



OWOSSO PUBLIC SCHOOLS

Ready for the World

Board of Education Agenda
July 23, 2018
5:30 pm Regular Meeting
Owosso High School Media Center
765 E. North Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Board Correspondence: Superintendent's Report & Curriculum Director's Report

4. Public Participation

5. For Action

Consent Agenda:

Table listing items for action with corresponding report numbers and page numbers. Includes: June 25, 2018 Regular Board Meeting Minutes (Report 17-181, Page 1), Current Bills (Report 17-182, Page 6), Financials (Report 17-183, Page 15), Liaison Officer's Contract Renewal (Report 18-01, Page 18), MHSAA Membership Resolution (Report 18-02, Page 23), Contingent Resolution Calling for a Special School Election (Report 18-03, Page 26), Adoption of New High School Courses (Report 18-04, Page 27), Administrative Staff New Hire (Report 18-05, Page 28), Certified Staff New Hires (Report 18-06, Page 29), OESPA Tentative Agreement (Report 18-07, Page 30), Bus Lease (Report 18-08, Page 31).

6. For Future Action

Table listing items for future action with corresponding report numbers and page numbers. Includes: Tax Levy (Report 18-09, Page 33), Owosso Middle School Out-of-State Travel (Report 18-10, Page 36).

7. For Information

Table listing items for information with corresponding report numbers and page numbers. Includes: Personnel Update (Report 18-11, Page 37).

8. Public Participation

9. For Information

- Personnel Update

10. Board Reports: Board Member Comments/Updates

11. Upcoming Board Meeting Dates:

- August 13: Board of Education Committee of the Whole, 5 pm
August 27: Board of Education Meeting, 5:30 pm
Important Upcoming Dates:
August 2: Elementary and LHS Principals Return
August 6: First Day of Football Practice
August 8: First Day of Fall Sports Practice
August 8 & 9: LHS Student Registration, 10 am-2 pm
August 9: 10 Month Secretaries Return to Work
August 9: New Teacher Orientation @ Fortitude, 8 am - 3 pm
August 15: OHS Trojan Days, 8 -11 am, 12-3 pm, 4-6 pm
August 15: OHS Fall Sports Parent Meeting in Auditorium, 6 pm
August 17: Community Pep Rally @ Willman Field, 6 pm (Gates open at 5 pm)
August 20 & 21: Professional Development
August 20: OHS Open House & Trojan Days Make-up, 4-6 pm
August 21: OMS Open House, 4-7 pm
August 21: Elementary Open Houses, 5-7 pm
August 22: Teacher Workday
August 22: Bentley Bright Beginnings Open House, 5-7 pm
August 23: First Day of School

12. Adjournment:

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166

## BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore, we guarantee that:**

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

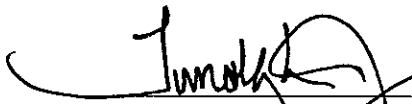
We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc  
President




Rick Mowen  
Vice-President



Cheryl Paez  
Treasurer



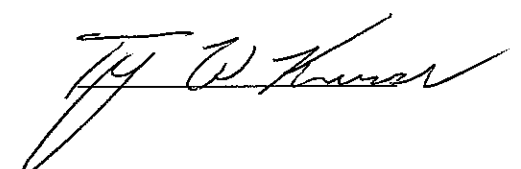
Shelly Ochodnicky  
Secretary



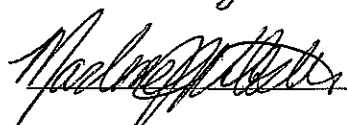
Sara Keyes  
Trustee



Ty Krauss  
Trustee



Marlene Webster  
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

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*Ready for the World*

## **Public Participation at Board Meetings**

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

# Organizational

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**June 25, 2018**  
**Report 17-181**

President Jenc called the meeting of the Board of Education to order at 7 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Krauss, Mowen, Ochodnicky, Paez  
 Absent: Webster (Motions of the Board of Education that were unanimous did not include Webster)

**Pledge of Allegiance**

**Building Reports**

As part of the Celebrate Kids! segment of the meeting, Superintendent Dr. Andrea Tuttle introduced the District's International Baccalaureate Coordinators Mrs. Sarah Collins and Mr. Lance Little. Mr. Little explained that as the culminating project for IB, tenth grade students choose a specific topic and work throughout the school year to complete their personal project or outcome. Mrs. Collins commented that there was a significant difference in the quality of the student's projects this year when compared to the previous years. She attributed this to a very deliberate approach in the design of planning and tenth grade English and social studies classes working together, which made a huge difference in the quality of the student's reports. A video of the students with their completed projects was displayed for the Board of Education. Mrs. Collins informed the Board that students who complete an IB personal project receive one-half credit. In order to receive this credit, students must include a written report, participate in an adjudication, complete a process journal, and the actual project. Students also receive a cord at graduation and an acknowledgement on their transcript. The District's IB Middle Years Program is scheduled for a five-year evaluation in March 2019. Mrs. Collins stated that during the last evaluation, an area of concern was that students had not worked on their personal projects. This is the third year that students have completed their culminating projects.

Vice President Rick Mowen commended the students on the enthusiasm and pride they displayed when discussing their personal projects in the video.

Owosso High School Principal Jeff Phillips proudly announced that the 2018 Girl's Tennis Team has been recognized as Division II Academic All State by the Michigan High School Tennis Coaches Association. The team is coached by Carrie Rugenstein who was unable to attend the meeting.

Principal Jeff Phillips recognized Owosso High School students Laken Williamson and Thomas Trecha for earning Second Team All-State by the Michigan High School Interscholastic Bowling Coaches Association.

**Board Correspondence**

Superintendent Andrea Tuttle reported that even though students are not in school, administrators have been busy preparing for the new school year. She stated that interviews have been held to fill the various vacancies throughout the District. With the resignation of Mr. Terry Sedlar, candidates will interview for the Emerson principal position on June 26<sup>th</sup>. Superintendent Tuttle commented that staffing and interviews are something that is taken very seriously and requires a lot of time.

Superintendent Tuttle announced that tentative agreements have been approved and will be presented for Board approval during the meeting.

Superintendent Tuttle informed the Board that several bond meetings have taken place with the architects and staff members. Input from stakeholders is also being taken into consideration throughout the planning phase.

Superintendent Tuttle reported that several audits have occurred and are scheduled in a number of departments within the district.

Superintendent Tuttle mentioned the IB audit that is scheduled for March 2019 and the preparations needed prior to the reauthorization.

Superintendent Tuttle stated that there are several athletic camps going on for all age groups and in a variety of sporting events. She remarked that a lot goes on in the District during the summer months, but it isn't as fun without the students being in attendance.

Curriculum Director Steve Brooks provided the Board with an update on summer school opportunities. He commented that administrators like to refer to summer school as summer camp. Students that were identified as needing additional help in grades one through Lincoln Alternative High School are able to take advantage of the camps. Approximately 75 elementary students and between 25-30 middle, high school and LHS students are taking advantage of the summer school opportunities.

Steve Brooks reported that several professional development opportunities have been offered for the District's teaching staff. Elementary teachers recently participated in Project Lead the Way (PLTW) training. Tenth grade English teachers worked together on a debate unit that will be taught in the fall. Staff members attended International Baccalaureate math training. The District's writing committee also met to review data and curriculum for the 2018-19 school year.

Steve Brooks remarked that there is a lot of planning and preparation that occurs over the summer months. All of the District's professional development, strategies, and school improvement plans are finalized prior to the beginning of a new school year.

### **Public Participation**

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the meeting's audience.

### **For Action**

- Moved by Mowen, supported by Keyes to approve the May 14, 2018 regular meeting minutes, May 14, 2018 closed session minutes, June 11, 2018 committee of the whole meeting minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnicki to authorize the disposal of the obsolete material listed below. Motion carried unanimously.
  - The Transportation Department to dispose of the following obsolete bus:
    - 2002 International School Bus (bus #35) 305,949 MILES, VIN #28947165
  - The District to dispose of the following obsolete media center material:
    - 25 Drawer wooden Remington Rand Library Card Catalog
- Moved by Ochodnicki, supported by Mowen to authorize the Superintendent to renew the contract with Baker College for Adult Ed services for the fiscal year 2018-19. Motion carried unanimously.

