

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustees Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting

June 13, 2017

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Conference with Labor Negotiators** - The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.
- D. Superintendent Evaluation**

III. RECONVENE IN OPEN SESSION

Call to Order/Flag Salute

IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

V. REPORTS

A. Superintendent’s Report

1. Recognition of Retirees

The Board recognizes the following retirees for their many years of service to the students in our district. The group represents 206 years of service.

Name	Job	Site	Years
Classified:			
Brundage, Waltraud "Walli"	Food Service Worker I	RHS	26
Martinez, Irma	Administrative Assistant V	DO	31
Patel, Mina	Library Technician	RHS	16
Redman, Tiffeny	Administrative Assistant II	DO	11
Savoy, James	Food Service Worker I	RHS	14
Swanson, John	Electrician	DO	26

Certificated:

English, Jim	Teacher	RHS	39
Bernabe, Carol	Teacher	RHS	26
Ellis, Christina	Teacher	PVHS	17

B. Board Member Reports

VI. Items Scheduled for Action

A. GENERAL

1. **LCAP Public Hearing**

The Board is asked to hold a Public Hearing and receive comments on the district LCAP. The district began the LCAP process with a 46-member committee. The draft plan was shared with the following groups for

input: Site Associated Student Body Officers, District Migrant Parent Advisory Committee, Site English Learner Advisory Committees, Site Parent Advisory Committees, Districtwide Staff Blog, Faculty Association, and CSEA. We ask that the board now hold a public hearing for any additional comments on the district’s LCAP.

A PUBLIC HEARING IS REQUIRED.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

Resource Person: Steve Molina, LCFF Director

B. BUSINESS

1. SMHS Paving Areas A, B, C – Project #17-257 Bid Award

The administration opened bids on May 31, 2017, for the SANTA MARIA HIGH SCHOOL – PAVING AREAS A, B, C - PROJECT #17-257. The bid recap and administrative recommendation follows:

BIDDER	BASE BID
Vernon Edwards Constructors	\$126,777.00
S. Chavez Construction	\$120,484.00

After review of the two bids received by administration, S. Chavez Construction was determined to be the apparent low bidder.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

***** IT IS RECOMMENDED THAT** the Board of Education award the bid for the SANTA MARIA HIGH SCHOOL – PAVING AREAS A, B, C - PROJECT #17-257 to the lowest bidder S. Chavez Construction, for the bid amount of \$120,484.00, to be paid from the Deferred Maintenance Fund.

Moved _____ **Second** _____ **Vote** _____

2. Budget Hearing for Fiscal Year 2017/18 – Appendix D

Education Code Section 42127 requires that on or before July 1 of each year the Governing Board of the school district shall hold a public hearing on the budget to be adopted for the subsequent year. Pursuant to Education Code Section 33127, the proposed adopted budget complies with the standards and criteria as established by the State Board of Education.

Assembly Bill 97 as signed by the Governor on July 1, 2013, created the Local Control Funding Formula (“LCFF”) and made numerous revisions and additions to California’s Education Code. The District’s Governing Board is required to conduct a public hearing to review its Local Control and Accountability Plan (“LCAP”) at the same meeting as the hearing for the District’s budget.

The Governor in his May Budget - the “May Revise” – lowered the revenue forecast for 2016-17, but increased it for 2017-2018. The calculations for COLA are complete, and it’s a modest increase from the 1.48% projected in January, to 1.56% as of the May Revise. In contrast with previous years, the growth in education has slowed markedly because payments for Prop 98 restoration are nearly gone. While there will be differences across districts state-wide, with the additional funding it is estimated we will have reached 97% of targeted funding levels for the 2017-2018 year. Once LCFF is fully implemented, the only funding educational agencies will receive will be based on COLA adjustments. With a slowing economy and the sunset of the sales tax portion of the Prop 30 taxes, there is increasing reliance within the State’s budget on volatile revenue sources from high income tax payers and capital gains. SSC, an organization that many districts state-wide rely on for the latest information on school finance, stated during their May Revise Budget conference that they “believe that this Budget has more aggressive revenue assumptions and carries more risk.”

Items of concern continue to be:

- A statutory “hard cap” on allowable reserves for districts. It will not get triggered in the 2017-2018 budget year, but it is still a legal requirement. Efforts continue to repeal the requirement.
- Increases in the costs districts bear for funding PERS and STRS retirement systems. Without some assistance in covering those costs, at full implementation the LCFF model does not meet the commitment to restore purchasing power to districts equal to their 2007-2008 levels.
- While there is additional funding contained in the May Revise for districts, there are concerns about sustainability. Look no further for evidence of this than the Governor’s proposal for an increase in the 1-time discretionary dollars that were proposed in January - but with the caveat that the funds would not be paid until June of 2019.

Accounting rules will prohibit districts from recognizing this promise as income in either the budget year or any of the subsequent years.

The District's LCAP plan contains many goals and initiatives to provide increased services to its target population of foster youth, low income and English learners. The plan was developed after many hours of meetings and consultations with stakeholders. These meetings were used to evaluate the progress towards the goals that were contained in the prior year's plan, and to make revisions for the District's "Annual Update" which is a part of the 2017-2018 LCAP plan. The District's budget that is being proposed for adoption for the 2017-2018 year reflects the goals and expenditures contained in that plan.

Based on guidance from the Santa Barbara County Education Office, which has oversight authority for approval of the District's Adopted Budget, this budget for the District utilizes the LCFF simulator tool as provided by the Fiscal Crisis and Management Assistance Team ("FCMAT") to compute the District's expected revenue from LCFF sources.

A summary of the proposed budget for 2017-2018 is presented as Appendix D for consideration by the Board of Education. Due to the requirements with LCFF and LCAP, adoption will occur at subsequent meeting.

A PUBLIC HEARING IS REQUIRED.

1. Open Public Hearing
2. Take Public Comments
3. Close Public Hearing

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

VII. CONSENT ITEMS

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____

A Roll Call Vote is Required:

Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

A. Approval of Minutes

Regular Board Meeting – May 16, 2017

B. Approval of Warrants for the Month of May 2017

Payroll	\$6,836,030.70
Warrants	<u>4,715,741.12</u>
Total	<u>\$11,551,771.82</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2016-2017 ninth monthly attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

E. Authorization for Sale of Obsolete Equipment – **Appendix C**

Education Code §17545 allows the district to sell personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration is requesting authorization to conduct a public auction via the internet by and through its representative RT Auctions, to sell equipment that is obsolete, damaged beyond repair or surplus to the high-

est responsible bidder. The obsolete equipment to be auctioned is listed in Appendix C. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District's website at <http://www.smjehsd.k12.ca.us/>.

F. Student Matters – Education Code Sections 35146 & 48918

- Administrative Recommendation to suspend the order of expulsion: 348877
- Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: 340713, 343876, 348980, 344938, 349177
- Expelled student(s) who did not meet the terms of their expulsion/suspended order and/ or expulsion agreement: 343702, 343029

G. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
Shelly Springer CTE Engineering Conference	North Carolina June 19-June 23, 2017	CTEIG
Ethnics & Gender Studies Members (5) XITO Summer Insti- tute	Tucson, Arizona June 30-July 2, 2017	LCAP
Tina van der Heever Josten's Advisor's Conference	Scottsdale, Arizona July 16-19, 2017	Title I

H. Ratification of Bond Oversight Committee Members

The Bond Oversight Committee was authorized to appoint new members and submit their names to the Board of Education for ratification. Sharon A. McConnell, Keiko Monahan, Karen Nuno and Karen Rich Franklin are submitted to each serve a one year term ending June 2018.

The ratification is to keep the Board of Education apprised of members who are serving on the Committee. It also serves to alert the Committee if any member proposed for ratification should not be appointed for reasons unknown to the Committee.

I. Authorization to Utilize Cintas Corporation for District-wide Purchases of Uniform Products and Services for the length of the Contract through March 31, 2019

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and

20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules...established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends utilizing Cintas Corporation (the servicing vendor) district-wide for the purchase and service of uniforms per the provisions of the public contract code that allow purchasing through the U.S. Communities Government Purchasing Alliance, Contract #12-JLH-011C, effective April 1, 2012 to March 31, 2019.

J. NOTICE OF COMPLETION FOR JOHNSON CONTROLS INC. (JCI)
ENERGY UPGRADE – DISTRICT-WIDE PLAN – PROJECT #11-118

The JCI ENERGY UPGRADE – DISTRICT-WIDE PLAN – PROJECT #11-118, Johnson Controls, Inc. – General Contractor, was substantially completed on March 22, 2017; in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

K. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Dee Ringstead	School	\$1,000.00
Food Maxx, Todd Klein	School	\$110.00
G Brothers Kettlecorn	Link Crew	\$180.00
Dohi Farms	Center Stage	\$500.00
Wepay	Boys Volleyball	\$500.50
SLO Life Company, LLC	Unicef	\$295.00
California Women for Agriculture	FFA	\$300.00
Paul & Andrea Robinson	FFA	\$200.00
Parker Station Inc.	Band	\$600.00
P G & E	Link Crew	\$120.00
Pioneer Valley Boosters	Various Clubs & Athletics	<u>11,127.00</u>
Total Pioneer Valley High School		<u>\$14,932.50</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Lucio Vargas	School	\$300.00
Robyn Morrison Kronewitter	Music Program	\$350.00
Wayne Elias	School	<u>\$100.00</u>
Total Santa Maria High School		<u>\$750.00</u>

L. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO18-00004	JB Dewar Inc	\$ 250,000.00	Bulk fuel bid renewal / General Fund

VIII. REPORTS FROM EMPLOYEE ORGANIZATIONS

IX. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

X. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XI. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held June 20, 2017. Open session begins at 8:30 a.m. The meeting will be held at the District Support Services Center.

