



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday August 26, 2024, at 6:30 PM

#### **Location**

Via Zoom Online Platform and In-Person

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#### **Directors Present**

L. Hamer, C. Williams-Hagins (remote), L. Stephens, K. Sandiford, R. Wilson (remote), K. Sandiford, J. Hurt (remote), D. Barron (remote), J. Hurt (remote), S. Francis (remote), D.A. Seabourne (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice

#### **Guests Present**

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order August 26, 2024 at 6:41 PM

J. Hurt made a motion to Approve Agenda.

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

#### **C. Approve Minutes**

J. Hurt made a motion to Approve Minutes from July 22, 2024

K. Sandiford seconded the motion.

The board **VOTED** to approve the motion.

## **II. Business & Operations Report**

### **A. Mrs. Tawana Muniz**

#### **STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 449
- SPED STUDENTS – N/A
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – N/A

#### **ENROLLMENT: 2024 – 2025**

- As of 8/22/24 we have 449 enrolled
- REACS has 494 applications on the waitlist

#### **COMPLIANCE/FINANCE:**

- Completing 2<sup>nd</sup> phase of Audit
- Title 1 meeting on 8/28/24
- Closing out year-end entries
- Furniture and Tech delivery
- Classroom moves completed with main building
- Working closely with ExtensisHR

#### **ATTACHMENTS**

- Budget vs. Actual and Cash disbursement reports were given to the board

## **III. School Leader Report**

### **Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover**

#### **SUMMER BOOST**

- 150 scholars enrolled
- 110 attending (we maintained 70% daily attendance to main the full grant.)
- Teachers continued to use the tracker created to gain additional insights on how Summer Boost scholars are progressing.
- Awaiting Summer Boost final post-assessment reports

#### **FALL 2024 – 25 PLANNING**

- Reviewed scholars' progress in the 23/24 school year and set Academic Goals for the 24/25 school year.
- Facilitating the transition to the new building
- Furniture is still in the process of being delivered and set up
- Plan B is in effect in case we cannot move in
- Waiting for an Updated Policies – Staff Handbook (Urgent Ops)
- Plan Professional development
- In Service August 26, 2024 – September 4, 2024
- Plan for Staff Professional Developments beginning on August 26 and throughout the school year based on grade and individual needs
- Scholar/Parent orientation 8/28/24
- First Day of School for Scholars 9/5/24
- Plan for Enhanced School Safety
- Planning for multiple buildings
- Entry and Evacuation protocols
- Planning for Fostering Positive School Culture
- Planning for Engaging with the School Community

- Planning for 24/25 School Events

## **PERSONNEL REPORT**

- Waiting on 8/26 vote for Assistant Principal
  - Review resumes for open positions
  - Conduct additional Interviews virtual and in-person
- Resignations – Social Worker, 1 Teacher
- Current vacancies, Social Worker, 1 TA, Custodian, School Aide

## **IV. PTO Report – S. Francis / D.A. Seabourne**

Met Monday August 26, 2024

### **INTRODUCTION TO THE PTO BOARD:**

- Co-President: Debbie-Ann Seabourne
- Co-President: Shaena Francis
- Vice President: Aja Wilkins
- Treasurer: Margie Townsend
- Secretary: Cornelia Johnson
- Communication Secretary: Quana Richards
- Volunteer Chair: Jennifer Steele

### **PTO BUDGET:**

- REACS PTO Budget 2024-2025
- Budget is subject to change as fundraising goals change.
- PTO Welcome letter:
- 2024-2025 PTO Welcome Letter
- Our Communication Secretary and Volunteer Chair will prepare Welcome Packets to share with our REACS community.

## **V. CEO Report**

### **A. Bishop Calvin Rice**

- Two weeks away from new building entry
  - Department of Environmental Protection (DEP) is preventing entry into new building; water line/septic tank issue – issues should be resolved by Wednesday. Looking to secure a temporary Certificate of occupancy
  - Secured grant money for cafeteria
  - Looking to secure additional funding from New York State
- L. Stephens gave highlights from the board retreat held in August

## **VI. Finance Report – NO REPORT**

### **A. Mrs. Marcia Anglin**

## **VII. Academic Accountability Report – NO REPORT (Will meet in August)**

### **A. Mrs. Chene Williams**

## **VIII. Personnel Committee Report – NO REPORT**

### **A. Mrs. Kamala Sandiford**

## **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:21 PM. An executive session was held at 8:00 pm.

Respectfully Submitted,  
R. Wilson

In executive session:

- ExtensisHR was discussed
- Staffing issues were discussed
- K Sandiford made a motion to hire Crystal Habib as A/P for the junior high school for the '25/'26 school year; D. Barron seconded; 4 yea, 3 no one abstention; the vote was passed.