

Wendell School District 232
150 E. Main St.
Wendell, ID 83355

CONFIDENTIAL

[Date]

Via U.S. mail and email to: [email address]

Name of Party (*include name of parents/guardians if known and applicable*) [**Note: send one to the Complainant and one to the Respondent**]

Address

Re: Title IX Grievance – Notice of Delay/Continuance

Dear [Name of Party and Parents/Guardians]:

I am writing in regard to the pending Title IX grievance relating to allegations of sexual harassment. As set forth in Board Policy 296P1, and pursuant to applicable federal regulations, the District has established reasonably prompt timeframes for resolving formal complaints of sexual harassment. It has become apparent that some of the established timeframes require adjustment, and good cause exists to allow for a temporary delay or limited continuance.

In particular, a temporary delay is necessary because [insert discussion of reason(s) for delay]. NOTE:

Sincerely,

[name]

[Title IX Coordinator]

[Contact Information]



LEGAL REFERENCE:

ADOPTED: March 19, 2024

AMENDED: