

PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting
PAULSBORO, NEW JERSEY

MINUTES

MONDAY, DECEMBER 20, 2021

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2021-2022 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on August 25, 2021.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Theresa Cooper, Robert Davis, Marvin E. Hamilton, Crystal L. Henderson (left sick at 6:33 pm), Elizabeth J. Reilly, Markee Robinson (arrived 6:50 pm), Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo, and Student Member Jason Gugel (Absent)

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss personnel, contracts, and legal matters the results of which may be made known upon return to regular session or when conditions warrant.

PLEDGE OF ALLEGIANCE

PRESENTATIONS– None at this time.

RESOLUTION - Resolution Number #12-20-21-001

RETIRING PAULSBORO PUBLIC SCHOOLS SUPERVISOR OF SUPPORT STAFF

- A. Motion made by Mrs. Stevenson and seconded by Mr. Hamilton to approve the resolution acknowledging the retirement of Jack Henderson, Supervisor of Support Staff.

Recommend adoption of the following resolution:

WHEREAS, JACK HENDERSON has given his expertise in service to the Paulsboro Public Schools, and

WHEREAS, JACK HENDERSON has been an employee of Paulsboro Public Schools since November 2, 1992, as an Assistant Supervisor of Maintenance and then promoted on May 18, 2000 as Supervisor of Support Staff, and

WHEREAS, JACK HENDERSON moves from project to project based on the importance of need, and is kind and considerate to all, and

WHEREAS, his hard work, dedication, and “can-do” attitude represents the Paulsboro Public Schools in a most positive way, now

THEREFORE, BE IT RESOLVED that the Paulsboro Board of Education offers its sincere congratulations and commendations to **JACK HENDERSON** upon his retirement from the Board of Education, and

BE IT FURTHER RESOLVED, that **JACK HENDERSON** be presented with a certificate affirming the actions of the Board of Education, and

BE IT FURTHER RESOLVED that these actions be spread across the minutes of the Board of Education.

Vote: The motion was unanimously approved.

MOTION CARRIED

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

There were no public comments at the time.

CORRESPONDENCE – None at this time.

NEW BUSINESS

A. REORGANIZATION MEETING

Pursuant to 18A:10-3(c) for November annual school elections, reorganization takes place on any day of the first week in January 2022. The Department of Education indicated that it interprets this provision to mean that for boards with a November 2021 annual school election, reorganization must take place between Monday, January 3, 2022 and Thursday, January 6, 2022. If the reorganization meeting cannot take place on the scheduled date for lack of a quorum, or any other reason, the reorganization meeting must be properly advertised and held within three days of the original reorganization meeting date.

The Reorganization Meeting is scheduled on the Board of Education calendar for Tuesday, January 4, 2022 in the Paulsboro High School Auditorium at 7:00 p.m.

OLD BUSINESS – None at this time

PENDING ITEMS – None at this time.

BOARD BUSINESS:

A. ELECTION RESULTS – NOVEMBER 2, 2021

The following are the official results of the Tuesday, November 2, 2021 election as of November 15, 2021 for the three seats on the Board of Education. Mrs. Danielle Scott, Mrs. Irma Stevenson and Mr. Joseph L. Lisa will take office at the Reorganization Meeting on Tuesday, January 4, 2022.

<u>Candidate</u>	<u>Number of Votes</u>
Danielle Scott	805
Irma Stevenson	789
Joseph Lisa	698
Theresa Cooper	590
Write-In Totals	31

B. COMMITTEE OF THE WHOLE: NEGOTIATIONS

COLLECTIVE BARGAINING –PAULSBORO ADMINISTRATORS ASSOCIATION

At the January 27, 2020 meeting, the Interim Superintendent Dr. Walter C. Quint suggested that the Board of Education might want to select the members who will serve on the Negotiations Committees for the contracts with the Paulsboro Education Association and Paulsboro Administrators Association. These agreements expire on June 30, 2021. Selection of committees now will allow them to review the existing contracts as well as attend training provided by New Jersey School Boards Association.

The Interim Superintendent Dr. Walter C. Quint sent the two collective bargaining agreements to the New Jersey School Board Association (NJSBA). NJSBA will review the agreements and make suggestions.

At the September 28, 2020 Board meeting, the Superintendent, Dr. Roy J. Dawson suggested that the Board of Education select the members who will serve on the Collective Bargaining Committee.