- Moved by Ochodnicky, supported by Mowen to authorize the borrowing of \$4,200,000 from either the Michigan State Finance Authority inclusive of \$3,000,000 of “set-aside” notes and \$1,200,000 in “no set-asides” or through a competitive bid through a financial institution for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2018-19 school year. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to officially recognize that there has been a public budget hearing as part of the June 25, 2018 regularly scheduled Board meeting to meet the MDE requirements for such a hearing to take place. Motion carried unanimously.
- Moved by Keyes, supported by Mowen to adopt the resolutions that revise the appropriations for the General, School Service, and Building and Site Funds for the 2017-18 fiscal year as presented to the Board for adoption. Chief Financial Officer Julie Omer explained that budget revision one for the General Fund anticipated deficit spending in the amount of 1.3 million dollars. Budget revision two resulted in deficit spending just over one million dollars. It is anticipated that the 2017-18 year will end with a fund balance of approximately 9%. The 2017-18 year began with a fund balance of 13% after the audit. The year ended with approximately \$300,000 more in the General Fund than what was expected in February 2018. Vice President Mowen commended the District on its fiscal responsibility. Motion carried unanimously.
- Moved by Keyes, supported by Mowen to adopt the resolutions presented for the 2018-19 fiscal year budget package for the General Fund, School Service and Sinking Fund. Chief Financial Officer Julie Omer announced that the General Fund Budget for next school year shows an estimated \$30.5 million in revenues and \$31.3 million in expenditures. The current fund balance is \$2.8 million. Transferring \$800,000 from the fund balance to next year’s General Fund, the expected fund balance at June 30, 2019 is \$2.078 million, 6.63% of the total budget. The School Service Fund that finances food service and is separate from the General Fund will provide revenues of about \$2.026 million for the 2018-19 school year, with expenditures estimated at \$1.955 million. The estimated ending fund balance is \$104,248. The Building and Site Fund, also separate from the General Fund, consists of funds from the District’s Sinking Fund. It shows an estimated revenue of \$1.633 million and expenditures of \$557,924. Motion carried unanimously.
- Moved by Mowen, supported by Jenc to approve the hiring of Michelle Collison as the Bryant Elementary Principal. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to approve the hiring of certified staff member Zephie Kineman as the Bryant/Central Elementary K-5 Music Teacher. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnicky to approve the 2018-19 regular Board meeting and subcommittee dates and times as presented. The Board approved changing the regular Board meeting start time to 5:30 pm effective with the July 23, 2018 meeting. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to authorize the disposal of the Bryant portables. The portables will be put out for bid and any funds garnered will be returned to the general fund. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to authorize the Superintendent to enter into a sinking fund contract with L.A. Construction, Flushing, MI for the replacement of the Bryant Elementary sanitary sewer system in an amount not to exceed \$102,680 inclusive of exploratory digging and a contingency allowance of \$25,000. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to approve the July 1, 2018 – June 30, 2019 Tentative Agreement between the Owosso Education Association and the Owosso Board of Education. Secretary Ochodnicky conducted a roll call vote. Ayes: Krauss, Keyes, Jenc, Mowen, Paez, Ochodnicky. Nays: None. Motion carried unanimously.
- Moved by Mowen, supported by Krauss to approve the July 1, 2018 – June 30, 2019 Tentative Agreement between Building and Central Office Administrators and the Owosso Board of Education. Secretary Ochodnicky conducted a roll call vote. Ayes: Krauss, Keyes, Jenc, Mowen, Paez, Ochodnicky. Nays: None. Motion carried unanimously.



- Moved by Mowen, supported by Ochodnicky to approve the salary adjustments for non-union personnel to reflect parity with other bargaining groups. Secretary Ochodnicky conducted a roll call vote. Ayes: Krauss, Keyes, Jenc, Mowen, Paez, Ochodnicky. Nays: None. Motion carried unanimously.

#### **For Future Action**

- The Board of Education will be asked to renew the City of Owosso agreement for the provision of Police Officers to serve as school resource (Liaison) officers for Owosso Public Schools.
- The Board of Education will be asked to adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2108 through July 31, 2019.
- The Board of Education will be asked to adopt the Resolution Calling for a Special School Election to renew 2 mills which is less than the currently approved 3 mills for the Sinking Fund for a term of five (5) years be held on November 6, 2018. This special election will be held for the renewal of the Sinking Fund that was previously approved by voters in November 2013 and will only be held if the Sinking Fund millage renewal does not pass at the election to be held August 7, 2018.
- The Board of Education will be asked to support the adoption of Second Year Agricultural Science and Sign Language as presented into the high school curriculum.

#### **For Information**

Superintendent Tuttle reported that Katie Aymor, Payroll Specialist has submitted her letter of resignation effective June 15, 2018. Samantha Salyer, Paraprofessional at Bryant Elementary has resigned effective June 8, 2018. Terry Sedlar, Principal at Emerson Elementary has submitted his letter of resignation effective June 30, 2018. David Skutt, Bus Driver has resigned his position as a regular Bus Driver effective June 8, 2018. Irene Podolan, Monitor at Bryant Elementary has resigned her position as a regular Monitor effective June 8, 2018. Caroline Whitford, Kindergarten Teacher at Bryant Elementary has resigned effective June 8, 2018. Melissa Gier-Helvie, 4 Wings Associate Teacher has submitted her letter of resignation effective at the conclusion of the school year. Stephanie Garber has accepted the Central Office Payroll Specialist position. Renee McAvoy, Early Childhood Special Education Teacher at Bentley Bright Beginnings has submitted her letter of resignation effective at the conclusion of the school year after 29 years of service with the District. Cathy Vogl, Office Aide at Emerson Elementary has submitted her letter of retirement effective June 8, 2018 after 24 years of service with the District. Linda Samson, Copy Specialist/Courier has submitted her letter of retirement effective June 30, 2018 after 24 years of service with the District.

#### **Public Participation**

Terry Sedlar, former Emerson Elementary Principal expressed his gratitude to the Board of Education for their support of all staff at Owosso Public Schools. He commented that he feels very fortunate for the support he received from the Board during his six years with the District. He stated that he has worked with some phenomenal educators and staff at Emerson during his tenure. The wonderful parents and students of Emerson were also recognized by Mr. Sedlar.

Superintendent Tuttle commented that she has known Mr. Sedlar for many years. She stated that he is an outstanding human being who has great character and is loved by the Emerson community.

Secretary Shelly Ochodnicky remarked that she had the privilege of sitting on the interviewing committee when Mr. Sedlar was hired. She will always remember his positive attitude and is amazed by how he can remember parents' names and who their children are.

#### **Board Member Comments/Updates**

Treasurer Cheryl Paez announced that she will not be able to attend the July 23<sup>rd</sup> Board Meeting as she will be on vacation.

Secretary Shelly Ochodnicky reported that she is on the Bond Committee and the meetings are going very well. She stated that she is unable to attend the next meeting on July 18 and asked if another Board member could attend in her place.

Secretary Ochodnicky thanked the staff of Owosso Public Schools for always going above and beyond expectations, especially during these trying times with funding in education.

Vice President Rick Mowen thanked Terry Sedlar for making a difference and leaving his mark on the District.

Trustee Ty Krauss stated that he was able to participate in the Lincoln High School graduation. He commented that it was an awesome ceremony to witness the student achievements. Mr. Krauss also thanked everyone that had a role in negotiations and the budget. He stated that it is fantastic to witness people work together with the goal of the community in mind throughout the process.

Trustee Sara Keyes expressed the respect that she has for Terry Sedlar and stated she and her girls will miss him a lot. She stated that he turned Emerson Elementary around, especially with Rock and Run.

Trustee Sara Keyes reported that OHS wrestler Colton Blaha is currently competing in Florida and is doing very well.

**Upcoming Board Meeting Dates:**

July 23: Regular Board Meeting, 5:30 pm.

**Adjournment**

Moved by Mowen, supported by Ochodnicky to adjourn at 8:08 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

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Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
JUNE 18, 2018 - JULY15, 2018  
REPORT 17-182

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND - 6/18-6/30/2018	\$918,846.54
GENERAL FUND - 7/01-7/15/2018	\$100,914.26
SERVICE FUND - 6/18-6/30/2018	\$8,008.28
SERVICE FUND - 7/01-7/15/2018	\$1,343.56
SINKING FUND	\$0.00
CAPITAL PROJECTS - NON-BOND FUND	\$79,893.77
CAPITAL PROJECTS - BOND FUND	\$500.00
<b>CHECK RUN TOTAL</b>	<b><u>\$1,109,506.41</u></b>

**CREDIT CARD ACTIVITY BY FUND (6/4/18-7/03/2018 - Posting date)**

GENERAL FUND (JUNE ACTIVITY)	\$ 7,777.03
SERVICE FUND (JUNE ACTIVITY)	\$ -
ORGANIZATIONAL FUND (JUNE ACTIVITY)	\$ 463.89
<b>CREDIT CARD TOTAL</b>	<b><u>\$ 8,240.92</u></b>

**GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)**

PAYMENT 6/08/18	\$ 2,961.56
PAYMENT 6/18/18	\$ 6,485.34
PAYMENT 6/22/18	\$ 6,215.17

<b>DIRECT DRAW FROM BANK ACCOUNT</b>	<b><u>\$ 15,662.07</u></b>
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PAYROLL (#26) 6/22/18	\$ 753,599.31
PAYROLL (#1) 7/6/18	\$ 691,336.69
UAAL STABILIZATION (JUNE PAYMENT) 7/01/2018	\$ 180,419.50