XII. FUTURE REGULAR BOARD MEETINGS FOR 2017

August 1, 2017

September 12, 2017
October 10, 2017

November 14, 2017
December 12, 2017

XIII. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
NINTH MONTH OF 2016-17

March 27, 2017 through April 21, 2017

	Ninth Month 2015-16			Ninth Month 2016-17			Accumulated ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	1936	1855.73	95.6%	1952	1864.38	95.3%		1886.26		1924.90
Special Education	69	64.93	94.8%	78	75.00	94.8%		68.70		73.72
Independent Study	30	22.80	72.3%	30	15.69	51.4%		11.24		13.15
Independent Study 12+	0	0.00	---	0	0.00	---		0.00		0.00
Independent Study Spec Ed	0	0.00	---	1	0.00	0.0%		0.00		0.14
CTE Program	6	5.33	88.9%	4	3.69	68.6%		6.04		4.69
Home and Hospital-Reg Ed	4	2.40	67.9%	4	3.38	84.6%		1.22		2.22
Home and Hospital-Spec Ed	4	3.53	91.4%	4	2.54	82.5%		2.92		1.99
TOTAL RIGHETTI	2049	1954.72	95.5%	2073	1964.69	95.3%		1976.86		2020.81
SANTA MARIA HIGH										
Regular	2330	2211.47	96.0%	2298	2218.38	96.1%		2339.87		2269.50
Special Education	85	79.27	93.6%	91	83.00	90.3%		78.46		86.42
Independent Study	24	18.73	80.3%	34	27.15	82.9%		20.95		20.76
Independent Study 12+	1	1.00	100.0%	0	0.00	---		1.07		0.00
Independent Study Spec Ed	1	1.00	100.0%	0	0.00	---		0.62		0.00
CTE Program	8	6.33	79.2%	6	5.46	91.0%		5.97		6.06
Home and Hospital-Reg Ed	11	9.27	81.3%	14	9.46	75.5%		7.64		6.40
Home and Hospital-Spec Ed	1	0.20	20.0%	2	0.69	34.6%		0.88		2.19
TOTAL SANTA MARIA	2461	2327.27	95.9%	2445	2344.15	95.9%		2455.46		2391.32
PIONEER VALLEY HIGH										
Regular	2475	2387.67	96.7%	2499	2432.08	97.1%		2438.03		2474.10
Special Education	110	102.67	92.5%	95	91.85	95.2%		103.97		95.62
Independent Study	10	6.60	71.7%	21	12.08	60.6%		4.77		7.42
Independent Study Spec Ed	3	2.07	81.6%	4	2.92	73.1%		1.75		1.99
Home and Hospital-Reg Ed	23	18.00	80.8%	12	9.54	83.2%		11.81		7.78
Home and Hospital-Spec Ed	0	0.00	---	1	0.62	61.5%		0.00		1.46
TOTAL PIONEER VALLEY	2621	2517.01	96.5%	2632	2549.08	97.0%		2560.33		2588.36
DAY TREATMENT @ LINCOLN STREET	5	3.93	80.8%	5	3.85	76.9%		4.15		4.31
DISTRICT SPECIAL ED TRANSITION	22	21.20	96.4%	25	23.46	93.8%		21.91		25.62
DISTRICT SPECIAL ED TRANS/VOC MM	15	15.67	97.9%	11	11.00	100.0%		15.21		13.19
ALTERNATIVE EDUCATION										
Delta Continuation	327	282.34	85.4%	289	215.24	71.1%		257.40		245.01
Delta 12+	0	0.00	---	1	35.92	92.1%		0.73		0.25
Delta Independent Study	21	18.19	74.9%	22	20.68	84.0%		20.42		10.01
Delta Independent Study 12+	3	2.92	81.2%	2	1.65	82.3%		12.09		8.15
Delta Independent Study Spec Ed	2	0.40	17.6%	0	0.00	---		0.80		0.00
DHS Home and Hospital Reg Ed	0	0.00	---	2	0.96	33.0%		0.49		0.77
Reach Program--DHS	---	---	---	0	0.00	---				
Reach Program--SMHS	13	9.33	73.7%	14	8.54	63.4%		6.93		5.05
Reach Program--PVHS	16	13.93	78.9%	17	14.77	82.1%		7.18		9.50
Home School @ Library Program	47	39.33	83.7%	38	33.31	86.6%		40.42		29.37
Delta HS I.S. Program P	21	21.01	90.8%	25	19.62	91.4%		22.61		17.70
TOTAL ALTERNATIVE EDUCATION	450	387.45	86.1%	410	350.68	85.5%		369.07		325.81
TOTAL HIGH SCHOOL DISTRICT	7623	7227.25	94.8%	7601	7246.91	95.3%	93.7%	7402.99	93.3%	7369.42

Santa Maria Joint Union High School District
June 13, 2017

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Resign	Instructional Assistant-Bilingual	SMHS	6/7/17	13/A	6.5
	Employ	Electrician	DO	5/22/17	28/A	8
	Dismiss	Bus Driver	DO	5/18/17	18/A	4.75
	Out of Class	Grounds Maintenance I	RHS	5/13-6/2/17 6/12-6/30/17	16/A	8
	Employ	Plumber	DO	6/1/17	28/A	8
	Resign	Instructional Assistant-Bilingual	SMHS	7/13/17	13/B	6.5
	Resign	Instructional Assistant-Spec Ed II	RHS	7/1/17	15/E	6
	Dismiss	Instructional Assistant-Spec Ed I	SMHS	6/2/17	13/A	5.5
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	CFRA/Baby Bonding	Math	RHS	6/2-6/8/2017	4/III	1.0
	Extra Pay	Industrial Tech/Department Chair	PVHS	2017-18	1, I, 9%	~~
	Retire	Counselor	PVHS	8/1/17	15/V+5	1.0
	Status Update/Prob 2	Physical Ed	RHS	2017-18	3/III	1.0
	Transfer	English	MMEP to SMHS	2017-18	5/V	1.0
	Extra Pay	Social Science/Department Chair	PVHS	2017-18	1, I, 5%	~~
	Extra Pay	Physical Ed/Department Chair	PVHS	2017-18	1, I, 10%	~~
	LOA	Science	RHS	2017-18	8/V	0.2
	Transfer	Counselor	SMH to DHS	2017-18	16/V +5	1.0
	Extra Pay	Social Science/Department Chair	PVHS	2017-18	1, I, 5%	~~
	Transfer	Sped. Mod/Severe	PVHS to RHS	2017-18	10/V	1.0
	Extra Pay	Business/Department Chair	PVHS	2017-18	1, I, 9%	~~
	Resign	TIP Coordinator	District	6/7/17	I, 1, 11%	~~
COACHING PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Head JV Girls Track	RHS	2016-2017	\$2,000.00	

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT May 2017 Activities

1. Santa Maria High School Construction Projects

SMHS EPA Marquee Replacement – Support Services

- Work completed this period includes the installation of remaining sign components and activation of the system. Roofing tiles are expected to arrive mid-June for installation. A final punch list review will follow.

SMHS Paving Areas A, B, C – Flowers and Associates

- Two bids were received due May 31, 2017. Results will be presented to the Board June 13, 2017. Construction is scheduled to occur during July and early August 2017.

SMHS Reconstruction – (Architect to be determined)

- CFW and Rachlin Partners are working to generate the project concept to present for District staff review prior to Board consideration and approval. A Request for Qualification/Proposal (RFQ/P) process for Lease Leaseback (LLB) preconstruction and construction services will commence upon the successful review and approval of this concept. Both the architect and LLB Contractor are planned to be onboard by August 2017.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- Site construction activities occurring this period include erection of steel columns, grade preparations, and steel rebar installation. Concrete foundations will be poured beginning mid-June. Submittal reviews and approvals are nearing completion. Construction is currently on schedule. **(Photos)**

ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- One bid was received May 8, 2017 from Vernon Edwards Constructors. The Board approved the bid May 16, 2017. Construction is scheduled to occur between June 12 and July 31, 2017.

ERHS Maintenance and Operations Building Project – Rachlin Partners

- The new District Architectural Services Agreement remains under review by the Architect. Design activities will begin upon completion of the agreement.

ERHS Concourse Concrete Replacement – Rachlin Partners

- The Architectural Services Agreement has been received from the Rachlin Partners. Design activities are underway. A final construction schedule is under review; however, it appears a late summer installation may not be feasible due to the duration of the work and the availability of materials. Alternate scope options and time periods will be evaluated.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include the continuation of electrical finish, data wiring, theatrical components, access ladders, drywall, painting, lighting, exterior signage, tack board surfaces, and landscaping. DSA's continued review of the lighting and grid system support system is hindering completion of the main seating area. The contractor has indicated there is approximately 2 months' work remaining after approval is received from DSA. Substantial completion is now shown as occurring Aug 5, 2017. **(Photos)**

PVHS Pool Lighting and Column Repair – WLC Architects

- Architectural and electrical design activities are nearing completion. A revised schedule will be developed after DSA reviews the plans.

PVHS Track and Field Renovations – Support Services

- Contracting activities are nearing completion. Construction is scheduled to occur between June 12 and August 8, 2017.

PVHS Gymnasium Floor Repair and Resurface – Support Services

- A bid was issued May 12, 2017. No contractors pulled plans, nor attended the job walk. Support Services staff are evaluating options regarding adjusting scope so that basic resurfacing work can be done this summer with repair work to be completed next spring.

4. New Facility

C2004 New Facility School CTE Component – PMSM Architects

- The line item title will be updated to C2004 Career Technical Education (CTE) Center/Ag Farm in next month's report. A letter was received from DSA indicating formal plan review is scheduled to commence June 19, 2017. CFW and the

District are awaiting the final draft of the offsite scope of work from the architect for review and evaluation.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- Final contract documents closeout activities continue.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS 12 Modular Classrooms: Corrective work related to the HVAC mounts will be scheduled after summer priorities are completed.
 - The following legacy project closeout package is under review by DSA:
 - 03-53240 – RHS Emergency Relocatable Classroom 1989.

SSC New West Parking Area – Flowers and Associates

- The additional studies, assessments, and design changes required by the City of Santa Maria are in process. A revised design schedule provided by the consultant indicates the added work will be ready for resubmittal to the City the week of June 26, 2017. City review is expected to be complete by August 4. Bidding and construction schedules will be completed upon the completion of the City review.