PAULSBORO ADMINISTRATION ASSOCIATION

Update: March 12, 2021, the Paulsboro Board of Education has requested the following meeting dates for negotiations with the Paulsboro Administration Association to begin the process:

- Monday, April 19, 2021 at 4:00 Cancelled
- Monday, May 3, 2021 at 4:00
- October 18, 2021 at 5:00

All meetings will take place at the Paulsboro High School Library

Update: May 19, 2021, no dates have been set for the next meeting.

Update: September 15, 2021, new meeting date is set for October 18, 2021.

Update: October 18, 2021, the Paulsboro Administration Association tentatively approved the 2021-2024 contract pending a membership vote.

Update: November 10, 2021 the Paulsboro Administration Association approved the 2021-2024 Contract.

Update: Sent Memorandum of Agreement to Parker McCay to review on November 24, 2021.

MOTION: Recommend approval of the ratified Memorandum of Agreement with the Paulsboro Administration Association and the Paulsboro Board of Education.

Motion made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve the ratified Memorandum of Agreement with the Paulsboro Administration Association and the Paulsboro Board of Education.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY CARRIED

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Reorganization Meeting

Tuesday, January 4, 2022 at 7:00 PM in the Paulsboro High School Auditorium

Regular Meeting

**Monday, January 24, 2022 at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MOTION TO ADJOURN

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve the Report of the Board Secretary/Business Administrator, items B-C.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Interim Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting

November 29, 2021

Executive Meeting

November 29, 2021

B. Approval of the November 2021 transfers. (**Attachment**)

C. Approval for payment of bills that are duly signed and authorized. (**Attachment**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tysha Scott, Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY CARRIED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - K: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. Lombardo to approve Personnel Items B-K.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the

C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Tuesday, January 4, 2022 and Monday, January 24, 2022 meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

D. Recommend approval to terminate the contract agreement between School Physician Dr. Anthony Villare and the Paulsboro Board of Education as of December 20, 2021.

E. Recommend approval of the suspension of Staff #479, DOH 02/20/2003 without pay.

F. Recommend approval of a Leave of Absence for Staff #125 DOH 09/01/2005, with the following terms and conditions:

Dates of Leave

Tuesday, August 31, 2021 – Monday, September 20, 2021

Tuesday, September 21, 2021 - Thursday, December 23, 2021

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick and personal leave (13 days)

Without pay and with benefits employee to pay chapter 78 contributions

G. Recommend approval of a Family Leave of Absence for Staff #89 DOH 05/07/1997, with the following terms and conditions:

Dates of Leave

Wednesday, December 15, 2021 – Intermittent

Terms and Conditions of Leave

With pay and benefits by use of accumulated sick and personal leave as well as the concurrent use of Federal Family Leave (60 days)

H. Recommend approval for the following job descriptions:

Part Time Grant Funded Hall Monitor (**Attachment**)

- I. Recommend approval for the following personnel to hang their boiler license for the 2021 - 2022 school year with a stipend of \$694.00.

Michael Robinson

- J. Recommend approval to accept the resignation of Part Time Maintenance Worker Timothy McLean effective December 10, 2021.
- K. Recommend appointment of the following teacher to Class Advisor position at Paulsboro High School for the 2021 - 2022 school year. Stipends are as per agreement with the Paulsboro Education Association.

Acct. #11-401-100-100-00-997

Position	Advisor	2021-2022 Salary (in \$)
Senior Class Advisor	Monica Garner	\$1,336.00

Informational: On September 27, 2021 Board of Education meeting, Senior Class Advisor Brenda Caltabiano was approved. This position is shared by two teachers.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton (no – D), Markee Robinson, Danielle Scott, Tyesha Scott (no –H), Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

PERSONNEL L - O: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Personnel Items L-O.

- L. Recommend approval of the following salaries funded through Federal Elementary and Secondary Education Act (ESEA)/Title I funds for the 2021-2022 School Year:

Teacher	% of Full Salary	ESEA Salary	Account
Shirley Gill (Loudenslager)	100%	\$83,894.00	20-231-100-100
Corey Hoffman (Loudenslager)	84%	\$58,504.00	20-231-100-100

Informational: These staff members are currently employed by the Paulsboro Public School District and have transferred to vacant positions supported by the Federal ESEA Grant. Corey Hoffman began November 1, 2021 and Shirley Gill will begin January 1, 2022.

