

Application: ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

Jen Pasek - [REDACTED]
2023-2024 Annual Report

Summary

ID: 0000000252
Status: Annual Report Submission
Last submitted: Nov 1 2024 08:41 PM (EDT)

Entry 1 – School Information and Cover Page

Completed - Nov 1 2024

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2024**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL 800000067015

b. Unofficial or Popular School Name

REACS

c. CHARTER AUTHORIZER (As of June 30th, 2024)

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

CSD #28 - QUEENS

e. Date of Approved Initial Charter

(No response)

f. Date School First Opened for Instruction

Sep 1 2010

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The Rochdale Early Advantage Charter School (REACS) provides an early college preparatory program serving students from Kindergarten through Grade 8. It is committed to a balanced multiliteracy approach, educating each student to “stand out from the crowd” intellectually, historical culturally, digitally, economically, physically, artistically and civically in an increasingly diverse and fast-changing global society. Driven by the principles of purpose, passion and proficiency, ROCHDALE EARLY ADVANTAGE offers each student a challenging, college-bound education that develops character and critical thinking ability infused with family and social values to support lifelong learning, leadership and productive citizenship.

KDE 1 Individualized Instruction

KDE 2 Research-based and Standards-Aligned Curriculum

KDE 3 Data-Driven Instruction

KDE 4 Inclusive

h. School Website Address

<https://www.reacschool.com/>

i. Total Approved Charter Enrollment for 2023-2024 School Year

450

j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment

436

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8

I. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	122-05 Smith Street Jamaica, NY 11434	718-978-0075	NYC CSD 28	K-8	K-8	5-8

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Sylvia Fairclough-Leslie	Principal	718-978-0075		[Redacted]
Operational Leader	Tawanna Muniz	Director of Operations	718-978-0075		[Redacted]
Compliance Contact	Tawanna Muniz	Director of Operations	718-978-0075		[Redacted]
Complaint Contact	Tawanna Muniz	Director of Operations	718-978-0075		[Redacted]
DASA Coordinator	Sylvia Fairclough-Leslie	Principal	718-978-0075		[Redacted]
Phone Contact for After Hours Emergencies	Tawanna Muniz	Director of Operations	[Redacted]		[Redacted]

m1b. Is site 1 in public space or in private space?

Private Space

m1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 1 Certificate of Occupancy (COO)

[REACS CO.pdf](#)

Filename: REACS CO.pdf **Size:** 96.1 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[REACS FIRE July 2024.pdf](#)

Filename: REACS FIRE July 2024.pdf **Size:** 203.1 kB

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

o1. Total Number of School Calendar Days

181

o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

January 2024	150
February 2024	114
March 2024	143
April 2024	114
May 2024	157
June 2024	100
July 2023	0
August 2023	0
September 2023	129
October 2023	150
November 2023	143
December 2023	114

CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR

p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school’s board of trustees’ bylaws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revisions approved or pending?

No

ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Dyana F. Jones".

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

(No response)



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Nov 1 2024

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;^[2] (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

^[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	<u>https://www.reacschool.com/compliancedocuments</u>
2. Board meeting notices, agendas and documents	<u>https://www.reacschool.com/boardofdirectors</u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	<u>https://data.nysed.gov/essa.php?year=2023&instid=800000067015</u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.reacschool.com/</u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.reacschool.com/</u>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<u>https://www.reacschool.com/compliancedocuments</u>
6. Authorizer-approved FOIL Policy	<u>https://www.reacschool.com/compliancedocuments</u>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<u>https://www.reacschool.com/compliancedocuments</u>



Thank you.

Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 1 2024

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[REACS David Barron 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: REACS_David_Barron_2023-24_Charter_9KPPOsE.pdf Size: 558.6 kB

[REACS Calvin Rice 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: REACS_Calvin_Rice_2023-24_Charter__qMAUDq6.pdf Size: 559.6 kB

[REACS Lorraine Stephens 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: REACS_Lorraine_Stephens_2023-24_Ch_RlpEYjd.pdf Size: 560.1 kB

[REACS Dr](#)

Filename: REACS_Dr._Lillian_Hamer_2023-24_Ch_Jr0U00j.pdf Size: 561.5 kB

[REACS Marcia Anglin 2023-24 Charter School Disclosure of Financial Interest Form \(2\)](#)

Filename: REACS_Marcia_Anglin_2023-24_Charte_bLB7QEs.pdf Size: 559.4 kB

[REACS Jerome Hurt 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: REACS_Jerome_Hurt_2023-24_Charter__Znoi72.pdf Size: 559.8 kB

[REACS Ronald Wilson 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: REACS_Ronald_Wilson_2023-24_Charte_7Dx8PFw.pdf Size: 557.9 kB

[Kamla NYSED Charter School BOT Financial Disclosure Form Blank](#)

Filename: Kamla_NYSED_Charter_School_BOT_Fin_SZPdght.pdf Size: 508.9 kB

[REACS Chene Williams 2023-24 Charter School Disclosure of Financial Interest Form](#)

Filename: REACS_Chene_Williams_2023-24_Chart_h8Wnjr.pdf Size: 561.9 kB

Entry 4 – Board of Trustees Membership Table

Completed - Nov 1 2024

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 4 – Board of Trustees Membership Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2023-2024 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2023-2024
1	Lillian Hamer	[REDACTED]	Chair	Finance	Yes	4	7/1/2022	6/30/2025	11
2	Chene Williams	[REDACTED]	Vice Chair	Academic Accountability; Personnel	Yes	4	7/1/2022	6/30/2025	11
3	Ron Wilson	[REDACTED]	Secretary	Finance	Yes	3	7/1/2022	6/30/2025	11
4	Calvin Rice	[REDACTED]	Other	Fundraising, Finance	No	4	7/1/2022	6/30/2025	8
5	Kamla Sandiford	[REDACTED]	Trustee/Member	Personnel	Yes	2	7/1/2022	6/30/2025	9
6	Lorraine Stephens	[REDACTED]	Trustee/Member	Fundraising	Yes	3	7/1/2022	6/30/2025	8
7	Marcia Anglin	[REDACTED]	Treasurer	Finance, Academic	Yes	4	7/1/2022	6/30/2025	8
8	Jerome Hurt	[REDACTED]	Trustee/Member	Finance	Yes	1	9/27/2021	09/01/2024	6
9	David Barron	[REDACTED]	Trustee/Member		Yes	1	4/25/2022	04/01/2025	7

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1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2023- 2024
10	Mary Townsend		Parent Rep		No	1	07/01/20 23	06/30/20 24	10
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

12

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	8
b. Total number of Voting Members added during the 2023-2024 school year	0
c. Total number of Voting Members who left the board during 2023-2024 school year	0
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	15

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2024	2
b. Total number of Non-Voting Members added during the 2023-2024 school year	1
c. Total number of Non-Voting Members who left the board during the 2023-2024 school year	1
d. Total Maximum Number of Non-Voting members in 2023-2024, as set by the board in bylaws, resolution, or minutes set by the board in bylaws, resolution, or minutes	2
e. Board members attending 8 or fewer meetings during 2023-2024	5

Thank you.

Entry 5 – Board Meeting Minutes

Completed - Nov 1 2024

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2023-June 2024), which should match the number of meetings held during the 2023-2024 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2024**.

[REACS 2023-24 BOT Minutes combined](#)

Filename: REACS_2023-24_BOT_Minutes_combined.pdf Size: 552.0 kB

Entry 6 – Enrollment & Retention

Completed - Nov 1 2024

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	<p>To recruit SWD, we buy advertisements (e.g., radio, TV, flyer, and direct mail) that mention how our program offers support for students with special needs. We include this language on our website and application and describe this support at our open house and during tours. We also conduct outreach at pre-schools that serve populations of SWD.</p>	<p>In 2023-24, 16% of our enrollment had an Individual Education Plan. The local CSD 28 enrolled 17% students with disabilities in comparable grades. Going forward we will continue with the strategies outlined to the left to enroll the subgroups.</p>
English Language Learners	<p>REACS has a lottery preference for ELLs, which was first implemented in 2017-18. Our website states that REACS supports ELLs and offers a lottery preference for ELLs. REACS advertises in Spanish, French, Mandarin and in the following outlets to target ELLs: El Diario, Caribbean News, and the World Journal. Translated versions of our marketing materials are also available. During school open houses, REACS has staff available for translation. We have a translation team available for parents/students.</p>	<p>In 2023-24, 2% of our enrollment were English Language Learners along with 1% former ELLs. The local district enrolled 19% ELL students in comparable grades.</p>
Economically Disadvantaged	<p>To recruit economically disadvantaged students, REACS visits area schools and, markets in the neighborhood, including community board meetings, newspaper advertisements and church announcements. Our website and application state that the school serves all learners.</p>	<p>In 2023-24, 67% of our enrollment qualified as economically disadvantaged. The local district, CSD 28, enrolled 70% ED students in comparable grades.</p>

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	<p>In every grade, REACS offers one ICT section. In addition, REACS offers professional development for teachers to support students with disabilities (SWD). Our SETTS teacher acts as Special Education Coordinator and works with the Special Education Student Information System to ensure compliance for our scholars, supports the implementation of individualized education plans, and meets with families to identify needs and support students.</p>	<p>In the fall of 2023-24, we retained 78% of SWD students who were eligible to return from 2022-23. At REACS, we focus on providing robust programming for all while ensuring we meet the needs of SWD, ELL and ED students.</p>
English Language Learners	<p>Our schoolwide focus on differentiated instruction is a primary method for supporting and retaining ELLs. REACS teachers are trained to use English as a Second Language Strategies for Classroom Teachers so that they can work with ELL students and support their successful learning. In addition, REACS teachers have been trained in delivering holistic instruction designed to benefit ELL students. These strategies benefit all students, regardless of ELL status, and are especially useful for students who are struggling with reading. Our support for ELLs is individualized and we make every effort to ensure that families receive communication from the school in their primary language. This contributes to our high retention rate for ELLs.</p>	<p>In the fall of 2023-24, we retained 89% of ELL/former ELL students who were eligible to return from 2022-23.</p>
Economically Disadvantaged	<p>The schoolwide emphasis on data-driven decision making facilitates</p>	<p>In the fall of 2023-24, we retained 86% of ED students who were</p>

differentiated instruction and ensures that students receive the proactive intervention they need to make academic growth. Teachers are provided with ongoing professional development on best practices to deliver differentiated instruction and the school's interim assessment cycle is a key method in tracking and supporting student academic growth. REACS offers supports such as an afterschool program, Saturday intervention, and summer school.

eligible to return from 2022-23.

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Nov 1 2024

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Nov 1 2024

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2023-2024 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

REACS Org Chart

Filename: REACS_Org_Chart_UIQxRvB.pdf Size: 234.7 kB

Entry 9 – School Calendar

Completed - Nov 1 2024

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

Sample Calendar:

12 Month Calendar 2021-2022
184 Instructional Days

July

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January (20)

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February (15)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

September (18)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

March (23)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

October (20)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April (15)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November (18)

Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May (21)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

December (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Staff Report - August 23rd
 Early Dismissal Days
 Holiday/Recess (No Students or Staff)

Superintendent's Conference Day (No School for Students)
 Regents and School-level Exams

September 8, 2021 All Grade Levels Report
 June 24, 2022 - Last Day of School

[REACS 2024-25 Calendar](#)

Filename: REACS_2024-25_Calendar.pdf Size: 541.0 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Nov 1 2024

[INSTRUCTIONS](#)

Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[REACS Faculty-staff-roster-template-2024 updated](#)

Filename: REACS_Faculty-staff-roster-templa_JQMjtEQ.xlsx Size: 32.3 kB

Entry 11 – Progress Toward Goals

Completed - Nov 1 2024

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024.**

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	REACS and CSD 28 ELA REACS CSD Gr3 34% 50% Gr4 40% 59% Gr5 44% 50% Gr6 49% 49% Gr7 78% 56% Gr8 73% 55% All 53% 53%	Met	
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	NYS ELA Exam ELA REACS NYC Gr3 34% 45% Gr4 40% 50% Gr5 44% 45% Gr6 49% 46% Gr7 78% 55% Gr8 73% 53% All 53% 49%	Met	

<p>Academic Goal 3</p>	<p>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).</p>	<p>REACS and CSD 28 Math REACS CSD Gr3 37% 60% Gr4 50% 66% Gr5 38% 59% Gr6 39% 52% Gr7 71% 54% Gr8 43% 36% All 47% 57%</p>	<p>Not Met</p>	<p>"Strategies to improve scholar math outcomes:</p> <ul style="list-style-type: none"> - Double math blocks daily. - Skills period daily. - During the skills block, teachers address the standards the students struggle with using exit tickets from double math blocks daily. - Lavinia Group professional learning focuses on Math. - The Lavinia trained teacher works specific scholars. - The Interventionist teacher pulls small group of students 3 times per week. - Experienced teachers assigned to push in a grade above and below to assist in small groups and support novice teachers. - The teacher/coach cycle using a tiered system grouping teachers based on need. - Curriculum pacing guides for every grade."
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Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	<p>NYS Math Exam Math REACS NYC</p> <p>Gr3 37% 55% Gr4 50% 58% Gr5 38% 52% Gr6 39% 49% Gr7 71% 57% Gr8 43% 44% All 47% 53%</p>	Not Met	<p>"In addition to the math strategies listed above, we will utilize the following:</p> <ul style="list-style-type: none"> - Target small groups for the after-school and Saturday programs for level 2 scholars. - Curriculum parent workshops to share how they can help support scholars"
Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	<p>ELA Yr to Yr --- 22-23 -- 23-24</p> <p>Gr3 55% 34% Gr4 56% 40% Gr5 46% 44% Gr6 56% 49% Gr7 47% 78% Gr8 57% 73% All 53% 53%</p>	Met	
Academic Goal 6	Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	<p>Math Yr to Yr --- 22-23 -- 23-24</p> <p>Gr3 55% 37% Gr4 45% 50% Gr5 45% 38% Gr6 44% 39% Gr7 24% 71% Gr8 40% 43% All 42% 47%</p>	Met	
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA	<p>NYS ELA Yr to Yr - ELL Fewer than 6 ELL students</p>	Unable to Assess	

	<p>examination proficiency rates for that applicable population in each year of the charter term.</p>			
Academic Goal 8	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	<p>NYS ELA Yr to Yr - SWD --- 22-23 23-24 3-8 18% to 24%</p>	Met	
Academic Goal 9	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	<p>NYS ELA Yr to Yr - ED --- 22-23 23-24 3-8 50% to 52%</p>	Met	
Academic Goal 10	<p>Where the school has an eligible subgroup population</p>	<p>NYS Math Yr to Yr - ELL</p>	Unable to Assess	

	<p>(deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.</p>	<p>Fewer than 6 ELL students</p>		
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2. Do have more academic goals to add?

Yes

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Yr to Yr - SWD -- 22-23 23-24 3-8 51% to 24%	Not Met	
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each	NYS Math Yr to Yr - ED -- 22-23 23-24 3-8 39% to 47%	Met	

	year of the charter term.			
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	ATS Attendance Records	Unable to Assess	
Org Goal 2	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	REACS Retention Rate was 86%	Unable to Assess	
Org Goal 3	Each year, the school will meet or exceed any applicable student	REACS ELL = 2% plus 1% former ELL compared to 19% in CSD 28	Not Met	Refer to Entry 6 for details on our enrollment of subgroup strategies

	enrollment targets, as prescribed by the Board of Regents, for English language learners.			
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	REACS SWD = 16% compared to 17% in CSD 28	Not Met	Refer to Entry 6 for details on our enrollment of subgroup strategies
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	REACS ED = 67% compared to 70% in CSD 28	Not Met	Refer to Entry 6 for details on our enrollment of subgroup strategies
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	REACS ELL+ former ELLs Retention from 2022-23 BEDS to 2023-24 = 89%	Unable to Assess	
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	REACS SWD Retention from 2022-23 BEDS to 2023-24 = 78%	Unable to Assess	

Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	REACS ED Retention from 2022-23 BEDS to 2023-24 = 86%	Unable to Assess	
Org Goal 9	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYCDOE School Survey - Family The citywide average percent of positive responses calculates to 93% across the main categories. The school had a 12% response rate and 95% percent favorable responses.	Partially Met	
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a	NYCDOE School Survey - Staff The citywide average percent of positive responses calculates to 85% across the main categories.	Not Met	

	<p>percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	<p>The school had a 29% response rate and 79% percent favorable responses.</p>		
Org Goal 11	<p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	<p>NYCDOE School Survey - Students The citywide average percent of positive responses calculates to 74% across the main categories. The school had a 85% response rate and 67% percent favorable responses.</p>	Partially Met	

Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Official Audit	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	School Financial Records	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	BEDS Day Enrollment=434 Approved Enrollment=450 96%	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 12 – Audited Financial Statements

Completed - Nov 1 2024

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.