<b>PAYROLL TOTAL</b>	<b><u>\$ 1,625,355.50</u></b>
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<b>GRAND TOTAL</b>	<b><u>\$ 2,758,764.90</u></b>
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Check Register for Bank Account ID CHEM1

From 06/18/2018 to 06/30/2018

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
096375	06/28/2018	1	Comp Open	008308 ERGEN, MORGAN	BB/OVERPAYMENT REFUND	183.64
097230	06/28/2018	1	Comp Open	002294 GILLETT, AARON	HS/GILLETT/SUPPLIES	68.05
098185	06/21/2018	1	Comp Open	003467 ANDERSON, ERICA	BB/ANDERSON/MILEAGE	19.57
098186	06/21/2018	1	Comp Cleared 06/30/2018	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	271.53
098187	06/21/2018	1	Comp Cleared 06/30/2018	004065 CONRAD, CHRIS	OPER/CONRAD/MILEAGE	58.08
098188	06/21/2018	1	Comp Cleared 06/30/2018	001202 CONSUMERS ENERGY	UTIL/GAS&ELEC JUNE 2018	35,533.52
098189	06/21/2018	1	Comp Cleared 06/30/2018	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/MAINT PARTS	77.06
098190	06/21/2018	1	Comp Cleared 06/30/2018	008445 HARRIS & SON LLC	ATH/SMITH/PORT-A-JONS	200.00
098191	06/21/2018	1	Comp Cleared 06/30/2018	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/LAUNDRY SUPPLI	317.60
098192	06/21/2018	1	Comp Cleared 06/30/2018	002109 LUDINGTON ELECTRIC INC.	OPER/KLAPKO/ELECTRICAL WOR	1,025.00
098193	06/21/2018	1	Comp Cleared 06/30/2018	003600 MARSHALL MUSIC COMPANY INC.	OMS/SUPPLIES/TOLRUD	2,318.99
098194	06/21/2018	1	Comp Cleared 06/30/2018	004121 NAPA AUTO PARTS	OPER/KLAPKO/OIL	9.99
098195	06/21/2018	1	Comp Cleared 06/30/2018	100001 OFFICE DEPOT INC.	ADM/THOMPSON/TONER	191.05
098196	06/21/2018	1	Comp Cleared 06/30/2018	004600 OPS FOOD SERVICE FUND	BB/ROWELL/BREAKFAST	117.60
098197	06/21/2018	1	Comp Cleared 06/30/2018	007851 OREILLY AUTO PARTS	OPER/KLAPKO/LUGS/ANTIFREEZ	16.98
098198	06/21/2018	1	Comp Cleared 06/30/2018	004650 OWOSSO SAFE & LOCK COMPANY	OPER/KLAPKO/SPINDLE	14.00
098199	06/21/2018	1	Comp Cleared 06/30/2018	004652 PCMI - WEST	BB/ROWELL/STAFF PAYMENT	12,166.79
098200	06/21/2018	1	Comp Cleared 06/30/2018	005027 PORTLAND HIGH SCHOOL	ATH/SMITH/5-26 V SOFTBALL	150.00
098201	06/21/2018	1	Comp Open	004860 POSTMASTER	ADM/THOMPSON/MAILING	115.00
098202	06/21/2018	1	Comp Cleared 06/30/2018	000323 ROTARY CLUB OF OWOSSO	HS/PHILLIPS/DUES	52.50
098203	06/21/2018	1	Comp Cleared 06/30/2018	006599 SCHOOL INSITES	ADM/MILLER/LICENSE	5,400.00
098204	06/21/2018	1	Comp Cleared 06/30/2018	005420 SCHOOL SPECIALTY INC.	CE/KLAPKO/LAMINATION, MARKE	4,315.46
098205	06/21/2018	1	Comp Cleared 06/30/2018	005520 SECURITY ALARM COMPANY INC.	OPER/KLAPKO/ALARM REPAIR	237.50
098206	06/21/2018	1	Comp Cleared 06/30/2018	005625 SHIAWASSEE RESD	ADM/E-TERM LICENSES	300.00
098207	06/21/2018	1	Comp Cleared 06/30/2018	000371 SMITH, JO ELLEN	ATH/SMITH/MILEAGE	70.30
098208	06/21/2018	1	Comp Cleared 06/30/2018	007689 THEODORES SUPERIOR COFFEE ROASTE	ADM/COFFEE	90.00
098209	06/21/2018	1	Comp Cleared 06/30/2018	006250 TIRE FACTORY	OPER/KLAPKO/TIRES	370.96
098210	06/21/2018	1	Comp Open	004604 TUTTLE, ANDREA	ADM/TUTTLE/MILEAGE	31.66
098211	06/21/2018	1	Comp Cleared 06/30/2018	008450 VECTOR TECH GROUP	ADM/WATSON/PHONE SUPPLIES	4,196.00
098212	06/21/2018	1	Comp Cleared 06/30/2018	007788 WAKELAND OIL	OPER/KLAPKO/FUEL	1,624.46
098213	06/21/2018	1	Comp Cleared 06/30/2018	006511 WASTE MANAGEMENT OF FLINT	UTIL/TRASH SVC/MAY 2018	2,093.16
098214	06/21/2018	1	Comp Cleared 06/30/2018	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SUP	319.94
098215	06/26/2018	2	Comp Open	004860 POSTMASTER	ADM/THOMPSON/MAILING	72.00
098216	06/28/2018	1	Comp Open	101548 AGNEW SIGNS CO.	HS/DIGNAN RE-SHEET SIGN	295.00
098217	06/28/2018	1	Comp Open	004253 ALLAN GOETZINGER	REISSUE CHECK #96040	450.00
098218	06/28/2018	1	Comp Open	000278 APPLEBEE OIL COMPANY	TRANS/DELONG/PROPANE	602.16
098219	06/28/2018	1	Comp Open	008513 AUE, HARTMAN	REISSUE CHECK 96096	30.00
098220	06/28/2018	1	Comp Open	008515 BRECHT, MELISSA	REPLACE PAYROLL CHECK	19.49
098221	06/28/2018	1	Comp Open	100809 BROOKS, STEPHEN	ADM/BROOKS/CONF REIMB	86.11
098222	06/28/2018	1	Comp Open	003302 CDW GOVERNMENT, INC.	EM/NIDEPSKI/PROJECTORS	14,213.92
098223	06/28/2018	1	Comp Open	001020 CREST SUPPLY COMPANY	OPER/KLAPKO/PLUMBING SUPPL	151.06
098224	06/28/2018	1	Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/BLADE DRIVE	73.26
098225	06/28/2018	1	Comp Open	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLI	45.00
098226	06/28/2018	1	Comp Open	006197 FRONTIER	UTIL/PHONE SVC/JUNE 2018	1,936.51
098227	06/28/2018	1	Comp Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/SUPPLIES	741.22
098228	06/28/2018	1	Comp Open	004204 HYATT PLACE NOVI	ADM/KRAUSS/CONF LODGING	308.43
098229	06/28/2018	1	Comp Open	002962 INDUSTRIAL SUPPLY OF OWOSSO INC.	OPER/KLAPKO/MAINTENANCE	38.85
098230	06/28/2018	1	Comp Open	008514 KREGGER, CLOE	REISSUE PAYROLL CHEKC	31.30
098231	06/28/2018	1	Comp Open	007133 KREGGER, JANENA	REISSUE PAYROLL CHECKS	236.91
098232	06/28/2018	1	Comp Open	007675 LAWRENCE TECH UNIVERSITY	CONF REG MCGRAW	2,500.00
098233	06/28/2018	1	Comp Open	001841 LINTNER, DALLAS	ATH/LINTNER/MILEAGE	516.44
098234	06/28/2018	1	Comp Open	005881 MAGINITY, SHANNON	REISSUE 275075/275916	277.82
098235	06/28/2018	1	Comp Open	000722 MANER COSTERISAN	PRELIMINARY AUDIT WORK	3,350.00
098236	06/28/2018	1	Comp Open	003740 MASE	ADM/KRAUSE/DUES	540.00