- M. Recommend approval to accept the resignation of Billingsport Early Childhood Center Classroom Instructional Aide Ms. Madison Pidliskey effective January 1, 2022.

Informational: Ms. Pidliskey has served our district for 2 years.

- N. Recommend approval to appoint to appoint Louis McCall to the position of 5th Grade Teacher at Loudenslager Elementary School. Mr. McCall will earn prorated MA - Step 14 - \$79,219.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal History Background Review.

Informational: Mr. McCall is currently a Middle School Math Teacher at Camden’s Promise Charter School. Mr. McCall will fill the position vacated by Mrs. Shirley Gill who was previously approved to become the Basic Skills Mathematics Teacher at Loudenslager Elementary School. Interviews were conducted by Matthew Browne, Tina Morris, Kristen Reid, Christine Lindenmuth, and Robert Harris.

- O. Recommend approval to accept the resignation of Loudenslager Elementary School Playground Aide Cordaro Harris effective December 4, 2021.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

MOTION UNANIMOUSLY CARRIED

STAFF AND CURRICULUM DEVELOPMENT A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mr. Davis to approve Staff & Curriculum Item A

- A. Recommend approval for Director of District Student Personnel Paul Sommers to serve as Data Manager for the Annual School Plan (ASP) Committee. Each team member will earn a stipend of \$1,500.00 for the 2021-2022 school year. The stipends will be paid via Title I / School Improvement Part A funds.

Informational: The New Jersey Department of Education placed Paulsboro High School in Targeted Status and Paulsboro Junior High School in Comprehensive Status. As a result, the schools must create an Annual School Plan as well as SMART Goals to guide improvement. The staff members are the leads for the ASP Committee. They serve in a manner similar to Department Chairpersons. The ASP meets two times per month. The members also coordinate the work of the departmental Professional Learning Communities (PLCs). The overall goal is to improve student achievement.

The members below were approved at the November 29, 2021 Board of Education Meeting:

Rachel Wulk – History	Holly Klein - English
Lisa Broder – Science	Monica Garner – Special Education
Thomas Damminger – Mathematics	

Roll call Vote: Theresa Cooper, Robert Davis (no), Marvin E. Hamilton, Markee Robinson (no), Danielle Scott, Tyesha Scott (no), Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

STAFF AND CURRICULUM DEVELOPMENT B: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Staff & Curriculum Item B.

- B. Recommend approval for Billingsport Early Childhood Center Preschool Disabilities Teacher Lindsay Shaffer to attend the virtual workshop, Picture Exchange Communication System Level 1 Training on January 20, 2022 and January 21, 2022.

Cost to the Board of Education would be:

Substitute(s):	1 Teacher	\$ 125.40	2 day	per day	\$ 250.80
Registration:	1 Person	\$ 399.00	1 day	per person	\$ 399.00
			Total Costs		<u>\$ 649.80</u>

Informational: The Picture Exchange Communication system (PECS) is an evidence-based practice based on Applied Behavior Analysis, typical language development, and verbal behavior. The workshop is intended for those staff who wish to teach their learners functional communication. All costs associated with this workshop will be paid through grant funds.

- C. Informational: **2021-2022 Governor’s Educator of the Year Recognition Program:**

The New Jersey Department of Education (NJDOE) aims to recognize educators who have gone above and beyond in their service to New Jersey’s students. Over the past several months, educators changed the way they delivered instruction to New Jersey’s 1.4 million students. Now, more than ever before, is the time to celebrate New Jersey’s outstanding educators. Therefore, every school in every district is encouraged to participate in Governor’s Educator of the Year program to honor the hardworking teachers and educational services professionals for their dedication to their students and the profession. This program promotes a culture that recognizes excellence, creates a sense of pride and brings public attention to the work of outstanding educators.

Once again, each school has named their Governor’s Teacher Recognition Award recipient as well as a Governor’s Educational Professional Award winner. Educational Professionals include certificated staff members such as School Nurses, Guidance Counselors, School Psychologists, Librarians, etc.

