation every night.
- Use USA Test Prep for enrichment.
- Encourage my parents to attend Academic Parent Events.
- Asistir a la tutoría (de lunes a jueves) según sea necesario.
- Completar asignaciones y tareas en Google Classroom.
- Utilizar libros de texto en línea para apoyar el aprendizaje.

2022-2023 Metas del Distrito

Aumentar en al menos 2 puntos porcentuales, el número de estudiantes que se desempeñan en o por encima del nivel en áreas de contenido básico. Desde el grado 3 al 11 según lo medido por los puntajes de la evaluación de Milestones.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2022-2023 School Goals

- All students reading at or above grade level and at the appropriate Lexile level.
- All students achieving at or above grade level in math.

Grade Level: 7th

Focus Areas

Reading

- Mejorar la alfabetización
- Pensamiento crítico

Mathematics

- Improving Number Sense
- Justify Thinking

Our Compact: *Teachers, Families and Students - Together for Success*

HMS will

- Provide parents with a monthly Newsletter.
- Host Academic Based Parent Events.
- Provide access to Read Theory, Edgenuity, and Infinite Campus.
- Proporcionar actualizaciones constantes en Infinite Campus y el Sistema de Mensajería Escolar.
- Offer tutoring weekly.
- Brindar ayuda a los padres sobre cómo acceder a Google Classroom y actualizar Google Classroom según sea necesario.
- Actualizar School Messenger.

Family will

- Read monthly newsletters for important information.
- Attend all Parents Academic Events.
- Ensure that your student utilize Edgenuity in all content subjects.
- Utilizar Infinite Campus y el Sistema de Mensajería Escolar regularmente.
- Encourage students to attend tutoring.
- Utilizar Google Classroom.
- Utilizar School Messenger.

Student will

- Utilize monthly calendars to keep up with assignments.
- Encourage your parents to attend all parent academic events.
- Utilizar el Education Software para Edgenuity para enriquecimiento.
- Configurar una cuenta personal de Infinite Campus.
- Consulte Infinite Campus y School Messenger con regularidad para supervisar el progreso.
- Sign up and attend tutoring.
- Utilizar Google Classroom para completar asignaciones y tareas.
- Verifique las tareas en School Messenger.

2022-2023 District Goals

Aumentar en al menos 2 puntos porcentuales, el número de estudiantes que se desempeñan en o por encima del nivel en áreas de contenido básico. Desde el grado 3 al 11 según lo medido por los puntajes de la evaluación de Milestones.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2022-2023 School Goals

- All students reading at or above grade level and at the appropriate Lexile level.
- All students achieving at or above grade level in math.

Grade Level: 8th

Focus Areas

Matemáticas

- Resolver ecuaciones de varios pasos.
- Cálculo de números racionales para incluir fracciones y decimales.

Lectura

- Aumentar la fluidez y la comprensión en la lectura.
- Habilidades para resolver problemas.
- Pensamiento crítico

Our Compact: *Teachers, Families and Students - Together for Success*

HMS will

- Provide online resources and strategies to assist student learning at home.
- Provides study guides for each semester exam in Math and English Language Arts.
- Proporcionar acceso a Infinite Campus y School Messenger.
- Provide access to USA Test Prep y Edgenuity.
- Provide syllabus with courses requirements, grade weights and expectations.
- Host Academic Parent Events to focus on Reading and Math.
- Provide opportunities for tutoring to aid in student learning.

Family will

- Help students with their homework using the strategies and online resources provided by teachers.
- Help students prepare for exams using the study guides provided by teachers.
- Utilizar Infinite Campus y el Sistema de Mensajería Escolar con regularidad.
- Asegúrese de que su estudiante utilice USA Test Preparation y Edgenuity en todas las materias de contenido.
- Review class syllabus to be aware of grade weights and expectations.
- Attend all Parent Academic Activities.
- Allow students to attend tutoring when needed.

Student will

- Complete and turn in all assignments using strategies taught in class.
- Complete study guides and use them as test preparation.
- Configure una cuenta personal de Infinite Campus. Consulte Infinite Campus y Messenger con regularidad para supervisar el progreso.
- Utilice USA Test Preparation y Edgenuity para el enriquecimiento y solución.
- Review class syllabus and be prepared for instruction.
- Encourage my parents to attend the content parent focused events.
- Utilize the opportunities for tutoring to build understanding in content areas.