Check Register for Bank Account ID CHEM1

From 06/18/2018 to 06/30/2018

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
098237	06/28/2018	1 Comp	Open	003780 MESSA	JULY 2018 BILL/TEACHERS	217,849.57
098238	06/28/2018	1 Comp	Open	004050 MORRIS MECHAN. CONTRACTING INC.	OPER/KLAPKO/INSPECTION	6,700.00
098239	06/28/2018	1 Comp	Open	002093 NEOLA INC.	ADM/BOARD POLICY SERVICES	1,243.40
098240	06/28/2018	1 Comp	Open	100001 OFFICE DEPOT INC.	ADM/THOMPSON/INK	67.02
098241	06/28/2018	1 Comp	Open	001018 OMER, JULIE	ADM/OMER/MILEAGE	71.39
098242	06/28/2018	1 Comp	Cleared 06/30/2018	004600 OPS FOOD SERVICE FUND	BR/COLLISON/MEETING	663.40
098243	06/28/2018	1 Comp	Cleared 06/30/2018	004600 OPS FOOD SERVICE FUND	EQUIPMENT REIMBURSEMENT	825.87
098244	06/28/2018	1 Comp	Open	000340 OSMAR, JERRI LYNN	REPLACE CHECK #96064	159.70
098245	06/28/2018	1 Comp	Open	008050 PAFENFUSS, JULIE	REISSUE PAYROLL CHECK	69.33
098246	06/28/2018	1 Comp	Open	004652 PCMI - WEST	OHS SPRING COACHES	18,714.64
098247	06/28/2018	1 Comp	Open	001705 PHILLIPS, JEFF	HS/PHILLIPS/MILEAGE	94.94
098248	06/28/2018	1 Comp	Open	004790 PITNEY BOWES	ADM/POSTAGE METER RENTAL	297.00
098249	06/28/2018	1 Comp	Open	006641 ROWELL, AMANDA	BB/ROWELL/MILEAGE	111.73
098250	06/28/2018	1 Comp	Open	001942 RWI MANUFACTURING	OPER/KLAPKO/METAL CHASE	175.00
098251	06/28/2018	1 Comp	Open	002661 SHIA. AREA TRANSPORTATION AGENCY	BR/COLLISON/TOKENS	112.50
098252	06/28/2018	1 Comp	Open	005625 SHIAWASSEE RESD	6/3-6/16/18 EDUSTAFF	571,032.18
098253	06/28/2018	1 Comp	Cleared 06/30/2018	002948 THOMPSON, JESSICA	ADM/THOMPSON/MILEAGE	56.73
098254	06/28/2018	1 Comp	Open	004604 TUTTLE, ANDREA	ADM/TUTTLE/SUPPLIES	20.63
098255	06/28/2018	1 Comp	Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	9.64
098256	06/28/2018	1 Comp	Open	008450 VECTOR TECH GROUP	ADM/WATSON/LICENSES	2,100.00
CHECK TOTAL						918,846.54
LESS VOIDS						0.00
GRAND TOTAL						918,846.54

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	44	845,762.07	Computer	74	918,846.54
Cleared	30	73,084.47	Prepaid		
Void					
Scratch					
TOTAL		74	918,846.54	TOTAL 74 918,846.54	

Check Register for Bank Account ID CREM1

From 07/01/2018 to 07/16/2018

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
098257	07/01/2018	1 Comp	Open	003780 MESSA	JULY 2018 BILL/ADMIN STAFF	24,434.07
098258	07/01/2018	1 Comp	Open	003780 MESSA	JULY 2018 BILL/NON-UNION	16,822.66
098259	07/01/2018	1 Comp	Open	003780 MESSA	JULY 2018 BILL/OESPA STAFF	52,024.26
098260	07/01/2018	1 Comp	Open	100017 SET-SEG	JULY 2018 BILL/GF STAFF	5,290.52
098261	07/01/2018	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2018 BILL/GF STAFF	1,312.20
098262	07/01/2018	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2018 BILL/ADMIN STAFF	1,030.55
CHECK TOTAL						100,914.26
LESS VOIDS						0.00
GRAND TOTAL						100,914.26

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount		
Open	6	100,914.26	Computer	6	100,914.26		
Cleared			Prepaid				
Void							
Scratch							
TOTAL		6	100,914.26	TOTAL		6	100,914.26

Check Register for Bank Account ID SERVIC

From 06/18/2018 to 06/30/2018

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007307	06/21/2018	1 Comp	Cleared 06/30/2018	007480 BANANA BROTHERS PRODUCE	FS/PRICNE/SUMMER FOOD	2,435.50
007308	06/21/2018	1 Comp	Cleared 06/30/2018	100001 OFFICE DEPOT INC.	FS/KLAPKO/PAPER	75.99
007309	06/21/2018	1 Comp	Cleared 06/30/2018	004570 OWOSSO H.S. ORGANIZATION ACCT.	FS/PRINCE/COFFEE SALES	488.00
007310	06/21/2018	1 Comp	Cleared 06/30/2018	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	1,520.54
007311	06/21/2018	1 Comp	Cleared 06/30/2018	007788 WAKELAND OIL	FS/KLAPKO/FUEL	214.02
007312	06/28/2018	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/SUMMER FOOD	945.50
007313	06/28/2018	1 Comp	Open	008258 GREAT LAKES COCA-COLA DISTRIBUTI	FS/PRINCE/FOOD PURCHASE	1,084.81
007314	06/28/2018	1 Comp	Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	1,243.92
CHECK TOTAL						8,008.28
LESS VOIDS						0.00
GRAND TOTAL						8,008.28

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	3	3,274.23	Computer	8	8,008.28
Cleared	5	4,734.05	Prepaid		
Void					
Scratch					
TOTAL		8	8,008.28	TOTAL 8 8,008.28	

Check Register for Bank Account ID SERVIC

From 07/01/2018 to 07/15/2018

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007315	07/01/2018	1 Comp	Open	003780 MESSA	JULY 2018 BILL/FS STAFF	1,117.88
007316	07/01/2018	1 Comp	Open	100017 SET-SEG	JULY 2018 BILL/FS STAFF	174.68
007317	07/01/2018	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2018 BILL/FS STAFF	51.00
CHECK TOTAL						1,343.56
LESS VOIDS						0.00
GRAND TOTAL						1,343.56

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	3	1,343.56	Computer	3	1,343.56
Cleared			Prepaid		
Void					
Scratch					
TOTAL		3	1,343.56	TOTAL 3 1,343.56	



07/16/2018 7:09 am

Owosso Schools

Page: 1

Check Register for Bank Account ID CPF#01

From 06/18/2018 to 06/30/2018

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
000404	06/28/2018	1	Comp Open	008474 BSB COMMUNICATIONS INC.	DEPOSTI FOR PHONE PROJECT	58,282.00
000405	06/28/2018	1	Comp Open	102034 DELL MARKETING, L.P.	ADM/TELEPHONE PROJECT	21,611.77
CHECK TOTAL						79,893.77
LESS VOIDS						0.00
GRAND TOTAL						79,893.77

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	2	79,893.77	Computer	2	79,893.77
Cleared			Prepaid		
Void					
Scratch					
TOTAL		2	79,893.77	TOTAL	
				2	79,893.77

Check Register for Bank Account ID BOND

From 06/18/2018 to 06/30/2018

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount	
900006	06/28/2018	1	Comp Open	008516 HUNTINGTON NATIONAL BANK	ACCT # 3584211201 BOND	500.00	
						CHECK TOTAL	500.00
						LESS VOIDS	0.00
						GRAND TOTAL	500.00

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount		
Open	1	500.00	Computer	1	500.00		
Cleared			Prepaid				
Void							
Scratch							
TOTAL		1	500.00	TOTAL		1	500.00

**ACCOUNT SUMMARY**

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI 48857-4601

\* Indicates required field

SEARCH CRITERIA [Advanced Search](#)

Reporting Cycle:

Date Range: From:

To:

Date Type:

Data available starting: 07/16/2015

**SEARCH RESULTS**

Search Total: (18,353.47

Page 1 of 1

<u>Account Name</u>	<u>Account Number</u>	<u>Transaction Amount</u>	<u>Adjustment Amount</u>	<u>Total Transaction Amount</u>
EMERSON ELEMENTARY	XXXX-XXXX-0517-2354	3.25	0.00	3.2
MIKE GRAHAM	XXXX-XXXX-0530-1557	999.58	0.00	999.5
FRED LAB	XXXX-XXXX-0532-9202	87.00	0.00	87.0
ED VAN STRATE	XXXX-XXXX-0532-9277	202.08	0.00	202.0
BRIGHT BEGINNINGS OFFICE	XXXX-XXXX-1097-9983	765.82	0.00	765.8
OWOSSO SCHOOLS	XXXX-XXXX-1253-3820	76.47	0.00	76.4
AL HUYCK	XXXX-XXXX-1323-6431	29.84	0.00	29.8
OWOSSO PUBLIC SCHOOLS	XXXX-XXXX-0002-6361	0.00	(26,594.39)	(26,594.35)
DAN CLARK	XXXX-XXXX-0188-5846	24.41	0.00	24.4
BEN COBB	XXXX-XXXX-0188-5861	123.48	0.00	123.4
OPERATIONS DEPT	XXXX-XXXX-0322-6353	371.75	0.00	371.7
DISTRICT TRAVEL	XXXX-XXXX-0372-6121	115.20	0.00	115.2
BRIGHT BEGINNINGS	XXXX-XXXX-2811-1358	326.00	0.00	326.0
CENTRAL OFFICE	XXXX-XXXX-3097-2556	4,652.15	0.00	4,652.1
OWOSSO HIGH SCHOOL 2	XXXX-XXXX-6679-7711	463.89	0.00	463.8