[Rochdale Early Avdantage Charter School Audit](#)

Filename: Rochdale_Early_Avdantage_Charter_S_4haVofb.pdf Size: 415.7 kB

Entry 12c – Additional Financial Documents

Completed - Nov 1 2024

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit **no later than 11:59 PM on November 1, 2024**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[REACS Escrow](#)

Filename: REACS_Escrow.pdf Size: 69.5 kB

Entry 12d – Financial Contact Information

Completed - Nov 1 2024

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 1, 2024**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Tawanna Muniz	[REDACTED]	718-978-0075

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jimmy Vora	[REDACTED]	[REDACTED]	9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Svetlana Gnesina	237 West 35th St Suite 301 New York, NY 10001	[REDACTED]	[REDACTED]	13

Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Nov 1 2024

SUNY-authorized charter schools should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[REACS DOE Budget FY25 NYS format](#)

Filename: REACS_DOE_Budget_FY25_NYS_format.xlsx Size: 46.9 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

David Barron

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted]

Business Address:

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

DocuSigned by:



7/15/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Calvin Rice

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair, CEO

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO - as Cheif operating officier I am responsible for over seeing the the operation of the school.
Salary - \$120,000 annually
08/2015

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

DocuSigned by:
Calvin Rice
[Redacted]

7/2/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lorraine Stephens

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

DocuSigned by:

Lorraine Stephens

7/1/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Dr. Lillian Hamer

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman of the board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

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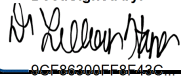
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7/14/2024

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Marcia Anglin

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:
Marcia Anglin
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6/25/2024

Signature

Date

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- Digitally certified PDF signature
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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jerome Hurt

Name of Charter School Education Corporation:

REACS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member of Finance Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

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Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

DocuSigned by:

628-1010753-10102

6/29/2024

Signature

Date

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ronald Wilson

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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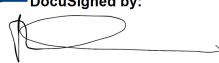
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Home Telephone:

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6/29/2024

Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kamla Sandiford

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Personnel Chair.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Cousin to Sparkle McLemore Pre K Teacher.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]



July 28, 2024

Signature

Date

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- Digitally certified PDF signature
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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Chene Williams

Name of Charter School Education Corporation:

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Academic Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

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Yes No

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

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Business Telephone:

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Home Telephone:

██████████

Home Address:

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DocuSigned by:
Ethemi Johnson
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8/1/2024

Signature

Date

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last revised 04/2022



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday July 24, 2023 at 6:30 PM

Location

Via Zoom Online Meeting Platform

Directors Present

L. Hamer (remote), L. Stephens (remote), C. Williams-Hagins (remote), R. Wilson (remote), M. Anglin (remote), S. Brown (remote), J. Hurt (remote), K. Sandiford (remote)

Directors Absent

Ex Officio Members Present

Guests Present

Sylvia Fairclough-Leslie (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on July 24, 2023 at 6:40 PM

R. Wilson made a motion to Approve Agenda.

M. Anglin seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

M. Anglin made a motion to Approve Minutes from June 26, 2023

J. Hurt seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 443
- SPED STUDENTS – 52
- ELL – 4
- ECONOMIC DISADVANTAGED STUDENTS – 69%

ENROLLMENT: 2023 - 2024

- Total applications on waitlist: 476 (The Portal will close on 8/31/23)

COMPLIANCE/FINANCE:

- School food application submitted. Working with Kaylee our consultant (school food solutions) on any responses we receive from NYSED on our application.
- Red Rabbit (School food management vendor) has sent over a list of supplies needed
- Kitchen is in the process of being deep cleaned
- Preparing documents with Pasek Group for annual report due 8/1/23
- Preparing and updating student information for NYC DOE reconciliation report
- Submitting documents for annual audit. Final deadline be end of September
- We had a walkthrough with our Tech team and security/phone team along with Mr. Choe for wiring/networking etc. labeling for drops

- 2023-2024 Budget snapshot details, cash disbursement and cost analysis for building project reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie

TEACHING AND LEARNING:

- Planning for the 2023-24 School Year reflecting on the Data Trends from the 2022-2023 assessment report. (attached)
- August 28, 2023, Staff Return for Professional Learning focused on implementing the new curriculum materials, schoolwide expectations, and parent connections for a successful school year.
- New curriculum materials ordered.
- Summer Boost continues through August 4, 2023
- New curriculum details were shared with the authorizer on July 19, 2023
- Authorizer requested Interim i-ready and ANET data shared in CHIP.

2022-23 SCHOOLWIDE DATA – A YEAR IN REVIEW

ACADEMIC ACOMPLISHMENTS/BRIGHTSPOTS/CELEBRATIONS

- There was growth with the I Ready and ANET assessments comparing the beginning of the year to the end of the year. There was student growth in vocabulary.
- From last school year to this school year, ELA June Instructional Report averages, at **66%**, remained the same overall—which is outstanding. **Here's why: 3rd grade scores grew 2% (from 64% to 66%), 4th grade grew 3% (from 60% to 63%), and 6th grade grew 9% (from 60% to 69%).**
- On ANet interim assessments (cycles 1-4), REACS scored **7%** above the ANet network at **50%** (ANet network average was 43%).
- From last school year to this school year, math scores on the June Instructional Report grew **4%** (from 48% to 52%) — with 5% growth in 3rd grade (from 58% to 63%), **7%** growth in 4th grade (from 49% to 56%), **31%** growth in 6th grade (wow!), and **8%** growth in 8th grade (from 35% to 43%).
- Overall, students did well on the ELA exam, scoring at or above the City in grades 3-7.
- The students did incredibly well on the writing/constructed-response section of the ELA exam.
- SY 22-23 First Administration of the Algebra Regents – small cohort of 8th Grade students.
- Featured presentations during Cultural Assemblies of the work of foreign language, STEAM, Science, Physical Education teachers

ANALYSIS OF NYS JUNE INSTRUCTIONAL REPORT BRIGHT SPOTS/CELEBRATIONS

- From last school year to this school year, ELA June Instructional Report averages, at **66%**, remained the same overall—which is outstanding. Here's why: 3rd grade scores grew **2%** (from 64% to 66%), 4th grade grew **3%** (from 60% to 63%), and 6th grade grew **9%** (from 60% to 69%).
- On ANet interim assessments (cycles 1-4), REACS scored **7%** above the ANet network at **50%** (ANet network average was 43%).
- From last school year to this school year, math scores on the June Instructional Report grew **4%** (from 48% to 52%) — with 5% growth in 3rd grade (from 58% to 63%), **7%** growth in 4th grade (from 49% to 56%), **31%** growth in 6th grade (wow!), and **8%** growth in 8th grade (from 35% to 43%).
- Overall, students did well on the ELA exam, scoring at or above the city in grades 3-7.
- The students did incredibly well on the writing/constructed-response section of the ELA exam.

ELA

- At **66%**, 3rd grade scored **2%** above the overall City average on the June Instructional Report—and all of the writing scores were above City averages.
- At **63%**, 4th grade scored **2%** above the overall City average on the June Instructional Report—with writing scores above City averages.
- At **62%**, 5th grade scored even with the city, and writing scores, again, were strong.
- 6th grade scored **4%** above the city at 69% overall. All standards, with the exception of one question, were above City averages.
- 7th grade scored even with the city at 65%

MATH

- 6th grade scored **+1%** above City Averages at **53%**.
- 2nd, 5th and 6th grades had the highest interim assessment averages this school year above the overall school average.
- 5th grade math scores, at 55%, were 2% shy of the City's average.

AREAS OF OPPORTUNITY

- In ELA, 8th grade writing/constructed responses were all below City averages
- On ANet ELA interims, 7th grade backslid **-13%** from A3 to A4. Targeted interventions
- 7th grade math State exam scores were **-14%** below City averages. This is a grade to double-down on in 8th grade.
- 7th grade math: All of the EE standards. REACS were **-11%** behind the City average. All of the assessed geometry standards. REACS were **-22%** below the City average.
- Middle school math is primarily expressions and equations. 7th and 8th grades must prioritize the EE standards enough.

POTENTIAL ACTIONS TO TAKE/NEXT STEPS LITERACY AND MATHEMATICS

- Progress monitoring system (daily standards tracker, looking at student work on a weekly basis) to assess students' learning between assessments, to address gaps before the end of a unit.
- With the progression of learning and standards in mind, a deeper investment in cumulative review vs. intervention, so all students remember what they've learned from grade to grade. Students backslid on priority standards on their A4 assessments.
- Share the spreadsheet with all of the teachers for them to reflect on bright spots, areas of opportunity, and actions they plan to take in the fall.
- Incorporate teachers' reflections into the action plan so there's more **authentic buy-in and investment from teachers**. Share this data with students and families.
- Double-down on the standards of opportunity during summer school and September
- For the standards of opportunity/focus, provide students with homework packets (using the ANet Quiz Tool & IXL) to take home and bring back in for an assessment grade or reward.

PROFESSIONAL DEVELOPMENT – SUPPORTING TEACHING AND LEARNING

- Job embedded instructional coaching with the ELA and Mathematics instructional coaches during grade and subject level PLCs. Focus on on-going data analysis and implementation of the new curriculum – Into, Perspectives, HMH
- ANET data coaching
- Legacy Lab professional development
- Feedback provided by Assistant Principals in Informal/Formal Observations
- Monthly professional development with grade level and to build content knowledge
- Support from NYC Charter Center with targeted individualized professional learning sessions.
- Consultants to provide targeted PD for identified teachers.

SCHOOL CULTURE

- Monthly activities for students
- School Cultural Assemblies – emphasized student character and sound decision making; team building and staff morale and high attendance
- Student Reading Initiatives for 2023-24 will include an added incentive using Scholastic eGift Card to recognize the scholar in each class who reads the most books— differentiated for older scholars who read denser text. This is the book gift card for you! eGift Cards will be emailed to the recipient and used online on [Scholastic Book Clubs](#), [The Scholastic Parent Store](#).
- Math Incentive –Mcdonald's Arch Cards or Ticket for PTO pizza pop-up lunch. **Use as a participation grade-based monthly goal completion in IXL or i-ready.** Students will always aim higher but consider these as “stretch goals.” These long-term goals are typically what it takes for students to address all of the standards within a grade level over one school year.

PERSONNEL REPORT

- Revised 2023-24 Staff Organization Chart (sent to the board)
- Ongoing interviews to fill the following vacancies
 - 2 Teachers
 - 2 Teacher Assistants
 - Parent Coordinator

IV. PTO Report – NO REPORT Shinequa Brown

V. CEO Report – NO REPORT A. Bishop Calvin Rice

VI. Finance Report – NO REPORT A. Mrs. Marcia Anglin

- Budget for 2023-2024 was approved

VII. Academic Accountability Report A. Mrs. Chene Williams

The Academic Accountability Committee met on Tuesday, July 18, at 6:30 pm. The meeting opened with the confirmation that Board, Parent, and Committee Meetings will continue to be virtual until June 2024.

Highlights from the meeting were:

- Full summer attendance must be maintained for maximum funding from Summer Boost;
- Students were assessed and planning has begun based on the data results;
- Informal observations of the summer schoolteachers have started, with written feedback and follow-up planning from the principals;
- The committee was advised that the Summer Boost program will compile the summer pre- and post- assessment data and send to the school in the Fall;
- Admin shared the results of the June Instructional Report grade by grade for ELA and Math, which included the IREADY and ANET scores. ELA- overall reading and writing

scores averaged about the same as last year and are still above the Network; MATH – increases from last year with most grades above the network;

- The committee was advised of the areas for growth and Next Step actions were outlined:
 - Incorporating the IXL component; New curriculum; Instructional Coaching; Legacy Math; On-grade monthly PD; NYC Charter Center; Consultants; Admin feedback; Small groups; Parent/Staff workshops; Saturday Academy; Skill periods, etc.
 - All of the above to be utilized in helping struggling students as well as the main body of students in writing, reading, and Math;
- An update was requested concerning progress of the Foreign Language Program and some suggestions were made to enhance the program;
- New Reading and Math initiatives for students were introduced;
- Additional discussions:
 - STEM; Arts Enrichment; Cultural Assemblies; Student Council; Community Services; Preview of the 2023-2024 proposed activities;

The meeting adjourned at 7:40 pm.

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford

- Met on July 18th via zoom
- Discussed school vacancies
- Discussed adding parent coordinator
- Staff return date (August 28)

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.

In executive session:

- A staff issue was addressed
- A staff position was addressed



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday August 28, 2023 at 6:30 PM

Location

Via Zoom Online Meeting Platform

Directors Present

L. Hamer (remote), R. Wilson (remote), K. Sandiford (remote), L. Stephens (remote), S. Brown (remote), J. Hurd (remote), D. Barron (remote), J. Hurt (remote), M. Townsend (remote)

Directors Absent

Ex Officio Members Present

C. Rice (remote)

Guests Present

Sylvia Fairclough-Leslie (remote), Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on August 28, 2023 at 6:38 PM

R. Wilson made a motion to Approve Agenda.

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from July 24, 2023

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 449
- SPED STUDENTS –
- ELL – 5
- ECONOMIC DISADVANTAGED STUDENTS –

ENROLLMENT: 2023 - 2024

- Total applications on waitlist: 502 (The Portal will close on 8/31/23)

COMPLIANCE/FINANCE:

- School food application submitted. Red Rabbit (School food management vendor) has sent over a list of supplies needed
- Red Rabbit (School food team) we met with them last week to go over kitchen items, and also met with the lead chef and cooking team. 8/23- the cooking team will be in the building, putting away all the supplies we brought, etc.
- School cleaning team has finished stripping & waxing floors, painting, fixtures has also been completed.
- All books, material, furniture, etc. has arrived.
- Annual report 1st phase was submitted which was due on 8/1/23
- NYC/DOE reconciliation report was submitted. Waiting for any updates from DOE. Which was due 7/31.
- 1st phase of the audit is complete. Final phase will be due end of October.
- Budget vs. Actual, and cash disbursement and cost analysis for building project reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/Dr. Claytisha Walden/

Ms. Kimylene Hover

- **Summer Boost 23 closed out on August 5.**
 - Scholars went on a trip to Adventure Land on August 4, 2023
 - REACS team completing the required documentation for the Grant
- **Planning for School Year 2023-24**
- **Tentative Organizational Chart (Attached for the Board)**
- **Staff Reports August 28, 2023**
 - 8:00 am Welcome Back Breakfast
 - 9:00 am **Mindfulness and Authentic Connections** (Team Building)
 - 90 minutes (1 session)
 - Participants will:
 - Create a wellness plan for the school year using the MAGIC method
 - Learn and practice creative mindfulness techniques to use during the school year
 - Participate in team-building activities to cultivate deeper connections with fellow staff members
 - Continued sessions throughout the school year.
- **2023-24 Calendar Revised (Board Vote Needed)**
- The First Day of School for Scholars is September 7th – Last Day June 21st
- Total 182 Days (attached)
- **Continuation Grant**
- REACS was offered a matched funding grant from the Heckscher Foundation in partnership with Lavinia Group. Lavinia Group was the Professional Development partner for Summer Boost.
- REACS will be responsible for \$27,500 to Lavinia Group.
- High Impact Tutoring Grades 6-8
- Leader Cohort Series on Effective Tutoring and Intervention Models and Practices (4 workshops)

- Teachers Institute Courses on Literacy and Math Tutoring and Intervention (10 seats)
- Onsite Coaching for Tutoring and Intervention Teachers (10 days)

- **Lavinia Group Program Commitment:** Grantees should commit to the program requirements listed below:
 - Provide tutoring/intervention to students who participated in summer school 2023
 - Ensure tutors and program leads engage in all professional development opportunities
 - Provide 30-60 minutes of tutoring 3-5 times weekly for each student
 - Maintain a tutor-to-student ratio of 4:1 or lower
 - Share relevant student data with the Lavinia Group
- **Personnel Report**
 - One Teacher Assistant Resigned
 - Two Teacher Assistants – Offers made and accepted
 - Parent Coordinator Offer made – In the onboarding process
 - We continue to interview candidates to fill teacher vacancies.
 - Requesting an Update on \$50,000 toward Employee Benefits
 - Staff Salary Request shared and sent to the Committee chair for Board deliberation.
- R. Wilson made a motion to accept the modified school calendar for the '23-'24 school year (C. Rice seconded) vote was passed.