SSC Commodities Walk-In Freezer Project – Rachlin Architects

- All construction is complete. Final payment and closeout activities are under way. This project is closed.

2017 Portable Roofing SMHS, RHS, PVHS – Support Services

- Craig Roofing was awarded the bid at the May 16, 2017 Board meeting. Contracting activities are underway. Construction is scheduled to occur between June 12 and August 7, 2017.

Proposition 39 District Wide Electrical Upgrades – PCE (Electrical Consultant)

- Smith Electric Service was awarded the bid at the May 16, 2017 Board meeting. Contracting activities are underway. Construction is expected to occur between June 12 and August 7, 2017.

Proposition 39 District Wide Mechanical Upgrades – Ravatt-Albrecht Architects

- One bid was received May 10, 2017. Due to the amount being significantly higher than the engineer's estimate, the Board at the May 16, 2017 meeting approved a staff recommendation to reject. The architect and District staff are evaluating the scope to determine adjustments to get the cost in line with funding.

Solar Photovoltaic – Support Services

- District administration with support from SAGE Renewables Consulting and DWK (the District's legal counsel) have been actively engaged in negotiations with OpTerra Energy Services regarding an agreement for the potential installation of solar photovoltaic systems at PVHS, RHS, DHS, and the Support Services Center. Once negotiations are completed, the agreement will be presented to the Board with recommendations.

6. Summer Activities

District Wide Summer Projects Planning

- Evaluations of proposed projects for 2017/2018 will commence in October 2017.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Groomed the stadium turf for soccer games.
- Repaired the landscape drip irrigation system at the Broadway Classroom building.
- Repaired the sign at the Karl Bell Aquatic Center.
- Repaired fencing and gates 9, 21, 22, and 26.
- Restored the stadium and track as well as the softball field following the spring sports seasons.
- Applied herbicide to turf.
- Began preparation for graduation. **(Photo)**
- Performed gopher control exercises.
- Repaired sprinklers at the Multi-Media Learning Center, Lincoln Street, and Stowell Road areas.
- Installed additional power and data circuits for the new electronic marquee at Morrison Street and Broadway.
- Replaced lighting ballasts in classroom 243.
- Painted interior areas of Ethel Pope Auditorium, classrooms 350 and 355, and the exterior of the Multi-Purpose room.
- Completed door repairs in the boys locker room, Administration Building, Old Science Breezeway staff restrooms, the 500 Portable staff restroom, and classrooms 106, 112, 124, 127, 210, 240, 246, 330B, 355, 411, 624, 634, and 330 office.
- Installed the first of ten “Next Generation” SMART Technology touch screens in classroom 350. The remainder are scheduled to be done over the summer.
- Completed the annual NFPA-72 fire alarm system test and inspection.
- Tested emergency lights and showers.
- Performed weekly inspections of ADA chair lifts.
- Completed preventive service on HVAC in the greenhouse, computer server room, and Wilson Gymnasium.
- Installed new locks on the cafeteria kitchen walk-in refrigerator.
- Repaired both pool boilers.
- Repaired a rusted water line at Ethel Pope Auditorium.
- Tested and repaired the computer projector in classroom 352.
- Scrubbed tile floors during spring break.
- Replaced light tubes in Wilson Gymnasium basketball team room, Administration staff restrooms, classrooms 330 and 353.
- Moved furniture in classrooms 230, 233, and 332.
- Setup several events – Cultural Carnival, Cultural Proficiency Training, Un Cafecito, Truancy/Grizzly Academy, Mixteco meeting, PIQE, Health Fair, MPAC, Sadie Hawkins Dance, Spring Band Concert, SMHS boys’ volleyball, SMHS Hall of Fame Dinner, SMHS student athlete physicals, Outside Legal Fair, AHC youth dance, SMHS baseball, SMHS softball **(Photo)**, SMHS track, Los Padres League track preliminary event & finals, SMHS “Boys Basketball vs Cops” fundraiser event.
- Preventive work order hours – 85
- Routine work order hours – 193
- Total work orders completed – 138
- Event setup hours – 166

REGULAR MEETING

June 13, 2017

PVHS

- Assisted with the setup for “Every 15 Minutes” event. **(Photo)**
- Completed herbicide application throughout campus.
- Moved art supplies to classroom 311.
- Revised the grounds under the new football scoreboard. **(Photo)**
- Installed new electrical circuits for refrigerator and freezer in classroom 206. **(Photo)**
- Repainted parking lot lines and the fire lanes.
- Moved a security camera in the library to a better location.
- Painted a new storage container for ASB. **(Photo)**
- Installed speakers and a Smart Board in classroom 213.
- Mounted brackets to hang brooms in the boys’ and girls’ locker rooms.
- Repaired broken floor tiles in the 300 building stair wells.
- Replaced tires on the cafeteria kitchen cart.
- Replaced an exhaust fan motor in the 400 building.
- Repaired gate #12.
- Completed the annual NFPA-72 fire alarm system test and inspection.
- Setup several events – ASM Meeting, Graduation Assembly, Guest Speaker in the Library, Panther Forum, AP Testing, UCSB Interviews, Future Panther Night, Special Olympics Games including a lunch and dance, Cheer Meeting, AVID Meeting, Spring Concert, Every 15 Minutes Event, Track & Field Banquet, Volleyball Games, Tennis Matches, and Crosspointe Church.
- Preventive work order hours – 78
- Routine work order hours – 149
- Total work orders completed – 137
- Event setup hours – 94

ERHS

- Restored the stadium following the conclusion of Track & Field season.
- Completed herbicide application campus wide at ERHS and DHS.
- Repaired sprinklers on the upper campus as well as at the practice field.
- Began preparation for graduation. **(Photo)**
- Repaired dry rot in window casing at portable classroom 432.
- Replaced burned out lighting ballasts throughout campus.
- Completed touch-up painting in various areas of the campus: several window casings and the cafeteria office.
- Repainted the block enclosure for the main water distribution center in the front of the campus.
- Added two computer connections in the library.
- Inspected, adjusted, and lubricated doors in the upper campus, Industrial Arts, and the portable classrooms.
- Completed monthly inspections and service of AEDs, fire extinguishers, emergency showers, emergency lighting, and fire alarm test.
- Completed quarterly service on boilers, cafeteria kitchen grease trap, rolling gates, wood shop and welding shop exhaust fan systems.
- Performed semi-annual inspection of overhead doors and air compressors.
- Completed the annual NFPA-72 fire alarm system test and inspection.
- Repaired several doors, door locks, door closers, and door lock mechanisms throughout campus.
- Relocated the welding shop storage container following a revision of the access gate in the welding shop area. This resulted from the 38-Classroom Building construction and now provides students safer access to their shop supplies. **(Photo)**
- Setup several events – CUE (Computer Using Educators) professional development, Reach, Parent Financial night, ASM meeting, staff appreciation, ACT testing, AP testing, PTSA, cheer, Link crew, Film Festival, Drama, Senior Awards, boys' volleyball, track banquet, swim meet, and softball banquet.
- Routine work order hours – 148
- Total work orders completed – 141
- Event setup hours – 116

Graffiti & Vandalism

• DHS	\$	0
• ERHS	\$	80
• SMHS	\$	250
• PVHS	\$	80

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



ERHS 38 Classroom Building – Steel Columns Being Placed on the Concrete Footings



ERHS 38 Classroom Building – Forming for Concrete Footing Begins



PVHS Performing Arts Center – Concrete Walkway Installation in Progress



PVHS Performing Arts Center – Interior Finishes at the Sound Booth

Photo Gallery - Maintenance & Operations



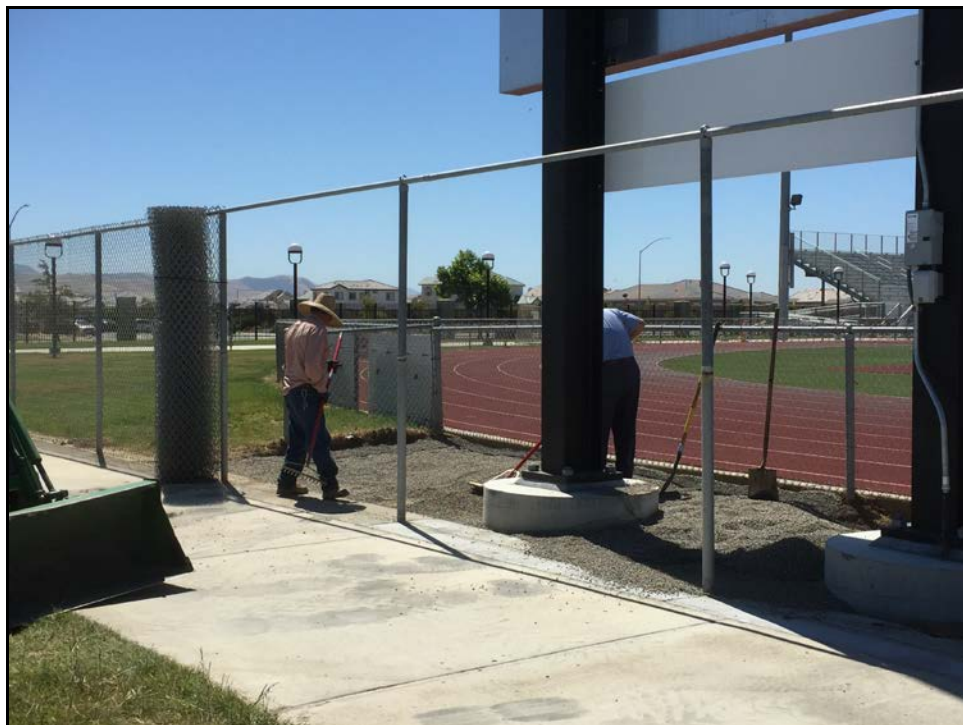
SMHS - Robert Wallace Power Washes the Stadium Bleachers for Graduation