Page 1 of 1

Search Total: (18,353.47

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**June 30, 2018 - preliminary**  
**Report 17-183**

	Statement of Deposits and Investments					Total
	General Fund	School Service	Building & Site	Capital Projects Bond Fund	Debt Service Fund	
<b>Summary of Deposits and Investments</b>						
Cash on hand	\$ 105,558	\$ 197,048	\$ 1,509,248	\$ -	\$ -	\$ 1,811,854
Investments	<u>6,133,789</u>	<u>-</u>	<u>3,035,678</u>	<u>45,143,465</u>	<u>882,604</u>	<u>\$ 55,195,536</u>
Total Deposits and Investments	<u>\$ 6,239,347</u>	<u>\$ 197,048</u>	<u>\$ 4,544,927</u>	<u>\$ 45,143,465</u>	<u>\$ 882,604</u>	<u>\$ 57,007,390</u>
 <b>Detail of Deposits and Investments</b>						
Cash on hand	\$ 105,558	\$ 197,048	\$ 1,509,248	\$ -	\$ -	\$ 1,811,854
Petty Cash on hand	-	-	-	-	-	-
Total Cash on hand	<u>\$ 105,558</u>	<u>\$ 197,048</u>	<u>\$ 1,509,248</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,811,854</u>
Chemical Bank Savings Account	\$ 3,515	-	\$ 343,490	-	-	\$ 347,005
Mich Class Investment	6,130,274	-	2,692,188	45,143,465	882,604	\$ 54,848,531
Total Investments	<u>\$ 6,133,789</u>	<u>\$ -</u>	<u>\$ 3,035,678</u>	<u>\$ 45,143,465</u>	<u>\$ 882,604</u>	<u>\$ 55,195,536</u>
Total Deposits and Investments	<u>\$ 6,239,347</u>	<u>\$ 197,048</u>	<u>\$ 4,544,927</u>	<u>\$ 45,143,465</u>	<u>\$ 882,604</u>	<u>\$ 57,007,390</u>

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**June 30, 2018 - preliminary**  
**Report 17-183**

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Projects Funds**  
**As of 6/30/2018**  
**Unaudited**

	General Fund				School Service Fund				Capital Projects Fund			
	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	Rec'd/Used %	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	Rec'd/Used %	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	Rec'd/Used %
<b>REVENUE</b>												
Local sources	3,532,504	2,644,459	(888,045)	75%	300,602	313,400	12,798	104%	1,751,823	1,637,227	(114,596)	93%
State sources	25,391,562	20,638,177	(4,753,385)	81%	78,724	71,115	(7,609)	90%	-	38,908	38,908	100%
Federal sources	1,296,701	882,585	(414,116)	68%	1,433,533	1,318,379	(114,154)	92%	-	-	-	-
Interdistrict sources-RESD	673,398	1,057,037	383,639	157%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	125,488	1,200	(124,288)	1%	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 37,019,650	\$ 25,223,458	\$ (5,796,192)	81%	\$ 1,812,859	\$ 1,703,894	\$ (108,965)	94%	\$ 1,751,823	\$ 1,676,133	\$ (75,690)	96%
<b>EXPENDITURES</b>												
<b>INSTRUCTION</b>												
<b>BASIC PROGRAMS:</b>												
ELEMENTARY	7,077,279	6,823,528	(253,751)	98%								
MIDDLE SCHOOL	3,443,946	3,421,843	(22,103)	99%								
HIGH SCHOOL	4,272,593	4,073,559	(199,034)	95%								
ALTERNATIVE EDUCATION	718,881	697,543	(21,338)	97%								
PRESCHOOL	129,440	100,887	(28,553)	78%								
PRESCHOOL (MICHIGAN READINESS) GRANT	187,321	177,189	(10,132)	94%								
TOTAL BASIC PROGRAMS	\$ 15,823,480	\$ 15,388,539	\$ (434,941)	97%								
<b>ADDED NEEDS:</b>												
SPECIAL EDUCATION	3,263,115	3,136,808	(126,307)	96%								
CHILDCARE PROGRAM	291,553	232,938	(58,615)	80%								
TITLE I GRANT	970,883	733,522	(237,361)	76%								
VOCATIONAL EDUCATION	651,006	605,442	(45,564)	93%								
AT RISK GRANT	1,414,916	1,276,448	(138,468)	90%								
ROBOTICS/ICTE COUNSELOR/ADULT EDITESTING GRANTS	146,878	116,789	(30,089)	80%								
EARLY LITERACY GRANT	50,901	33,447	(17,454)	66%								
TOTAL ADDED NEEDS	\$ 6,789,062	\$ 6,135,394	\$ (653,668)	90%								
<b>CONTINUING EDUCATION:</b>												
COMMUNITY EDUCATION	142,438	140,994	(1,444)	99%								
TOTAL CONTINUING EDUCATION	\$ 142,438	\$ 140,994	\$ (1,444)	99%								
<b>TOTAL INSTRUCTION</b>	\$ 22,760,960	\$ 21,864,927	\$ (896,033)	95%								
<b>SUPPORTING SERVICES:</b>												
<b>PUPIL SERVICES:</b>												
GUIDANCE SERVICES	455,652	441,854	(13,798)	97%								
TOTAL PUPIL SERVICES	\$ 455,652	\$ 441,854	\$ (13,798)	97%								
<b>INSTRUCTIONAL STAFF:</b>												
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV IMPROVEMENT OF INSTRUCTION	270,698	232,232	(38,466)	86%								
MEDIA SERVICES	274,788	268,305	(6,483)	98%								
TOTAL INSTRUCTIONAL STAFF	\$ 765,048	\$ 710,984	\$ (54,064)	93%								
<b>GENERAL ADMINISTRATION:</b>												
BOARD OF EDUCATION	104,123	97,190	(6,933)	93%								
EXECUTIVE ADMINISTRATION	339,277	332,212	(7,065)	98%								
HUMAN RESOURCES	200,128	196,547	(3,579)	98%								
TOTAL GENERAL ADMINISTRATION	\$ 643,528	\$ 625,949	\$ (17,577)	97%								
<b>SCHOOL ADMINISTRATION:</b>												
SCHOOL ADMINISTRATION	2,414,146	2,359,440	(54,706)	98%								
TOTAL SCHOOL ADMINISTRATION	\$ 2,414,146	\$ 2,359,440	\$ (54,706)	98%								

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
 June 30, 2018 - preliminary  
 Report 17-183

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Projects Funds**  
 As of 6/30/2018  
 Unaudited

	General Fund				School Service Fund				Capital Projects Fund			
	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	% Rec'd/ Used	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	% Rec'd/ Used	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	% Rec'd/ Used
<b>BUSINESS SERVICES:</b>												
FISCAL SERVICES	\$ 331,969	\$ 328,908	\$ (3,061)	99%								
TECHNOLOGY MANAGEMENT	388,163	380,378	(7,785)	98%								
<b>TOTAL BUSINESS SERVICES</b>	<b>\$ 720,132</b>	<b>\$ 709,286</b>	<b>\$ (10,846)</b>	<b>98%</b>								
<b>OPERATIONS AND MAINTENANCE:</b>												
OPERATIONS AND MAINTENANCE	\$ 2,874,560	\$ 2,505,214	\$(169,346)	94%								
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>\$ 2,874,560</b>	<b>\$ 2,505,214</b>	<b>\$(169,346)</b>	<b>94%</b>								
<b>PUPIL TRANSPORTATION SERVICES:</b>												
PUPIL TRANSPORTATION SERVICES	\$ 886,969	\$ 836,967	\$(30,002)	97%								
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>\$ 886,969</b>	<b>\$ 836,967</b>	<b>\$(30,002)</b>	<b>97%</b>								
<b>OTHER SERVICES:</b>												
PAC	\$ -	\$ -	\$ -									
COMMUNICATION SERVICES	59,500	56,728	(2,772)	96%								
ATHLETICS	474,466	435,365	(39,101)	92%								
PRINTING AND OTHER SUPPORT SERVICES	75,838	73,375	(2,463)	97%								
<b>TOTAL OTHER SERVICES</b>	<b>\$ 609,804</b>	<b>\$ 565,468</b>	<b>\$(44,336)</b>	<b>93%</b>								
<b>TOTAL SUPPORTING SERVICES</b>	<b>\$ 9,149,837</b>	<b>\$ 8,755,162</b>	<b>\$(394,675)</b>	<b>96%</b>								
<b>OUTGOING TRANSFERS/FUND MODIFICATIONS:</b>												
OTHER	139,857	3,481	(136,376)	2%								
<b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b>	<b>\$ 139,857</b>	<b>\$ 3,481</b>	<b>\$(136,376)</b>	<b>2%</b>								
<b>FOOD SERVICE EXPENDITURES</b>												
CAPITAL PROJECT EXPENDITURES	\$ 32,050,654	\$ 30,423,570	\$(1,627,084)	95%	\$ 2,020,177	\$ 1,774,574	\$(245,603)	88%	\$ 367,718	\$ 262,684	\$(105,034)	71%
<b>TOTAL EXPENDITURES</b>	<b>\$ (1,031,004)</b>	<b>\$ (5,200,112)</b>	<b>\$(4,169,108)</b>		<b>\$ 2,020,177</b>	<b>\$ 1,774,574</b>	<b>\$(245,603)</b>	<b>88%</b>	<b>\$ 367,718</b>	<b>\$ 262,684</b>	<b>\$(105,034)</b>	<b>71%</b>
<b>REVENUE OVER or (UNDER) EXPENDITURES</b>												
<b>AUDITED FUND BALANCE, JULY 1, 2017</b>	<b>3,911,651</b>				<b>241,083</b>	<b>241,083</b>			<b>3,131,478</b>			
<b>PROJECTED FUND BALANCES - June 30, 2018</b>	<b>2,890,647</b>				<b>33,765</b>	<b>33,765</b>			<b>4,515,883</b>			

