

Addendum #1
RFP – Elementary & Middle School Photography & Elementary
Yearbook Services

Q: What is the estimated yearbook page count for each school?

A: **Range is 30 – 45 pages give or take a few. It varies by school and depends on different factors that each school determines.**

Q: What will be the suggested sales price for the yearbook to the student?

A: **Range is \$15 - \$20 give or take a little. It varies by school and depends on different factors that each school determines.**

Q: Is there a bid tabulation from the last time this RFP was awarded in 2017 that can be sent?

A: **Yes, the most recent bid tabulation is page 2 of this addendum.**

Q: The proposal is written as an approved vendor, is that correct?

A: **Yes**

Q: Has the district always had approved multiple vendors or select one for the entire district?

A: **In the last bid process, it was awarded to one vendor, but in the bid process before that, it was awarded to multiple vendors and the schools could choose.**

Q: Can you provide the current vendor or approved vendor list?

A: **Lifetouch**

Q: Is the Middle School included for yearbooks?

A: **No.**

Q: Are the school pictures and yearbooks shipped to the school for distribution?

A: **Yes**

- Q: If a company's proposal incentives are attractive for selecting one vendor, would the district entertain that idea?
- A: **We are happy to entertain all proposals for what a vendor would see as a best fit for Salem City Schools.**

SALEM CITY SCHOOLS
Bid/Proposal Tabulation Sheet

Opening Date: 12/16/16	Strawbridge	Litroch	Barkdale
Bid/Proposal Opener: Mandy Hall			
Bid/Proposal Tabulator: Mandy Hall			
Bid/Proposal #: + Principals (4)			
Description: Elam Photography + Yearbook Svcs			
ITEM			
Signature Sheet	✓	✓	✓
Reference Form/References (5)	✓	✓	✓
Certification of Contractor/Employee Form	✓	✓	✓
Proprietary Info Form	None	None	None
Agree to Term	✓	✓ Implied	✓ Implied
Yearbook Provided	✓	✓	✓
log price	\$12	\$10	\$10
Commission	30%	50%	30%
**		Local studio for retakes	
		Local rep know software	
Elec. Format for upload to P.School	✓	✓	✓
Home office location	Durham, NC	Roanoke, VA	Aston, PA

lms. ✓ not listed/given