

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
September 21, 2022  
7:00 p.m. Library**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting was called to order at 7:05 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

All in attendance pledged the flag.

**\*III. ROLL CALL**

Mr. Christopher Keiser - President	Absent
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Absent
Mr. Netz Sacro	Present

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present
Ms. Gwen Thornton, NJSBA	Present

**IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

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**V. APPROVAL OF MINUTES**

1. Motion by Ms. Kipp-Newbold, seconded by Mr. Reaves to approve the August 24, 2022 Regular Session minutes.

Motion approved on unanimous all call vote.

**VI. WRITTEN COMMUNICATIONS**

None.

**VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Dr. Cone shared the following updates:

- Enrollment 86
- HIB-0
- Updates:
  - Revised NJSLA Testing will begin the week of October 17, 2022.
  - Revised Emergency Remote Instruction Plan has been updated per the NJ Dept. of Education.
  - The district will participate in QSAC this year.
- Presentation: Gwen Thornton, NJSBA
  - Ms. Thornton presented the history and current legislation of school regionalization.

**VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Discussed travel expenses for workshops and the Emergency Remote Instruction Plan updates.

Policy & Legislation Committee: Discussed a policy and regulation pertaining to the Emergency Remote Instruction Plan.

Finance, Facilities, & Transportation Committee: Discussed facility use and Fire/Security drills.

Personnel Committee: Discussed stipend positions.

Negotiations Committee: Did not meet.

Long Range Planning, Shared Services: Did not meet.

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**IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Ms. Zarra read the addendum item that will be added to curriculum and instruction.

Motion made by Mr. Reaves and seconded by Mrs.Kipp-Newbold to approve adding the addendum motion to the consent agenda.

Motion approved on unanimous all call vote.

Motion made by Mr. Reaves and seconded by Mr. Sacro to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

- Ms. Kipp-Newbold commented on the successful back to school night.
- Mrs. Reaves commented on the new cafeteria tables and asked if there will be school Dances.
  - Dr. Cone noted that there will be dances including an 8th grade fundraiser Halloween dance.

Motion made by Mr.Reaves and seconded by Mrs. Kipp-Newbold to approve the consent agenda including the addendum motion.

Motion approved on unanimous all call vote.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

**Finance:**

1. Motion to approve the bill list dated August 25, 2022 through September 21, 2022 in the amount of \$193,558.77.
2. Motion to approve and file the Treasurer's and Board Secretary report for August 2022 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for August 2022.

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- Motion to approve a contract with Lifetouch for yearbook services for the 2022-2023 and 2023-2024 school years.

**Facilities:**

- Motion to approve the use of Califon School Facilities:

<b>Sponsor of Event</b>	<b>Dates</b>	<b>Event</b>
Girl Scouts	10/3, 11/14, 12/12 ,1/9, 2/13, 3/6, 4/3, 5/1	Monthly Meeting
Califon PTA	9/27/2022	Meeting
Lebanon Twp Athletic Association*	Per Submitted Calendar**	Basketball

\*adhering to COVID related restrictions. \*\*Based on Custodial availability

- Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

<b>Date of Drill</b>	<b>Type of Drill</b>
September 7, 2022	Fire
September 9, 2022	Security

**Transportation:**

**Personnel:**

- Motion to approve the following staff to stipend positions.

<b>Staff Member</b>	<b>Position</b>	<b>Compensation</b>
Kelly Baker	Art Club	\$250
Mike Bruton	Soccer coach	\$750
Tristan Downey	Asst Soccer coach	\$750
Kelly Baker Peggy Ippolito	Dance Chaperones	\$50 per dance/person

\* stipend will be prorated in the event of sports cancelation due to low enrollment in the program or COVID related matters.

- Motion to approve Ashley Heath as part time (.64 FTE) World Language teacher for the 2022-2023 school year at Step 1, Level BA with a salary of \$34,835.00 prorated to start date pending expedited certification.

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**Curriculum and Instruction:**

1. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

<b>Name</b>	<b>Date</b>	<b>Workshop/Conference</b>	<b>Fee/Mileage</b>
Dr. Michele Cone	Oct. 6-7, 2022	Hunterdon County Superintendent Conference	Registration and Lodging
Rebecca Kipp-Newbold	Oct. 24-26, 2022	NJSBA Workshop	\$550 registration/ Lodging, meals, I&E at GSA per diem
Netz Sacro	Oct. 24-26, 2022	NJSBA Workshop	\$550 registration Lodging, meals, I&E at GSA per diem

2. Motion to amend Curriculum and Instruction motion #1 from the August 24, 2022 meeting to reflect a change in program cost for MindfulSELFF from \$6,000.00 to \$6,250.00.
3. Motion to approve practicum for Amanda Swimmer at no cost to the district in the area of Orton Gillingham for the 22-23 school year.
4. Motion to approve the updated Emergency Remote Instruction Plan for 2022 and the submission of the plan and required assertion to the NJDOE by the deadline of September 30, 2022.
5. Motion to approve Lauren Welch to administer English Language Learning services as needed at \$150.00 per hour during the 2022-2023 school year.

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**Policy:**

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

P 2425	Emergency Virtual or Remote Instruction Program (M) Revised
R2425	Emergency Virtual or Remote Instruction Program (M) (New)

**X. OLD BUSINESS**

None.

**XI. NEW BUSINESS**

- Mr. Reaves suggested a three facts consideration for the Board to use to share when meeting with the public.
  - Dr. Cone will prepare the information for the Board.

**XII. PUBLIC COMMENT** (all school-related topics; time limits: 3 min. /person)

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

**XIII. BOARD COMMENT**

- Ms. Kipp-Newbold stated that the presentation given by Ms. Thornton does not allude to action. It was to be apprised of current legislation.

**XIV. EXECUTIVE SESSION**

None.

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**XV. ADJOURNMENT**

Motion made by Mr. Reaves, seconded by Mr. Sacro to adjourn the meeting at 8:40 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted

A handwritten signature in cursive script that reads "Cheryl Zarra".

Cheryl Zarra  
Board Secretary