**For Action**

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**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 23, 2018**

**Report 18-01**

**FOR ACTION**

Subject:

Agreement for the provision of Police Officers to serve as school resource (liaison) officers for Owosso Public Schools.

Recommendation:

Resolve that the Board of Education renew the City of Owosso agreement that will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of police officers to serve as School Resource (liaison) officers for the contract year of fiscal year 2018-19.

Facts /Statistics:

Pursuant and subject to the terms of the Agreement, The City of Owosso shall provide two qualified Owosso Police Officers to serve as School Resource Officers at schools located within the Owosso Public School District. The exact school assignments shall be determined by mutual agreement between the City of Owosso and the School District. The City, in consultation with the District, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource (liaison) Officer job responsibilities, and incorporate a schedule that is approved by both parties.

The term of this Agreement shall be for a period of five years and commence on the Effective Date and shall expire on June 30, 2023, unless sooner terminated in accordance with the terms of this Agreement or as provided by law. In the event that the School District's State funding source for the School Resource Officer(s) is eliminated or impaired in such a way to preclude utilizing said funds for the School Resource Officer(s), notice will be given of the termination or need to revised the contract to the City of Owosso. A minimum of 60 days' notice shall be given if such an event occurs.

Motion  
Seconded  
Vote – Ayes                      Nays                      Motion



## INTERGOVERNMENTAL AGREEMENT

This Agreement is made, entered into and effective this day of July 3, 2018 (the "Effective Date"), by and between the City of Owosso, a municipal corporation of the State of Michigan ("City"), and the Owosso Public School District ("School District").

### RECITALS

Whereas, the City is authorized to enter into this Agreement pursuant to the Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967 and Section 3.1 General Powers, subsection B of the *City Charter of the City of Owosso*; and

Whereas, the School District is authorized to enter into this Agreement pursuant to Section 11a(4) of the Revised School Code, MCL 380.11a(4); and

Whereas, the City and the School District desire to enter into this Agreement for the purpose of establishing the position of School Resource Officer within certain complexes of the School District, for the mutual benefit of the parties and to increase public safety within the schools and the community as a whole. The goal of both parties is to increase public safety within the schools and the community as a whole.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

### TERMS:

1. The foregoing recitals are incorporated in this Agreement by this reference.
2. The City shall act through its Public Safety Department in the performance of this Agreement. In performing the services hereunder, the City shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including, but not limited to policies of School District's Board of Education and laws relating to the confidentiality of student information (e.g., FERPA, IDEA). It shall be the duty of the School District to provide all School Resource Officers with copies of current School District policies.
3. Pursuant and subject to the terms of this Agreement, the City shall provide two qualified Owosso Police Officers to serve as School Resource Officers at schools located within the School District. The scope of services and exact school assignments shall be determined by mutual agreement between the City and the School District.
4. The City, in consultation with the Owosso Public Schools, shall determine the selection and placement process of all School Resource Officers. The City shall be solely responsible for selecting the personnel to serve as School Resource Officers. The City shall evaluate the performance of each School Resource Officer at least annually, and the School District shall reasonably cooperate in such evaluation. The comments of the School District as to performance shall be advisory and the City retains the final authority as to personnel decisions.
5. The School District, in consultation with the City, shall establish a system that coordinates and schedules the School Resource Officers' work in such a manner as to accomplish the goals of this Agreement.
6. The City, in consultation with the School District, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource Officer job responsibilities, and shall incorporate a schedule whereby the School District and the City can collaborate on all related issues. Both Parties shall approve the work plan and meeting schedule.
7. The City shall supervise the work of the School Resource Officers and provide the transportation and

equipment necessary to accomplish all assignments.

8. The School District, in consultation with the City, shall provide assistance in the development and implementation of teaching materials, and shall provide other related functions as may be appropriate to carry out the goals of this Agreement.
9. To the extent possible, the School Resource Officers shall be made available to the School District for the ten (10) month period covering the normal school instructional year. During that period, to the extent possible, the School Resource Officers' work efforts shall be devoted fully to accomplishing the goals set forth in this Agreement.
10. To the extent reasonably possible, mandatory Public Safety department training for the School Resource Officers will be conducted at times that do not conflict with normal school schedules. When training schedules conflict with school schedules, any School Resource Officer may be absent from his/her duties at the School District for the duration of the training. Such absences shall not be deemed a breach of this Agreement on the part of the City, nor shall such absences relieve the School District of any of its obligations under this Agreement.
11. In case of a police emergency, the City may call any School Resource Officer away from his/her duties at the School District for the duration of such emergency. Such emergency use of the School Resource Officers' time shall not be deemed a breach of this Agreement on the part of the City, nor shall it relieve the School District of any of its obligations under this Agreement.
12. For the contract year of FY 2018/19, the School District shall pay the City \$20.25 per hour for each School Resource Officer.

For each subsequent year thereafter, the cost will be adjusted to take into consideration the City's changes to the budgeted salaries and fringe benefits of assigned police personnel. These adjustments will be based on the salaries and fringe benefits of those personnel assigned to the School Resource Officer program as of September 1 of each year and the City shall provide preliminary cost data to the School District prior to August 1 of each year for budget planning purposes. Final costs will be provided to the School District prior to both Parties' annual budget adoptions.

13. The School District shall pay the City on or about the following dates:

December 15  
March 15  
June 15

Checks will be made payable to:

City of Owosso  
Re: School Resource Officer

Send payments to:

City Treasurer  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

14. At all times during the performance of this Agreement, the police officers who serve as School Resource Officers shall remain employees of the City of Owosso and shall be eligible for all benefits to which part-time employees are entitled at the City. School Resource Officers shall not be entitled to any benefits offered to School District employees.

15. To the extent permitted by law, each party shall indemnify, defend and hold harmless, the other party and its employees, agents and invitees, from all losses, damages, claims, liabilities and expenses (including without limitation reasonable attorney's fees) for damages to property or injury to persons to the extent and magnitude arising from any act, omission or negligence of the indemnifying party or its employees, agents or invitees.
16. This Agreement shall be effective upon approval by the governing bodies of the Parties and execution of the Agreement.
17. The term of this Agreement shall be for a period of five years and commence on the Effective Date and shall expire on June 30, 2023, unless sooner terminated in accordance with the terms of this Agreement or as provided by law. In the event that the School District's State funding source for the School Resource Officer(s) is eliminated or impaired in such a way to preclude utilizing said funds for the School Resource Officer(s), notice will be given of the termination or need to revise the contract to the City of Owosso. A minimum of sixty (60) days notice shall be given if such an event occurs.
18. The City and the School District shall review this Agreement annually, and, upon written approval by both Parties, may amend it as appropriate under the circumstances.
19. This Agreement may be terminated by either party, with or without cause, upon thirty (30) days written notice to the other party.
20. Property acquired solely for purposes of this Agreement shall be disposed of upon termination or completion as follows:
  - a. Materials, supplies and equipment will be primarily the responsibility of the City, and all materials, supplies, or equipment purchased by the City for the development and implementation of this program shall remain the sole property of the City.
  - b. Any incidental materials, supplies, or equipment purchased or provided by the School District for the development and implementation of this program shall remain the sole property of the School District.
21. The City shall be responsible for any damages or injuries caused by its performance of services under this Agreement. Notwithstanding the foregoing, the City and School District retain all of their respective rights to governmental immunity whether it be created by common law or statute and the Agreement will not be interpreted as waiving any of those rights. The School District shall be responsible for any damages or injuries caused by its performance of duties under this agreement.
22. The Contract Administrator for the City shall be Public Safety Director Kevin Lenkart, or his designee or successor. The Contract Administrator for the District shall be Superintendent Andrea Tuttle, or her designee or successor.
23. Pursuant to the requirements of Section 1230 and 1230a of the Revised School Code, the School District shall perform a criminal history check through the Michigan State Police, as well as a criminal records check through the Federal Bureau of Investigation, with regard to all persons assigned by the City to regularly and continuously work as a School Resource Officer in any of School District's facilities or at program sites where the School District delivers educational programs and services. The City agrees that it shall not assign any of its employees, agents or other individuals to perform any services under this Agreement where such individuals would regularly and continuously work in School District's facilities or program sites (as defined above) if such person has been convicted of any of the following offenses: (a) any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722; (b) any offense enumerated in Sections MCL 380.1535a or 380.1539b of the Revised School Code, MCL 380.1535a; 380.1539b (for positions requiring State Board of Education approval or teacher certification); (c) any offense of a substantially similar enactment of the United States or another State; (d) any felony. Provided that with prior written approval of the Superintendent of School District and of its Board of Education an individual regularly and