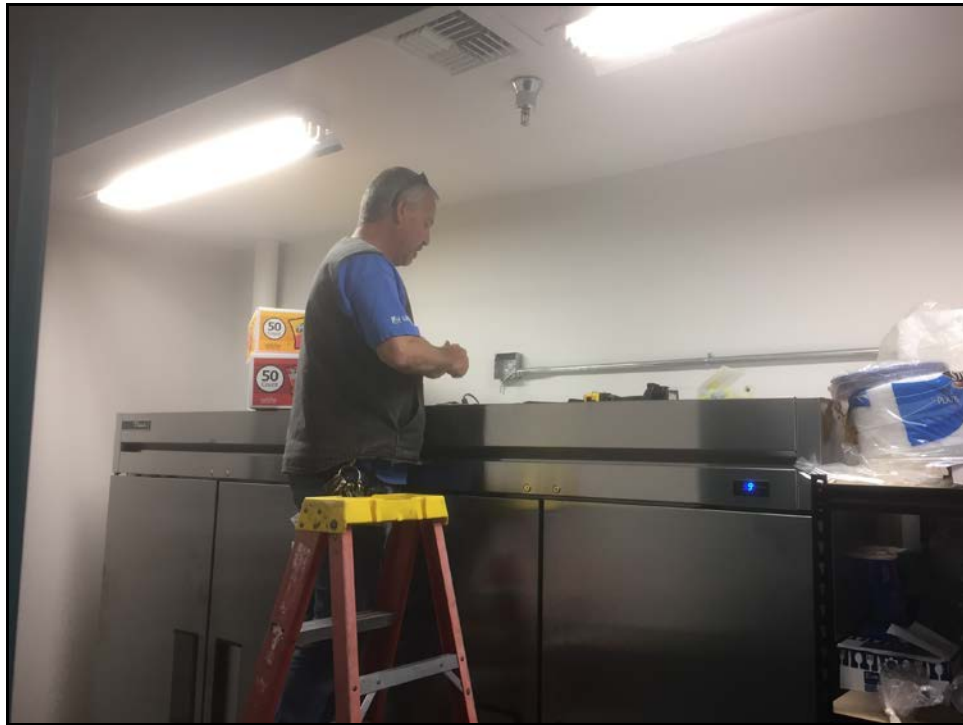
SMHS - Nelson Frutos Prepares the Softball Field for a Big Game



PVHS – Students Get a Sobering Look at “Every 15 Minutes Presentation”



PVHS – Pepe Gutierrez and Dale Olmstead Revise the Grounds at the Football Scoreboard



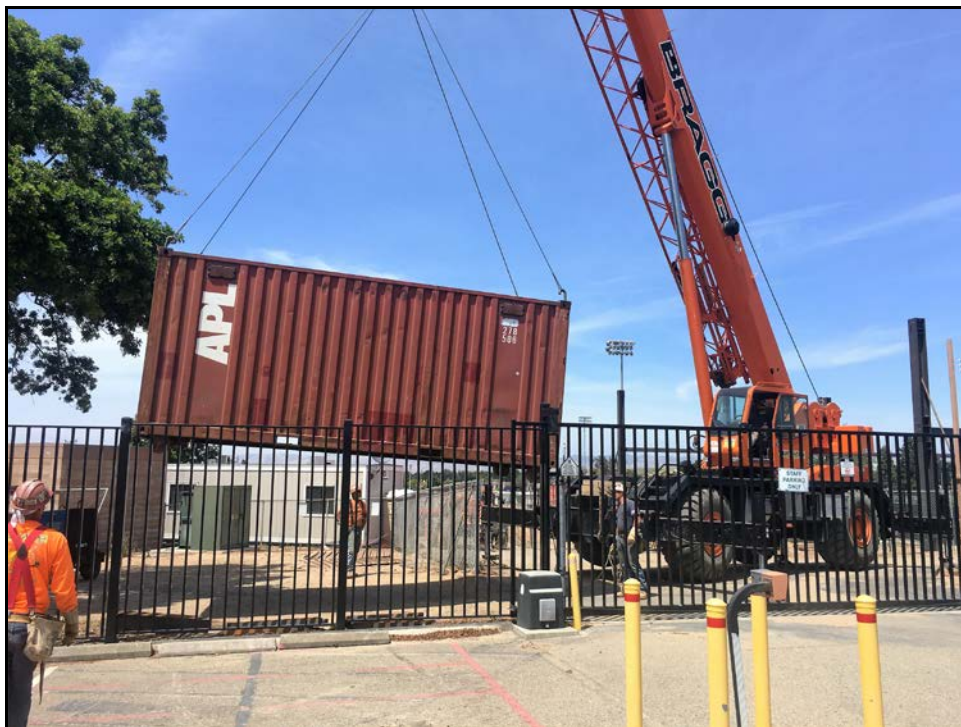
PVHS – Del Ward provides Power Circuits for Commercial Coolers in Classroom 206



PVHS – Ernest Paz Paints a New Storage Unit for ASB



ERHS - Leo Avila Cleans Stairs to the Football Stadium Preparing for Graduation



ERHS - Welding Shop Storage Unit is Moved for Safer Student Access

OBSOLETE EQUIPMENT REPORT (06/07/2017)

APPENDIX C

Asset Id	Tag #	Asset Category	Description	Serial #
18625	24111	FOOD SVC	Kenmore Gas Range	VF02858583
10919	12231	FOOD SVC	VGIC3054BSS Viking Stainless 30" Gas Range	1415
10920	12232	FOOD SVC	VGIC3054BSS Viking Stainless 30" Gas Range	1404
10921	12233	FOOD SVC	VGIC3054BSS Viking Stainless 30" Gas Range	1412
31694	20657	FOOD SVC	Whirlpool 21.1 cu. ft. Top-Freezer Refrigerator, White, ENERGY STAR LIMITED WARRANTY	VS11857298
18094	23660	AV EQUIP	10118598 ELMO TT-02RX DOCUMENT CAMERA	486256
18095	23661	AV EQUIP	10118598 ELMO TT-02RX DOCUMENT CAMERA	486267
12325	12689	AV EQUIP	5140 Minilaser (IBM)	SS4416048
12326	12690	AV EQUIP	5140 Minilaser (IBM)	SS4416049
15197	21728	AV EQUIP	925SYS-216 925RS-216 Receiver/Column Speaker System (216Mhz)	ROO4079
12790	13033	AV EQUIP	Dell 2200MP 1200 ANSI Lumens Contrast Ratio: 1700:1 Full On/Full Off	4ZJ7P51
14762	21254	AV EQUIP	NEC VT590 "New" XGA High Res Video Projector with 2000 Lumens	7100572FD
14585	21184	AV EQUIP	NEC VT590 XGA 2000 Lumens Projector 1024x768	6Y01911FB
13858	20290	AV EQUIP	VT575 XGA Projector 1500 Lumens 1024x768 Resolution	5400134FX
15019	21593	COMPUTER	#16142 24 10/100/1000BASE-T with PoE, 4 Unpopulated mini-GBIC Ports Option Slot for 10 Gigabit Option Card	851
17037	23015	COMPUTER	computer	qp9250fsoth
18082	23625	COMPUTER	DELL OPTIPLEX 580 DESKTOP COMPUTER WIN 7 PRO AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHZ 2GB DDR3 NON-ECC SDRAM, 133	44R0SL1
18083	23626	COMPUTER	DELL OPTIPLEX 580 DESKTOP COMPUTER WIN 7 PRO AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHZ 2GB DDR3 NON-ECC SDRAM, 133	44S0SL1
14655	20449	COMPUTER	Dimension /4 650 3.4GHz, 1GB DDR2 SDRAM, 533Mhz	
14656	20450	COMPUTER	Dimension /4 650 3.4GHz, 1GB DDR2 SDRAM, 533Mhz	
14659	20443	COMPUTER	Dimension /4 650 3.4GHz, 1GB DDR2 SDRAM, 533Mhz	
16386	22714	COMPUTER	FET Laptop w/Dock Latitude D630, Intel Core 2 Duo T8300 2.40GHz, 3M L2 Cache, 800Mhz Dual Core Windows Vista Business w	FPT7TH1
15562	21964	COMPUTER	HP Compaq t5720 Thin Client RA315AA#ABA Ref BD 73747085 1.0Ghz Processor Windows XP Embedded Service Pack 2 1GB Fla	G3
13936	20353	COMPUTER	Latitude D610 Pentium M740 1.73GHz, 14.1 XGA, 1GB SDRAM, 1 DIMM 80GB Hard Drive, 5400RPM	GKD7T91

OBSOLETE EQUIPMENT REPORT (06/07/2017)

APPENDIX C

Asset Id	Tag #	Asset Category	Description	Serial #
15954	21782	COMPUTER	Latitude D630 2 Duo T8300 2.40GHz, 3M L2 Cache, 800Mhz Windows Vista Business 14.1" Wide Screen WXGA LCD Panel 2.0GB	85Q2XG1
18526	24094	COMPUTER	OptiPlex 380 Desktop Core 2 Duo E7500 with VT/2.93GHz, 3M, 1066FSB 4GB Non-Ecc, 1333MHz DDR3, 2X2GB Multimedia Pro K	HFX6NM1
18527	24095	COMPUTER	OptiPlex 380 Desktop Core 2 Duo E7500 with VT/2.93GHz, 3M, 1066FSB 4GB Non-Ecc, 1333MHz DDR3, 2X2GB Multimedia Pro K	HFV6NM1
18529	24097	COMPUTER	OptiPlex 380 Desktop Core 2 Duo E7500 with VT/2.93GHz, 3M, 1066FSB 4GB Non-Ecc, 1333MHz DDR3, 2X2GB Multimedia Pro K	HFV9NM1
18530	24098	COMPUTER	OptiPlex 380 Desktop Core 2 Duo E7500 with VT/2.93GHz, 3M, 1066FSB 4GB Non-Ecc, 1333MHz DDR3, 2X2GB Multimedia Pro K	HFX3NM1
18533	24101	COMPUTER	OptiPlex 380 Desktop Core 2 Duo E7500 with VT/2.93GHz, 3M, 1066FSB 4GB Non-Ecc, 1333MHz DDR3, 2X2GB Multimedia Pro K	HFWCNM1
18481	23736	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HGB3NM1
18483	23738	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HG94NM1
18486	23741	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HG97NM1
18487	23742	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HG8DNM1
18491	23746	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HGBBNM1
18492	23747	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HG9CNM1
18495	23750	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HGBDNM1