SUPERINTENDENT OF SCHOOLS
DR. MARK SCOTT

BOARD MEMBERS
FRED WILSON, CHAIRMAN

HELEN HUGHES, VICE CHAIRMAN
LORI JOHNSON
HOKE MORROW

DR. RICK UNRUH
DAVE CROCKET
BRYAN UPSHAW

1 de agosto de 2022

Right to Know Professional Qualifications of Teachers and Paraprofessionals

Dear Parent(s) or Legal Guardian(s),

In compliance with the requirements of the Every Students Succeeds Act, the Houston County School System would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/ or paraprofessional(s). The following information may be requested:

- Whether the student's teacher—
 - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
 - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
 - is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/ or paraprofessional's qualifications, please contact your child's school or you may contact Dana Morris, Director of Federal Programs, at the Houston County Board of Education at (478) 988-6200 ext. 3449 or at email dana.h.morris@hcbe.net.

Thank you for your interest and involvement in your child's education.

Sincerely,
Dana Morris, Director of Federal Programs

Copyright Piracy Awareness Notification

Title I, Part A, Section 1116 of the Every Student Succeeds Act (ESSA) states that Title I schools shall provide information and resources to help parents and families work with their children to understand the harms of copyright piracy. In keeping with this requirement, definitions of relevant terms as well as links to websites that may be helpful in educating children concerning copyright piracy regulations are included below.

Copyright-a form of protection given to creators and authors of literary, dramatic, musical and artistic works. A copyright means that the author has the right to do or let other do any of the following things:

- Make copies
- Distribute copies
- Perform work publicly
- Display work publicly
- Make modifications or adaptations

Generally, it is illegal for anyone to do any of the things listed above without the creator's permission. However, there are some exceptions and limitations to this right. One major limitation is the Doctrine of Fair Use.

Copyright Piracy-Unauthorized reproduction for sale or use of a copyrighted work such as a book, lyric or software.

Online Resources:

<https://www.commonsensemedia.org/videos/teaching-kids-about-copyright-piracy>

<http://www.copyrightkids.org/>

If additional assistance or more information is needed, the media specialist at your child's school can help.

Title I Complaint Procedures

Although the below steps are recommended for the most efficient resolution at the lowest level, the parent/student has the right to by-pass these steps at any time and request an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program or placement. The parent and the student may take part in the hearing and have an attorney represent you at your own expense. The impartial Hearing Officer will be selected by the district. Hearing requests must be made to the Title Coordinator identified in Step II below.

Step I

The complaint shall be presented orally or in writing to the school principal within ten (10) calendar days after the most recent incident upon which the complaint is based. Any witness or other evidence should be provided at this time. The administrator will conduct an investigation and render a written decision within ten (10) calendar days of the filing of the complaint.

Step II

A complainant dissatisfied with the decision of the school principal may appeal to the System Title I/Title II Coordinator by submitting a written statement of complaint to the System Title I/Title II Coordinator. This statement must be filed within ten (10) calendar days after the complainant receives the decision from the school principal. The complaint should be mailed to:

Mrs. Dana Morris, Federal Programs Director
Houston County Board of Education
Post Office Box 1850
Perry, GA 31069
Phone: (478) 988-6200
dana.h.morris@hcbe.net

Upon receipt of the written statement, the Title I/Title II Coordinator will schedule a meeting to attempt resolution of the concerns. The System Title I/Title II Coordinator will render a written decision within ten (10) calendar days after the meeting.

Step III

A complainant dissatisfied with the decision of the System Title I/Title II Coordinator may appeal to the Houston County Board of Education by filing a written request to the Office of the Superintendent. The complaint should be mailed to:

Dr. Mark Scott
Office of the Superintendent
Houston County Board of Education
Post Office Box 1850
Perry, GA 31069

The appeal must be filed within ten (10) calendar days after the complainant receives the decision from the System Title I/Title II Coordinator. The Board of Education will act on the complaint at the next scheduled BOE meeting.