continuously providing services under this Agreement at School District facilities or program sites may be permitted to perform such services when, in the judgment of the Superintendent and Board of Education of School District, such individual's presence will not pose a danger to the safety or security of School District students or employees; or (e) any offense that would, in the judgment of School District, create a potential risk to the safety and security of students served by School District or employees of School District.

School District reserves the right to refuse City's assignment of any individual, agent or employee of City to render services under this Agreement where the criminal record history of that individual (including any pending criminal charges) indicate, in School District's judgment, unfitness to perform services under this Agreement.

- 24. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one (1) or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all parties may be physically attached to a single document.
- 25. This Agreement contains the entire understanding of the parties as to its subject matter. There are no oral agreements not stated herein. This Agreement may only be amended by a writing signed by both parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of \_\_\_\_\_.

For the School District:

OWOSSO PUBLIC SCHOOLS


By:  
Its:

By:  
Its:

For the City:

CITY OF OWOSSO

  
\_\_\_\_\_  
Christopher T. Eveleth  
Mayor

  
\_\_\_\_\_  
Amy K. Kirkland  
City Clerk

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 23, 2018  
Report 18-02**

**FOR ACTION**

Subject:

Membership Resolution – Michigan High School Athletic Association

Recommendation:

Resolve that the Board adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2018 through July 31, 2019

Rationale:

A requirement for membership is a yearly membership renewal by member schools' Boards of Education. This resolution fulfills that requirement.

Motion  
Seconded  
Vote – Ayes                      Nays                      Motion

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2018 — through July 31, 2019

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

*(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2018-19 must be listed on the back of this form)*

Owosso Public Schools City of Owosso

County of Shiawassee, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2018 and shall remain effective until July 31, 2019, during which the authorization may not be revoked.

### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Owosso Public Schools School(s), on the 23 day of July, 2018, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Owosso Public Schools  
(Governing Body Name)  
645 Alger St.  
(Address)  
Owosso 48867  
(City & Zip Code)  
lrintner@owosso.k12.mi.us  
(Contact E-mail)

Board Secretary Signature  
or Designee  
 Check if Designee

# Schools Which Are To Be MHSAA Members During 2018-19

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Member High School(s) (if any)

List separately from JH/MS even if all grades are housed in the same building.

1. Owosso High School
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

If necessary, list additional schools for either column on a separate sheet.

## Member Junior High /Middle School(s) (if any)

List separately from HS even if all grades are housed in the same building.

\*If the 6th graders are in a separate building, and participating with the 7th and 8th graders, the 6th grade school building must be listed as an MHSAA member school.

1. Owosso Middle School

Name of Junior High/Middle School

Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9):

Provide anticipated 2018-19 7th- and 8th-Grade Enrollment: 470

Provide anticipated 2018-19 6th-Grade Enrollment: 240

- Yes or No (circle one) 6th-grade students will be participating in one or more sports for the above school
- Yes or No (circle one) \*6th-graders are housed in the same building as 7th- and 8th-graders
- Yes or No (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

2. \_\_\_\_\_

Name of Junior High/Middle School

Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_

Provide anticipated 2018-19 7th- and 8th-Grade Enrollment: \_\_\_\_\_

Provide anticipated 2018-19 6th-Grade Enrollment: \_\_\_\_\_

- Yes or No (circle one) 6th-grade students will be participating in one or more sports for the above school
- Yes or No (circle one) \*6th-graders are housed in the same building as 7th- and 8th-graders
- Yes or No (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

3. \_\_\_\_\_

Name of Junior High/Middle School

Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_

Provide anticipated 2018-19 7th- and 8th-Grade Enrollment: \_\_\_\_\_

Provide anticipated 2018-19 6th-Grade Enrollment: \_\_\_\_\_

- Yes or No (circle one) 6th-grade students will be participating in one or more sports for the above school
- Yes or No (circle one) \*6th-graders are housed in the same building as 7th- and 8th-graders
- Yes or No (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 23, 2018**

**Report 18-03**

**FOR ACTION**

**Subject:**

Contingent Resolution Calling for a Special School Election to renew 2 mills which is less than the currently approved 3 mills for the sinking fund for a term of five (5) years

**Recommendation:**

Resolve that the Board of Education adopt the Resolution Calling for a special election to be held on November 6, 2018. This special election will held for the renewal of the Sinking Fund approved the last time by voters in November of 2013 and will only be held if the sinking fund millage renewal does not pass at the election to be held August 7, 2018.

**Facts and Statistics**

- The election resolution must be adopted at a legal meeting prior to August 14, 2018 as the ballot language must be received by the County Clerk by 4:00 p.m. on that day to be on the November 6<sup>th</sup> 2018 ballot.
- The actual resolution language, inclusive of the ballot language, has been included with this board package for consideration for approval by the Board at the July 23<sup>rd</sup> regularly scheduled board meeting. It should be noted that the ballot language has not been changed from the ballot language approved by the Board for the August 7, 2018 election.
- The Board will not have a regularly scheduled board meeting before the August 14, 2018 deadline if the sinking fund millage is not approved by the voters at the August 7<sup>th</sup> meeting so it is considered prudent to have the Board approve the calling of the election at the July 23, 2018 meeting.
- If the voters approve the millage on August 7<sup>th</sup>, the election resolution including the ballot language will not be presented to the County clerk for inclusion on the November 6, 2018 ballot.

**Statement of Purpose/Issue:**

As a matter of routine business from our legal counsel.

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 23, 2018**

**Report 18-04**

**FOR ACTION**

Subject:

Adoption of Second Year Agricultural Science and Sign Language into the High School Curriculum

Recommendation:

Recommend that the Board of Education support the adoption of Second Year Agricultural Science and Sign Language as presented into the high school curriculum.

Statement of Purpose/Issue:

In accordance with NEOLA Policy 2220, Adoption of Courses of Study, "The Board of Education shall provide a comprehensive instructional program to serve the educational needs of the students of this District. In furtherance of this goal and pursuant to law, the Board shall periodically adopt courses of study. No course of study shall be taught or eliminated in the schools of this District unless it has been adopted by the Board, nor shall any basic alteration or reduction of a course of study be made without such approval. The Board shall determine which units of the instructional program constitute courses of study and are thereby subject to the adoption procedures of the Board."

Facts/Statistics:

The District continues to review its curricular offerings to meet the relevant needs of all students and provide flexibility in meeting those needs. The integration of these courses does not impact staffing.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 23, 2018**

**Report 18-05**

**FOR ACTION**

Subject:

New Hire: Administrative Staff

Recommendation:

Resolve that the Board of Education approve the hiring of the following administrative staff:

Name	Building/Position	Recommending Administrator	Salary Schedule Step
Jessica Anderson	Emerson Elementary Principal	Superintendent Tuttle	\$76,467

Facts and Statistics:

Ms. Anderson has been employed with Owosso Public Schools as a third grade teacher since 2015 at Emerson Elementary. Ms. Anderson started her career at OPS with 10 years of previous teaching experience. She is familiar with Emerson Elementary and the staff and will make a great addition to the Administrative team.

The salary for Ms. Anderson shall be reduced by \$15,000 below Step 1 of the Administrator salary schedule as set forth in the Administrator Agreement until the completion of her Administrator Certification. A non-certified school administrator may be employed by a school district if enrolled in a program leading to certification. The school administrator has three years to meet the certification requirements.