IV. PTO Report

Shinequa Brown

- Introduced the new PTO acting president – M. Townsend
- PTO Meeting scheduled 9/20/23

V. CEO Report

A. Bishop Calvin Rice

Maintenance/Facility and new Construction:

- Roof and protective fencing are complete except for padding.
- Elevator shaft mechanics began last week (estimated eight weeks)
- All walls have been erected and sheet rocking is about 80% complete taping and cosmetics will begin in two weeks on all floors.
- HVAC work began two weeks ago and all units (20) were delivered today.
- Tile work has begun in wet areas.
- September Draw will represent the first withdrawal from the construction loan thereby activating the loan agreement (see attached G702 and G703). Up until now construction has been finance by the partnership of NJWC, CODEC and REACS.
- Thanks to JJ (REACS IT) for the attached video.

VI. Finance Report

A. Mrs. Marcia Anglin – NO REPORT

VII. Academic Accountability Report

A. Mrs. K. Sandoford

The Academic Accountability Committee met on 8/24/23 remotely

Highlights from the meeting were:

- The principal's personnel report
- School goals for the upcoming year

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford

The personnel committee met 8/24/23 remotely

Highlights from the meeting were:

- Teacher vacancies

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.

In executive session:

- Misc. staff issues were discussed
- D. Barron made a motion that staff member's compensation be re-evaluated and whatever work was done during the summer be compensated; vote was passed
- D. Barron made a motion that staff salary increases be denied; vote was passed, one abstention
- Complaint investigation update was given



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday September 25, 2023 at 6:30 PM

Location

Via Zoom Online Meeting Platform

Directors Present

L. Hamer (remote), C. Williams-Hagins (remote), R. Wilson (remote), L. Stephens (remote), M. Anglin (remote), M. Townsend (remote)

Directors Absent

Ex Officio Members Present

C. Rice (remote)

Guests Present

Sylvia Fairclough-Leslie (remote), S. Brown (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on September 25, 2023 at 6:36 PM

R. Wilson made a motion to Approve Agenda.

C. Williams-Hagins seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

L. Stephens made a motion to Approve Minutes from August 28, 2023

C. Williams-Hagins seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 434
- SPED STUDENTS –
- ELL – 5
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 - 2024

- Seats to be filled: K (2), 1st (4), 2nd (5), 4th (3), 6th (2)
- Total applications on waitlist: 407

COMPLIANCE/FINANCE:

- School food (Red Rabbit/vendor) the students are very excited along with the staff with our school food vendor. Each day over 75-80% of the students are eating school lunch which is a big difference from the past years.
- Preparing documents for audit
- Preparing documents for accountability reporting due on 10/2
- Budget vs. Actuals, Cash Disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/Dr. Claytisha Walden/

Ms. Kimylene Hover

SCHOOL YEAR 2023-24

- Scholars returned on September 7, 2023
- We began using the new curriculum resources to provide instruction.
- We started administering Beginning of Year (BOY) assessments to group scholars for instruction and intervention.
- Early Bird PreK, K, and Grade 1
- We applied for a new opportunity from the Heckscher Foundation for Children to fund NY city/state charter school and/or NY City DOE school that wants to adopt EarlyBird this school year and/or next school year for the total cost of EarlyBird.
- Since we had already purchased EarlyBird, Heckscher asked EarlyBird to reach out and extend the opportunity retroactively to us. What would be different is that you would receive EarlyBird and EarlyBird data workshops (grades PK, /or K, and/or 1st) at no cost for SY23-24 and 24-25.
- By accepting Heckscher Foundation funding, we must administer EarlyBird to all children in each selected grade at all three benchmark periods.

MATH STRATEGIC NEXT STEPS

- We have revised the schedules to add a daily skills period, double math, and literacy block.
- Partnered with Lavinia Group to focus on Middle School Math.
- Redistributed the Interventionist teacher to serve Middle School scholars in small groups.
- Target small groups for the after-school program for level 2 scholars
- Renewed partnership with Legacy Math initiative that was started mid-way last year.
- Engaging with a Critical Friends Group within the NYS Charter Network focused on Math instruction.
- Planning for upcoming New Curriculum parent workshops to share how they can help to support students.

REGENTS RESULTS

- 7 out of 11 scholars passed the Algebra I Regents
- 4 out of 11 scholars scored above the 50th percentile and were eligible for the credit.
- The new 2023-24 Regents Cohort has ten scholars identified.

ENRICHMENTS

- During the school day, enrichments will begin in October
 - Chess, Books Alive, Karate, Art, and Yoga/Mindfulness
- After School Enrichments will also begin in October
 - Basketball, soccer, Track, Ambassadors, Girl Scouts, and Sign Language, Chorus and Dance

Personnel Report

- One Teacher Resigned due to Personal matters
- One Teacher Offer was made and was accepted to fill the vacancy
- One Teacher Assistant – Offer made and accepted
- We continue to interview candidates to fill the STEM teacher vacancy

IV. PTO Report

Margie Townsend

Meeting held on Wednesday, September 20, 2023

60 parents, teachers and others in the school community attended. Announced that Ms. Shinequa Brown was offered, and accepted the role of Parent Coordinator at REACS and resigned as PTO President. Introduced myself as the acting PTO President for the 2023-2024 school year. Introduced the rest of the Board and announced that there is an opening for an acting Secretary. Those interested are to send their information by October 10th. All candidates will be presented at the October 18th PTO meeting. Voting will take place from October 20th - November 1st. The winner of the election will be announced at the November PTO meeting, and will begin their tenure. All Board positions will be up for election at the end of this school year. Discussed the role of the PTO as a whole and the parents role within the organizations. Explained about our year long efforts at fundraising, including asking families for yearly dues. We ask for \$25/family, but of course we emphasize that families can contribute the amount that they are comfortable with. Reviewed the goals of the PTO. The main goal is to support our scholars and their families and the school community. We also talked about the need for scholar families to volunteer for the various PTO related events such as Pizza Pop-up and for our biggest event, Field Day. We asked that parents/guardians complete the Parent Contact Form. I went over the PTO's commitment to keeping the parent information confidential, and would only use the information to send PTO related

information. As a way to make our families feel more included in the life of REACS, I asked that if any

parent/family had a small business, PTO wanted to know. We are going to compile a list and keep it on our website so that the entire community can find the information and we can support each other.

I provided the PTO email, our LinkTree and the revamped page on the REACS web page. Ms. Devore, the Communication Secretary worked with Mr. J.J. to make change and will continue to do so throughout the year. Introduced Ms. Roxanne Phoenix as the Volunteer Chairperson and let our families know that she will be sending out information to solicit volunteers. Our Treasurer, Ms. Seabourne gave her report. The bank balance to begin the school year is \$506 (Balance sheet at end of report).. Ms. Seabourne then discussed the annual Popcorn Fundraiser that will begin on Monday October 9th for brochure orders, and the first virtual event will begin on October 10th.

Parent Teacher Organization

122-05 Smith Street Jamaica NY 11434 • www.reacschool.com

PTO will have the first Pizza Pop-up on Friday October 20th, where we sell pizza, juice and snacks to scholars in grades 3-8. Our 1st VP, Ms. Holmes. discussed our No-Fuss Fundraiser. This fundraiser allows parent to donate for our general fund and base on the level of their donation we know that they may not want to participate in other fundraising activities, but will still be involved with the PTO in other aspects/activities. Ms. Brown was introduced as the REACS Parent Coordinator. She explained her role and her commitment to the families and the school community. Ms. Brown discussed her Leader in Me initiative, and also went over the school policies in regards to lateness and dress code. She then answered some parent questions and concerns. (Included below). Principal Leslie spoke to the families. She was positive about the start of the school year. She provided information about the personnel changes and the new curriculum. She also let the families know that there would be upcoming workshops to go over the new curriculums. She then answered some questions that were submitted in the chat. The PTO giveaway was held and a 4th grade parent was given a MetroCard. We wished all those with a birthday in September a Happy Birthday. The meeting was closed by Ms. Holmes who highlighted important upcoming dates i.e. school closures and ½ day.

Meeting was called at 7:32pm.

V. CEO Report

A. Bishop Calvin Rice – NO REPORT

VI. Finance Report

A. Mrs. Marcia Anglin – NO REPORT

VII. Academic Accountability Report

A. Mrs. Chene Williams

The Academic Accountability Committee met on August 22, 2023 at 6:30 pm. The Committee members introduced themselves to and welcomed Mrs. Margie Townsend, PTO Acting President. The meeting continued with the school report from Ms. Leslie.

Highlights of the meeting consisted of:

- A report on the summer school session (attendance; curriculum; and summer teacher observations
- Scheduling for the 2023/2024 BOY student assessments
- The new curriculum materials received and the teacher training
- Plans put into place for scholar achievement to include enrichment and incentives to address gaps recognized (based on current assessment data
- A request was made for the committee to begin thinking about ideas for an end of the year student incentive award(s) on a larger scale
- The Academic Committee stands ready to work with and support the school administration to ensure a successful school year.

The academic portion of the meeting adjourned at 6:52.

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford – NO REPORT

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.
In executive session:



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday October 23, 2023 at 6:30 PM

Location

Via Zoom Online Meeting Platform

Directors Present

C. Williams-Hagins (remote), R. Wilson (remote), M. Anglin (remote), M. Townsend (remote), D. Barron (remote), K. Sandiford (remote)

Directors Absent

Ex Officio Members Present

C. Rice (remote)

Guests Present

Sylvia Fairclough-Leslie (remote), Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on October 23, 2023 at 6:36 PM

R. Wilson made a motion to Approve Agenda.

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

C. Williams made a motion to Approve Minutes from September 25, 2023

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 434
- SPED STUDENTS –
- ELL – 7
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 – 2024

- Seats to be filled: K (2), 1st (6), 2nd (5), 4th (3)
- Total applications on waitlist: 248

COMPLIANCE/FINANCE:

- School food (Red Rabbit/vendor)
- 10/10/23 REACS received official approval from NYS nutrition. We can now start to receive reimbursement for billing.
- Snacks has started on 10/18/23.
- Income verification in the process (snap/Medicad)
- Preparing documents for audit
- Preparing documents for accountability reporting due on 11/1 NYC
- Annual Report due 11/1 NYS
- Poverty report due 11/3/2023
- REACS leadership team with Ops is in the process of preparing documents for the ESF monitoring review from NYSED. All schools that received covid-19 funding (Esser/Arp grants) over the last (3) years will have to submit documents to NYS for review.

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/

Ms. Kimylene Hover

Teaching and Learning

Finalizing BOY Assessments

- EARLY Bird (PREK, K, 1 – Screener)
- I-ready ELA/Math
- Envision Math
- Into Reading

Academic After School started 10/18 for target scholars in grades 2-8 using BOY Data
Interventionist teachers focus on moving students from the cusp of meeting grade-level standards using these assessment results and BOY Data.

- Grades K-4 Interventionist working with Literacy Trust for ELA Professional Development
- Grades 5-8 Interventionist Lavinia Group

K-8 Legacy Pathway Math Content Knowledge and Legacy Labs for Spiraled Scholar practice

- Legacy Lab Showcase with visiting schools 10/19/23
Observation Cycle One – Begins 10/23/23 Environment, BB, Lesson Flow, Checks for Understanding, Co-Teaching, Student Voice, 3 Turns & Talks, Explicit teaching, Differentiation, Lesson Pacing

2023-24 Testing with 5 & 8 Computer-Based Testing (CBT)

- Science, ELA, Math
- Chromebooks are not compatible with CBT

School Culture

October Cultural Assembly recognized scholar leadership for September 2023

Anti-Bullying Assemblies – **Being Egypt** 10/16/23

- K-4 & 5-8 All Scholars
- Class Workshops – Focus Grades 5 and 6
- Parent Workshop during PTO Meeting

Enrichment Residencies (during the school day)

- Chess, Karate, Books Alive

After School Enrichments

- Basketball, Track, Soccer, Cheer, Girl Scout, Chorus, Dance Kids, Ambassadors, Young Men

Looking Ahead

- Character Day 10/27/23
- ½ Day Professional Learning – Focus on Ongoing Support of new ELA/Math Curriculum
- November 7 Election Day PD
- Parent Workshops (TBA)
 - Envisions Math K-8
 - Into Reading K-5
 - My Perspective 6-8
- Homecoming Week Nov. 13-17
- Report Card #1 & Parent Teacher Conferences November 16

Personnel Report

- The grade 4 teacher vacancy is filled
- The Grade 5 TA position is filled
- AP Dr. Clay is on Leave through December 2023
- STEM Teacher Search continues (Certified Science/Math Teacher preferred)

IV. PTO Report

Margie Townsend

- Held on 10/16
- Waived September minutes
- Filled vacancy C. Johnson-Williams was voted as PTO board secretary
- Looked to increase parent engagement through giveaways (3 were held on 10/16)
- Received treasurer's report from popcorn fundraiser (\$1K in proceeds going to the PTO from sales)
- Pizza pop-up held 10/20 during lunch
- Received Principal's report
- Received Parent Coordinator's report
- Held parent workshop (Being Egypt)
- Received dated from School Leader
- Next PTO meeting will be 11/8

V. CEO Report

A. Bishop Calvin Rice

Maintenance/Facility, and new Construction:

- Roof level 100% complete (protective padding to be added after inspection)
- Elevator mechanics began their preliminary work last week (estimated eight weeks)
- All walls have been erected and sheet rocking is about 90% complete and prep for painting.
- HYAC external units mounted and wired. (18 units)
- Tile work is completed on 1st floor.
- October Draw represents the second withdrawal from the construction loan (see attached G702 and G703).

VI. Finance Report

A. Mrs. Marcia Anglin – NO REPORT

VII. Academic Accountability Report

A. Mrs. Chene Williams

- Met virtually 10/17
- Discussed assessment results; resulting in a focused goal for grades 3-8; strategies were also given
- ELA strategies were discussed
- Looking to track summer school data better
- New curriculum material discussed
- Beginning of the year assessments were discussed as well as observations
- Saturday academy was discussed
- Parent/Teacher concerns were discussed
- No recommendations for the school or board were given

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford

- Met virtually 10/17
- Discussed vacancies
- Looking for a STEM teacher but have not opened the position up yet.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:13 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.

In executive session:

- An H/R consultant was discussed



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday November 27, 2023, at 6:30 PM

Location

Via Zoom Online Meeting Platform

Directors Present

L. Hamer (remote), C. Williams (remote), R. Wilson (remote), L. Stephens (remote), M. Anglin (remote), M. Townsend (remote), D. Barron (remote), J. Hurt (remote)

Directors Absent

Ex Officio Members Present

C. Rice (remote)

Guests Present

Sylvia Fairclough-Leslie (remote), Ms. Kimylene Hover (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on November 27, 2023, at 6:35 PM

D. Barron made a motion to Approve Agenda.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

C. Williams made a motion to Approve Minutes from October 23, 2023

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 439
- SPED STUDENTS – 47
- ELL – 7
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 - 2024

- Seats to be filled: K (2), 1st (3), 2nd (3), 4th (3)
- Total applications on waitlist: 296
- 2024-2025 Applications will be available in the portal starting January 1, 2024

COMPLIANCE/FINANCE:

- School food (Red Rabbit/vendor)
 - NYS review of our process due on 12/1/23
 - Income verification in the process (snap/Medicaid)
- Audit completed. No findings
- Accountability reporting completed
- Annual Report completed

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/Ms. Kimylene Hover

Teaching and Learning

- EARLY Bird (PREK, K, 1 – Screener)
- I-ready ELA/Math BOY
- Summer Boost Data
- ANET 1 was completed. Teachers are now scoring extended responses.
- Preliminary NYS Science Results
 - 67% Level 3/4, 25% Level 2, 8% Level 1
- Report Card - Term 1 Snapshot
- 175 Honor Roll scholars
- At Risk ELA -103 scholars, Math 92 Scholars
- Interventionist teachers focus on moving students from the cusp of meeting grade-level standards using these assessment results and BOY Data.
 - Sample Tracker - Ms. Weston (Math Interventionist)
- K-8 Legacy Pathway Math Content Knowledge and Legacy Labs occur weekly
- Continued Observation Cycle One – Written Narrative on the Focus Areas
 - Environment, BB, Lesson Flow, Checks for Understanding, Co-Teaching, Student Voice, 3 Turns & Talks, Explicit teaching, Differentiation, Lesson Pacing
- 2023-24 Testing with 5 & 8 Computer-Based Testing (CBT)
 - Teachers were trained and began to conduct practice sessions with scholars
- REACS was identified to participate in NAEP Testing for 8th Grade scholars in February 2024
- NAEP is the largest nationally representative and continuing assessment of what students in the United States know and can do in various subjects. It is administered by the National Center for Education Statistics (NCES), within the U.S. Department of Education. The NAEP 2024 program will assess students in mathematics, reading, or science on an online platform using NAEP-provided devices (Chromebooks or Microsoft Surface Pros).

