

Onaway Area Community Schools Notice of Posting for Position Opening

DATE: August 21, 2023

(1) Full-time Custodian

Reports To: Director of Building/Grounds

Employment Status: Full Time/Full Year (primarily nights)

Qualifications:

1. Valid driver's license.
2. Valid CDL license (or must be able to train/receive license within 3-6 months of hire)
3. Have a belief in education and a concern for children.
4. Willingness to work and assume responsibility, conscientious, develops and improves his/her proficiency.
5. Ability to lift and do occasional strenuous work.
6. Minimum age of 18 for full-time employees and a High School Diploma
7. Good health, high moral character, and good attendance record.
8. Ability to pass background check for school employment.

General Description:

Perform custodian work required for the routine care, maintenance, protection, and preservation of the assigned building, its contents, and grounds.

Other Duties and Responsibilities:

1. Serves as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings;
2. Helps instill in students the belief in and practice of ethical principles and democratic values; and
3. Conducts other duties related to the custodian's duties as assigned the head custodian.

ADDITIONAL WORKING CONDITIONS:

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional operation of a truck or vehicle under inclement conditions.
3. Occasional interaction among unruly children.

Please submit a written statement of interest in the above-mentioned position, along with a brief resume, to Mindy Horn by 3:00 p.m. on Monday, September 11th. A complete list of essential job functions is available in the main office.

DEADLINE FOR THE ABOVE POSITION(S): 9/11/23 or until filled

POSTING LOCATION: FACULTY LOUNGE, ELEMENTARY OFFICE AND SUPERINTENDENT'S OFFICE

ONAWAY SERVICE

UNION PRESIDENT:

Anna Seach

DATE: *8/21/23*

ONAWAY SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER

The Onaway School shall not discriminate in its policies and practices because of an individual's race, color, religion, sex, age, national origin, height, weight, marital status, political belief, disability or handicap which does not impair an individual's ability to perform adequately in that individual's particular position or activity.

Any person suspecting a discriminatory practice should contact the Superintendent at Onaway Area Community Schools, 4549 M-33 HWY, Onaway, MI 49765, (989) 733-4950.