

Stewartstown School Board					
Meeting Minutes					
Date	December 5, 2022				
Time	5:15 pm				
Location	Stewartstown Community School				
Chairperson	Philip Pariseau				
Attendance					
Attendance Legend: P – Present at SCS A – Absent Z – Via Zoom C – Cell Phone					
School Board Members		Principals		SAU Members	
P	Betsy Gray	P	Courtney Sierad	P	Stephanie Humphrey
P	Philip Pariseau			P	Debra Taylor
				P	Bridget Cross
Public in Attendance:					

Philip Pariseau, Chairman, opened the meeting at 5:15 pm.

Adjustments to the Agenda: None

Reading of the Minutes: School Board Meetings of November 7, 2022

B. Gray/C. Sierad: To accept the minutes of November 7, 2022 as presented.

VOTE: AFFIRMATIVE

School Administrator’s Report – Stephanie Humphrey

1. Dorothy Lapoint has submitted her letter of intent to retire in June 2024.
2. Don Noyes would like to donate \$500 to help families with outstanding balances for food service.

B. Gray/C. Sierad: To accept the funds from Don Noyes to assist families with outstanding Balances for food service.

VOTE: AFFIRMATIVE

3. Twenty-six families participated in Parent Teacher Conferences.
4. Thanksgiving meal was a huge success
5. Penny Drive collected \$696 and were able to fill seven baskets.
6. Erica Boutin has been hired as a 1:1 para in the junior high classrooms.
7. Looking forward to December. Eighth graders have worked on a plan for Holiday Cheer week and the staff will be having a breakfast and sock swap. On December 16, Mrs. Thilkey will present a Holiday Music Celebration at 1:30 pm.
8. Stephanie has applied for the Berlin City Keep Driving Foundation grant, which, if granted, will be used to continue growing our Makerspace in the library.

Superintendent’s Report – Dr. Debra Taylor:

1. SAU 7 School Board will hold its next meeting on December 8th at 6:00 pm in the Colebrook School Library. She took a poll of how many Stewartstown Board members planned to attend: All three.
2. SAU 7 Strategic Plan update was presented to the Board in November. The Board voted to continue the current plan for two years as the goals and activities are in progress and remain relevant.
3. The board also approved the Superintendent goals through 2024.

4. Budget development has begun for 23-24. Preliminary increase of the health premium is not to exceed 13.1%.
5. She presented school highlights for Colebrook, Pittsburg, and Stewartstown Schools.
6. Reminded the board that they need to vote on Dorothy's intent to retire.

B. Gray/C. Sierad: To accept Dorothy Lapoint's intent to retire as of June, 2024.

VOTE: AFFIRMATIVE

Business Manager's Report – Bridget Cross:

1. She presented and reviewed a budget analysis for 2022-2023.
2. She presented the draft budget for 2023-2024. Bridget pointed out the proposed budget figures for each category. This first draft represents an increase of 6.98% in expenditures. The Board asked questions about where cuts could be made. Unfortunately, also with an increase in expenditures, there will be a decrease in revenues. The board continued to discuss possible ways to cut the budget. They will review the budget and discuss it further on January 4, 2023 at the next meeting.
3. Bridget also presented a list of Annual Report Contents. She proposed changing the format and eliminating some of the past reports. By consensus, the Board agreed.

Unfinished Business:

New Business:

Debra received a phone call inquiring how to submit a petition for an article on the annual school district warrant and what the elementary tuition rates are for the area schools.

Meetings:

SAU #7 Winter Meeting, December 10, 2022 at 6:00 pm at CAES Cafeteria

Stewartstown School Board will be Wednesday, January 4, 2023 at 5:15 pm at SCS.

Respectfully submitted,

Patricia E. Grover
Minutes Taker

Nonpublic Session:

B. Gray/C. Sierad: To go into nonpublic session at 6:54 per RSA 91-A:3,II

ROLL CALL VOTE: B. GRAY – YES, C. SIERAD – YES, P. PARISEAU – YES

B. Gray/C. Sierad: Motion to return to public session at 7:46 pm

VOTE: Motion Carried

B. Gray/C. Sierad: Motion to adjourn meeting at 7:47 pm

VOTE: Motion Carried

Adopted Minutes: 1-4-2023