School Culture

- Homecoming Week Celebration (Photos)
 - Crocs Day
 - Staff v Student Basketball game
 - Sneaker Ball Student Incentive using Dojo Points
- Parents return to school for In Person Parent Teacher Conferences
- Parents had the opportunity to choose in person or zoom
- November Cultural Assembly recognized Respectful Scholars for October 2023
- REACS Spelling Bee was held 11/20/23 Grades 4-8
- Winner - seventh-grader
- 1st Runner up - Sixth grader
- Schoolwide Thanksgiving Feast in Classes

Looking Ahead

- K-4 ELA/Math Upcoming Parent & Scholar Workshop 11/30/23 Time: 4:00 -5:30 pm
- 5-8 ELA/Math Upcoming Parent & Scholar Workshop 12/06/23 Time: 4:00 -5:30 pm
- REACS Holiday Class Performance - Dec 19, 2023
- REACS Holiday Staff Appreciation - Dec 21, 2023

Personnel Report

- STEM Teacher Search continues (Certified Science/Math Teacher preferred)
- Revised the posting to emphasize technology

IV. PTO Report

Margie Townsend

The meeting was held on Wednesday, November 8, 2023, and was called to order at 6:35pm by the 1st VP. Ms. Holmes, who led the meeting. The November PTO meeting was scheduled one week earlier than usual, instead of the typical third Wednesday of the month, to avoid overlapping with the school's Homecoming Week, Sneaker Ball event, scheduled for 11/15/23.

All meeting participants were asked to place their names in the Chat, for two giveaways; a scholar giveaway and an adult participant giveaway, to be done at the end of the meeting, to incentivize participants to stay for the workshops scheduled throughout the meeting.

A "Meet-The-Chef," segment, was next held, to give Parents, the opportunity to have a virtual Meet & Greet with Chef Cash. Chef Cash discussed how she and her staff went about designing daily menus for the scholars, based on the 5 food groups they are required to choose from, and based on her getting to learn the scholars and their food preferences. A lively discussion ensued in which Parents had an opportunity to ask the Chef additional questions they regarding the breakfast and lunch menus.

The October Minutes recap was read by Communications Secretary, Ms. Devore, followed by the President's Report, read by 1st VP, Ms. Holmes.

Next, we had the Treasurer's Report. The PTO had their second virtual event for the popcorn fundraiser during the month of October. The event raised \$1,124.00 which means we sold \$2,248 worth of popcorn. A big thank you to all four participants and their scholars for pushing so hard during our event. Our four participants are Quana Richards (\$1,153), Averi Brockington 401 (\$559), Kori Shannon (\$308) and Jahane Townsend (\$228). Quana will receive a \$20 Amazon gift card and Averi Brockington will receive a \$10 Amazon gift card.

While during our 1st Pizza Pop Up on Friday, October 20th, the PTO was able to raise \$835.00, since we had juice, napkins, plates and spoons from prior. We also had 72 chips donated to us from our Volunteer Chair. The next Pizza Pop Up is scheduled for December 8th. The PTO Financial Document is provided at the end of this report.

In addition, the PTO donated to 8th Graders for their fund raising, 2 boxes of chips and 3 cases of juice, (an equivalent of \$75), to sell during the school's first ever Homecoming Week's Teachers versus Scholars Basketball Game, held on Tuesday, November 14th.

School Leadership was not present at the November PTO meeting. However, Ms. Brown, Parent coordinator mentioned that the extended day of activities that school leadership was involved with that day, might have overlapped, and prevented them from

being able to attend the November meeting. Principal Leslie later reached out to PTO President Ms. Townsend, to follow-up on any questions or concerns that might have come up in the November PTO meeting, that she needed to address.

Our Parent Coordinator, Ms. Brown, then provided some general reminders and updates on timeliness and school hours, which segued into her brief workshop on the importance of scheduling and Parents' assisting scholars with adhering to routines and schedules to enhance their academic performance.

After the presentation, we had our giveaways. The first was a scholar giveaway, for a McDonalds Arch card. The second giveaway was for an adult participant and was a Stop & Shop gift card.

The 1st VP notified the families of important upcoming dates and then adjourned the meeting at 7:35 pm.

V. CEO Report

A. Bishop Calvin Rice

- Work continues but is somewhat slower pace until energy rating approval and sprinkler system final approval.
- All Elevator equipment is in warehouse in Jamaica.
- Walls are being finished and primed.
- Tile work began on second floor bathrooms.
- All three canopies over outside entrances are complete.
- All entrance doors are installed.

VI. Finance Report

A. Mrs. Marcia Anglin – NO REPORT

VII. Academic Accountability Report

A. Mrs. Chene Williams

- Met virtually 11/21/23 at 6:30 pm
- Received a report from board on track on better communication
- K. Hover gave assessment data
- Continuing to monitor strategies for student improvement
- Next meeting 1/16/24

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford – NO REPORT

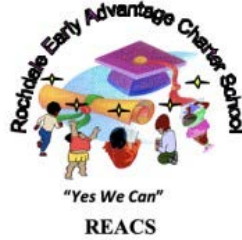
Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.
In executive session:

1. The presentation from Board on Track was discussed
2. A staff vacancy was discussed



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday December 18, 2023, at 6:30 PM

Location

In-Person & Via Zoom Online Meeting Platform

Directors Present

L. Hamer (in-person), L. Stephens (in-person), R. Wilson (remote), M. Anglin (in-person), M. Townsend (in-person), K. Sandiford (in-person), C. Williams-Hagins (remote)

Directors Absent

Ex Officio Members Present

C. Rice (remote)

Guests Present

Sylvia Fairclough-Leslie (in-person)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on December 18, 2023, at 6:42 PM

M. Anglin made a motion to Approve Agenda.

L. Stephens seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

K. Sandiford made a motion to Approve Minutes from November 27, 2023

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 440
- SPED STUDENTS – 47
- ELL – 7
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 - 2024

- Seats to be filled: K (2), 1st (3), 2nd (3), 4th (2)
- Total applications on waitlist: 305
- 2024-2025 Applications will be available in the portal starting January 1, 2024

COMPLIANCE/FINANCE:

- Preparing for calendar year end with verification of:
 - W2
 - 1099

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/Ms. Kimylene Hover

Teaching and Learning

- ANET results were shared
- Honor roll and student achievements were recognized
- Saturday school will begin in January (grades 2-8)
- Parent workshops were held (K-8, ELA and Math)
- Received materials for STEM grant and will be used in January
- 8th grade scholars visited United Nations and visited a Museum (HBCU tour is In March)
- Holiday performances 19th of December
- Staff appreciation on 21st of December
- Candidate for the STEM position pending

IV. PTO Report

Margie Townsend

- No PTO report as no meeting has been held as of yet (will be held on 12/20)
- Parents participated in the toy drive at New Jerusalem Baptist church this past Saturday
- 12/8 – Pizza pop-up
- Financial report will be given at the January board meeting
- Fundraising raffle is currently being held

V. CEO Report

A. Bishop Calvin Rice

- Ran into a few issues on the new school building; (1) Energy rate calculations (resolved), (2) Electrical service connection (resolved), (3) Plumbing (pending), Fireproofing of steel (resolved)
- Construction has been slowed because of these issues; hopefully construction can resume in January and be complete by March/April of '24

VI. Finance Report

A. Mrs. Marcia Anglin – NO REPORT

VII. Academic Accountability Report

A. Mrs. Chene Williams – NO REPORT

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford – NO REPORT

A representative from Board on Track (remote) made a presentation to the board on how to better use the Board on Track portal

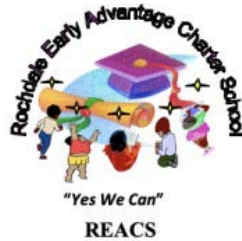
Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.
In executive session:

- 1.



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday January 22, 2024, at 6:30 PM

Location

Via Zoom Online Meeting Platform

Directors Present

L. Hamer, L. Stephens, C. Williams-Hagins (remote), R. Wilson (remote), K. Sandiford (remote), M. Townsend (remote), D. Barron (remote), M. Anglin (remote)

Directors Absent

Ex Officio Members Present

C. Rice (remote)

Guests Present

Sylvia Fairclough-Leslie (remote), Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on January 22, 2024 at 6:37 PM

R. Wilson made a motion to Approve Agenda with an additional addition.

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

K. Sandiford made a motion to Approve Minutes from December 18, 2023

L. Stephens seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 438
- SPED STUDENTS – 47
- ELL – 7
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 - 2024

- Seats to be filled: 1st (6), 2nd (5), 8th (1)
- Total applications on waitlist: 310
- 2024-2025 Applications are available in the portal as of January 1, 2024; so far there are 175 applicants; registration closes April 1st.
- Marketing campaign has begun

COMPLIANCE/FINANCE:

- Pending verification of
 - W2
 - 1099
 - Accountability reports due 2/9/24
 - Annual comprehensive review is due 2/9/24, working with Dan Pasek

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover

Teaching and Learning

- Grades 5 & 8 completed the simulations as they continue preparing to take the NYS ELA, Math, and Science exams online this spring. Our IT specialist ensured the secure browser was in place on every scholar device.
- We have extended the Afterschool and Saturday School classes to scholars of all grades 2-8.
- At Risk Plan (Intentional Reteach with Interventionist, Classroom Small Groups, After School, Skills period, and Saturday School (started on January 6th).
- ANET and other assessment data are continuously analyzed as teachers hone in on the standards scholars need to improve. This data will also be used to identify Promotion in Doubt scholars at this Midyear timeframe.
- Consultants from Teaching Matters and the National Training Network will help teachers implement the new curriculum resources.
- STEM equipment from the \$100,000 grant from the Borough President was set up with the IT Specialist and the STEM Team by the A+Plus Stem Lab technician. An initial training overview was provided, with additional training to follow. Included were the following:
 - MS Science Pack (which is the rolling charging/storage cart with Data loggers and probe ware.)
 - Drone Blocks Drone Pack
 - Drone Blocks Robo Dog Kit
 - MakerBot Sketch Small Bundle (four 3D printers, Material, Mobile Stands.)
 - 13 Lego Spike Essential
 - 13 Lego Spike Prime
 - Merge Cube Class Pack

School Culture

- SMILE Dentist saw 120 scholars at REACS from January 5th -12th
- The monthly scholar recognition Cultural Assembly was held on January 7th. As always, scholars were recognized for academics, leadership, and character.
- REACS 2nd Staff versus Student Basketball game was successful. This is also a fundraising venture for the 8th-grade seniors. Families donated towards their concession stand. Profits will offset their senior activities.

- Black Latinx Asian Charter Collaborative honored 2nd-grade teacher Ms. Heather Tullock at the BLACC & White gala at the Sugar Hill Museum in Harlem on January 11, 2024. REACS selected Ms. Tullock for having the highest ANET Math scores.
- REACS Girl Scout Troop began on January 9, 2024

Upcoming

- Leader in Me Coaching Day at REACS – All Staff January 23, 2024
- 113 Precinct Youth Officers Antiviolence Awareness presentation on January 23, 2024, for REACS Middle School scholars.
- Queens South Spelling Bee – January 25, 2025. A 6th-grade scholar will represent REACS at Queens Metropolitan HS.
- BookBlast, February 6, 2024 – Special reading event: all scholars receive a free book to start the reading challenge.
- National Read Aloud Day -February 7, 2024
- 8th Grade NAEP Test – February 13, 2024
- Schoolwide Valentine Social during the day – February 14, 2024
- Black History Celebration – REACS Choir, Your Queens Inc. performance

Personnel Report

- STEM Teacher position filled
- School Aide Resigned
- PREK TA on leave
- TA extended the leave due school schedule

IV. PTO Report Margie Townsend

The January monthly meeting of the PTO took place on Wednesday January 17, 2024. The meeting was called to order at 6:35pm by me. Parents were asked to place their names in the chat to be eligible for the giveaway at the end of the meeting. The parent must be present at the time of the drawing to claim the prize. The minutes of the December meeting were read by the Recording Secretary, Ms. Johnson.

I followed with the President's Report. There are two open positions on the PTO Executive Board for 2nd VP and Communications Secretary. While asking for people to consider running for these positions, I also alerted the meeting that all PTO positions will be up for election at the end of this school year and that we hope they will begin to think about running for a position. My report was followed by the Treasurer's Report given by Ms. Seabourne. She congratulated the winners of the popcorn fundraiser and announced the highest selling class. Ms. Seabourne announced the date of the next Pizza Pop-Up which will take place on Friday, February 2^{ns}. She then went over the current financial information of the PTO, and her statement is attached below. At the conclusion of her report, Ms. Seabourne reminded the meeting that the PTO was still collecting dues for the school year.

Next, Ms. Leslie addressed the meeting. Apart from the information that she will present at this meeting she asked parents to be mindful of the weather as they send their scholars to school so that they do not arrive wet and cold. She also reminded parents that the doors of the school do not open before 7:45am and scholars will not be let into the building before that time.

Our Parent Coordinator Ms. Brown spoke about the upcoming Shark Tank that Mr. Dauphin is putting together. Scholars in grades 5-9 will present their business ideas, and the top three will be chosen to showcase their business to a panel of judges. The winner of Shark Tank will be awarded a monetary prize from the PTO, Ms. Brown then congratulated Ms. Tulloch who taught class 2-01 on being named Educator of the Year from BLACC.

The Parent Workshop was led by Mr. Drummond, the Middle School Physical Education Teacher who presented on Health and Wellness. Mr. Drummond thoroughly went over what the middle school scholars are learning about their physical and mental well-being. He also spoke about some of the things Mr. Anderson is doing with the elementary scholars. It was a very informative presentation and we at the PTO were very thankful for Mr. Drummond's participation.

1st VP Ms. Holmes conducted the family giveaway where the PTO gave out a \$25 gift card. This was followed up with Ms. Holmes reminding the meeting of upcoming important dates, including letting everyone know that there will not be a PTO meeting in February.

The meeting was adjourned at 7:35pm.

V. CEO Report

A. Bishop Calvin Rice

Energy rating approval is in; sprinkler system on first floor is in and will be done shortly; elevator installation will begin 2/12/24 and will be done in March. 30% of classrooms are complete with framing and lighting. Electrical work is continuing along with HVAC work. Tile work on bathrooms on 2nd floor is complete. Foundation work is progressing; exterior work is complete. Looking to remove a tree and fire hydrant that's blocking a potential compactor. Signage is complete (Walgreens has donated the signage). Bricklaying campaign has begun. Potential funding for the cafeteria for the new building

- * **Ms. S. Brown and Ms. S. Francis gave a presentation on B.L.A.C.C. (Black LatinX Asian Charter Collaborative) ***

VI. Finance Report

A. Mrs. Marcia Anglin

Finance committee met 1/12/24; Stephens, M. Anglin and L. Hamer were in attendance. Looked over financial reports and discussed staff salaries, and new expenses pertaining to the new building

VII. Academic Accountability Report

A. Mrs. Chene Williams

The Academic Accountability Committee met on January 16, 2024 at 6:30 pm. The attendees were: C. Williams; S. Fairclough-Leslie; L. Hamer; M. Anglin; M. Townsend.

