

Marion County Schools  
Mark Griffith  
Director of Schools

204 Betsy Pack Drive, Jasper, TN 37347  
Phone – 423/942/3434  
Fax – 423/942-4210

**REQUEST FOR PROPOSALS FOR ROLLER SHADES THAT MEET THE FOLLOWING SPECIFICATIONS.**

The Marion County Board of Education pursuant to Tenn. Code Ann. § 49-6-2006(b)(1) solicits proposals from all parties interested in providing Custom Interior Roller Shades meeting specifications provided on the “Bid Quote Objective”.

Anyone interested in providing the above requested equipment/service must submit a bid to the Marion County Board of Education describing briefly the proposed price for equipment on the “Bid Quote Objective” meeting specifications. Sealed bids marked Custom Interior Roller Shades are to be submitted to Marion County Board of Education, 204 Betsy Pack Dr., Jasper, TN, 37347 Attn: Mark Griffith no later than March 4th, 2:00pm CT. All bids will be opened promptly on March 5th, 8:30 a.m. CT, the proposed bid amount recorded and a copy of each proposal provided to Board members for review. A product data sheet for each model specified in the bid must be included in the proposal. Nonconforming proposals or proposals submitted after the deadline will not be considered. The decision whether to award a contract to provide equipment/service to complete the project will be announced following the Boards review of the proposals at the bid opening. The Board reserves the right to accept or reject any or all proposals submitted as deemed solely by the Board to be in the best interest of the school system and the community and contingent upon approval of purchase funds by the Marion County School Board and County Commission. All inquiries requests for further information or inspection of the premises where equipment will be delivered should be coordinated through the office of Mike Ogden, at helpdesk@mctns.net.

Thank you for your participation in this bid effort.

Sincerely,

Marion County School District, Jasper, TN

The Marion County School District reserves the right to reject any and/or all bids and waive any informalities or irregularities in the bidding. The Marion County School District shall award the bid to the lowest responsible and responsive bidder as determined by the Marion County School District. Marion County School District reserves the right to award the contract to any other than the lowest bidder. The owner shall have the right:

1. at any time to reject any or all bids
2. to waive all informalities or irregularities of the bidding that does not compromise the intent and integrity of bid specifications
3. to award bids on the basis of individual bid categories.

All bids will be analyzed to identify the following and other significant factors:

- a. Compliance with the required specifications
- b. Cost
- c. Financial Credibility of the Vendor
- d. Past performance on installing similar furnishings or equipment
- e. Delivery schedule.
- f. Other factors deemed important by the [Customer]

## **INTRODUCTION**

Marion County School District ("MCSD") serves approximately 4,000 students throughout Marion County. There are schools in Jasper, Whitwell, South Pittsburg, and Monteagle.

## **Acceptable Respondents**

Bid proposals will be accepted from authorized resellers/manufacturers only.

## **CERTIFICATION REGARDING DEBARMENT, SUSPENSION**

Vendor must certify in writing they are not currently debarred, suspended, proposed for debarment, declared ineligible by any Federal Department or Government agency.

Vendor must certify in writing they have not been terminated from government contracts in the past three years.

## **1.0 Objective**

MCSD is seeking bids for Interior Roller Shades for Whitwell Elementary School . All pricing to be good through October 2026.

### **Bid Quote Objective**

Interior Horizontal Roller Shades for all outside facing windows

Solar Screen yes

Privacy yes

Manual raise and lower mechanism

Specify turnkey installation costs

Specify base warranty and extended warranty.

Specify types of warranty included. (Hardware,fading,etc)

MARION COUNTY SCHOOLS  
204 Betsy Pack Drive  
JASPER, TENNESSEE 37347  
423-942-3434

NOTICE TO PROSPECTIVE VENDORS:

You have been identified as a supplier of Interior Roller Shades and we wish to invite you to bid with us. Please refer to the Bid Quote Objective and indicate your bid price.

IMPORTANT: All bids must be sealed prior to mailing or delivery to the Marion County Schools  
attn: Marion County Schools

1. BID NUMBER: Interior Roller Shades
2. FOR: Interior Roller Shades
3. DATE & TIME RECEIVING BID: 2:00pm CT on March 4th, 2026
4. DATE & TIME OPENING BID: 8:30 AM CT on March 5th, 2026

We look forward to hearing from you.

Thank you for your interest in Marion County Schools.

Respectfully,

Marion County School District, Jasper, TN