The following have been selected for **Teacher of the Year for 2021-2022**

Billingsport Early Childhood Center	Cynthia Moultrie
Loudenslager Elementary School	Monica Moore-Cook
Paulsboro Junior High School	Donna Backus
Paulsboro High School	Erica Haase

The following have been selected for **Educational Services Professional for 2021-2022**

Loudenslager Elementary School – Speech Specialist	Addie Shmuel
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D. Informational - Enrollment and Class Size:

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment - December 15, 2021						
	2015	2016	2017	2018	2019	2020	2021
Pre- School Age 3 & 4	57	69	62	78	81	50	55
K	104	97	86	102	97	76	76
1	111	86	93	83	84	86	82
2	79	87	79	80	76	81	87
3	56	64	100	90	80	90	90
4	65	70	60	103	83	81	89
5	64	61	72	60	98	84	81
6	53	81	59	72	68	99	84
7	73	72	93	70	73	60	102
8	62	78	68	89	67	71	65
Self-Contained Special Education Billingsport/Loudenslager*	26*	27*	20*	20*	21*	13	18
Grand Totals	750	792	792	847	828	791	829

* At Loudenslager School, students in self-contained classes are included with general education students for purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

GRADE	Enrollment – December 15, 2021						
	2015	2016	2017	2018	2019	2020	2021
9	63	84	92	92	109	99	111
10	82	77	82	82	87	101	95
11	80	81	66	74	71	75	83
12	78	97	84	68	86	85	76
TOTAL	303	339	324	316	353	360	365

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of December 15, 2021					
Pre-School	9	10	10	9	8	9
Kindergarten	20	19	18	19		
1	21	20	20	21		
2	20	23	22	22		
3	21	24	22	23		
4	20	26	22	21		
5	19	21	20	20	1	
6	22	16	20	23	3	
Special Education		4	8	6		

INSTRUCTIONAL SERVICES A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Lombardo to approve Instructional Services Item A.

- A. Recommend approval to provide homebound instruction for the following students Grades 9-12:

Case #	Grade:	Hours of Instruction
252710	9	Student was placed on Medical Home Instruction. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 12/3/2021. End Date 12/31/2021.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY CARRIED

INSTRUCTIONAL SERVICES B: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Instructional Services Item B.

- B. Recommend approval to provide homebound instruction for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
270686	8	Student was placed on Medical Home Instruction. This student will receive Home Instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 11/30/2021. End Date 2/11/2022.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

MOTION UNANIMOUSLY CARRIED

STUDENT ACTIVITIES A - G: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mr. Davis to approve Student Activities Items A-G.

- A. Recommend approval for the Paulsboro High School Wrestling Team to participate in the following tournaments during the 2021-2022 season. The dates of the tournaments will be included with the Winter Season Sports Schedule:
1. Brick Memorial Wrestling Tournament
 2. Council Rock Wrestling Tournament
 3. Group 1 Team Championships

4. NJSIAA Individual Tournament

- B. Recommend retroactive approval for Paulsboro High School to host the John and Betty Vogeding Wrestling Tournament: Friday, December 17, 2021 (Junior Varsity) and Saturday, December 18, 2021 (Varsity).
- C. Paulsboro High School to host the 2022 New Jersey State Inter-Scholastic Athletic Association (NJSIAA) District 28 Wrestling Championship at Rowan College of South Jersey on Saturday, February 19, 2022
- D. Recommend approval for Paulsboro High School to host the Colonial Conference Middle School Wrestling Tournament on Saturday, February 5, 2022 from 8:00am-4:00pm.
- E. Recommend to approval for the Paulsboro Wrestling team to participate in the following tournaments for the 2021-22 winter season.

Brick Varsity Tournament	Entry Fee	\$ 488.00	December 28, 2021
	Hotel & Meals	\$1,900.00	
Brick JV & Varsity Girls	Entry Fee	\$ 400.00	December 29, 2021
Council Rock Tournament	Entry Fee	\$ 550.00	January 15 & 16, 2022
	Hotel & Meals	\$ 2,318.00	
Williamstown Duals	Entry Fee	\$ 425.00	January 8, 2022

- F. Recommend approval of the following interim changes while the Basketball Head Coach is out on medical leave for 2021-2022 Boys Basketball Season with stipends as per agreement with the Paulsboro Education Association.

John Marcucci will move from the Assistant Coach to Head Coach - Step 1-\$6,566.00
 Kevin Harvey will move from Volunteer Paraprofessional to Assistant Coach - Step 1-\$4,216.00

Informational: This is an interim change and will be prorated. When the Basketball Head Coach returns the above coaches will move back to their originally approved positions.