District Goal Addressed

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 23, 2018**

**Report 18-06**

**FOR ACTION**

**Subject:**

New Teacher Hire

**Recommendation:**

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Tricia Kushen	OMS Vocal Music/Theater/Performance	Superintendent Dr. Tuttle	BA Step 1 Salary \$39,042
Crystal Huber	Bentley Bright Beginnings Early Childhood Special Education	Superintendent Dr. Tuttle	MA Step 1 \$42,011
Cassandra Gretzler	Emerson Elementary Kindergarten	Superintendent Dr. Tuttle	BA Step 1 Salary \$39,042
Madalena Huyck	Bryant Elementary Kindergarten	Superintendent Dr. Tuttle	BA Step 1 Salary \$39,042

**District Goal Addressed:**

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 23, 2018**

**Report 18-07**

**FOR ACTION**

Subject:

Ratification of OESPA Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2018 -- June 30, 2019 Tentative Agreement between the Owosso Education Support Personnel Association and the Owosso Board of Education.

Rationale:

Both parties need to ratify a labor agreement for implementation.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have a positive relationship with the Owosso Education Support Personnel Association. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the District regarding retirement, health care costs, school aid funding, and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the OESPA and the Owosso School District.

Facts/Statistics:

Act 379 of the Michigan Public Acts of 1965 created a statutory obligation for the Board of Education to bargain with the Association as the representative of its teaching personnel with respect to hours, wages, terms and conditions of employment.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 23, 2018**  
**Report 18-08**

**FOR ACTION**

**Subject:**

Awarding the lease of one bus

**Recommendation:**

Resolve that the Board of Education authorize the Superintendent to enter into a three year fair market value lease agreement for one propane 77 passenger buses. The annual base lease of the bus is \$15,448.74 with the option to purchase the at the end of the three year period for a cost of \$56,400. It has been deemed necessary to put this item as "For Action" to allow, pending Board approval, for quicker delivery to the District versus waiting until the August Board meeting.

**Rationale:**

The Transportation department has identified one bus that needs to be replaced in order to maintain a fully functioning fleet for the 2018-19 school year.

**Statement of Purpose/Issue:**

To obtain Board approval for the lease of one bus for a term of three years with a purchase option at the end of the agreement from Holland Bus Company with a third party company to provide the financing for the lease process with the agreement to mirror the lease agreements entered into previously by the District.

**Facts/Statistics:**

During the course of the year, it has become apparent that the District must take some type of action to continue to update its bus fleet. The break downs and repairs have caused delays in transportation, a significant rise in the cost of repairs, and diminished productivity. In order to respond to these needs, the District is opting to lease 1 bus thereby replacing one bus in the fleet that was previously identified by the Transportation department as not meeting the standards necessary for transporting students and declared obsolete by the Board. In addition, the District is opting to obtain the use of 77 passenger buses in lieu of 65 passenger buses in order to allow for more flexibility and fiscal responsibility for regular and extra-curricular trips as well as the use of propane to minimize gas costs and utilize a cleaner source of energy.

A bid process took place asking for responsible bidders to provide bids inclusive of purchase and lease options for new and old buses. In spite of the advertising process on-line, via email and through print media, only one bidder responded. This is due to the limited availability of propane bus vendors at this juncture. The accompanying table reflects the bids received from Holland Bus Company. Although the bidding process did not reflect more than one bidder, it is felt that the bus received is competitive and leasing the best option:

- Bids through the MSBO purchasing program reflected that Holland was the lowest bidder in that process as well.
- Leasing is considered the most viable option in order to maintain adequate cash flow (purchasing 1 new bus would require a cash capital outlay of \$91,127). In addition, leasing allows the flexibility to continue to test the propane buses and the 77 passenger model with least financial investment.
- In 2013, the District worked through the leasing arrangements with Holland (De Lage Landen) and the communication has been that the District desires to maintain that same arrangement for these buses. This is consistent with the 2016 lease of bus process as well. Terms were negotiated that were favorable and fair for the District.
- The District will continue to review preferred methods of updating the fleet.

Motion

Seconded

Vote – Ayes

Nays

Motion

**BUS BID OPENED JULY 12, 2018  
PROPANE 77 PASSENGER BUS**

<b>BIDDERS</b>	<b>PURCHASE PRICE</b>	<b>BASE ANNUAL LEASE PRICE PER UNIT</b>	<b>TERM OF LEASE</b>	<b># OF MILES PER YEAR</b>	<b>OPTIONAL PURCHASE PRICE AT END OF LEASE</b>
<b>Holland Bus Company, Holland, Michigan</b>	<b>\$91,127</b>	<b>\$15,448.78</b>	<b>3 YEARS</b>	<b>15,000</b>	<b>\$56,400</b>



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 23, 2018**  
**Report 18-09**

**FOR FUTURE ACTION**

Subject:  
 Tax Levy

Recommendation:  
 Resolve that the Board of Education approve the tax levy (L-4029) for 2018 as presented.

Statement of Purpose/Issue:  
 The tax levy must be approved by the Board of Education prior to October 1, 2018 in order to be included on the December 1 (winter) tax roll.

Facts/Statistics:  
 The tax levy was discussed during the 2018-19 Budget Hearing as required under the Truth in Taxation legislation. Consistent with the taxation rate for 2018, the operating millage rate, through the renewal of the operating millage in February 2013 will be at the maximum allowable by the State for the December of 2018 levy. The sinking fund levy is based on the full 3 mills voted on in during November, 2013 election and has not been subject to a Headlee rollback at this time. In addition, this is the first year for the debt levy assessment which has also been included on the L-4029 at a millage rate consistent with the first year levy as proposed in the ballot language. This millage rate will change over time in order to assure that the amount levied equates to the debt that must be paid off.

Due to fees assessed for summer tax collection, Owosso Public Schools does not levy taxes during the summer. This levy represents 100% of the taxes to be collected for the 2018 tax year.

Motion  
 Seconded  
 Vote – Ayes                      Nays                      Motion



Michigan Department of Treasury  
614 (Rev. 01-18)

ORIGINAL TO: County Clerk(s) **L-4029**  
COPY TO: Equalization Department(s)  
COPY TO: Each township or city clerk

**2018 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Shiawassee</b>	2018 Taxable Value of ALL Properties in the Unit as of 5-29-18 <b>\$556,629,615</b>
Local Government Unit Requesting Millage Levy <b>Owosso Public Schools</b>	For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>\$170,724,924</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPERATING	2/2013	18.2259	18.2259	1.0000	18.2259	1.0000	18.0000		18.0000	1/2034
VOTED	SINKING FUND	11/2013	3.0000	3.0000	1.0000	3.0000	1.0000	3.0000		3.0000	1/2019
VOTED	DEBT	11/2017	4.73	4.73	1.0000	4.73	1.0000	4.73		4.73	1/2049

Prepared by	Telephone Number	Title of Preparer	Date <b>8/27/2018</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Shelly Ochodnicky</b>	<b>8/27/2018</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Timothy Jenc</b>	<b>8/27/2018</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

<b>Local School District Use Only. Complete if requesting millage to be levied. See 515 Bulletin 3 of 2018 for instructions on completing this section.</b>	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	<b>0.00</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

## Instructions For Completing Form 614 (L-4029) 2018 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2: Purpose of millage.** Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 3 of 2018 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2017 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2017 permanently reduced rate can be found in column 7 of the 2017 Form L-4029. For operating millage approved by the voters after April 30, 2017, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2018 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2018 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2018. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2017 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2018 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2018 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 3 of 2018. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2018 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 3 of 2018. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004 regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 2018**  
**Report 18-10**

**FOR FUTURE ACTION**

Subject:

Out-of-State Student Travel – OMS 2019 Washington D.C. trip.

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso Middle School students and staff on a Washington D.C. trip, to the Capital of the United States on April 24-26 in the year 2019.

Rationale:

Dr. Dwyer and approximately 50-70 OMS 8<sup>th</sup> grade students will travel by plane to the countries capital. Dr. Dwyer and 5-8 other chaperones (OPS Staff and Parents) have gone on this trip for the past several years. This is an enhancement of the Social Studies curriculum and is the major extracurricular activity for the Social Studies department for 2018-2019.

Statement of Purpose:

The purpose of this trip is to visit our countries capital and view first hand the monuments, documents, memorials, and sites that our country was founded on.

Facts/Statistics:

This trip is sponsored by Owosso Middle School and the Social Studies department. Students are responsible to earn money for all of the cost. Chaperones and students will leave for the trip before school starts on April 24, 2019. Students will be home April 26 around 11:00 P.M. Two parent meetings will take place before students go on the trip. The cost of the trip this year is estimated at \$1100. Hemisphere Educational Travel is our trips organizer.

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS  
Board of Education  
July 23, 2018**

**Report 18-11**

**FOR INFORMATION**

Subject:  
Personnel Update

**Resignations**

Hillary Skym, Kindergarten Teacher at Bryant Elementary has resigned effective June 12, 2018

Wallee Keating, Science/Engineering Teacher at Owosso High School has resigned effective June 12, 2018.