HOW DO I CHECK THE STATUS OF MY FINANCIAL AID

1. Go the the RSTC website (www.rstc.edu)

2. Click on the Financial Aid Block (Go down the page under the rolling information)

3. On the Log in Page you will log into your account from here

a. User ID : Your A# followed by @rstc.edu (example A1234567@rstc.edu)

b. Password: !RSTCMMDDYY (replace MMDDYY with your birthdate, do not use four digits for the year, use the last two. Example, your birthdate is January 3rd, 2004. Your password would be !RSTC010304 not !RSTC01032004.

i. If you get locked out of your account, please contact any of the following:

Dr Kevin Ammons	- kammons@rstc.edu	– 251-578-1313 (Ext 231)
Vickie Nicholson	- vickien@rstc.edu	– 251-578-1313 (Ext 120)
Natalie Ray	- nray@rstc.edu	– 251-578-1313 (Ext 148)
Christy Godwin	- cbulger@rstc.edu	– 251-578-1313 (Ext 107)
Katrina Anthony	- kanthony@rstc.edu	– 251-578-1313 (Ext 140)
Charles Higdon	- chigdon@rstc.edu	– 251-578-1313 (Ext 202)

ii. Explain in the email that you are locked out of your FA account online and ask if your account can be reset.

4. Click on the Financial Aid Tab across the top

5. Click on Financial Aid Status

6. Select Aid Year (2022-2023 beginning Fall 2022) and hit SUBMIT

7. Click on Student Requirements

8. This page shows your satisfied and unsatisfied requirements

a. Any items listed under the Unsatisfied Requirements must be completed before an eligibility status will be determined and an award can be made if eligible

i. DO NOT FORGET- you MUST authorize "Indirect Charge Title IV Authorization" in order to use Pell Grant funds in the bookstore

b. Make sure that you authorize/accept/complete items online if required- make sure to save and submit items if done online

c. Paper forms can be found on the financial aid page under forms on the right-hand side of the page

d. Once all are complete- the items will move to Satisfied Requirements during the nightly process

9. Under this same tab you can review any HOLDS on your account as well as your ACADEMIC PROGRESS