- G. Recommend approval for the senior class students who are considering a trade school after graduating to visit Universal Technical Institute in Exton, Pennsylvania.

Universal Technical Institute (UTI) will provide a free bus, give a tour, provide lunch and then brings them home. The date that UTI gave us is tentatively Thursday, January 13, 2022. Director of District Student Personnel Paul Sommers and Grade 12 English Teacher Andrea Bish will be their chaperones. There is no cost to the students.

Cost to the Board of Education would be coverage for Ms. Bish:

Substitute(s):	1 Teacher	\$ 125.40	1 day	per day	<u>\$ 125.40</u>
			Total Costs		<u>\$ 125.40</u>

Informational: After the counseling team surveyed the senior classes about their post-graduate plans there was a large number of students who are considering a trade school as their top option. Core programs at Universal Technical Institute (UTI) teach students the foundational skills needed to prepare for a career as a technician. After graduation from UTI Automotive, Diesel, Automotive/Diesel or Motorcycle programs, you can apply for Manufacturer-specific training that has been created in conjunction with leading manufacturers in order to give graduates specialized, high-demand skills. In addition, UTI core Marine program includes manufacturer-specific training. At UTI Exton trade school campus, their labs feature state-of-the-industry equipment that gives students the hands-on experience necessary to prepare for the shop environment. This campus also features a Roush Yates Power & Performance lab, where you'll learn to tear down and rebuild engines. It also has a dedicated diesel lab featuring a full line of trucks and equipment.

H. Informational- **Reports of Fall Sports Teams**

Please find attached reports of the Fall Season Sports Teams. (**Attachments**)

Varsity Field Hockey

Varsity Girls Soccer

Varsity Boys Soccer
Junior Varsity Cross County
Football

Varsity Cross Country
Cheerleading

I. Informational - **Santa's Elves Project for 2021**

Loudenslager Elementary School Teacher Ms. Tara Stahl and District Library-Media Specialist Ms. Tammi Minix volunteered their services to organize their favorite event - ***Santa's Elves Project 2021.***

This year, they were able to organize the adoption of 42 families (108 children) for the Paulsboro Community. Our Paulsboro Staff raised \$1,395.00 that was given to St. Paul's Church to help with their shopping needs.

Below are the organizations / Paulsboro Staff that have generously taken on this amazing task and adopted families in the district for the holiday season.

Christmas Gifts for Families in the District:

Battaglia Family (Adopted 2 families, totaling 5 children)
Family Promise of Southwest New Jersey (Adopted 11 families, totaling 32 children)
Muscle Maidens (Adopted 1 families, totaling 4 children)
Paulsboro Borough Hall (Adopted 2 families, totaling 8 children)

Paulsboro Neighborhood Watch (Adopted 4 families, totaling 11 children)
Paulsboro Refining Energy Company (Adopted 4 families, totaling 10 children)
Rowan University: Interdisciplinary and Inclusive Education Department
(Adopted 1 families, totaling 2 children)
St. Paul's Church (Adopted 15 families, totaling 32 children)

Paulsboro Public Schools Staff adopted 3 families, totaling 6 children

Krista Lange (teacher at Loudenslager)
Bonnie McHale (teacher at Loudenslager)
Tara Stahl (teacher at Loudenslager)

As always, they did an amazing job volunteering their time in organizing this event. This year, Santa's Elves Project reached a HUGE milestone with the MOST children adopted in the district as well as the MOST organizations/people adopting families.

Roll call Vote: Theresa Cooper, Robert Davis*, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

* Mr. Davis conditionally approved Item F, provided the coaches go back to their original athletic positions.

MOTION UNANIMOUSLY CARRIED

STUDENT ACTIVITIES J - K: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Student Activities Items J-K.

- J. Recommend approval for the Paulsboro Wrestling team to participate in the following tournaments for the 2021-22 winter season.

SJWCOA Tournament (JV & Girls)	Entry Fee \$ 350.00	January 16, 2022
Haddon Hts. Tournament (JV)	Entry Fee \$ 300.00	January 17, 2022
Kingsway Tournament (JV & Girls)	Entry Fee \$ 350.00	February 5, 2022

- K. Recommend approval to utilize Virtua's Pediatric Mobile Van. The fully-equipped program on wheels offers a range of services, including dental and developmental screenings, blood lead level testing, lead poisoning education, flu shots, back-to-school physicals, vision and hearing screenings, health education, community resources, and referrals to specialized services.