OBSOLETE EQUIPMENT REPORT (06/07/2017)

APPENDIX C

Asset Id	Tag #	Asset Category	Description	Serial #
18496	23751	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HG96NM1
18497	23752	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HGB9NM1
18498	23753	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HGB5NM1
18501	23756	COMPUTER	OptiPlex 380 Desktop Computer Core 2 Duo #7500 w/VT/2.93GHz, 3M, 1066FSB 4GB, non-ECC, 1333MHz DDR3, 2x2GB Dell Multi	HGC5NM1
14776	21294	COMPUTER	Optiplex 740 w/AMD Student Desktop Computer, 64 X2 4200+ 2.20GHz 512KBx2 Windows Vista Business with Media	F3QZLC1
14623	21261	COMPUTER	OptiPlex 745 Desktop Computer, 1.86GHz, 2M, 2.0GB, Non- ECC, 667MHz DDR 2x1GB	C4MOFC1
16366	22712	COMPUTER	Optiplex 755 Desktop, Core 2 Duo E8500 3.16GH 6M 1333FSB Vista Business 2GB Non-ECC, 800MHz DDR2, 2X1GB Multimedia K	GGK7TH1
33350	27243	COMPUTER	OptiPlex 9020 AIO Computer 4th Gen Intel Core i5-4570S Processor Quad Core 290GHZ Turbo, 6MB HD Graphics 4600	7KT8CY1
18570	23991	COMPUTER	OptiPlex 980 Desktop for Up to 90 Percent Efficient Power Supply i5 Dual Core Processor 660 with VT (3.33GHz, 4M) 4GB	2ZDYKN1
18633	24046	COMPUTER	OptiPlex 980 Minitower	8521
19502	25013	COMPUTER	OptiPlex 990 Small Form Factor Windows 7 PRO Intel Core i5 2500 Processor 3.3GHz, 6M 4GB DDR3, Non-ECC, 1333MHz SDRAM	FKD02R1
16895	22895	COMPUTER	Z0FN iMac 20" 2.66GHz Intel Core 2 Duo Logic Express Preinstalled Accessory Kit Aperture Preinstalled 640GB Serial	QP9171BD0TH
14428	21156	COPIER	Panasonic DP-1820E Digital Copier 18 COPIES PER MINUTE 2 WAY PAPER FEED SYSTEM (ONE 550	HFG45500020
14095	13275	COPIER	Panasonic DP-1820P Digital Copier System/Network Printer Includes: Automatic Document Feeder	CEP3SP00088
12361	12728	FAX	Xerox WorkCentre Pro 575 Fax Machine Warr: Onsite service includes all parts & labor	PE4988925
12716	14179	MACH/TOOLS	Clarke #00972R (Demo Unit) 26" Mini-Max Rider Scrubber	CD2925
37723	3751	MACH/TOOLS	PLANER POWERMATIC 50	8050187

OBSOLETE EQUIPMENT REPORT (06/07/2017)

APPENDIX C

Asset Id	Tag #	Asset Category	Description	Serial #
15094	21637	MONITOR	Dell Ultra Sharp 2007FP 20" Flat Panel LCD Monitor, Height Adjustable Stand	C9536
16770	22881	PRINTER	8955274 CC469A HP Color LaserJet CP3525n Printer Prints 30 ppm Black & Color Up to 75,000 Pages/Month Duty Cycle	SCNCC8D06H
17726	23345	PRINTER	CE528A HP LaserJet Enterprise P3015dn Printer	VNBC99Q105
13994	20413	PRINTER	HP Color LaserJet	CNNBB34423
14152	20994	PRINTER	HP LaserJet 4350DTN Printer	CNGXF90938
13339	13680	PRINTER	HP LaserJet Copying & Color Scan	CNBYF15244
17071	23021	PRINTER	HP LaserJet 4350DTN Printer	CNBSF07372
13738	20181	PRINTER	Q1320A HP Color Laser Jet 3500N Printer 1 Year Warranty	CNBRC20229
12962	13145	PRINTER	Q5959A HP 2420DN LaserJet Printer	CNGJC88627
11591	14052	SCANNER	B11B156081 Epson Perfection 3200 Pro Flatbed Scanner	E3UW008755
14227	20917	SCANNER	L1975A HP Scanjet 8270 Document Flatbed Scanner	CN65AA0077
N/A	Veh#391	VEHICLE	HYSTER, H45XM FORK LIFT	N/A
N/A	028	MAINT/VEH	EZ-GO GOLF-CART, NON-WORKING/PARTS ONLY	N/A
N/A	038	MAINT/VEH	EZ-GO GOLF-CART, NON-WORKING/PARTS ONLY	N/A
N/A	N/A	MAINT/VEH	UV-22 MULTI-CLEAN PUSH CART FLOOR SCRUBBER	N/A
N/A	01337	CAFÉ	FRIGIDAIRE RESIDENTIAL REFRIGERATOR, WHITE	N/A
10826	10826	CAFÉ	3-DOOR COMMERCIAL REFRIGERATOR	N/A
N/A	N/A	CAFÉ	LOT OF (4) GARBAGE DISPOSALS	N/A
28698	28698	HOME EC	MAYTAG BRAVOS WASHING MACHINE, WHITE	N/A

REGULAR MEETING
June 13, 2017

APPENDIX D
General Fund
2017-18 Proposed Budget

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT 2017-18 ADOPTED BUDGET

Education Code Section 42127 requires that on or before July 1 of each year the Governing Board of a school district shall hold a public hearing on the budget to be adopted for the subsequent year. Pursuant to Education Code Section 33127, this Adopted Budget complies with the criteria and standards as established by the State Board of Education.

The District's Governing Board is required to conduct a public hearing to review its Local Control and Accountability Plan ("LCAP") at the same meeting as the hearing for the District's budget. The District's LCAP plan contains many goals and initiatives to provide increased services to its target population of foster youth, low income and English learners. The plan was developed after many hours of meetings and consultations with stakeholders. These meetings were used to evaluate the progress towards the goals that were contained in the prior year's plan, and to make revisions for the District's 2017/18 LCAP plan. The District's budget that is being proposed for adoption for the 2017/18 year reflects the goals and expenditures contained in its LCAP plan. The State Board of Education made some significant revisions for the LCAP plan template for use beginning in the 2017/18 year; one of those is that the plan is now for a static three-year period.

While both national and state economies continue to improve, the rate is much slower than a year ago. The May Revision is the last revision required under the law for the Governor to propose his budget for the State for the 2017-18 year. In his May Budget, the Governor lowered the revenue forecast for 2016-17, but increased it for 2017-18. The calculations for COLA are complete, and it's a modest increase from the 1.48% projected in January, to 1.56% as of the May Revise. The COLA factor is only applied to the LCFF target base grant, and categorical programs that are outside the LCFF, including special education and child nutrition. Final funding for districts is dependent upon the funds appropriated in the State budget for transition to full implementation of the LCFF. While there will be differences across districts state-wide, with the additional funding it is estimated we will have reached 97% of targeted funding levels for the 2017-18 year.

Several items of concern which have been discussed in previous budget versions remain unaddressed in the May Revise. The first is the "hard cap" on district reserves, as required by Prop 2 passed in November 2014. There are specific conditions that must be met in order to trigger the cap. These have not been met in 2016/17 and will not be met in 2017/18. So it will now be three years before the cap can be triggered. In the meantime, efforts continue to repeal the legislation.

The second issue is the increasing share of costs borne by school districts and, to a lesser extent, employees, for funding of PERS and STRS retirement systems in California, with no funding support from the State, either within the LCFF model, or separate from the LCFF. In April, CalSTRS reported that as of its July 1, 2016 actuarial study, the unfunded liability had increased from \$76.2 billion to \$96.7 billion. Year to year changes in the rates that the District pays for contributions to STRS and PERS range from 1.85% for STRS to 3% for PERS. Given these increased costs, at full implementation the LCFF model will not meet the commitment to restore purchasing power to districts equal to their 2007/08 levels.

Thirdly, the Governor's May Revise budget proposes another round of "one time" discretionary funding totaling over \$1 billion for school districts, county offices, and charter schools, which amounts to about \$170 per ADA. While higher than amounts originally contained in his January Proposal, the actual payment of the funds is not scheduled until May of 2019 (the 2018-19 fiscal year). Due to the accounting rules governing recognition of revenue, districts are advised to

exclude these revenues from their 2017-18 budget and the accompanying multi-year projections.

Finally, even though there is additional funding in the May Revise, there are concerns about sustainability. The national economy is characterized by change and uncertainty: we've just avoided another government shutdown, but there are proposed cuts to Federal programs on the table. Housing prices continue to rise, even though mortgage lending rates do also. We still do not have a clear picture of what will happen with attempts to repeal and replace the Affordable Care Act, and what the resulting impact will be. The sales tax portion of the "temporary taxes" from Proposition 30 has expired. Proposition 55 to continue the high income tax piece of the Prop 30 was approved last November. It is estimated that taxpayers subject to Prop 55 pay half of the income tax revenue in the state, and most of the capital gains taxes. This is a volatile revenue source for California's budget which could leave the state in a difficult position if revenues don't materialize as projected.

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT 2017-18 ADOPTED BUDGET ASSUMPTIONS

Ending Fund Balance Reconciliation

As a District adopts its budget for any given year, it must also report the estimated actuals for the prior year. These estimated actuals are based on the District's most current working budget, and they typically are not the same as the budget presented on the 2nd Interim Revised Budget. Adjustments and revisions to the District's working budget are made when new facts or events occur. The following table summarizes the major changes the District has made to its working budget since the 2nd Interim Revised Budget. These changes are included in the "2016-17 Estimated Actuals" columns in the District's 2017-18 Adopted Budget.

