

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS
Special Meeting – February 8, 2022
Vernonia Schools Library, 1000 Missouri Avenue, Vernonia, OR

- 1.0 CALL TO ORDER:** A Special Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:03 p.m. by Susan Wagner, Vice Chair. MEETING CALLED TO ORDER
- Board Present:** Susan Wagner, Amy Cieloha, Scott Rickard, Joanie Jones, and Javoss McGuire. Stacey Pelster arrived at 6:04 p.m. BOARD PRESENT
- Board Absent:** Greg Kintz BOARD ABSENT
- Superintendent Search Screening Committee Present:** Attending in person: Barb Carr, Administrative Assistant. Attending virtually: Brandy Abney, Kim Bernardi, Janice Cockrell, Brett Costley, Glenda Delemos, Jennifer Draeger, Camrin Eyrrick, Courtney Ferguson, Marie Knight, Robin Manning, Brittanie Roberts, Juliet Safier, Kendra Schlegel, Jana Swedo, Dylan Taylor, Nate Underwood, and Rachel Wilson. SCREENING COMMITTEE PRESENT
- Visitors Present:** Steve Kelley, OSBA VISITORS PRESENT
- AGENDA REVIEW:** Javoss McGuire moved to accept the agenda as presented. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance. AGENDA APPROVED
- 2.0 RECESS to EXECUTIVE SESSION under ORS 192.660 (2)(a) at 6:04.** RECESS to EXECUTIVE SESSION
- Steve Kelley shared the candidate overall ratings as a result of the work done by the Screening Committee.
- The Screening Committee shared strengths and concerns of the candidates.
- Screening committee left the meeting.
- The Board held discussion on candidates and selected those to invite for an interview.
- 3.0 RETURN to REGULAR SESSION at 9:11 p.m.** RETURN to REGULAR SESSION
- 3.1 Internet / Social Media Checks:** A handout highlighting *Do's and Don'ts of Conducting Internet Searches (including Social Media)* was shared. Susan Wagner, Javoss McGuire and Scott Rickard will report any findings to the Board just prior to the interviews. If any red flags materialize, Steve Kelley asked that he be contacted. This will assistance in the development of specific interview questions.
- 3.2 Interview Schedule:** Steve Kelley explained that each interview will take approximately one hour. The Screening Committee is invited to attend in observation and they have an opportunity to provide feedback after the interview is conducted. After discussion the Board opted to hold the first interviews virtually. The 2nd round of interviews will be a day in the community and in-person.
- The dates for the first round of interviews will be Friday, February 25th beginning at 5:30 p.m. and Saturday February 26th beginning at 9:00 a.m.
- 3.3 Interview Questions:** Steve Kelley has a large bank of interview questions that he will email to the Board. He asked the Board to review and return to him the questions each Board member would like used. From what is received he will put together the list of questions. Specific questions not currently on the list should be sent to Mr. Kelley. He will run it by Board Leadership.

3.4 **Contract Parameters:** It was noted that the District's current Superintendent contract is at legal counsel for review. The Board discussed two year vs. three year contract and also the difference of a flat contract with an end date as opposed to a rolling contract with annual review. The consensus was to offer a flat, two year contract.

Steve Kelley noted that details of the contract will need to be finalized prior to the Finalists Forum in the community scheduled for March 14 and 15.

12.0 **MEETING ADJOURNED** at 9:55p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors



Board Chair

District Clerk