Virtua’s Pediatric Mobile Van provided a Flu Clinic on December 15, 2021 from 12:00pm to 2:30pm at the Gill Memorial Library (parents were present).

Below are the dates the Mobile Van will provide services at Billingsport Early Childhood Center for their students.

- January 7 and 28, 2022- Hearing and Vision- from 9:00am to noon
- February 4 and 11, 2022- Hearing and Vision- from 9:00am to noon
- April 14, 2022- Physicals- from 9:00am to noon
- March 2, 2022- Developmental Screening- from 9:00am to noon

Informational: Virtua's Pediatric Mobile Services provides children from infancy to age six in underserved communities throughout South Jersey with health services they need. These services are free. The van and services are completely powered by Virtua’s Philanthropic Partners.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

MOTION UNANIMOUSLY CARRIED

POLICY: A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Danielle Scott and seconded by Mrs. Stevenson to approve Policy Item A.

- A. Recommend approval of a second reading and final adoption of the following Board of Education Policies: **(Attachments)**

<u>Policy Number</u>	<u>Title</u>
1648.11	The Road Forward COVID-19 – Health and Safety
1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19
2425	Emergency Virtual or Remote Instruction Program
5751	Sexual Harassment of Students

Roll call Vote: Theresa Cooper, Robert Davis (no), Marvin E. Hamilton, Markee Robinson (no), Danielle Scott, Tyesha Scott (no), Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

CONSTRUCTION UPDATES:

Motion was made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to award the Paulsboro School District Security Vestibule Project to Garrison Architects.

MOTION: To award the Paulsboro School District Secure Vestibule Project - Garrison Architect through the CCESC Co-Op to WC Gross for \$225,000.00 funded through the School Safety Grant.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson, Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY CARRIED

Safety Grant : The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

Informational: ROD and Non-ROD Grants

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

December 2021 Update

ESIP Energy Savings Improvement Program: Even though there has been a short window between Board meetings, a lot has happened once the State has approved the outside contractor to complete a District Wide Energy Audit. On December 10th a zoom meeting brought Jack Henderson the Districts retiring Facility Director and John Swanson the new Facility Director together with representatives from the company that will be conducting the onsite building by building energy audit. They compared schedules and plan on starting the onsite work immediately to take advantage of having both Mrs. Henderson and Swanson working together with them.

ROD Grant Program: The State acknowledged receipt of our request for reimbursement for the High School Boiler Project and has set up the week of December 12th to call us with review questions. Another step in the process. Last month we reported that we were completing summer 2021 project completion punch lists and we are already seeking proposals for summer 2022 work. Due to expected product supply chain delays the architects are recommending any summer work be submitted as early as possible in January or February.

ESSER II Funding: Part of the Federal stimulus money (\$2.3 million) has been budgeted for District wide HVAC improvements. During COVID the priorities have shifted to building health. The architects/engineers have completed a district needs analysis and will be seeking proposals through the Camden County Educational Services Commission Shared Services so that we can come before the Board with a timely request so that the projects can be budgeted for summer 2022. Every school in the Country will be vying for the same resources.

FACILITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Facilities Item A.

- A. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2021-2022 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
GCIT Indoor Track	Track and Field December 16, 2021 to January 31, 2022 3:00 – 4:00	Athletic Complex	Thomas Hampel

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson (no), Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

FACILITIES B: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Facilities Item B.

- B. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2021-2022 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Paulsboro Youth Basketball	Youth Basketball Practice and Games December 1, 2021 until March 25, 2022 6:00pm-9:00m Monday - Friday	Billingsport Early Childhood Center	Erica Scott

Roll call Vote: Theresa Cooper (Abstained), Robert Davis, Marvin E. Hamilton (Abstained), Markee Robinson (Abstained), Danielle Scott (Abstained), Tyesha Scott (Abstained), Irma R. Stevenson

MOTION UNANIMOUSLY CARRIED

FINANCE A - F: The Greenwich Township Representative may vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Finance Items A-F.

- A. Recommend approval to award South Jersey School Doctors a six month contract to provide physician health services to students and staff. The contract will start on January 1, 2022 and conclude on June 30, 2022, with options to renew for the 2022-2023 and 2023-2024 school years.