ENDING FUND BALANCE		Unrestricted	Restricted	Total
A)	As of 2016-17 2nd Interim Revision ("Projected Year Totals")	\$ 3,794,587	\$ 364,827	\$ 4,159,413
	CHANGES IN REVENUES:			
	LCFF State Aid - decrease in gap funding 55.28% to 55.03%	(115,401)		(115,401)
	Adjust LEA Medi-Cal Billing option revenue based on actuals		28,553	28,553
	Adjust Prop 39 California Clean Energy revenue		142,319	142,319
	Adjust CTEIG revenue (reimburse, based on increased exp)		283,106	283,106
	Adjust interest revenue, rates increasing	38,700		38,700
	Misc individual local grants, matched with expense	3,986		3,986
	Special Ed revenue, allocation of SELPA excess ending balance		57,371	57,371
	Change in Special Ed contributions revenue net of expenses	(85,287)	85,287	-
B)	Total Increases (Decreases) in Revenues	(72,715)	596,636	438,634
	CHANGES IN EXPENDITURES and TRANSFERS			
	Misc individual local grants, matched with revenue	3,986		3,986
	Increase in custodial supplies (school year custodians)	148,000		148,000
	Increased expense for insurance	14,145		14,145
	Adjust RHS/DHS Laguna Sanitation based on actual invoice	7,676		7,676
	Adjust LCAP based on revised estimates for services with SB County (Cal-Safe, ROP, Fitzgerald)	(141,627)		(141,627)
	Adjust LCAP services and/or supplies based on actuals to date	(539,336)		(539,336)
	Revise budget for student furniture; will be re-budgeted in 17/18	(80,000)		(80,000)
	Special Ed, increase for non-public school placements		125,000	125,000
	Special Ed, increase for additional regional programs support		17,658	17,658
	Adjust CTEIG expenses (reimburse, see revenue above)		283,106	283,106
	LEA Medi-Cal Billing, adjust based on actuals		91,100	91,100
	Prop 39 Clean Energy adjust for misc services based on actuals (bid docs, et al)		23,720	23,720
	Prop 39 Clean Energy, reduce planned capital expenditures, will be rebudgeted in 17/18		(1,020,000)	(1,020,000)
C)	Total Increases (Decreases) in Expenditures and Transfers	(587,156)	(479,416)	(1,066,572)
	As of 2017-18 Budget Adoption ("2016-17 Estimated Actuals")	\$ 4,309,028	\$ 1,440,879	\$ 5,664,619
	(A + B - C)			

The District's 2017-18 Adopted Budget

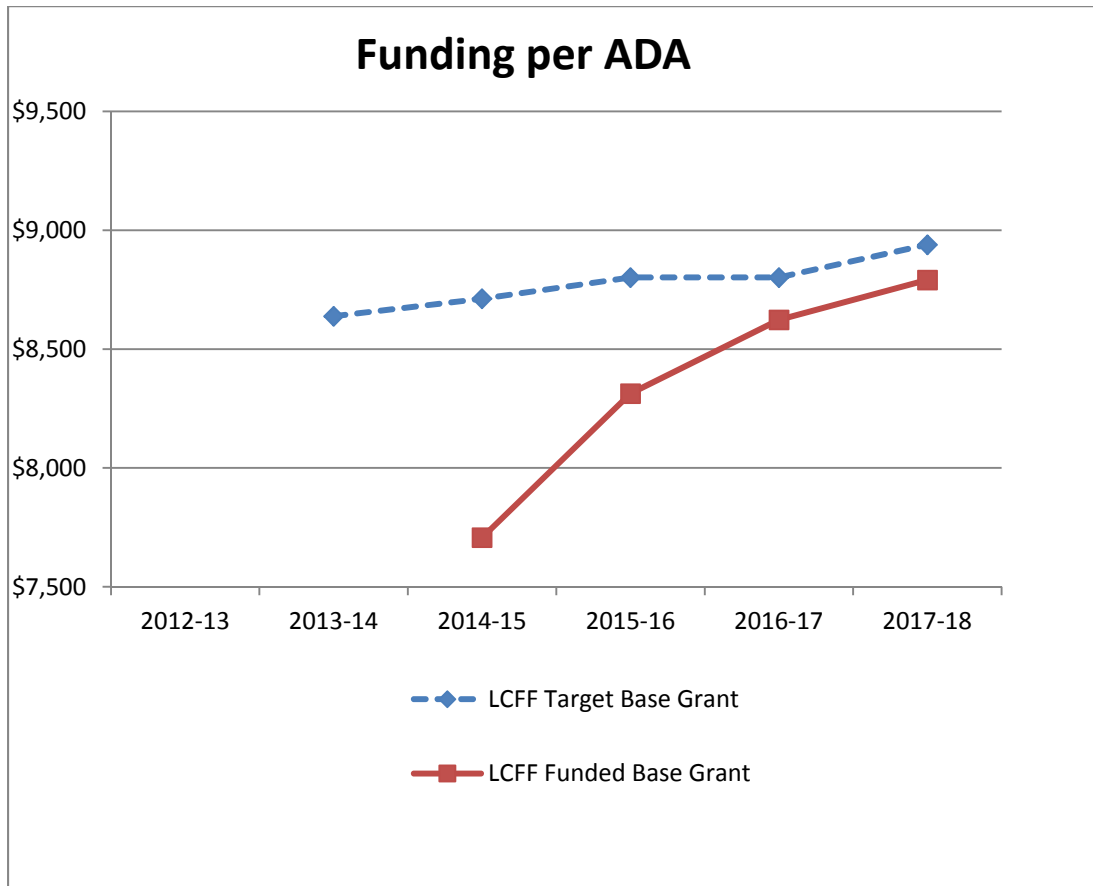
REVENUES:
LCFF Sources

For the District's 2017-18 Adopted Budget, revenue from LCFF sources is projected utilizing the LCFF simulator tool as provided by the Fiscal Crisis and Management Assistance Team ("FCMAT"). A comparison to the 2016-17 Estimated Actuals in the components of LCFF revenue is summarized in the table below.

	2016-17 Estimated Actuals	2017-18 Budget	Difference
LCFF State Aid Funding			
Base Grant	\$64,356,326	\$66,431,240	\$ 2,074,914
Supplemental/Concentration Grant	13,354,820	14,748,255	1,393,435
Total LCFF State Aid	77,711,146	81,179,495	3,468,349
Property Tax Transfer SBCEO for Special Education	1,513,442	1,513,442	-
Total Revenues, LCFF Sources	\$79,224,588	\$82,692,937	\$ 3,468,349
Funded LCFF <u>Base Grant</u> / ADA:	\$ 8,626	\$ 8,791	\$ 165
Funded ADA	7,461	7,557	

The California Department of Finance provides the data for the factors to use in the LCFF simulator tool. For 2017-18, these include a COLA adjustment to the target base grant per ADA for the District's 9-12 grade span of 1.56% for 2017-18, and the gap funding percentage of 43.97%. Supplemental and concentration grant funding is based on a three-year average of the percentage of the District's pupils that are either low-income, English learners, or Foster youth. For 2016-17, the District's percentage was 73.14%. For the 2017-18 budget year, this average is projected to increase to 74.16%. As part of the legislation that enacted the LCFF funding model, and the accompanying requirement for an LCAP plan, supplemental and concentration grant funding is required to be expended to provide increased services to the target groups of low income, English learner, and foster youth students.

A graphical display of the Base Grant amounts per ADA, target and funded target, is presented on the following page.



Federal Revenues

Year to year changes in Federal revenues are summarized below:

2016-17 Estimated Actuals	\$ 4,916,570
2017-18 Budget year	
Decrease in projected award, Perkins	< 46,346>
Increase in Migrant	3,675
Increase in projected LEA Medi-Cal Billing reimbursements	448
Eliminate revenues attributable to prior yr unused carryovers	<u>< 329,519></u>
Decrease in Federal Revenues for 2017-18	<u>\$ < 371,712></u>
Total Federal Revenues 2017-18 Budget year	<u>\$ 4,544,828</u>

State Revenues

Year to year changes in State revenues are summarized below:

2016-17 Estimated Actuals	\$ 11,493,522
2017-18 Budget year	
Reclassify SELPA-allocated Special Education revenue to "Local Revenue" account code	\$ < 2,168,580>
Removed 1-time discretionary funding at \$214/ADA that originated in 2016-17	< 1,594,240>
Eliminate College Readiness Block Grant, is one-time from 2016-17	< 893,530>
Eliminate California Career Pathways Trust (CCPT)	< 299,813>
Revise Lottery to remove annual & 4 th qtr adjustments that occurred in 2016-17	< 53,030>
Revise Ag Incentive to remove supplemental grant that occurred in 2016-17	< 10,000>
Revise Prop 39 Clean Energy, 17-18 projected appropriation is less than amount received in 16-17	<8,911>
Revise Mandate Block Grant based on reduction in actual P2 ADA for 17-18 vs 16-17 (no "hold harmless")	< 1,482>
CTEIG grant, adjust earned revenue based on eligible expenditures (half of the grant has already been received in cash)	<u>536,634</u>
Decrease in State Revenues for 2017-18	<u>\$ < 4,492,952></u>
Total State Revenue 2017-18 Budget year	<u>\$ 7,000,570</u>

Local Revenues

Local revenues consist of a variety of items from reimbursements, billings for use of facilities, donations, funding from the Medi-Cal Reimbursement Activities, E-rate, interest, and other irregular and/or non-recurring items. Other than the few items that are regular in nature, it has been the District's practice to budget local revenue when actually received. Projected changes in Local Revenues from 2016-17 amounts are summarized below:

2016-17 Estimated Actuals:	\$ 685,228
2017-18 Budget Year:	
Reclassify SELPA-allocated Special Education revenue from "State Revenue" account code with a small adjustment in ongoing amounts	\$ 2,166,957
Reclassify anticipated E-Rate reimbursements from netting against expense, to reporting as income (accounting rules requirement)	65,687
Remove CAPP grant revenues	< 50,000>
Remove projected revenues for student tablet insurance	< 31,502>
Adjust for facility use & transportation trip revenues based on prior year actuals	< 29,000>
Remove AHC AWET mini-grants	< 12,000>
All other changes in local revenues	<u>< 3,987></u>
Increase in Local Revenue for 2017-18	<u>\$ 2,106,155</u>
Total Local Revenue 2017-18 Budget year	<u>\$ 2,791,384</u>
<u>TOTAL REVENUES HAVE INCREASED BY:</u>	<u>\$ 709,811</u>

EXPENDITURES:

Salaries, Wages, and Benefits

Projected expenditures for salaries, wages, and benefits total \$74.77 million in the 2017-18 budget year. This total amounts to 78% of the District's total expenditures. Of this amount, \$9.1 million is budgeted in the LCAP plan. In total, salaries, wages, and benefits increase by \$2,588,698 from the estimated actuals. Components of this increase, by bargaining unit/employee group, are detailed in the tables below and on the following page.