The meeting began with a discussion concerning the follow-up of the data results presented at the November meeting. Ms. Leslie gave a summary of the ongoing changes that have been taking place since that report. The rest of the meeting responded to the specific questions listed on the agenda. Highlights of those responses are:

- First and Second Graders are being taught to bubble in answers to prepare them for third grade testing procedures;
- There is more focus on the curriculum standard areas for lower performing scholars;
- I-READY criteria was used to select students for the Afterschool and Saturday programs;
- Obstacles blocking or interfering with student academic growth have been identified and have led to interventions for Level 2 scholars to advance to level 3.
- The A-Net Cycle 2 is scheduled for the week of Jan. 22 – Feb. 5. Results should be available before the March Academic meeting;
- The number of PID students (if any) will be determined by the end of January;
- Technology equipment purchased by the Grant has been loaded on the student laptops.
- Part 1 and 2 Self-Care Workshop follow-ups are ongoing, and Part 3 is scheduled for the end of January;
- Ms. Townsend gave parent feedback from the recent workshops;
- Upcoming activities and events were announced;
- An inquiry was made concerning any current or suggested end of the year student incentives.

There are no recommendations to the Board at this time.
The academic meeting adjourned at 7:01 pm.

VIII. Personnel Committee Report – NO REPORT

A. Mrs. Kamala Sandiford

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.

In executive session:

- R. Wilson made a motion that the REACS school board renews its contract with Board on Track for a new year tenure. L. Stephens will present the board on track features in the next board meeting.
- An H/R issue was discussed
- L. Stephens made a motion to accept urgent ops to begin work at REACS including deliverables: handbook, benefits, etc. K. Sandiford seconded; vote was passed.



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday February 26, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), L. Stephens, K. Sandiford, R. Wilson (remote), K. Sandiford, M. Townsend (remote), J. Hurt (remote), D. Barron (remote), J. Hurt (remote), M. Townsend

Directors Absent

Ex Officio Members Present

C. Rice

Guests Present

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), C. Walden (remote) Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on February 26, 2024 at 6:36 PM

R. Wilson made a motion to Approve Agenda.

K. Sandiford seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from January 22, 2024

L. Stephens seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 438
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 - 2024

- Seats to be filled: 1st (6), 2nd (5), 8th (1)

ENROLLMENT: 2024 - 2025

- REACS has received **286** Applications for the 2024-2025 school year. The submission deadline for lottery is April 1st

COMPLIANCE/FINANCE:

- NYS department of Nutrition will be on site to view our school food process
- ACR (Annual Comprehensive Review) was completed and uploaded to NYC DOE
- Urgent Ops Consultant group has started working with ADMIN requesting documents

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover/

Dr. Claytisha Walden

TEACHING AND LEARNING

- Remote Learning Day February 13, 2024
 - Scholars went home with their devices, chargers, printed work, etc.
 - Zoom was used for live instruction for classes
 - Scholars/parents were given a contract detailing the responsibility for using the device at home and return instructions.
 - A parent and staff survey was sent to capture feedback regarding what went well and what needs improvement from Remote learning.
- Saturday Academy and Afterschool shifted to include all grades 2-8 scholars.
- The skills period shifted to test prep for grades 3-8 scholars.
- Formal Observations began for all teachers.
- Midyear ANET/I-ready formative data summary

SCHOOL CULTURE

- Attended the City Council FY25 Capital Discretionary Funding Presentation on February 5, 2024
- Second Annual REACS Shark Tank – February 7, 2024
- Valentine's Social was held on February 14, 2024
- Mid-Winter School Holiday – February 19-24, 2024

UPCOMING

- Scholastic Book Fair March 4-8, 2024
- 8th Grade NAEP Test – Postponed to March 1, 2024
- Black History Celebration – REACS Choir, Your Queens Inc. performance 9:00 am February 29, 2024
- NYC Mayor Adams is scheduled to visit REACS on March 8, 2024
- BLACC Innovation Grant application
- Summer School Grant Application Open

PERSONNEL REPORT

- PREK TA on leave
- PREK TA returned from Leave
- PREK TA resigned due to a conflicting school schedule
- We began collaborating with Urgent Ops on the HR project
- Dr. Clay is expected to return to work on February 26, 2024, as the final return date

IV. PTO Report – NO REPORT

Margie Townsend

V. CEO Report

A. Bishop Calvin Rice

- NYC Mayor Adams plans to do a faith-based development press conference in Queens and plans to tour the school
- Work on new school building progressing: sprinkler system progressing, elevator work progressing, all classroom walls are primed and ready for paint (3 classrooms complete with walls and paint), thermostats installed (A rating), lights are installed. Waiting for water and sewage completed as well as electrical
- Legacy brick campaign is underway

VI. Finance Report – NO REPORT

A. Mrs. Marcia Anglin

VII. Academic Accountability Report – NO REPORT

A. Mrs. Chene Williams

VIII. Personnel Committee Report – NO REPORT

A. Mrs. Kamala Sandiford

Ms. S. Brown gave an update from BLACC (Black, LantinX, Asian Charter Collaborative) about an upcoming protest in Albany concerning mental health

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
R. Wilson



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday March 25, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), L. Stephens, K. Sandiford, R. Wilson (remote), K. Sandiford, M. Townsend, M. Anglin

Directors Absent

Ex Officio Members Present

C. Rice

Guests Present

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order March 25, 2024 at 6:39 PM

K. Sandiford made a motion to Approve Agenda.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from February 26, 2024

M. Townsend seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 436
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 - 2024

- Seats to be filled: 1st (6), 2nd (7), 8th (1)

ENROLLMENT: 2024 - 2025

- REACS has received **372** Applications for the 2024-2025 school year. The submission deadline for lottery is April 1st

COMPLIANCE/FINANCE:

- NYS department of Nutrition audit visit on 2/29/24 went well. No findings. They ask the Food vendor to supply a few items.
- Providing Urgent Ops Consultant group documents as needed.
- Completing the draft 2025 budget
- NYS School Nutrition visit/audit went well with no findings
- Prepared a lease/termination notice letter to Pre-K landlord; our lawyer is reviewing – lease ends 6/30/24

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover

TEACHING AND LEARNING

- Scholars continue to demonstrate academic gains on the ANET assessment and the i-Ready assessment. Report attached.
- Testing Schedule for NYS ELA and Math Exams
- The **secure** New York State English Language Arts (ELA)
 - Grades 3, 4, 6, & 7 April 11-12, 2024 – **Paper**
 - Grades 5 & 8 April 16 & 17, 2024 - **Online**
- The **secure** NYS Mathematics exam
 - Grades 5 & 8 May 6 & 7, 2024 - **Online**
 - Grades 3, 4, 6, & 7 May 8 & 9, 2024 – **Paper**
- Instructional Coaching support
 - Legacy Pathways—Summary of Services: Provide coaching and site-based professional development to support teachers as they engage in a coaching cycle aimed at strengthening instructional planning, delivery, and assessment. Continue to support Legacy Lab implementation, model lessons, and target assessment goals.
 - Teaching Matters: Side-by-side coaching focused on pacing and explicit instruction to reach an effective and independent “I do” lesson component. Feedback around asking, “How do you know from the text?” and explaining their thinking.
 - NTN Mathematics
- 8th Grade NAEP Test – Administered March 1, 2024
- Parent-teacher conferences for Term 2 were held on March 14th. Parents had the choice of virtual or in-person conferences. Students led the conferences, sharing their learning accomplishments and goals with their parents.

SCHOOL CULTURE

- The Scholastic Book Fair on March 4-8, 2024, went well. Over \$11,000 in books were bought by families to increase their reading.
- Book Blast raised over \$19,000. Scholars received prizes and books for their home libraries, the teacher received books for the class, and the school received additional

- School-wide staff PD March 22, 2023 - Transforming Student Behavior
- First-grade Teacher Ms. Andrews is a published author. We supported her with a book signing event on March 23, 2024.

UPCOMING

- Scholars, parents, and staff are going to Albany with BLACC on Tuesday, March 23, to participate in the Rally for Charter School Funding Equity.
- Summer School Grant Application was submitted and is awaiting a response.
- STEM Team submitted two innovation grants to BLACC.

PERSONNEL REPORT

- AP Resigned
- UrgentOPs on the HR project continue.

IV. PTO Report – NO REPORT

Margie Townsend

- Meeting held on 3/20
- All positions of the PTO board are up for elections
- Women's history month was recognized and celebrated
- PTO in-school events were discussed
- An ask for donations was given
- Ms. Hover discussed attendance issues and testing prep
- S. Brown also discussed misc. school issues and uniform donations
- Parent workshop "don't stress the test" was given
- Fundraising ideas were discussed for upcoming school year
- Important school dates were given

V. CEO Report

A. Bishop Calvin Rice

MAINTENANCE/FACILITY AND NEW CONSTRUCTION:

- Sprinkler system is ninety per-cent completed in the new building and the plumbing contractor plan to complete and connect new and old building during spring break.
- Elevator installation is completed.
- All classroom walls and hallways are finished and primed and **five** classrooms are 100% done.
- Classroom ceilings and lighting is about 80% complete.
- With the exception of Water & sewer, Electrical main box, connection in the street all work remaining is cosmetic.
- We have only two weeks left in the Legacy brick campaign.
- We have set July 27, 2024 as the official ribbon cutting and dedication.

VI. Finance Report – NO REPORT

A. Mrs. Marcia Anglin

VII. Academic Accountability Report

A. Mrs. Chene Williams

The Committee met virtually on March 19th, 2024 at 6:30 PM. The following areas were presented and discussed:

- We reviewed the full ANET data presented by Mrs. Hover and Ms. Leslie. Questions and comments were made pertaining to the plan to increase the scores further in ELA and Math.
- Parent feedback from the survey.
- Updates on the Afternoon and Saturday programs.
- Review of the Summer School program to be held. Suggestions to be discussed at the next meeting.
- School activities and events – (recent / scheduled).
- Schedule for data reporting; committee meetings;

The Committee continues to monitor and help support the whole school program with its goal of academic achievement for our scholars. Thank you to the REACS school team for their hard work. The meeting adjourned at 7:43.

VIII. Personnel Committee Report – NO REPORT

A. Mrs. Kamala Sandiford

Ms. S. Brown gave an update from BLACC (Black, LantinX, Asian Charter Collaborative) about an upcoming protest in Albany concerning mental health

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,
R. Wilson

In executive session the following items were discussed:

- A personnel issue
- Student data
- The NYC testing schedule



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday April 15, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), K. Sandiford, R. Wilson (remote), K. Sandiford, M. Townsend (remote), D. Barron (remote),

Directors Absent

Ex Officio Members Present

Guests Present

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order April 15, 2024 at X:XX PM

R. Wilson made a motion to Approve Agenda.

K. Sandiford seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from March 25, 2024

C. Williams-Hagins seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 436
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 – 2024

- Seats to be filled: 1st (6), 2nd (7), 8th (1)

ENROLLMENT: 2024 – 2025

- REACS has received **390** Applications for the 2024-2025 school year. The submission deadline for lottery was April 1st
- Lottery is Tuesday 4/16 and will be hybrid. 24 applications received after 4/1 and will be held on standby

COMPLIANCE/FINANCE:

- Draft Budget submitted to finance committee.
- Pre-K contract ends on June 30th; there has not been any renewal or extension received.
- Notice of lease termination will be sent to UPK landlord next week; lawyer is currently reviewing.

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board. School is in a good fiscal position
- Furniture purchasing for new school building has begun with an estimate from Lakeshore learning center. Looking for other quotes.

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie

TEACHING AND LEARNING

- The **secure** New York State English Language Arts (ELA) Exam was administered to Grades 3, 4, 6, & 7 on April 11-12, 2024.
- Grades 5 & 8 will take the ELA Computer-Based Test (CBT) on Tuesday and Wednesday, April 16-17, 2024.
- Summer Boost Grant was awarded.
- Congratulations on being accepted to the Summer Boost program launched by Bloomberg Philanthropies! I am pleased to let you know that REACS will receive a grant to implement the 2024 summer learning program outlined in your application. Your award letter outlining the details of your approved grant is attached. We look forward to partnering with you this summer!
- **Literacy Trust will provide 2** AmeriCorps tutors to begin instruction with at-risk scholars as part of our continued collaboration.

SCHOOL CULTURE

- Term Two Honor Roll Awards Distributed to scholars on April 7th
- The lowest 1/3 of scholars will be offered the first Summer Boost seat option.
- Sixth-grade Teacher Ms. Evans is a published author. Planning another book signing event.
- Career Day/ College Day Flyer Proposal

PERSONNEL REPORT

- Hiring Committee established
- 3 Teachers planning for FMLA leave this spring

IV. PTO Report – NO REPORT

Margie Townsend

- Pizza was provided from PTO for scholars taking the ELA tests last week.

V. CEO Report

A. Bishop Calvin Rice

VI. Finance Report – NO REPORT

A. Mrs. Marcia Anglin

VII. Academic Accountability Report – NO REPORT

A. Mrs. Chene Williams

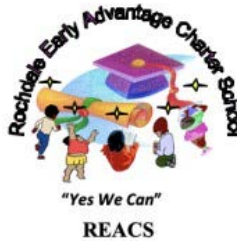
VIII. Personnel Committee Report – NO REPORT

A. Mrs. Kamala Sandiford

Adjourn Meeting

Dr. Hamer stated the need for hard dates for committee meetings in order to establish contracts, spending for new school year, etc. The following dates are as follows: March 15th is deadline for budget; previous year data should be provided by November; middle of year data should be April and end of Year data should be given by July. Board members are encouraged to be available for June meeting for an extensive executive session for vacant positions that need to be filled by July 1st; goals also need to be established by July and approved budget needs to be submitted to the state by end of June. Ms. S. Brown spoke about the Albany rally for state charter school support. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7: PM.

Respectfully Submitted,
R. Wilson



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday May 20, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), R. Wilson (remote), M. Anglin, J. Hurt (remote)

Directors Absent

Ex Officio Members Present

C. Rice

Guests Present

Sylvia Fairclough-Leslie, Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order May 20, 2024 at X:XX PM

M. Anglin made a motion to Approve Agenda with the addition specified by L. Hamer.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

R. Wilson made a motion to Approve Minutes from April 15, 2024

J. Hurt seconded the motion.

The board **VOTED** to approve the motion.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 436
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2023 – 2024

- Seats to be filled: 1st (6), 2nd (7), 8th (1)

ENROLLMENT: 2024 – 2025

- REACS has received **390** Applications for the 2024-2025 school year. 15 K students and 29 Pre-K have been accepted. Current waitlist is 401. Still accepting applications until August 31st.

COMPLIANCE/FINANCE:

- Still working with urgent Ops for documentations.
- Preliminary audit will begin in June.
- Completed the poverty report to New York State.
- Preparing DOE invoice; there will be a \$704.00 increase in per pupil funding.
- Working on plans on moving and will contract Lakeshore to see what classrooms need updating and will have a yard sale for items not needed and will move Pre-K back into the main building. Also looking to donate items not needed.

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

III. School Leader Report

Mrs. Sylvia Fairclough-Leslie/ Ms. Kimylene Hover

TEACHING AND LEARNING

New York State English Language Arts, Math, & Science Exams were administered to Grades 3, 4, 6, & 7. Grades 5 and 8 took their exams on the computer. It was very successful. Next year all grade 3-8 exams will be administered online. Our scholars are comfortable because we practice regularly.

Data Report sent in a separate email.

Select grade 8 scholars will take the Algebra One Regents on June 4, 2024.

Summer Boost One class on each grade. Extra one on one teaching with scholars who are significantly below level. Preference will be given to scholars who are below grade level. Additional seats will be offered to other scholars.

BLACC Innovation Grant \$250, 000 submitted & Legacy Grant \$100,000 submitted. Next steps are the Interviews on May 29th.

Both grants are written to improve STEM and Technology Innovation.

School Year 2024-2025 Draft Calendar was sent to the board for approval.