Informational: The District solicited proposals to hire a school physician to perform health services for students and staff. The awarded vendor will finish out the 2021-2022 school year. One vendor responded to the District's request for proposals, and after careful review the District is recommending awarding a 6 month contract covering January 1, 2022 – June 30, 2022 to South Jersey School Doctors for a fee of \$15,000.00 plus fees for select services. The contract will be funded out of local funds and will not exceed \$18,000.00. \$2,500.00 per month, plus \$50.00/\$150.00 for specific evaluations. (**Attachment**)

- B. Recommend approval of a 2021-2022 contract with SODAT of New Jersey, Inc. with the Paulsboro Public Schools to provide substance abuse urine screening, assessment, and treatment for adolescents, as deemed appropriate. SODAT will charge \$50.00 for a combined instant / send out urine drug screens. This contract is not to exceed \$5,000.00 for the 2021-2022 school year.
- C. Recommend approval to award Brett Dinovi and Associates a six month contract to provide contracted services as a Behavioral Health Technicians/Specialist and a Board Certified Behavioral Analyst. The contract will start on January 1, 2022 and conclude on June 30, 2022, with options to renew for the 2022-2023 and 2023-2024 school years. The Behavioral

Health Technicians/Specialists will be paid a rate of \$55.00 per hour with a minimum 2.5 hours required per week for prep work. Likewise, the Board Certified Behavioral Analyst will be paid a rate of \$130.00 per hour with a minimum 2 hours required per week for prep work. The contract will be funded out of grant funds, specifically ESSER funds at an amount not to exceed \$20,000.00.

Informational: The District solicited proposals from qualified Behavioral/Mental Health organizations in the State of New Jersey to provide in-school mental health services to support students and staff through a variety of methods and techniques. It is the intention of the Paulsboro Board of Education to contract (2) Registered Behavioral Health Technicians/Specialists (RBT) and (1) Board Certified Behavioral Analyst (BCBA) to provide in-school services, five days per week during the normal course of the school year.

D. Recommend approval of the following resolution:

BE IT RESOLVED, that pursuant to N.J.S.A. 18A:18A-3 Paulsboro Board of Education approve bid threshold in the amount of \$44,000.00 and the quote threshold in the amount of \$6,600.00 (15% of the bid threshold).

Informational: The previous thresholds were set at the lower limits established by the New Jersey Department of Education because the District was without a qualified purchasing agent. Mrs. Anisah Coppin, Business Administrator/Board Secretary received her qualified purchasing certification on November 26, 2021. This certification allows the District to utilize the higher bid thresholds cited above.

E. Recommend approval of the 2021-2022 joint venture agreement between Penns Grove – Carney’s Point Regional School District and Paulsboro Public Schools to provide transportation services as specified in the Joint Venture Agreement. Paulsboro Public Schools will provide transportation to nonresident students attending our district at a cost to Penns Grove –Carneys’ Point Regional School District. (**Attachment**)

Informational: A transportation jointure agreement is a being formed between Penns Grove – Carney’s Point Regional School District and Paulsboro Public Schools to provide transportation to 3 Homeless students. The McKinney Vento law requires that the district of residence (in this case Penns Grove) provide transportation to ensure that students’ education is not disrupted because of their homeless. Since Paulsboro has been transporting these students while their homeless status was determined, the District is seeking to continue transporting them at a rate of \$196.55 per diem.

F. Request approval to submit an amendment to the Elementary and Secondary School Emergency Relief Fund Grant II in the amounts below:

<u>Account Number</u>	<u>Old Amount</u>	<u>New Amount</u>
20-483-100-100	\$0.00	\$730,072.00
20-483-200-100	\$989,648.00	\$217,728.00
20-483-200-300	\$0.00	\$110,000.00
20-483-200-600	\$44,000.00	\$84,000.00
20-483-400-720	\$1,086,000.00	\$936,000.00

G. **Informational:** The Paulsboro Public Schools is currently providing Dual Credit options for General Biology I, General Biology II, English Composition and Calculus I via Salem Community College. These credits can be utilized to fulfill high school graduation requirements as well as college degree requirements. Upon successful completion of a course, students seeking college credit shall pay tuition of \$204.00 for a three-credit course or \$272.00 for a four-credit course. All fees, including the application fee, are waived. (**Attachment**)

H. **Informational - Child Nutrition**

The following information summarizes the financial status of the child nutrition program:

Month	Revenues	Expenses	Revenue - Expenses
July	\$17,778.63	\$17,590.99	\$187.64
August	\$1,792.75	\$7,663.85	-\$5,871.10
September	\$84,129.48	\$66,611.56	\$17,517.92
October	\$99,018.76	\$86,919.46	\$12,099.30
November	\$85,771.28	\$68,569.99	\$17,201.29
Year to Date	\$288,490.90	\$247,355.85	\$41,135.05

Informational – Breakfast and Lunch Service at all schools during 2021-2022.