Huntington

MIDDLE SCHOOL

Expectativas	Pasillo	Baño	Salón	Autobús y Rampa de Autobús	Área de Caminar
Muestra Respeto	<ul style="list-style-type: none"> *Mantener las manos y los pies para sí mismo. * Sea considerado con los entornos de aprendizaje. 	<ul style="list-style-type: none"> *Respetar a los demás y mantener los baños limpios. * Utilizar el baño de forma rápida y discreta. 	<ul style="list-style-type: none"> * Utilizar un lenguaje positivo. * Respetar el derecho de los demás a aprender y escuchar educadamente cuando otros hablan. 	<ul style="list-style-type: none"> * Utilizar un lenguaje positivo. *Mantener las manos y los pies para sí mismo. 	<ul style="list-style-type: none"> * Utilizar un lenguaje positivo. *Mantener las manos y los pies para sí mismo.
Observar y Seguir los Procedimientos	<ul style="list-style-type: none"> * Camina en silencio por la línea roja. *Llegar a tiempo en el lugar designado. 	<ul style="list-style-type: none"> * Las clases se pondrán en fila fuera del baño y esperarán las instrucciones del maestro. * Utilizar el baño a tiempo, tirar de la cadena y lavarse las manos. 	<ul style="list-style-type: none"> *Seguir las expectativas de la clase de HMS. * Apagar los dispositivos y colocarlos en los casilleros durante la clase. 	<ul style="list-style-type: none"> *Seguir todas las indicaciones del conductor del autobús *Irse cuando suene el timbre. 	<ul style="list-style-type: none"> *Irse cuando suene el timbre. Caminar en silencio por la línea roja.
Actuar de Manera Responsable y Estar a Salvo	<ul style="list-style-type: none"> *Tener siempre el pase del pasillo. *Mantenga su espacio personal. 	<ul style="list-style-type: none"> * Utilizar el baño sólo cuando se le dé permiso y utilizar los suministros adecuadamente. *Utilizar un lenguaje positivo. 	<ul style="list-style-type: none"> *Estar preparado para la clase y completar las tareas a tiempo. * Utilizar los materiales según las indicaciones del maestro. 	<ul style="list-style-type: none"> *Permanecer en su asiento. * Entrar y salir de forma rápida y silenciosa, en la parada de autobús correcta. 	<ul style="list-style-type: none"> *Mantenga su espacio personal. * Siga las indicaciones del guardia de cruce.
Superar las Expectativas	<ul style="list-style-type: none"> *Mantenga los pasillos limpios. *Ayudar a otros que lo necesiten. 	<ul style="list-style-type: none"> * Informar los comportamientos inseguros y del vandalismo, a un adulto. * Permitir la privacidad de los demás. 	<ul style="list-style-type: none"> * Pedir ayuda y ayudar a los demás cuando lo necesiten. * Estar atento y ser un oyente activo. 	<ul style="list-style-type: none"> * Informar los comportamientos inseguros a un adulto. *Ser un líder en situaciones de emergencia. 	<ul style="list-style-type: none"> * Informar los comportamientos inseguros a un adulto. * Sea consciente de su entorno.

Tomar mejores decisiones hoy para ser un mejor yo mañana

Title I Handbook Acknowledgement Form

Huntington Middle School

Dear Families and Students,

For the 2022-2023 school year, our Title I Handbook is/will be available for your viewing on our school website at www.hms.hcbe.net under the Parents Corner tab.

The purpose of the Title I Handbook is to provide our families with detailed information regarding what it means to be a part of a Title I school. The handbook is also a critical component in helping to build a strong relationship between home and school. The documents included in the handbook are the *Parent's Guide to Title I, The Connection(Family Engagement Plan and Grade Level Compact), Right to Know Teacher and Paraprofessional Qualifications, Copyright Piracy Awareness and Complaint Procedure.*

If you prefer a printed copy of the handbook, please indicate in the space provided and we will gladly provide one for you.

Additionally, we ask that you sign and date acknowledging access and agreement to the School-Family Compact then return the form to your child's school.

Please choose one of the following options:

_____ I will access the Title I Handbook on the school's webpage. I do not wish to receive a printed copy.

_____ I would like to receive a printed, hard copy of the Title I Handbook. Please send one home with my child.

School-Parent Compact Signatures:

School Representative Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Student Name (print): _____

Student Signature: _____

Date: _____ Grade: _____

To be completed by school personnel only

Hard copy of Title I Handbook given to _____

Student Name

Date _____ By: _____

School Personnel