

**Our Community School
Board of Directors Meeting
Wednesday, June 26, 2024, at 6:30pm**

**ON-SITE MEETING LOCATION
OUR COMMUNITY SCHOOL
MPR (Multi Purpose Room)
10045 Jumilla Ave, Chatsworth, CA 91311**

SATELLITE MEETING LOCATIONS
(required for board members joining remotely)

OUTSIDE LA COUNTY:
923 Puerto Place, Ventura, CA 93001
[Annie's hotel]

Community Members may choose to join in-person or via Zoom Meeting at:
<https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRlIGbTZYaHFWTXNsemF3Zz09>

**Meeting ID: 897 677 05493
Passcode: 810439**

Public Documents Folder:
https://drive.google.com/drive/folders/1ALVSNREjvStsbqZID8LC_IVSQMYg9AtT?usp=sharing

Board Members Present: Greg Knotts, Judy Kogan, David Connelly, Yi Ding; (Virtual) N/A
Board Members Absent: Tamara Schiff, Kelly Simon, Annie Parnell
School Staff Present: Carey Bartlow, Principal; Ana Jimenez Gomez, Faculty Advisors;
Community Advisors Present: Irina Castillo, ExEd; Ryan French, Panda Partners

Meeting called to order at: 6:39pm

BOARD MEETING AGENDA

- I. **Community Speakers** (3 minutes each) - Any member of the public may comment on anything within the board's jurisdiction during the public comment period. Those who wish to comment may either use the "raise hand" tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board chair(s) via email unless directed otherwise.

- II. **Reading of the OCS Mission and Vision** (3 mins)
 - A. Mission Statement: Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child's development: physical, emotional, intellectual, artistic, and social.
 - B. Vision Statement: OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.
- III. **Consent Agenda** (3 mins) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 - A. **Approve** Agenda for June 26, 2024 Board Meeting
 - B. **Approve** Minutes for May 29, 2024
 - C. **Approve** Minutes for June 20, 2024

Motion to approve: Greg Knotts

Seconded: David

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- IV. **Governance Committee** (5 mins) The Board will be given an opportunity to ask questions about the report provided by the Governance Committee Chair
 - A. **Governance Committee Meeting Report:** A brief report and discussion about the governance meeting actions being taken/considered.
 - 1. Two potential board members - application, interview, Governance Committee review
 - 2. Timeline: July Governance Committee meeting and August vote at Board meeting
- V. **Finance Committee** (30 mins) The Board will be given an opportunity to ask questions about the report provided by the Finance Committee
 - A. **Finance Committee Meeting Report:** A brief report and discussion about the finance meeting actions being taken/considered.
 - B. **May Financials:** The Board will **review and vote** to approve the May Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.

Motion to approve: David

Seconded: Greg

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- C. The Committee will review the FY2024-25 school year budget and **vote to recommend Board approval.**

0.5% attendance increase amounts to 25K+ in budget

Motion to approve: David

Seconded: Ding

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- D. **OCS Application for Funding (ConApp) for FY2024-25:** The Committee will **review and vote to recommend for Board approval** the FY2024-25 Consolidated Application for Federal funding.

Motion to approve: David

Seconded: Ding

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- E. **EPA Spending Plan for FY2024-25**

- F. The Committee will review the 2024-25 EPA Spending Plan and **vote to recommend Board approval**

Motion to approve: Judy

Seconded: David

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- G. **Update Fiscal Policy and Procedures**

- H. The committee will review and vote to approve updated Fiscal Policies and Procedures for FY23-24 and FY24-25.

- VI. **School Leadership Report from OCS Interim Executive Director, Carey Bartlow** (30 mins) The Board will be given an opportunity to ask questions about the Leadership Report, summarizing any updates and actions taken during the month and any recommendations to the Board.

Motion to change numbering of motion ABCDF from ED6.28 to ED6.26: Greg

Seconded: David

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- A. **Review and Approve Motion #ED6.28.24A** Prop 28 Annual Report

Motion to approve: Greg

Seconded: David

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- B. **Review and Approve Motion #ED6.28.24B** Local Indicators for the CA School Dashboard for Our Community School for 2024.

Motion to approve: David

Seconded: Ding

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

C. Present 2024-2025 LCAP and **Approve Motion #ED06.28.24C**

- LCFF Budget Overview for Parents
- 2024-2025 LCAP Annual Update
- Plan Summary
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners and Low-Income Students.
- Action Tables
- Instructions

Motion to approve: David

Seconded: Judy

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

D. **Review and Approve Motion #ED06.28.24D** Local Assignment Option for departmentalized middle classes- 7th-8th grade Math Teacher.

Motion to approve: Judy

Seconded: David

Approved by Roll Call Vote:

Ayes: Judy Kogan, David Connelly, Yi Ding

Nays: Greg Knotts

E. Operational and Compliance Update

F. **Review and Approve Vendor Contracts #ED06.28.24F**

- Computer Wise Kids
- Charter Safe Insurance
- Curriculum Associates
- Fresh Start Meals

Motion to approve: David

Seconded: Judy

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

G. Educational Program Update

H. **Review and Approve #ED06.28.24H** Bell Schedule start/end times

Motion to approve: Judy

Seconded: Greg

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, David Connelly, Yi Ding

- VII. **Board Chair Report** (5 min) The Board will be given an opportunity to ask questions about the report provided by the Board Chair, summarizing any updates and actions taken during the month and any recommendations to the Board.
- VIII. **Panda Partners** (5 min) the Board will be given an opportunity to ask questions about the Panda Partner's report, given by Panda Partner Co-Presidents Ryan French and/or Tina Herrera, summarizing any updates and actions taken during the month.
- IX. **CLOSED SESSION: Conference With Labor Negotiators (20 minutes)**
Agency Designated Representative(s): Board Co-Chairs
Unrepresented Employee: Interim Executive Director

Moved to closed session: 8:11pm

Returned: 8:47pm

- X. **OPEN SESSION INFORMATION/Action Agenda Items (15 minutes):**
 - A. Board Approval/Ratification of Compensation Comparability Study for Executive Director Position
 - B. Board Chair: Required Oral Report Regarding Executive Director Employment Contract
 - C. Ratification/Approval of Executive Director Employment Contract

- XI. **Announcements and Adjourn**

Adjourned: 8:50pm