SCHOOL AND CULTURE

- Parent Appreciation Breakfast Saturday, May 18, 2024
- Career Day Monday, May 20, 2024
- College Day Wednesday, May 22, 2024
- Field Day (Postponed) Thursday, May 23, 2024
- Alumnae vs REACS Basketball Team game May 23, 2024
- International Day Friday, June 7, 2024

- Grade 8 Prom Tuesday, June 11, 2024
- Grade 5 Dance Wednesday, June 12, 2024

- PreK & K Graduation Monday, June 17, 2024 - 9:30 am
- Grade 5 Graduation Tuesday, June 18, 2024 – 9:30 am
- Grade 8 Graduation, June 20, 2024 – 9:30 am
- Last Day of School – Friday, June 21, 2024

PERSONNEL REPORT

- Hiring Committee established. Step 1 Review resume and Interviews in 2 weeks
- Three staff members are leave this spring
- New REACS custodian hired.

IV. PTO Report

Margie Townsend via Alicia Holmes

The REACS PTO held its monthly meeting on Wednesday, May 15th. The meeting was called to order at 6:35pm by 1st Vice President Alicia Holmes. The minutes of the April meeting were read by the Recording Secretary, Ms. Johnson. Ms. Seabourne read the Treasurer's report. The full report accompanies this report. Highlights from the report are that the PTO provided pizza, juice, and chips to the 5th and 8th grade scholars on both days of their Math state test. The PTO also provided breakfast to the REACS teachers and staff to kick off Teacher Appreciation Week. We continue to ask for donation so the PTO can continue to support the activities of the school community.

Ms. Leslie and Ms. Hover then addressed the meeting. Ms. Hover went over the important upcoming dates as the school year comes to a close.

Ms. Brown spoke to the parents about students arriving at school late. When a scholar arrives after 8am, the parent will be called. Ms. Brown asked if you know that your scholar will be late to please alert the school. Ms. Brown also spoke about Teacher Appreciation week and the week-long celebration of our teachers.

For the President's Report Ms. Townsend introduced the candidates for the 2024-2025 PTO Executive Board. The candidates are Debbie-Ann Seabourne and Shaena Francis, Co-Presidents, Carniela Johnson, Recording Secretary, and Jennifer Steele as Volunteer Chair. Ms. Townsend was announced as the Treasurer. Parents will get to vote on these candidates, as well as changes to the By-laws at the June PTO meeting.

Our meeting ended with the announcement of important upcoming dates, as well as the announcement that the June PTO meeting will be held on June 5th. The meeting was adjourned at 7:05 pm.

V. CEO Report

A. Bishop Calvin Rice

Met with engineers and architect of the new school building; new building is pretty much finished and in clean up mode; fire alarm is pending completion (and approval from fire commission) and HVAC is pending completion waiting for parts from Mitsubishi. Meeting Thursday for BPP Plan (Building Pavement Plan) – where grass, asphalt, and other items for the exterior of the school will be placed. 4th fire alarm has been received by fire department and will be fined because of that. Building will be done and complete; just waiting for signoffs and paperwork.

Antonia Christian, Karlene Cowan, and Ari Candell from Urgent Ops/Healthy HR made a benefits presentation

VI. Finance Report – NO REPORT

A. Mrs. Marcia Anglin

VII. Academic Accountability Report

A. Mrs. Chene Williams

Met 5/14; The following items were discussed: ELA and Math Data, School Calendar, Test Assessment Schedules, Summer school Schedules, Teacher evaluations. Recognized hard work from scholars and staff on hard work that has been accomplished; will continue to monitor and look to increase math scores. Looking for admin to identify plan of action for staff on improving scores.

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford

Attendees: K. Sandiford, Dr. Hamer, L. Stephens, M. Anglin, S. Leslie, T. Muniz, M. Townsend and C. Williams

The meeting began at 7:25 pm.

Agenda:

- Consultant HR recommendations (Health coverage)
- Resignations
- Vacancies
- Staff Appreciation
- School calendar 2024-2025
- Summer plans for new building
- Protocol for sending a card et al for staff out ill
- Pre K

Lorraine Stephens gave an overview of the Consultants recommendations for the school's insurance coverage to change to a Professional Employee Organization (PEO). This would enable our employees to have a care coordinator, lower employee costs with similar benefits to what they currently have (See email sent today by Dr. Hamer). The custodial position has been filled. The Assistant Principal position has been posted. Administration will begin to interview soon now that most of the state testing is done (The Science test is coming up). Staff appreciation week was well received by staff. They received lunch, gift cards, free time, massages etc. Ms. Leslie will work on the school calendar soon. During the summer, we will have summer school. At the same time the elementary schools will get a face lift and new furniture. The new school will be furnished this summer as well. Pre-k will move out Greater Rescue church by June 30th. They will be in the elementary school pending the city budget approval. I inquired about the protocol for sending something to employees that are hospitalized or ill. I advised Tawana that going forward a card and flowers should be sent on behalf of REACS. The meeting ended at 8:10.

The 2024-2025 school calendar was discussed with school admin. M. Anglin made a motion to accept the 2024-2025 school calendar. J. Hurt seconded; the motion was passed.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
R. Wilson



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday June 24, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), L. Stephens, K. Sandiford, R. Wilson (remote), K. Sandiford, M. Townsend, D. Barron (remote), J. Hurt (remote)

Directors Absent

Ex Officio Members Present

Guests Present

Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order June 24, 2024 at 6:39 PM

C. Williams-Hagins made a motion to Approve Agenda.

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

D. made a motion to Approve Minutes from May 20, 2024

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

D. Business & Operations Report

a. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 436
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2024 – 2025

- REACS has 437 applications on the waitlist

COMPLIANCE/FINANCE:

- Providing Urgent Ops Consultant group documents as needed.
- Preliminary Audit is in June, working with auditors to provides documents
- Closing out year-end entries
- Beginning in early July starting on Annual report
- Confirmed school food for summer
- 6/24/24 Moved Prek to main building
- 1st delivery will be the week on July 8th for new building

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

DI. School Leader Report

Ms. Kimylene Hover (Assistant Principal)

TEACHING AND LEARNING

- End of Year Data Report being prepared for July with Summative and Summer School Tracking.
- Coaching Reports Attached
- Summer Boost Trainings occurred for teachers June 10-14.
- Summer Boost was opened to the non-mandated scholars. Classes begin July 8th.
- Term 3 report cards will be distributed on Friday, June 21st.
- PreK Intervisitation at PS 182 Queens.
- REACS student leaders and staff visited PS 64 Q for Leadership Day.

SCHOOL AND CULTURE

- Financial Literacy Presentation for Scholars and workshop for parents – June 6, 2024
- International Day Friday, June 7, 2024
- Fire Fighters presented to all classes June 10-11, 2024
- Career Day was held on May 20, 2024
- College Day was held on May 22, 2024
- Grade 8 Prom Tuesday, June 11, 2024
- Grade 5 Dance Wednesday, June 12, 2024
- PreK & K Graduation Monday, June 17, 2024 - 9:30 am
- Grade 5 Graduation Tuesday, June 18, 2024 – 9:30 am
- Staff End of Year Celebration was held on June 14, 2024
- Grade 8 Graduation, June 20, 2024 – 9:30 am
- Last Day of School – Friday, June 21, 2024

PERSONNEL REPORT

- Hiring Committee Reviewed resumes and interviews are scheduled for this week.
- Three staff members who were on leave returned.
- One Teacher went on leave through the end of the school year.
- New REACS custodian was dismissed.
- Current vacancies, 1 TA, Custodian, School Aide
- School leadership is still finalizing final rating chart.
- For Executive Board Session
- Compensation Adjustment for AP Hover (Letter Attached)
- Compensation Adjustment for HR Rep – Ms. Bandou (Letter Attached)
- Time and Compensation Adjustment for Parent Coordinator Ms. Brown to full time

DII. PTO Report – NO REPORT

Margie Townsend

The June meeting for the PTO was held on Thursday, June 13, 2024. The meeting was called to order at 6:35pm. The PTO Executive Board called themselves present. We asked those present to place their name in the chat to be included in the giveaway at the end of the meeting.

Ms. Johnson, the Recording Secretary, read the minutes from the May PTO meeting.

Ms. Seabourne, the Treasurer started off her report by thanking the Parents and the entire REACS community for their support, and donations both monetary and their time. In May through the time of this meeting, the PTO received \$325 in donations, and spent \$240.59 for juice and water for International Day. The PTO will have an ending balance of \$960.86.

Ms. Leslie addressed the meeting by thanking everyone for the support of our scholars. She reminded those in the meeting that while there were just a few days of school left, scholars were to still arrive on time and in uniform. Ms. Leslie mentioned the dances that had taken place, and the graduations that were upcoming. She also spoke about the excitement of moving into the new school, and building on all that was accomplished this school year.

We then heard from our Parent Coordinator, Ms. Brown who also thanked our families. She gave a special thank you to the class parents. Ms. Brown thanked those who attended the Financial Literacy seminar, and encouraged parents to reach out to her with any ideas that they may have for future seminars and events.

Ms. Townsend then addressed the meeting. The first order of business was to vote on an amendment to the bylaws. The proposed change was to have co-Presidents lead the PTO Executive Board instead of one president. The co-Presidents would both be responsible for the duties of the President and splitting duties as needed. They must both commit to attending a set number of PTO meetings and School Board meetings. The amendment was put to a vote and was passed unanimously.

Next, the candidates for the 2024-25 PTO Executive Board were put up for a vote, and all were voted in unanimously. The 2024-25 PTO Executive Board is as follows: Co-Presidents are Debbie-Ann Seabourne and Sheana Francis; Vice President – Aja Wilkins; Treasurer – Margie Townsend; Recording Secretary – Carnella Johnson; Communications Secretary – Queana Richards; and Volunteer Chair – Jennifer Steele.

There are two parents on the current board who have a son in the 8th grade, 1st VP Ms. Alicia Holmes, and Volunteer Chair, Roxanne Phoenix. Ms. Brown read remarks prepared by Ms. Phoenix, and Ms. Holmes addressed the meeting personally.

The meeting ended with the giveaway of two \$10 Amazon gift cards and the reminder of important dates.

The meeting was adjourned at 7:30pm.

DIII. CEO Report

a. Bishop Calvin Rice – NO REPORT

DIV. Finance Report

a. L. Stephens via Mrs. Marcia Anglin

- Met 6/21/24 via Zoom
- Recommend approving the '24'25 budget with modifications (will talk about modifications in executive session)
- Met with consultant and discussed benefits of switching to extensus (benefit plan) and are making a recommendation to switch to this for staff
- L. Stephens made a motion that REACS switches to extensus for the academic year '24'25 and to include all costs in the budget. J. Hurt seconded; vote was passed

DV. Academic Accountability Report – NO REPORT

a. Mrs. Chene Williams

- Met 6/18/24
- Admin addresses Summer School questions
- Classroom assessments were discussed
- Student assessments were discussed
- School information from Academic accountability committee
- Math and ELA data to be discussed next meeting
- Goals for staff and school will be determined next meeting

DVI. Personnel Committee Report – NO REPORT

a. Mrs. Kamala Sandiford

Adjourn Meeting

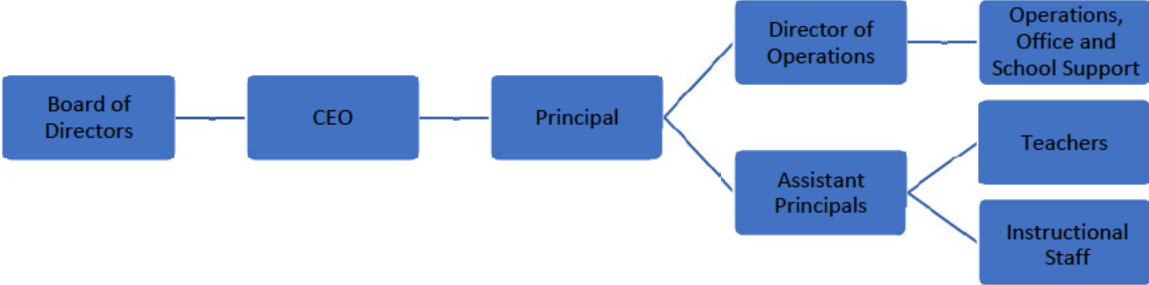
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
R. Wilson

In executive session:

- Amendments were made to the '24-'25 budget; money in the budget was added for urgent ops, extensus, salary adjustments
- Forecasting for the school was also done
- R. Wilson made a motion to retain all current board positions, D. Barron seconded; vote was passed.

Rochdale Early Advantage Charter School
Organizational Chart



Rochdale Early Advantage Charter School

Calendar - 2024-2025



September 2024

Monday, September 2 nd	No School: Labor Day	Pre-K – Grade 8
Thursday, September 6 th	First Day of School	Pre-K – Grade 8
Friday, September 20 th	Half Day/Professional Dev	K – Grade 8

October 2024

Thursday, October 3 rd	No School: Rosh Hashanah	Pre-K – Grade 8
Friday, October 4 th	No School: Rosh Hashanah	Pre-K – Grade 8
Monday, October 14 th	No School: Indigenous People Day	Pre-K – Grade 8
Friday, October 18 th	Half Day/Professional Dev.	K – Grade 8

November 2024

Monday, November 11 th	No School: Veterans' Day	Pre-K – Grade 8
Thursday, November 14 th	Half Day/Parent Teacher Conf.	K – Grade 8
Wednesday, November 22 nd	Half Day/Professional Dev.	K – Grade 8
November 28 th & 29 th	No School: Thanksgiving Recess	Pre-K – Grade 8

December 2024

Friday, December 20 th	Half Day/Professional Dev.	K – Grade 8
Monday, Dec 23 rd –Wed, Jan 1 st	School Recess	Pre-K – Grade 8

January, 2025

Thursday, January 2 nd	Scholars Return to School	Pre-K – Grade 8
Monday, January 20 th	School Closed: Dr. M.L. King Day	Pre-K – Grade 8
Friday, January 26 th	Half Day/Professional Dev.	K – Grade 8

February, 2025

Monday, February 10 th	100 Days of School	Pre-K – Grade 8
Friday, February 14 th	Half Day/Professional Dev.	K – Grade 8
Monday, Feb 17 th – Friday, Feb 21 st	Winter Recess	Pre-K – Grade 8

March, 2025

Friday, March 21 st	Half Day/Professional Dev.	K – Grade 8
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April, 2025

Friday, April 11 th	Half Day/Professional Dev.	K – Grade 8
Monday, April 14 th – Friday, April 18 th h	School Closed: Spring Recess	Pre-K – Grade 8

May 2024

Friday, May 23 rd	Half Day/Professional Dev.	K – Grade 8
Monday, May 26 th	School Closed: Memorial Day	Pre-K – Grade 8

June 2024

Friday, June 6 th	International Day	Pre-K -Grade 8
Friday, June 18 th t	Half Day/Last Day of School	Pre-K – Grade 8
Wednesday, June 19 th	No School: Juneteenth	Pre-K – Grade 8

Dates are subject to change

Rochdale Early Advantage Charter School

Financial Statements
Years Ended June 30, 2024 and 2023

The report accompanying these financial statements was issued by BDO USA, P.C., a Virginia professional corporation, and the U.S. member of BDO International Limited, a UK company limited by guarantee.



Rochdale Early Advantage Charter School

Financial Statements
Years Ended June 30, 2024 and 2023

Rochdale Early Advantage Charter School

Contents

Independent Auditor’s Report	3-5
Financial Statements	
Statements of Financial Position as of June 30, 2024 and 2023	7
Statements of Activities for the Year Ended June 30, 2024 and 2023	8
Statement of Functional Expenses for the Year Ended June 30, 2024	9
Statement of Functional Expenses for the Year Ended June 30, 2023	10
Statements of Cash Flows for the Years Ended June 30, 2024 and 2023	11
Notes to Financial Statements	12-21
Supplementary Information	
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	23-24
Schedule of Findings and Questioned Costs for the Year Ended June 30, 2024	25



Independent Auditor's Report

The Board of Trustees
Rochdale Early Advantage Charter School
Queens, New York

Opinion

We have audited the financial statements of Rochdale Early Advantage Charter School (the School), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



Other Matters

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2024 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

BDO USA, P.C.

