

**BITTERROOT VALLEY EDUCATION
COOPERATIVE MANAGEMENT BOARD**

Tuesday, September 28, 2021
9:00 a.m. – Cooperative Office

MINUTES

- 1. Call to Order** – Dr. Moore called the meeting to order at 9:13 AM. Board members in attendance: Dr. Moore, Dr. DoBell, Ms. Woodward. Board members not in attendance: Mr. Rayburn and Mr. Toynbee. BVEC staff in attendance: Ms. Rammell and Mr. Hughes. Board Clerk: Jill Reynolds.
- 2. Introduce Staff Representative-Lindsay Davis/Mental Health Therapist/Lone Rock.**
- 3. Consent Agenda** – Board adopted the consent agenda, no questions or discussion.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations
 1. none
 - E. New Hires
 1. Sarah Jeske-CSCT Behavior Consultant/Darby
 - F. Next Meeting – Tuesday, October 26, 2021, 9:00 a.m. at cooperative office
- 4. Public Comment** – Lindsay Davis, Mental Health Therapist at Lone Rock School – Things are very busy, excited to start the new year and the possible CSCT changes and the impact they may have for Lone Rock.
- 5. Correspondence - NA**
- 6. Board Action**
 - A. Revision to Policy 2000** - Adds language that COVID-19 vaccine status will not be used as a basis to deny allowing equal opportunity to employment. Motion to approve the revision to Policy 2000 as recommended was made by Ms. Woodward, second by Dr. DoBell. No discussion. Motion carries 3-0.
 - B. Revision to Policy 2025** - Probationary period for classified employees under contract for specified term. Board may choose 6-month probationary period OR 12-month probationary period. Motion to approve the revision to Policy 2025 to include 12-month probationary period was made by Dr. Dobell, second by Ms. Woodward. No discussion. Motion carries 3-0.


- C. Revision to Policy 2090** - Changes to reflect regulatory changes governing appropriate and suitable accommodations for lactating employees. Motion to approve the revision to Policy 2000 as recommended was made by Ms. Woodward, second by Dr. DoBell. No discussion. Motion carries 3-0.

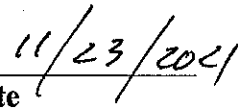
7. Information and Discussion

- A. FY 20 Audit Report** – Ms. Rammell discussed the audit finding for both State and Federal audits. Both audits resulted in an “unmodified” opinion with no material weaknesses. There was one significant deficiency in the federal audit for subrecipient reporting. Ms. Rammell explained the process going forward to prevent the deficiency in the future.
- B. Outdated technology** – Ms. Rammell explained that we have several Lenovo computers that are outdated with no monetary value. The laptops have been wiped and have only the operating system. No student records were saved to the laptops, they were used to connect to other systems (AIM and our billing system). BVEC would like to find a resource for donating these within the Bitterroot Valley if possible. If not possible, the hard drives will be removed and destroyed, and the laptops will be taken to Modern Recycling for recycling. Dr. Moore called for a voted to dispose the Lenovo laptops. Dr. DoBell made a motion to dispose the Lenovo laptops and Ms. Woodward seconded. Motion carries 3-0.
- C. CSCT** – Mr. Hughes reviewed the IGT document he had distributed to the Board members. Mr. Hughes explained how the Match and reimbursement process is supposed to work. Board members had question regarding the process and the workload impact to their business managers/clerks. Dr. Moore asked Mr. Hughes if he would be willing to attend the district Board meetings and explain the reimbursement process and service improvements with the new program. Mr. Hughes agreed to do this. The Board asked Mr. Hughes to set up meetings with the board clerk and the district business managers to explain the process and all of them to ask questions and voice concerns. A follow up meeting will be arranged for Mr. Hughes, board clerk, and district managers to meet and include Jay Phillips from OPI to answer their questions and concerns. Mr. Hughes will set up a meeting in October.
- D. CSCT services in Hamilton School District** – this was not on the agenda originally. Ms. Rammell explained that she and Mr. Hughes met with Tom Korst and Wendy Hansmann from the Hamilton School District. They expressed an interest in having the Co-op return to providing CSCT services in their school. They offered to attend a Board meeting with their request and to provide financial support as needed. Ms. Rammell and Mr. Hughes explained to them that at this time their focus is on the new CSCT structure and reimbursement program and ensuring those processes are running smoothly before any changes. They also explained to Mr. Korst and Ms. Hansmann that the priority for the co-op is our member districts and our employees who have had endured two very

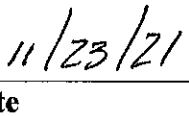
stressful years. Ms. Rammell and Mr. Hughes explained they are willing to discuss this with the Hamilton District in the future. Board members in attendance agreed the priority is the member districts, but they would be willing to discuss this in the future. Ms. Rammell and Mr. Hughes will follow up with Mr. Korst to let him know the Board has agreed to looking at this in the future.

8. Adjourn – Dr. Moore adjourned the meeting at 10:05 AM.


Board Chair Signature


Date


Board Clerk Signature


Date