

Sterling Board of Education
Minutes of the Regular Meeting
June 18, 2025
Community Room - 6:00pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

The meeting was called to order by Courtney Langlois, Board Chair at 6:02pm

Present at the meeting were: Jennifer Mossner, Vice Chair; Dorothy Capobianco, Treasurer; John Brady, Board Member; Catherine Malo, Board Member

Also present at the meeting were: Theodore Friend, Superintendent; Heather Nickerson, Principal; Sara Howley, Business Manager; Christine Chandler, Board Clerk

Arriving late to the meeting: Victoria Robinson-Lewis, Vice Treasurer 6:04pm

II. Pledge of Allegiance

III. Public Comment

None at this time

IV. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of Meeting May 21, 2025
2. Superintendent's Report
3. Special Education Director's Report
4. Principal's Report
5. Clinical Supervisor's Report
6. Monthly Check Register

- A motion was made by D. Capobianco and seconded by J. Brady to approve the Consent Agenda as presented.
 - Vote: All in favor
 - Motion: Carried

C. Budget and Expense Report

S. Howley gave an update stating that the grants have been drawn down and are ready for year-end reporting when it opens. There are approximately \$250,000 in open invoices that should be paid out by mid-July. At that time she will know the amount of funds being deposited into the 2% account from the 24/25 budget year. We will not need to use the 2% account this year. She noted that all budget line transfers will take place at the August meeting.

Regarding Fiscal Year 25/26 Fiscal Year - she will be attending a Legislative wrap-up webinar on Monday 6/23 to go over the Governor's budget and impact on schools-increased funding for special education that will help the FY26 and FY27.

- A motion was made by C. Malo and seconded by J. Mossner to approve the Budget and Expenses Report as presented.
 - Vote: All in favor
 - Motion: Carried

D. Plainfield Board of Education Liaison

C. Malo attended the June meeting. She stated that they were having a Job Fair to recruit faculty and people to work on the grounds. Plainfield High School graduation is June 13th. Plainfield's BOE budget passed. She also noted that Plainfield had hired Natasha Hutchinson as the new Assistant Superintendent.

E. Personnel - Resignation/Retirement

New Hire - Liliana Baraybar - 6th Grade Teacher

V. Unfinished Business

VI. New Business

VII. Committee Updates

- A. Policy - Will be setting up a meeting at the August BOE Meeting
- B. Budget
- C. Negotiations

VIII. Recommendations, Questions and/or Comments

IX. Public Comment

None at this time

X. Executive Session

A. Review, discussion, and possible approval Mr. Friend's Evaluation

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to enter into Executive Session as with Mr. Friend to review, discuss, and possibly approve Mr. Friend's evaluation.
 - Vote: All in favor
 - Motion: Carried
 - Entered into Executive Session 6:18pm
 - Exited Executive Session 6:26pm
- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the evaluation of Mr. Friend.
 - Vote: All in favor
 - Motion: Carried

XI. Adjournment

- A motion was made by D. Capobianco and seconded by J. Mossner to adjourn the meeting.
 - Vote: All in favor
 - Motion: Carried
 - Meeting adjourned: 6:27pm