CERTIFICATED	FTE	COST
Increased cost for step/column movement including statutory benefits		\$ 694,098
Increased costs due to 1.85 percentage point increase in STRS		606,021
Increased costs due to 1.643 percentage point increase in PERS (15 members of Certificated staff are in the PERS retirement system)		21,533
Savings from decrease in Work Comp rate by 0.578 percentage points		(187,990)
Savings from retirements & projected lower costs for replacement (3.0 FTE total)		(145,176)
Changes in extra pay assignments for stipends, department chairs, LCAP AVID, WASC		(48,403)
New staffing:		
Special Education, Speech Therapist (1.80) & BCBA (1.0)	2.80	250,289
Increases associated with non-position pay:		
Ag extra days		16,257
Substitutes		35,432
Summer school based on prior year actuals		56,018
CERTIFICATED total	2.80	1,298,079

CLASSIFIED	FTE	COST
Increased cost for step/column movement including statutory benefits		\$ 228,145
Increased costs associated with vacation and/or longevity increments		\$ 37,042
Increased costs due to 1.643 percentage point increase in PERS		220,007
Increased costs due to 1.85 percentage point increase in STRS		1,457
Savings from decrease in Work Comp rate by 0.578 percentage points		(75,138)
Estimated increases due to reclassification requests		77,388
New staffing:		
Special Education Instructional Assistants	3.06	112,506
Language Assessment Assistants	2.06	118,266
Transportation Service Technician	1.00	74,920
CTEIG Staff Secretary	0.75	35,701
Reallocating savings from prior year vacancies to account for full year of costs in the budget year		365,168
Changes associated with non-position pay		
CELDT testing (hourly)		13,368
Maintenance, operations, transportation overtime/extra hours		52,834
CLASSIFIED total	6.87	\$1,261,664

MANAGEMENT/CONF	FTE	COST
Increased cost for step/column movement including statutory benefits		\$ 31,725
Increased costs due to 1.85 percentage point increase in STRS		56,763
Increased costs due to 1.643 percentage point increase in PERS		25,756
Savings from decrease in Work Comp rate by 0.578 percentage points		(25,421)
Reallocating savings from prior year vacancies to account for full year of costs in the budget year		60,111
MANAGEMENT/CONF total	-	\$ 148,934
OTHER ITEMS	FTE	COST
For items associated with certificated and classified non-position pay:		
Increased costs due to 1.85 percentage point increase in STRS		33,796
Increased costs due to 1.643 percentage point increase in PERS		7,282
Savings from decrease in Work Comp rate by 0.578 percentage points		(14,861)
All other changes not separately identified		(1,095)
Retirees:		
Decrease, post-employment retirement benefits		(45,101)
Decrease, early retiree incentive pymts		(100,000)
OTHER ITEMS total	-	\$ (119,979)

Books and Supplies, Services, Capital Outlay

In total, expenditures for Books and Supplies, Services, and Capital Outlay **decrease** by \$5,857,519 from the estimated actuals, as shown in the table below:

SUPPLIES, SERVICES, CAPITAL OUTLAY		
Remove expenditure items in 2016/17 that are non-recurring for 2017/18:		
Expenditures supported by funding from the 2015-16 Discretionary Block Grant including textbooks, technology, equipment, professional development		\$ 2,844,320
Expenditures related to carryover of prior year's unused grants and/or ending balances		2,857,773
Expenditures for specific services, capital outlay purchases, or projects		
Election expenses and Bond Oversight Board appeal		93,875
Vehicles for school site use (2)		66,000
Solar Energy project evaluation consultant		105,000
M&O equipment & furniture, carryover & reduction of ongoing amount		314,134
MAA Medi-Cal Administrative Activities		172,572
JCI Energy retrofit		229,000
Technology infrastructure VOIP & storage array upgrades		175,000
Other projects & capital outlay: cell tower work, PVHS stadium & scoreboard, SSC walk-in freezer		100,089
Note: although budgeted in 2016/17, amounts attributable to any of the above items which remain unspent when the District completes its year end closing for the 2016/17 year, will be included in the District's 2017/18 1st Interim Revised Budget.		
Subtotal (decrease) removal of non-recurring expenditures		\$ (6,957,763)
Expenditures in the 2017/18 Adopted Budget		
Increases other than staffing, in support of the 2017-18 LCAP plan		484,426
CTEIG grant		457,400
Prop 39 California Clean Energy planned projects (electrical / lighting only)		257,294
Special Education, increased costs for non-public school student placements		175,000
Special Education, reduction in BCBA contracted services in favor of hiring staff (see section on Certificated staffing above)		(222,636)
Special Education, reduce budget of supplies that are reimbursable. These will be budgeted along with the reimbursement income, based on actuals in the coming year		(93,832)
Adjust internet service provider expenses to eliminate netting of E-rate reimbursements (see "Local Revenue" above)		65,828
CSEA Classified bargaining unit salary schedule & job description study		50,000
Decrease legal & negotiations expenses		(60,000)
All other departmental adjustments		(13,236)
TOTAL CHANGE IN SUPPLIES, SERVICES, CAPITAL OUTLAY		\$ (5,857,519)

Other Outgo (debt service) and Transfers of Indirect Costs **decreased** \$228,968

TOTAL EXPENDITURES HAVE DECREASED BY: **<\$ 3,039,852>**

OTHER FINANCING SOURCES/USES reflect transfers out of the General Fund, and have decreased by \$1,594,240 which is the amount of non-recurring one time money that was received in the 2016-17 school year (see “State Revenue” above). The District continues to budget a \$375,000 transfer to the District’s Deferred Maintenance Fund.

TOTAL CHANGE OF “INCREASE (DECREASE) IN FUND BALANCE:

Total Revenues have increased by:	\$ 709,811
Total Expenditures have decreased by:	3,039,852
Total Other Financing Uses have decreased by:	<u>1,594,240</u>

Total change of “Increase (Decrease) in Fund Balance”: \$ 5,343,903

The District’s Fund Balance:

- Note that this proposed budget reflects significant decreases in expenditures due to the presence of a large value of non-recurring items in the preceding year “estimated actuals”. Any of these items that remain unspent when the District closes its books for the 2016-17 school year, will be re-budgeted when the District prepares its First Interim Revised budget in the fall.
- After providing for non-spendable components, and the 3% statutory minimum reserve for economic uncertainties, the District’s ending available unappropriated General Fund balance is \$1,318,289.
- Remember that there are no minimum funding level requirements contained in the LCFF law. So while LCFF has resulted in significant additional revenue to the District, it is still an ADA driven model, and changes in the District’s unduplicated FRPM/EL percent can have a significant impact, either up or down, on the amount of revenue. Additionally, the gap percentage funding factor is subject to revision by the California Department of Finance throughout the year.
- The next budget event to happen will be the official adoption of the State’s budget for the 2017/18 year, which should occur in mid- to late June. SSC, the organization that many school districts state-wide rely on for the latest information on school finance, has stated that they “believe that this Budget has more aggressive revenue assumptions and carries more risk”. At the same time, legislators in Sacramento have already put forth a number of competing bills to spend some of the “extra” revenue now, rather than later. In terms of the state’s adopted budget, the Governor will get the final word, although he can only line items out, not put anything back in. Stay tuned....

Santa Maria Joint Union High School District			
2017/18 ADOPTED BUDGET- MULTI YEAR PROJECTION - GENERAL FUND			
	2017/18	2018/19	2019/20
	Total	Total	Total
Current year enrollment	7,996	8,410	8,410
Projected Actual ADA	7,527	7,917	7,917
Projected Funded ADA (greater of curr or prior yr)	7,527	7,917	7,917
Beginning Balance	5,664,618	5,946,873	9,118,671
Revenues			
LCFF Sources	82,692,937	90,500,440	93,199,787
Federal Revenues	4,544,828	4,544,828	4,544,828
State Revenues	7,000,570	5,097,001	5,097,001
Local Revenues	2,791,384	2,791,384	2,791,384
Total Revenues	97,029,719	102,933,653	105,633,000
Expenditures			
1000 Certificated Salaries	38,987,096	40,396,706	40,813,372
2000 Classified Salaries	16,257,888	16,452,701	16,618,213
3000 Employee Benefits	21,501,898	23,154,750	24,564,279
4000 Books & Supplies	6,821,548	8,340,323	8,734,863
5000 Services and Other Operating	11,548,099	10,248,840	10,201,179
6000 Capital Outlay	756,576	310,788	310,788
Other Outgo, debt service, State Sp. School	666,390	683,464	694,022
Direct Support/Indirect Cost	(167,031)	(200,717)	(234,403)
Total Expenditures	96,372,464	99,386,855	101,702,313
Operating Surplus/(Deficit)	657,255	3,546,798	3,930,687
Transfers Out	(375,000)	(375,000)	(375,000)
Increase (Decrease) in Fund Balance	282,255	3,171,798	3,555,687
Ending Fund Balance	5,946,873	9,118,671	12,674,359
Components of Ending Fund Balance			
Nonspendable (revolving cash, stores, prepaid exp)	180,141	180,141	180,141
Economic uncertainty reserve	2,902,424	2,992,856	3,062,320
Restricted programs ending balances	1,546,020	1,546,020	1,546,020
Unappropriated amount, General Fund 01	1,318,288	4,399,654	7,885,878

All ongoing sources of Revenues and Expenditures from the 2017/18 Adopted Budget are assumed to continue at the same level for the next two years with the following adjustments:

REVENUES

LCFF Sources

- For this Adopted Budget, the District is projecting revenue from LCFF sources using the simulator tool provided by the Fiscal Crisis and Management Assistance Team (“FCMAT”). FCMAT’s calculations use inflation and gap funding percentage estimates provided by the California Department of Finance, and then allows for entry of district-variable data such as ADA by grade span, and the percentage of the count of unduplicated students who are English learners, foster youth, or who qualify for free or reduced-price meals. This factor is often referred to as “FRPM/EL”. The table below illustrates the various components of income from LCFF sources for the budget and two subsequent years.

	2017-18	2018-19	2019-20
LCFF State Aid Funding			
Base Grant	\$66,431,240	\$72,191,247	\$73,982,823
Supplemental/Concentration Grant	14,748,255	16,795,751	17,703,522
Total LCFF State Aid	81,179,495	88,986,998	91,686,345
Property Tax Transfer SBCEO for Special Education	1,513,442	1,513,442	1,513,442
Total Revenues, LCFF Sources	\$82,692,937	\$90,500,440	\$93,199,787
Funded LCFF <u>Base Grant</u> / ADA:	\$ 8,791	\$ 9,084	\$ 9,310
Funded ADA (includes COE)	7557	7947	7947

- In 2018/19, revenues from LCFF sources ***increase*** from 2017/18 by \$7,807,503. Of this amount, \$2,047,496 is attributable to an increase in supplemental/concentration grant funding and is required to be expended on increasing services for the District’s target population of English learners, foster youth, and economically disadvantaged students (“FRPM/EL”). The estimated funded LCFF base grant per ADA is \$9,084
- In 2019/20, revenues from LCFF sources ***increase*** from 2018/19 by \$2,699,347. The amount of the increase attributable to the District’s FRPM/EL population is \$907,771. The estimated funded LCFF base grant per ADA is \$9,351.

Federal Revenues

- As of budget adoption, Federal Revenues amount to \$4,544,828, and are projected to remain unchanged for the next two subsequent years.

State Revenues

- In 2018/19 State Revenues **decrease** by \$1,903,569 from 2017/18, as follows:
 - CTEIG Calif. Career Tech Ed grant; the amount of revenue the District can receive is based on qualifying expenditures \$1,445,422
 - Prop 39 California Clean Energy Jobs Act; as of the May Revise, the 2017/18 year is the final year of funding for this program 458,147
- In 2019/20 State Revenues remain unchanged from 2018/19.

Local Revenues

- Local Revenues include interest earnings, facility use fees, a transfer of Special Ed appropriations from SELPA, and a variety of reimbursements and fee-for-service programs. Typically the District adjusts its budget for Local Revenues based on actual receipts and reimbursements.
- For both subsequent years, Local Revenues remain unchanged from 2017/18.

EXPENDITURES

Salaries, wages and benefits:

- Step and Longevity increases for all employees of \$986,531 for 2018/19 and \$870,198 for 2019/20.
- The District annually projects attrition of 5.0 Certificated FTE's from retirements. The salary and benefit savings from these retirements, offset by salary and benefit costs for replacement employees, and continuing health benefits for the retirees, results in a net decrease of \$92,096 in 2018/19 and \$94,333 in 2019/20.
- In 2018/19 there is an **increase** of \$1,252,712 for approximately 15 certificated FTEs in support of increased enrollment. For 2019/20 enrollment remains unchanged from 2018/19.
- Legislation passed last year has resulted in statutory rate increases for the District's contribution to the State Teachers' Retirement System. The rate increases for the subsequent two years are 1.85 percentage points in each year. Therefore there is an increase of \$698,035 in 2018/19 and \$698,037 in 2019/20.
- Similarly, while not set in statute, the rates for the District's contribution to the Public Employees' Retirement System are projected by the PERS board annually. For 2018/19 the increase is 2.569 percentage points, or \$429,333 in expense. For 2019/20 the increase is \$451,225 corresponding to a rate increase of 2.70 percentage points.
- Based on an actuarial study of the District's OPEB liability, the provision for the retiree health benefits pay as you go amount decreases by \$4,741 in 2018/19, and increases by \$76,581 in 2019/20.
- In 2013/14 the District offered an early retirement incentive program, and eligible participants could choose to take the payout of \$50,000 in installments varying from two to five years. The payments began in the 2014/15 school year. For the 2017/18 budget year, a total of \$32,500 remains outstanding: \$22,500 to be paid during 2017/18 and the final payment of \$10,000 is due in 2018/19.
- In total, costs for salaries, wages, and benefits **increase** from 2017/18 to 2018/19 by \$3,257,274 and **increase** from 2018/19 to 2019/20 by \$1,991,708. All of the changes noted above are summarized in the table on the following page.

- PLEASE NOTE: There are no COLA increases for salaries and benefits included in 2018/19 or 2019/20, as these are subject to negotiations.

SALARIES, WAGES, AND BENEFITS			
2017/18 balance			\$ 76,746,882
2018/19			
	Step-column costs	986,531	
	STRS rate increase 1.85 percentage points	698,035	
	PERS rate increase 2.569 percentage points	429,333	
	Staffing increases due to increased enrollment	1,252,712	
	Projected change in retiree health pay as you go	(4,741)	
	Estimated annual retirements 5 FTE's	(92,096)	
	Reduction in early retirement incentive pymts	(12,500)	
	Total change from 2017/18 to 18/19		3,257,274
2018/19 balance			80,004,156
2019/20			
	Step-column costs	870,198	
	STRS rate increase 1.85 percentage points	698,037	
	PERS rate increase 2.70 percentage points	451,225	
	Staffing increases due to increased enrollment	-	
	Projected change in retiree health pay as you go	76,581	
	Estimated annual retirements 5 FTE's	(94,333)	
	Reduction in early retirement incentive pymts	(10,000)	
	Total change from 2018/19 to 2019/20		1,991,708
2019/20 balance			\$ 81,995,864

Books and Supplies, Services, Capital Outlay

- Year to year changes in supplies, services, and capital outlay are summarized in the table below.

SUPPLIES, SERVICES, CAPITAL OUTLAY			
2017/18 balance			\$ 19,126,223
2018/19			
	Provision for increased LCAP expenditures to serve FRPM/EL population, based on projected increase in supplemental/concentration grant revenue	\$ 1,509,024	
	School site allocations based on ADA increase	9,750	
	Elections Expense (occurs every other year in even-numbered years)	45,000	
	Actuarial & self insurance study (bi-annual)	7,500	
	Adjust projected expenditure in restricted programs subject to available funding	(1,313,634)	
	Eliminate expenditures related to CTEIG	(169,788)	
	Eliminate expenditures related to Prop 39 Clean Energy	(314,125)	
Total change from 2017/18 to 2018/19			(226,273)
2018/19 balance			18,899,950
2019/20			
	Provision for increased LCAP expenditures to serve FRPM/EL population, based on projected increase in supplemental/concentration grant revenue	365,289	
	School site allocations based on ADA increase	29,250	
	Elections Expense (occurs every other year in even-numbered years)	(45,000)	
	Actuarial & self insurance study (bi-annual)	(7,500)	
	Adjust projected expenditure in restricted programs subject to available funding	4,839	
Total change from 2018/19 to 2019/20			346,878
2019/20 balance			\$ 19,246,828

Other Outgo

- Included in Other Outgo is the District's required payment for Certificates of Participation ("COPs") debt service, in support of a variety of energy management, conservation, and retrofit projects throughout the District. Amounts projected in accordance with debt service schedules are \$357,338 in 2017/18, \$374,412 in 2018/19, and \$384,970 in 2019/20.
- Also included in Other Outgo are amounts paid to the Santa Barbara County Education Office for services provided under the Districts LCAP plan. These services include support the Cal-Safe program and shared costs for Fitzgerald Community School. The total amount included in the budget year for these services is \$309,048 and it remains unchanged in the two subsequent years.

Other Financing Uses

- The budget year includes transfers out in support of the District's facilities and deferred maintenance projects. Note that funding for deferred maintenance, formerly a "Tier III" categorical program, is eliminated due to the LCFF funding formula. The District is continuing to budget a transfer of \$375,000 per year for necessary deferred maintenance projects.
- Additionally, the transfer of Needy Meal revenues to the Cafeteria Fund, which has typically been \$250,000 in the past, is not reflected in the budget and two succeeding years. The need for this transfer is monitored on an ongoing basis. Depending upon reserve levels and food costs, this transfer may need reinstating in future years.

PLEASE NOTE: This projection is based on assumptions and factors from existing current law, as well as proposals contained in the Governor's May Revise Budget. The Legislature has yet to take action on the Governor's proposal, so some or all of the factors and assumptions used may change when the state budget is officially adopted into law. If any of the factors or assumptions used are significantly different when the state budget is officially adopted into law, the District will have a 45-day period to adjust its budget accordingly. Otherwise, the next budget revision for the District will be the "First Interim Revised Budget" based on actual results through October 31, and required to be presented to the Board on or before December 15.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2017-18 PROPOSED ADOPTED BUDGET
SB 858 RESERVE REQUIREMENT CALCULATIONS & DISCLOSURE**

	2017-18	2018-19	2019-20
Minimum Reserve Level Required (3%)	\$ 2,902,424	\$ 2,992,856	\$ 3,062,320
Reserve Level in District's budget	\$ 2,902,424	\$ 2,992,856	\$ 3,062,320
Amount in excess of minimum			
General Fund	1,318,288	4,399,654	7,885,878
Fund 17 Special Reserve	1,222,121	1,228,232	1,234,373
Total amount in excess of minimum	\$ 2,540,409	\$ 5,627,886	\$ 9,120,251

In the General Fund, amounts in excess of the minimum reserve level are needed to provide for future possible financial settlements with the District's employee groups. Negotiations are not settled for the budget year; future years are subject to re-openers

In Fund 17, Special Reserve, amounts in this fund are earmarked for costs associated with opening a new school, that cannot be paid with bond funds. Recommendation is that the Board take action at a future date to commit these funds for that purpose.