October 28, 2024

Financial Statements

Rochdale Early Advantage Charter School

Statements of Financial Position

<i>June 30,</i>	2024	2023
Assets		
Cash and cash equivalents	\$ 6,719,849	\$ 5,943,776
Restricted cash	100,260	100,240
Grants and other receivables, net of credit losses	834,430	847,148
Prepaid expenses and other assets	14,956	20,903
Right-of-use-asset, operating lease	880,260	-
Property and equipment, net	3,587,864	3,564,863
Total Assets	\$ 12,137,619	\$ 10,476,930
Liabilities and Net Assets		
Liabilities		
Accounts payable and accrued expenses	\$ 178,148	\$ 132,478
Accrued salaries and other payroll related expenses	779,938	737,519
Lease liabilities, operating lease	880,260	-
Total Liabilities	1,838,346	869,997
Commitments and Contingencies		
Net Assets- Without Donor Restrictions	10,299,273	9,606,933
Total Liabilities and Net Assets	\$ 12,137,619	\$ 10,476,930

See accompanying notes to the financial statements.

Rochdale Early Advantage Charter School

Statements of Activities

<i>Year ended June 30,</i>	2024	2023
	Without Donor Restrictions	
Revenue and Support		
State and local per-pupil operating revenue	\$ 10,297,366	\$ 9,667,778
Federal grants	426,141	381,528
State Grants	33,176	33,993
Contributions and other grants	596	11,890
Total Revenue and Support	10,757,279	10,095,189
Expenses		
Program services:		
General education	6,515,282	5,592,578
Special education	1,841,698	1,783,377
Total Program Services	8,356,980	7,375,955
Supporting services:		
Management and general	1,687,336	1,757,500
Fundraising	20,623	19,039
Total Supporting Services	1,707,959	1,776,539
Total Expenses	10,064,939	9,152,494
Change in Net Assets	692,340	942,695
Net Assets, beginning of the year	9,606,933	8,664,238
Net Assets, end of the year	\$ 10,299,273	\$ 9,606,933

See accompanying notes to financial statements.

Rochdale Early Advantage Charter School

Statement of Functional Expenses

Year ended June 30, 2024

	Number of Positions	Program Services			Supporting Services			Total
		General Education	Special Education	Total Program Services	Management and General	Fundraising	Total Supporting Services	
Personnel Service Costs								
Administrative staff personnel	12	\$ 12,745	\$ 6,373	\$ 19,118	\$ 886,229	\$ 12,745	\$ 898,974	\$ 918,092
Instructional personnel	60	3,549,940	1,068,383	4,618,323	-	-	-	4,618,323
Total Salaries and Staff	72	3,562,685	1,074,756	4,637,441	886,229	12,745	898,974	5,536,415
Payroll taxes and employee benefits		660,810	204,797	865,607	172,596	2,482	175,078	1,040,685
Retirement		26,602	8,244	34,846	6,948	100	7,048	41,894
Legal fees		7,704	1,053	8,757	-	-	-	8,757
Accounting and audit services		99,788	13,639	113,427	-	-	-	113,427
Professional fees - other		391,419	87,114	478,533	227,403	729	228,132	706,665
Rent expense		622,657	192,973	815,630	162,631	2,339	164,970	980,600
Repairs and maintenance		80,803	25,042	105,845	21,105	304	21,409	127,254
Insurance		-	-	-	40,155	-	40,155	40,155
Utilities		20,727	6,424	27,151	5,414	78	5,492	32,643
Supplies/materials		304,287	41,591	345,878	-	-	-	345,878
Equipment/furnishings, non-capitalizable		15,409	4,776	20,185	9,154	58	9,212	29,397
Staff development		125,042	23,872	148,914	38,624	147	38,771	187,685
Student and staff recruitment		30,655	4,190	34,845	-	-	-	34,845
Technology		16,087	4,986	21,073	7,039	60	7,099	28,172
Food services		214,736	66,550	281,286	56,087	807	56,894	338,180
Student services		199,090	39,300	238,390	18,225	261	18,486	256,876
Office expense		37,363	11,580	48,943	9,759	140	9,899	58,842
Depreciation and amortization		99,418	30,811	130,229	25,967	373	26,340	156,569
		\$ 6,515,282	\$ 1,841,698	\$ 8,356,980	\$ 1,687,336	\$ 20,623	\$ 1,707,959	\$ 10,064,939

See accompanying notes to the financial statements.

Rochdale Early Advantage Charter School

Statement of Functional Expenses

Year ended June 30, 2023

	Number of Positions	Program Services			Supporting Services			Total
		General Education	Special Education	Total Program Services	Management and General	Fundraising	Total Supporting Services	
Personnel Service Costs								
Administrative staff personnel	10	\$ 12,190	\$ 6,095	\$ 18,285	\$ 944,082	\$ 12,190	\$ 956,272	\$ 974,557
Instructional personnel	62	3,166,863	1,089,301	4,256,164	-	-	-	4,256,164
Total Salaries and Staff	72	3,179,053	1,095,396	4,274,449	944,082	12,190	956,272	5,230,721
Payroll taxes and employee benefits		604,916	212,370	817,286	184,748	2,386	187,134	1,004,420
Retirement		18,190	6,386	24,576	5,555	72	5,627	30,203
Legal fees		3,160	366	3,526	-	-	-	3,526
Accounting and audit services		78,396	9,069	87,465	-	-	-	87,465
Professional fees - other		241,463	60,065	301,528	262,379	538	262,917	564,445
Rent expense		590,571	207,333	797,904	180,367	2,329	182,696	980,600
Repairs and maintenance		70,519	24,757	95,276	21,537	278	21,815	117,091
Insurance		-	-	-	33,950	-	33,950	33,950
Utilities		7,935	2,786	10,721	2,423	31	2,454	13,175
Supplies/materials		328,086	37,952	366,038	-	-	-	366,038
Equipment/furnishings, non-capitalizable		15,642	5,492	21,134	10,572	62	10,634	31,768
Staff development		113,086	23,086	136,172	34,949	168	35,117	171,289
Student and staff recruitment		11,495	1,330	12,825	-	-	-	12,825
Technology		20,656	7,252	27,908	7,256	81	7,337	35,245
Food services		3,083	1,082	4,165	942	12	954	5,119
Student services		148,350	33,194	181,544	20,803	269	21,072	202,616
Office expense		43,323	15,209	58,532	12,920	171	13,091	71,623
Depreciation and amortization		114,654	40,252	154,906	35,017	452	35,469	190,375
		\$ 5,592,578	\$ 1,783,377	\$ 7,375,955	\$ 1,757,500	\$ 19,039	\$ 1,776,539	\$ 9,152,494

See accompanying notes to the financial statements.

Rochdale Early Advantage Charter School

Statements of Cash Flows

Year ended June 30,	2024	2023
Cash Flows from Operating Activities		
Cash received from operating revenue	\$ 10,756,683	\$ 9,715,272
Cash paid to employees and suppliers	(9,801,616)	(9,042,212)
Other cash received	596	11,890
Net Cash Provided by Operating Activities	955,663	684,950
Cash Flows from Investing Activities		
Purchase of property and equipment	(179,570)	(1,701,017)
Construction in progress	-	1,357,100
Net Cash Used in Investing Activities	(179,570)	(343,917)
Net Increase in Cash	776,093	341,033
Cash, Cash Equivalents and Restricted Cash, beginning of year	6,044,016	5,702,983
Cash, Cash Equivalents and Restricted Cash, end of year	\$ 6,820,109	\$ 6,044,016
Reconciliation of change in net assets to net cash provided by operating activities:		
Change in net assets	\$ 692,340	\$ 942,695
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	156,569	190,375
Amortization of lease	838,501	-
Changes in operating assets and liabilities:		
Grants and other receivables	12,718	(355,787)
Prepaid expenses and other assets	5,947	(2,107)
Accounts payable and accrued expenses	45,670	(107,955)
Accrued salaries and other payroll related expenses	42,419	29,969
Principal lease reduction	(838,501)	-
Due to NYC Department of Education	-	(12,240)
Net Cash Provided by Operating Activities	\$ 955,663	\$ 684,950
Supplemental Disclosure of Cash Flow Information		
Cash, cash equivalents and restricted cash:		
Cash and cash equivalents	\$ 6,719,849	\$ 5,943,776
Restricted cash	100,260	100,240
Cash, Cash Equivalents and Restricted Cash, end of year	\$ 6,820,109	\$ 6,044,016

See accompanying notes to the financial statements.

Rochdale Early Advantage Charter School

Notes to Financial Statements

1. Nature of the Organization

Rochdale Early Advantage Charter School (the School) is a New York State, not-for-profit educational corporation that was incorporated on December 15, 2009 to operate a charter school pursuant to Article 56 of the Educational Law of the State of New York. On January 15, 2008, the Board of Regents of the University of the State of New York granted the School a provisional charter. The charter is renewable by the Board of Regents of the University of the State of New York once the term expires. The School opened its doors in the Fall of 2010 in Rochdale, New York with a rigorous academic program and a highly structured and supportive school culture. The Board of Regents approved the School's renewal of its charter through June 30, 2027.

The School, as determined by the Internal Revenue Service, is exempt from federal income tax under Section 501(a) of the Internal Revenue Code (IRC) as an organization described in Section 501(c)(3) of the IRC and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii) of the IRC.

The School operates classes for students in pre-kindergarten through eighth grade.

2. Significant Accounting Policies

Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

The classification of the School's net assets and its support, revenues, and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the two classes of net assets - with donor restrictions or without donor restrictions - be displayed in a statement of financial position and that the amount of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Net Assets with Donor Restrictions - Net Assets with Donor Restrictions consist of contributions and other inflows of assets whose use is subject to donor-imposed restrictions that are more specific than broad limits reflecting the nature of the not-for-profit entity, the environment in which it operates and the purposes specified in its articles of incorporation or bylaws or comparable documents. Donor-imposed restrictions may be temporary in nature, such as stipulating that resources may be used only after a specified date or limited to specific programs or services. Certain donor-imposed restrictions are perpetual in nature.

Net Assets without Donor Restrictions - Net Assets without Donor Restrictions consist of contributions and other inflows of assets whose use is not subject to donor-imposed restrictions. This net asset category includes both contributions not subject to donor restrictions and exchange transactions, and are, therefore, available for general operations.

At June 30, 2024 and 2023, the School had no assets with donor restrictions.

Rochdale Early Advantage Charter School

Notes to Financial Statements

Cash and Cash Equivalents

The School considers highly liquid investments with original maturities of 90 days or less to be cash and cash equivalents. The School has not experienced any losses on these accounts. At June 30, 2024 and 2023, an escrow account of \$100,260 and \$100,240, respectively, was held aside under the provisions of the School's charter to pay for legal and audit expenses that would be associated with a dissolution should it occur, as required by the New York State Education Department.

Grants and Other Receivables

Grants and other receivables represent amounts due from federal and state grants. Grants and other receivables are expected to be collected within one year, are recorded at net realizable value, and amount to \$834,430 and \$847,148 at June 30, 2024 and 2023, respectively. The School evaluates the collectivity of the receivables and employs the allowance method. The School has determined that no allowance for uncollectible accounts for grants and other receivables is necessary at June 30, 2024 and 2023. Such estimate is based on management's assessments of the aged basis of its receivables, as well as current economic conditions and historical information.

Contributions

Transfers of cash or other assets or settlement of liabilities that are both voluntary and nonreciprocal are recognized as contributions.

Contributions may either be conditional or unconditional. A contribution is considered conditional when the donor imposes both a measurable barrier and a right of return. Conditional contributions are recognized as revenue on the date all donor-imposed barriers are overcome or explicitly waived by the donor. Barriers may include specific and measurable outcomes, limitations on the performance of an activity and other stipulations related to the contribution. A donor has a right of return of any assets transferred or a right of release of its obligation to transfer any assets in the event the School fails to overcome one or more barriers. Assets received before the barrier is overcome are accounted for as refundable advances. There were no conditional contributions for the years ended June 30, 2024 and 2023.

Unconditional contributions may or may not be subject to donor-imposed restrictions. Donor-imposed restrictions limit the use of the donated assets as to time or purpose restrictions.

Contributions subject to donor restrictions are recognized in changes in net assets with donor restrictions. When a purpose restriction is satisfied or when a time restriction expires, the contribution is reported as net assets released from restrictions and is recognized in changes in net assets without donor restrictions in the statement of activities. At June 30, 2024 and 2023, the School had no conditional contributions.

Revenue Recognition

Per-Pupil Revenue

The School recognizes revenues from per-pupil funding in the fiscal year in which the academic programs are provided. Per-pupil revenue is billed and received based on the total number of full-time equivalent (FTE) students and the basic charter school tuition rate for the school district of residence of the students attending the School in any given fiscal year for general education and

Rochdale Early Advantage Charter School

Notes to Financial Statements

special education. The FTE is formula-driven and based on the number of days the student has been with the School as a proportion of the number of days in the entire school year (the calculation is done by using the New York State calculator online). The School's total student population includes general education and special education students. The School has determined that revenue from its students has the same performance obligations, types of contract, and services rendered. As a result, the student body is viewed as one customer base for revenue purposes. The School uses a portfolio approach to account for per-pupil contracts as a collective group rather than recognizing revenue on an individual-contract basis. The School believes that revenue recognized by utilizing the portfolio approach approximates the revenue that would have been recognized if an individual contract approach were used.

Per-pupil invoicing is managed on a bi-monthly basis to the funding source (local school district). Billing is a function of student enrollment for the upcoming fiscal year, which is the basis for the first two invoices per-pupil due June 1st and July 31st, which is a projection. Subsequent invoices are due bi-monthly. With the implementation of an automated-invoicing process through a dedicated website, the submission of each invoice is done online. After the year is complete, the School submits the FTE per-pupil reconciliation, listing every student who attended any part of the year, and the FTE each represents. Based on this final count, it calculates how much should have been paid to the School and included in the reconciliation will be any amounts due from the funding source included in grants and other receivables on the statement of financial position at year end, or any amounts payable to the funding source included as a liability on the statement of financial position at year end, as amounts are trued up to actual based on actual numbers submitted at year end.

Additional funding is also provided to support special education services. All students who are identified to need special education services or settings have an Individualized Education Program (IEP), formalized for his or her unique needs. Based on this IEP, the student is categorized into one of three levels of service: 0-20% service, 20-60% service, or 60% or more service required and provided by the School. For a student receiving less than 20% in services, no additional funding is received. For a student receiving services between 20% and 60% and 60% or more services of the school day, additional funding per FTE is received. Billing for this support is incorporated into the per-pupil invoices and is also settled in the same FTE per-pupil reconciliation process.

As the students receive the benefit of these services simultaneously as the School is providing them, the School recognizes per-pupil revenue from these services over time. The School believes that this method provides a reasonable depiction of the transfer of services over the term of the performance obligation based on the services needed to satisfy the obligation. Generally, performance obligations satisfied over time relate to students receiving academic or school services. The School measures the performance obligation from admission or enrollment into the School to the point when the student is discharged or the end of the school year where it is no longer required to provide services to the student, which is generally at the time of discharge or the completion of the school year. All of these services are bundled and considered a single-performance obligation, and as such, the School accounts for these bundled-performance obligations under state and local per-pupil operating revenue in the statement of activities and recognizes the per-pupil revenue over time.

Contract Assets and Contract Liabilities

In accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification *Revenue from Contracts with Customers* (ASC 606), contract assets are to be recognized when an

Rochdale Early Advantage Charter School

Notes to Financial Statements

entity has the right to receive consideration in exchange for goods or services that have been transferred to a customer when that right is conditional on something other than the passage of time. The School does not recognize contract assets, as the right to receive consideration is unconditional in accordance with the passage of time criteria. Also, in accordance with ASC 606, contract liabilities are to be recognized when an entity is obligated to transfer goods or services for which consideration has already been received. The School does not receive consideration prior to the transfer of goods or services and, therefore, does not recognize contract liabilities.

Government Grants

Revenue from federal, state, and local government grants and contracts is recognized by the School when qualifying expenditures are incurred and billable to the government, or when required services have been provided. Government grants revenues are nonexchange transactions in which no commensurate value is exchanged. Accordingly, contribution accounting is applied under *Not-for-Profit Entities* (ASC 958).

Revenue is comprised of the following:

<i>Year ended June 30,</i>	2024	2023
State and local per-pupil revenue	\$ 10,297,366	\$ 9,667,778
Total Revenue from Contracts Subject to ASC 606	10,297,366	9,667,778
Total Other Revenues Not Subject to ASC 606 ⁽¹⁾	459,913	427,411
Total Operating Revenues	\$ 10,757,279	\$ 10,095,189

⁽¹⁾ Other revenues not subject to ASC 606 include government grants, contributions and other grants.