Month	Breakfast	Lunch	Total Meals Served
September	8,444	13,170	21,614
October	9,667	15,757	25,424
November	8,440	13,608	22,048
Year to Date	26,551	42,535	69,086

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton (No-A), Markee Robinson, Danielle Scott, Tyesha Scott1, Irma R. Stevenson (no), Greenwich Township Representative Roseanne Lombardo

MOTION CARRIED

FINANCE I - K: The Greenwich Township Representative may not vote on items in this section of the agenda.

Motion was made by Mrs. Stevenson and seconded by Mrs. Danielle Scott to approve Finance Items I-K.

- I. Recommend approval to accept a donation of \$800.00 dollars in Save a Lot gift cards. The donation was made by an anonymous donor. The gift cards will be disturbed as needed to families in need from Billingsport Early Childhood Center.
- J. Recommend approval to accept a donation of food items from staff and administration at Billingsport Early Childhood Center that helped provide Thanksgiving dinners for 26 families.
- K. Recommend approval to accept a donation in the amount of \$480.00 from the Shoe Carnival Store located in Deptford, New Jersey to Billingsport Early Childhood Center.

Informational: This generous donation afforded the opportunity to purchased 30 new pairs of shoes for our students at Billingsport Early Childhood Center.

- L. Informational – Application for State School Aid (ASSA)

On December 3, 2021, the district administration filed the 2022 - 2023 ASSA (Application for State School Aid) Summary. The New Jersey Department of Education takes a snapshot of the district enrollment on the last day of school prior to October 16th each year. This enrollment is used to determine the State School Aid for the next school year. Interim Business Administrator Robert Delengowski is in charge of preparing and submitting this important report. The following chart presents an enrollment summary for the past four years.

School Year	Number of Students on Roll	Number of Students Sent	Number of Students Received	Number of Low Income	Number of Special Education
2022-2023	1185	22	73	**570	257
2021-2022	1128	49	75	871	211

2020-2021	1094	36	97	834	269
2019-2020	1170	45	128 *	861	206
2018-2019	1122	46	87	942	215

* This number was incorrectly reported to the state. The correct number is 72.

**Due to COVID low response rate to Free and Reduces Lunch applications.

Roll call Vote: Theresa Cooper, Robert Davis, Marvin E. Hamilton, Markee Robinson, Danielle Scott, Tyesha Scott, Irma R. Stevenson

MOTION UNANIMOUSLY CARRIED

SCHOOL SAFETY A:

A. Informational: Report of School Security Drills

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/09/2021 10/14/2021 11/1/2021	09/15/2021 10/25/2021 11/29/2021	09/14/2021 10/14/2021 11/09/2021
Communication Drill**	September 2021	09/16/2021		
Evacuation (Non-Fire)	Each school must conduct two annually		09/28/2021	09/20/2021
Lockdown	Each school must conduct two annually	11/10/2021	11/23/2021	
Bomb Threat	Each school must conduct two annually			11/17/2021
Active Shooter	Each school must conduct two annually			
Shelter In Place (Secure Classroom)	Each school must conduct two annually	10/28/2021	10/18/2021	10/15/2021
Other Drills				
Bus Evacuation	School District (Annually)	(P7) 11/18/2021 (P5) 11/17/2021		
Bus Evacuation	School Routes (2 Annually)	(P7) Bankbridge Elementary 09/21/2021 (P8) Bankbridge Regional 10/04/2021 (P7) Bankbridge Dev. Center 09/21/2021		
Test of Emergency Communication System	Not required but conducted as an extra safety measure			

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/30/2021 10/22/2021 11/23/2021	09/30/2021 10/22/2021 11/23/2021	09/30/2021 10/22/2021 11/23/2021

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

PUBLIC COMMENTS

- Members of the public came forth to address to the Board.