The School had \$175,497 and \$117,481 of accounts receivable subject to ASC 606 at June 30, 2024 and 2023, respectively.

Contributions of Nonfinancial Assets

The School may receive contributed services that are an integral part of its operations. Such services are only recorded as contributions of nonfinancial assets, at their fair value, provided the services received create or enhance nonfinancial assets, require specified skills provided by individuals possessing those skills, and typically need to be purchased, if not provided by donation. There were no contributions of nonfinancial assets recorded during the year ended June 30, 2024.

Property and Equipment

Property and equipment, net are stated at cost and are depreciated on the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the lesser of the useful life of the asset or the lease term. The School has established a \$3,000 threshold above which assets are evaluated to be capitalized. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized, based on the established threshold.

Rochdale Early Advantage Charter School

Notes to Financial Statements

Construction in Progress

Construction in progress represents costs incurred for assets that are not yet ready for their intended use. Depreciation of these assets begin once they have been placed in service and are available for use in the operations of the School.

Impairment

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2024 and 2023.

Functional Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis and by natural classification in the accompanying statement of activities. Accordingly, certain costs have been allocated among the respective programs and activities according to the functional categories, as follows:

Program Services - This category represents expenses related to general education and special education for certain students requiring additional attention and guidance. These costs are allocated based on the FTE allocation method.

Management and General - This category represents expenses related to the overall administration and operation of the School that are not specific to any program services or development. These costs are allocated based on time and effort.

Fundraising - This category represents expenses directly associates with the School's effort to raise funds to support the operations for the School. These costs are allocated based on time and effort.

Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Taxes

The School is exempt from federal, state and local income taxes under Section 501(c)(3) of the IRC and, therefore, has made no provision for income taxes in the accompanying financial statements. In addition, the School has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) of the IRC. There was no unrelated business income for the years ended June 30, 2024 and 2023.

Under GAAP, an organization must recognize the tax benefit associate with tax positions taken for tax-return purposes when it is more likely than not that the position will not be sustained upon

Rochdale Early Advantage Charter School

Notes to Financial Statements

examination by a taxing authority. The School does not believe it has taken any material uncertain tax positions and, accordingly, it has not recorded any liability for unrecognized tax benefits. The School is subject to routine audits by a taxing authority. As of June 30, 2024, the School was not subject to any examination by a taxing authority.

Credit Losses

The School recognizes credit losses for financial assets carried at amortized cost to present the net amount expected to be collected as of the year-end. Such amounts are based on the credit losses expected to arise over the life of the asset (contractual term), which includes consideration of prepayments and is based on the expectation as of the financial position date.

Assets are written off when the School determines that such financial assets are deemed uncollectible or based on regulatory requirements, whichever is earlier. Write-offs are recognized as a deduction from the allowance for credit losses. Expected recoveries of amounts previously written off, not to exceed the aggregate of the amount previously written off, are included in determining the necessary reserve at the financial position date.

The School pools its accounts receivable based on similar risk characteristics in estimating expected credit losses. In situations where certain accounts receivable do not share same risk characteristics with other receivables, the School measures the expected credit losses for those receivables individually. The School also continuously evaluates such pooling decisions and adjusts as needed from period to period as risk characteristics change.

The School determines its estimated credit losses for accounts receivable using a loss rate approach in determining its lifetime expected credit losses on its receivables from customers. This method is used for calculating an estimate of losses based primarily on the School's historical loss experience. In determining its loss rates, the School evaluates information related to its historical losses, adjusted for current conditions, and further adjusted for the period of time that the School can reasonably forecast. Qualitative and quantitative adjustments related to current conditions and the reasonable and supportable forecast period consider all of the following: the customers' creditworthiness, changes in policy and procedures, existence, and effect of any concentration of credit and changes in level of such considerations, and the current and forecasted direction of the economic and operation environment.

Reclassification

Certain amounts in the 2023 financial statements or notes to financial statements were classified to conform with the 2024 presentation. These reclassifications had no effect on the School's financial position and change in net assets.

Recently Adopted Accounting Pronouncements

Financial Instruments - Credit Losses

In June 2016, the FASB issued Accounting Standards Update (ASU) 2016-13, *Financial Instruments - Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*. The new credit losses standard changes the impairment model for most financial assets and certain other instruments. For trade and other receivables, contract assets recognized as a result of applying ASC 606, loans and certain other instruments, entities will be required to use new forward looking

Rochdale Early Advantage Charter School

Notes to Financial Statements

“expected loss” model that generally will result in earlier recognition of credit losses than under today’s incurred loss model. ASU 2016-13 is effective for annual periods beginning after December 15, 2022. The School adopted the ASU effective July 1, 2023, and the adoption did not have a material impact on the financial statements.

3. Liquidity and Availability of Resources

The School maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The School’s management meets monthly to address projected cash flows to meet its operational expenditures. The School’s financial assets available within one year of the statements of financial position date for general expenditures are as follows:

<i>As of June 30,</i>	2024	2023
Cash and cash equivalents	\$ 6,719,849	\$ 5,943,776
Restricted cash	100,260	100,240
Grants and other receivables	834,430	847,148
Total Financial Assets	7,654,539	6,891,164
Less amounts unavailable for general expenditures within one year due to:		
Restricted by contract	(100,260)	(100,240)
Total Financial Assets Available to Management for General Expenditures Within One Year	\$ 7,554,279	\$ 6,790,924

4. Property and Equipment

Property and equipment, net consist of the following:

<i>As of June 30,</i>	2024	2023	Estimated Useful Lives (in years)
Furniture and fixtures	\$ 382,888	\$ 288,727	7
Computer hardware and software	1,091,499	1,026,474	3
Equipment	64,634	44,250	5
Leasehold improvement	2,075,382	2,075,382	Lesser of useful life of asset or lease term
Construction in progress	1,530,000	1,530,000	
	5,144,403	4,964,833	
Less: accumulated depreciation and amortization	(1,556,539)	(1,399,970)	
Property and Equipment, Net	\$ 3,587,864	\$ 3,564,863	

Rochdale Early Advantage Charter School

Notes to Financial Statements

Depreciation and amortization expense for the years ended June 30, 2024 and 2023 was \$156,569 and \$190,375, respectively. There are no more costs to be incurred towards construction in progress and the building is going into service in 2025.

5. Leases

The School has adopted the provisions of ASC 842, *Leases*. For leases with initial terms of greater than one year (or initially, greater than one year remaining under the lease at the date of the adoption of ASC 842), the School records the related right-of-use assets and liabilities at the present value of the remaining lease payments to be paid over the life of the related lease. Lease payments related to periods subject to renewal options are excluded from the amounts used to determine the present value of the remaining lease payments unless the School is reasonably certain to exercise the option to extend the lease.

The School amended their lease with New Jerusalem Baptist Church, effective January 1, 2018. The School is obligated under a non-cancelable sub-lease for office and classroom space expiring on June 30, 2023. The terms of the new lease include monthly rental payments of \$58,000 through October 1, 2019 and increase to \$75,000 a month until the expiration of the lease.

The lease also includes a security deposit of \$1,500,000 that will be applied towards the construction of the property. The \$1,500,000 security deposit is included in the accompanying statements of financial position under construction deposit.

In 2022, the Board voted to approve an additional \$1,500,000 towards the construction of the property. The School began construction of the property in 2022. Construction in progress amounted to \$30,000 at June 30, 2024 and 2023. As of June 30, 2024 and 2023, the School has no construction commitment.

In July 2023, the School entered into a two-year lease agreement for classroom and office space with the New Jerusalem Baptist Church effective July 1, 2023 which can be renewed bi-annually over a span of twenty years. The terms of the new lease include monthly rental payments of \$75,000 through June 30, 2025.

In September 2023, the School entered into a one-year lease agreement for classroom, office space and play area for purpose of operating a Universal Pre-Kindergarten with Rescue Church of Christ effective September 1, 2023 which can be renewed annually. The terms of the new lease include monthly rental payments of \$8,060 through June 30, 2024 and the monthly rental for renewal lease term will be at a rate greater than 7% or \$6,300.

The following tables summarize information related to the lease assets and liabilities:

Year ended June 30, 2024

Lease Costs

Operating lease cost:		
Amortization of right-of-use assets	\$	838,501
Interest on lease liabilities		61,499
Total Lease Cost	\$	900,000

Rochdale Early Advantage Charter School

Notes to Financial Statements

June 30, 2024

Right-of-use assets and liabilities:		
Operating lease right-of-use assets, net of amortization	\$	880,260
Operating lease liabilities		880,260

Weighted-average remaining lease term - operating leases (years)	1.00
Weighted-average discount rate - operating leases (%)	4.87

For operating leases, right-of-use assets are recorded in right-of-use assets, operating lease net and lease liabilities are recorded in operating lease liabilities in the accompanying statements of financial position. Amortization expense and interest expense are recorded as a component of building lease and rent expense within statement of functional expense.

The following is a schedule of future minimum lease payments, including interest, under the term of the leases, together with the present value of the net minimum lease payments, as of June 30, 2024:

June 30, 2024

2025	\$	900,000
Total Minimum Lease Payments		900,000
Less: imputed interest		(19,740)
Present Value of Net Minimum Lease Payments	\$	880,260

6. Risk Management

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks. The School also intends to defend its positions on these matters. As of June 30, 2024, there are no matters for which the School believes the ultimate outcome would have a material adverse effect on the School's financial position.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund. The School is of the opinion that such cost disallowances, if any, will not have a material effect in the School's financial statements and will record them in the fiscal year they become known.

7. Pension Plan

The School adopted a 403(B) plan (the Plan) which covers most of the employees. The Plan is a defined contribution plan. Full time employees are eligible to enroll in the Plan on a monthly date with no minimum service time required. The Plan provides for the School to contribute up to 2% of participating employees' salaries. The School contribution becomes fully vested after six years. For the years ended June 30, 2024 and 2023, pension expense for the School was \$41,894 and \$30,203,

Rochdale Early Advantage Charter School

Notes to Financial Statements

respectively, which is included in retirement in the accompanying statements of functional expenses.

8. Concentration Risks

Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation insured limit of \$250,000. The School has not experienced any losses in such accounts and does not believe it is exposed to any significant credit risk on its cash accounts.

The School received approximately 96% of its total revenue from per-pupil funding from New York City Department of Education for the years ended June 30, 2024 and 2023.

The School's grants and other receivables consist of three major grantors accounting for 84% at June 30, 2024 and 80% at June 30, 2023.

The School's payables consist of three major vendors accounting for approximately 53% and 49% at June 30, 2024 and 2023, respectively.

9. Subsequent Events

The School has evaluated events through October 28, 2024, which is the date the financial statements were available to be issued. There were no other subsequent events requiring adjustment to the financial statements or disclosures.

Supplementary Information



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

The Board of Trustees
Rochdale Early Advantage Charter School
Queens, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Rochdale Early Advantage Charter School (the School), which comprise the School's statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.



Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BDO USA, P.C.

October 28, 2024

Rochdale Early Advantage Charter School

Schedule of Findings and Questioned Costs June 30, 2024

Section I - Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP.

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? yes X no
- Significant deficiency(ies) identified? yes X none reported
- Noncompliance material to financial statements noted? yes X no

Section II. Financial Statement Findings

There were no findings related to the financial statements that are required to be reported, in accordance with generally accepted government auditing standards.



Escrow

August 01, 2024 through August 30, 2024

Primary Account# [REDACTED]

CHASE BUSINESS PREMIER SAVINGS

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

Account Number: [REDACTED]

SAVINGS SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$100,261.93
Deposits and Additions	1	1.62
Ending Balance	1	\$100,263.55
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.62
Interest Paid Year-to-Date		\$13.27

Your monthly service fee was waived because you maintained an average savings balance of \$25,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$100,261.93
08/30	Interest Payment	1.62	100,263.55
	Ending Balance		\$100,263.55

30 deposited items are provided with your account each month. There is a \$0.40 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, see your deposit account agreement or other applicable agreements that govern your account for details.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your deposit account agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC



NYC FIRE ALARMS

NEW YORK CITY ALARM CORP.

FIRE ALARM EXPERTS

License #12000020098

July 23, 2024

New Jerusalem Baptist Church
122-05 Smith Street
Jamaica, NY 11434
Attn: Pastor Calvin Rice

RE: Fire Alarm System at:
122-05 Smith Street
Jamaica, NY 11434

Dear Pastor Rice:

The Fire Alarm System at the above referenced facility is operational and the System is on-line for Fire Truck Response. The Fire Alarm System has been Tested & Inspected Semi-Annually by New York City Alarm since September 2011.

Any question or if we can be of further assistance, please do not hesitate to contact us.

Very truly yours,

A handwritten signature in black ink that reads 'Maria Minolts'.

Maria Minolts
Project Manager

UL LISTED EQUIPMENT • BURGLAR ALARMS • SECURITY COMMUNICATIONS

160-32 Willets Point Blvd. • Whitestone, NY 11357 • (718) 352-2800 • (800) NYC-ALARM • Fax (718) 352-0374
www.newyorkcityalarm.net • E-Mail: NYCA1@newyorkcityalarm.net

Certificate of Occupancy

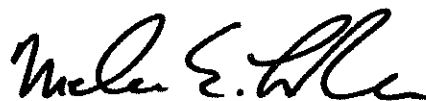
CO Number: 400194446F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Queens	Block Number: 12381	Certificate Type: Final
	Address: 122-05 SMITH STREET	Lot Number(s): 10	Effective Date: 02/06/2020
	Building Identification Number (BIN): 4533226	Building Type: New	
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-C	(1968 Code)	
	Building Occupancy Group classification: F-1B	(1968 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 2	Height in feet: 25	No. of dwelling units: 0
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: **400194446F**

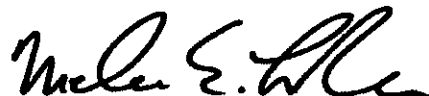
Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	330	OG	F-1B G		4	FELLOWSHIP HALL
CEL		OG	G		4	ACCESSORY STORAGE ROOM AND RESTROOMS
CEL	136	OG	G		4	ACCESSORY CLASSROOMS
CEL	13	OG	G		4	ACCESSORY OFFICES & MULTI USE ROOM
CEL	6	OG	G		4	KITCHEN
CEL		OG	G		4	METER ROOMS AND PUMP ROOM
001	10	100	G		4	ACCESSORY OFFICES, UTILITY ROOM AND DRESSING ROOMS
001	001 632	100	F-1B G		4	HOUSE OF WORSHIP
001	001	100	G		4	RESTROOMS
001	001 80	100	G		4	ACCESSORY CLASSROOMS
002	415	100	F-1B		4	HOUSE OF WORSHIP BALCONY AND AUDIO ROOM
002	002 20	100	F-1B		4	ACCESSORY OFFICES, AND DRESSING ROOMS
002	002 33	100	F-1B		4	MEETING ROOMS



Borough Commissioner



Commissioner

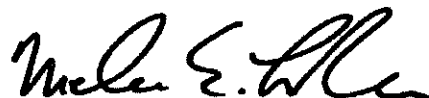
Certificate of Occupancy

CO Number: **400194446F**

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002		100	F-1B		4	TOILET ROOMS
<p>CHARTER SCHOOL, USE GROUP G OCCUPANCY, LOCATED IN CELLAR ONLY; INCLUDING CLASSROOMS AND ANCILLARY SPACES USED BY CHARTER SCHOOL AS PER Z.R 12-10 (A) THIS CHARTER SCHOOL IS AN INSTITUTION PROVIDING FULL TIME DAY INSTRUCTION AND A COURSE OF STUDY THAT MEETS THE REQUIREMENTS OF SECTION 3204, 3205 AND 3210 OF THE NEW YORK STATE EDUCATION LAW; AND WHICH CHARTER SCHOOL, AS PER Z.R 12-10 (B) ALSO INCLUDES A KINDERGARDEN BEING OPERATED BY AN ESTABLISHED RELIGIOUS ORGANIZATION UNDER A PERMIT ISSUED PURSANT TO SECTION 47.03 OF THE NEW YORK CITY HEALTH CODE</p>						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT