

MARION COUNTY BOARD OF EDUCATION
November Regular Meeting
November 13, 2023
5:00 p.m.

AGENDA

I. MEETING CALLED TO ORDER

II. PLEDGE TO THE FLAG

III. PUBLIC COMMENT

IV. APPROVE BOARD AGENDA

V. APPROVE CONSENT AGENDA

A. Approve Minutes: Regular Meeting October 17, 2023

B. Financial Reports and Cash Flow Analysis for September & October 2023

Amanda Weeks

C. Budget Amendments: (1) General Purpose Fund 141 Amendment #5
Amanda Weeks **(2) Federal Projects Fund 142 Amendment #5**

D. Request Approval to Pay Kaatz, Binkley, Jones & Morris Architects, Inc. for Architectural Services *Dr. Griffith*

E. Request Permission for Whitwell Middle School to Add Wrestling as a Sport
Dr. Griffith

F. Request Approval for Whitwell Middle School to Apply for Grant with the Lyndhurst and Songbirds Foundation for the Fine Arts Department
Dr. Griffith

G. Request Approval to Pay Tri-Con, Inc. Application #13 and the Retainage Account for the New Jasper Middle School *Dr. Griffith*

H. Request Approval to Pay NABCO Electric for School Zone Signs for the New Jasper Middle School *Dr. Griffith*

I. Request Approval of Change Order with Tri-Con, Inc. in the Amount of \$459,204.00 for the New Jasper Middle School Turning Lane *Dr. Griffith*

J. Request Approval of Change Order with Tri-Con, Inc. in the Amount of \$32,559.00 for Dual Band Radio Upgrade for the New Jasper Middle School *Dr. Griffith*

K. Approve 2023 Local Education Agency (LEA) Compliance Report *Becky Bigelow*

L. Request Approval of Speech/Language Contract *Becky Bigelow*

M. Request Approval to Purchase Charlie Cart Mobile Kitchen for Grades 6,7,8 at
Monteagle Elementary School *Sherry Prince*

N. Request Approval of Bid from Industrial Welding for Welding Equipment
Sherry Prince

O. Request Approval of Bid from Central Technologies for zSpace Augmented
Reality *Sherry Prince*

P. Request Approval to Purchase Additional Chromebooks for Monteagle
Elementary School *Mike Ogden*

Q. Approve 2023-2024 Non-Faculty Paid Coaches:
South Pittsburg High School – Brandi Pickett (*Girls Basketball*)

R. Approve 2023-2024 Non-Faculty Volunteer Coaches:
Marion County High School – Zack Polovin (*Boys Soccer*)
Whitwell High School – Gene Collins (*Boys & Girls Basketball*)

S. Approve School Sports Schedules:
Marion County High School – Basketball, Volleyball

T. Approve Field Trips:
Marion County High School – 3 Students to Cleveland, TN, 12/8-9/23
9 Students to Gatlinburg, TN, 2/1-3/24
20 Students to Gatlinburg, TN, 2/22-25/24

Monteagle Elementary School – 24 Students to Nashville, TN, 12/6/23

South Pittsburg Academy – 75 Students to Grant, AL, 12/6/23

(Date Change) Whitwell High School – 50 Students to Kissimmee, FL, 5/11-14/24

(Whitwell Middle School)

VI. OLD BUSINESS

A. Capital Projects

MARION COUNTY BOARD OF EDUCATION

October Regular Meeting

October 17, 2023

5:00 p.m.

MINUTES

The Marion County Board of Education met in Regular Session on October 17, 2023. Members present were Mr. Ryan Phillips, Mrs. Linda Hooper, Mr. Bo Nunley, Mrs. Donna Blansett, Mr. Nathan Billingsley and Board Attorney, Mr. Mark Raines.

Chairperson Ryan Phillips called the meeting to order.

Presentation: TN Strong Leadership Team – Mrs. Carol Bailey, Director of Coordinated School Health, introduced the students that attended the TN Strong Conference. They presented a power point presentation with information on the dangers of tobacco use, vaping devices and prevention. The Board members thanked the students for attending and applauded their efforts.

Mr. Phillips opened the meeting for public comments on the agenda. Hearing none, Chairman Phillips asked for a motion to approve the Board Agenda. Motion to approve by Mrs. Hooper, seconded by Mr. Billingsley, unanimous.

Mr. Phillips asked if there was a motion to approve the Consent Agenda, or if there were any items to be pulled for discussion. Mr. Phillips asked for Item F., Item M., and Item Q.

CONSENT AGENDA:

- A. Approve Minutes: Regular Meeting September 18, 2023
- B. Financial Reports and Cash Flow Analysis for August 2023
- C. Budget Amendments: (1) General Purpose Fund Amendment #4
(2) Federal Projects Fund Amendment #4
- D. Request Approval to Change Funding Source for Reading Interventionist at Whitwell Elementary School from Title I to General Purpose
- E. Request Approval for Monteagle Elementary School to Apply for the SCCF Fall Philanthropy Grant and the SVEC Bright Ideas Grant with the Goal to Purchase Archery Equipment
- F. Amend Board Policy 2.806 “Bids and Quotations”
- G. Request Approval to Name South Pittsburg High School Bridge “Wigfall Way” in Memory of Jimmy Wigfall
- H. Approve Copier Contract with Beeler Impression for Marion County High School
- I. Request Approval for Whitwell Elementary School to Apply for the TN Arts Commission Grant
- J. Request Approval to Pay Kaatz, Binkley, Jones, & Morris Architects, Inc. for Architectural Services

- K. Request Approval to Pay Tri-Con, Inc. Application #12 and the Retainage Account for the New Jasper Middle School
- L. Request Approval for All Schools to Apply for the Bright Ideas Grant
- M. Request Approval for Reduction to Maintenance of Effort for 2022-2023
- N. Request Approval of TISA Accountability Report
- O. Request Approval for Disposal/Removal of Equipment
- P. Request Approval of ISM Purchases for Whitwell High School Ag Program
- Q. Request Approval for Administration of Emergency Seizure Medication
- R. Request Approval to Purchase Chromebooks using ESSER 3.0 Funds
- S. Approve School Sports Schedules:
 - Monteagle Elementary School – Basketball
 - Whitwell Middle School – Basketball
- T. Approve Field Trips:
 - Marion County High School – 6 Students to Nashville, TN, 11/16-18/23
 - 40 Students to Orlando, FL, 2/15-19/24
 - Monteagle Elementary School – 19 Students to Montevallo, AL, 11/30/23
 - Whitwell High School – 90 Students to Cookeville, TN, 10/23/23
 - 80 Students to Dayton, TN, 10/23/23
 - 40 Students to Birmingham, AL, 11/1/23
 - Whitwell Middle School – 50 Students to Kissimmee, FL, 5/9-12/24

OLD BUSINESS

- A. Capital Projects

NEW BUSINESS

- A. Scott Collier

Amend Board Policy 2.806 “Bids and Quotations” - Dr. Griffith stated with the Board’s approval the purchase limit without getting bids/quotes would be increased from five hundred dollars (\$500) to one thousand dollars (\$1000). He added with a ten-thousand dollar (\$10,000) threshold the new state law now says we can go to twenty-five thousand dollars (\$25,000). We also can continue to solicit bids/quotes below one thousand dollars (\$1000) if possible. All purchases of supplies, materials, equipment, and contractual services in excess of twenty-five thousand dollars (\$25,000), including those of individual schools, shall be based on competitive bids. Attorney Raines stated the county government and all the municipalities have increased their purchasing amounts to twenty- five thousand dollars (\$25,000) as well.

Request Approval for Reduction to Maintenance of Effort for 2022-2023- Mrs. Becky Bigelow stated we had two higher paid teachers that retired and two newer teachers were hired.

Request Approval for Administration of Emergency Seizure Medication – Dr. Griffith stated this is authorization for the school nurse to administer seizure medication if there was an emergency.

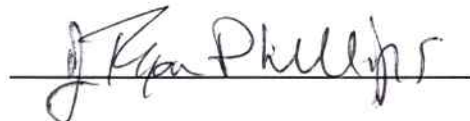
Chairman Phillips asked for a Motion to approve the Consent Agenda. Motion by Mrs. Hooper, seconded by Mr. Nunley, unanimous.

Capital Projects – Dr. Griffith stated due to a prior commitment Project Manager, Mr. Randy Gilliam was not able to attend to go over the timeline of the new Jasper Middle School. He said he would be at the next scheduled meeting. We have closed out the South Pittsburg High School Bridge Project and the retainage has been released. The Whitwell High School Project closed out last month and the retainage has also been released. He stated the Jasper Middle School Project is on track and there is a payout schedule in the board packet. He added I feel very confident with the work that is being done, but we do not have a completion date at this time. Mrs. Hooper asked if the HVAC units at Whitwell Middle School have been replaced. Dr. Griffith stated he has talked with Director Brown and we are currently working on a crane schedule. He stated it will hopefully be as early as next week. Chairman Phillips asked about the units for Marion County High School. Dr. Griffith stated there are new HVAC units to be installed and will be added to the crane schedule.

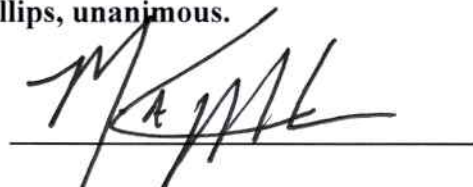
Scott Collier - Dr. Griffith stated Mr. Collier was not present for the meeting.

Mr. Phillips stated the next Board Meeting is scheduled for Monday, November 13, 2023. He added we normally combine the November and December meeting and asked Dr. Griffith for clarification. Dr. Griffith stated he would like to meet with the Finance Director, Mrs. Amanda Weeks, and a date would be sent to the Board for their approval.

With no further business before the Board, Mr. Phillips asked if there was a motion to adjourn. Motion by Mrs. Hooper, seconded by Mr. Phillips, unanimous.



Ryan Phillips, Chairperson



Mark A. Griffith, Secretary


Marion County Board of Education
204 Betsy Pack Drive
Jasper, Tennessee 37347

Mark A. Griffith
Director of Schools

Telephone (423) 942-3434
Fax (423) 942-4210

MEMORANDUM

TO: School Board Members

FROM: Mark A. Griffith, Director of Schools 

DATE: November 13, 2023

SUBJECT: Monthly Financial Reports: September 2023
Cash Flow Analysis: September 2023

Attached you will find financial reports for the General Purpose School Fund (141). We have derived a one-page format that should be of benefit in giving an overall evaluation of each department without having to analyze each line of the budget.

These reports will be provided to you on a monthly basis. Let us know if we can be of further assistance.

MARION COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL FUND

September 2023

REVENUES / SOURCES OF FUNDS	2023-2024 BUDGET	SEPT YTD ACTUAL	CHANGE	PERCENT REMAINING
County Taxes	9,761,716	1,260,358	(8,501,358)	-87.09%
Licenses and Permits	2,289	282	(2,007)	-87.68%
Charges for Current Services	159,550	9,977	(149,573)	-93.75%
Other Local Revenue	72,000	486	(71,514)	-99.33%
State Education Funds	31,981,241	5,542,962	(26,438,279)	-82.67%
Other State Revenue	717,350	1,111	(716,239)	-99.85%
On-Behalf Contributions for OPEB	105,543	0	(105,543)	-100.00%
Federal Funds Received thru State	0	0	0	0.00%
Other Governments - Contributions	0	0	0	0.00%
Other Sources	150,000	78,788	(71,212)	-47.47%
Budgeted Fund Balance	48,000	0	(48,000)	-100.00%
TOTAL REVENUES	\$42,997,689	\$6,893,963	(\$36,103,726)	-83.97%
USES OF FUNDS	2023-2024 BUDGET	SEPT YTD ACTUAL	CHANGE	PERCENT REMAINING
Attendance	167,075	40,600	(126,475)	-75.70%
Board of Education Services	704,769	173,891	(530,878)	-75.33%
Capital Outlay - Building/Grounds	0	0	0	0.00%
Capital Outlay	742,303	147,997	(594,306)	-80.06%
Community Learning Centers Grant	0	0	0	0.00%
Community Service: JES Programs	62,739	3,699	(59,040)	-94.10%
Community Service: SPE Programs	57,539	3,813	(53,726)	-93.37%
Community Service: WES Programs	36,112	4,173	(31,939)	-88.44%
Differential Pay Plan	162,711	12,566	(150,145)	-92.28%
Director of Schools	429,894	106,147	(323,747)	-75.31%
Fiscal Services	449,217	84,299	(364,918)	-81.23%
Health Services	369,750	42,135	(327,615)	-88.60%
School Health Grant	97,791	16,799	(80,992)	-82.82%
Maintenance of Plant	1,009,357	251,604	(757,753)	-75.07%
Operation of Plant	3,407,432	885,381	(2,522,051)	-74.02%
Operating Transfer - Bond Payment	1,250,000	0	(1,250,000)	-100.00%
Personnel / Employee Services	198,767	44,633	(154,134)	-77.54%
Pre-K State Grant	384,786	39,246	(345,540)	-89.80%
Regular Instruction Program	21,568,552	2,839,837	(18,728,715)	-86.83%
Regular Education Summer Learning	0	0	0	0.00%
Safe School Act of 98 Grant	0	4,200	4,200	0.00%
Special Education Program	3,632,949	395,708	(3,237,241)	-89.11%
Special Education: Transition to Work Grant	0	0	0	0.00%
Special Education: High Cost	0	0	0	0.00%
Technology	684,458	183,434	(501,024)	-73.20%
Transportation	1,273,489	196,883	(1,076,606)	-84.54%
VocEd: Innovative School Models	4,200,000	38,038	(4,161,962)	-99.09%
Vocational Education/CTE Program	2,059,999	276,208	(1,783,791)	-86.59%
Vocational Education/Fed thru State Grant	48,000	48,000	0	0.00%
TOTAL USES OF FUNDS	\$42,997,689	\$5,839,291	(\$37,158,398)	-86.42%
EXCESS SOURCES (USES) OF FUNDS	0	1,054,673	1,054,673	
EXCESS FUND BALANCE BEGINNING OF YEAR	10,638,390	11,693,063	1,054,673	
3% FUND BALANCE	1,289,931	1,289,931		
EXCESS FUND BALANCE END OF YEAR	<u>\$9,348,459</u>	<u>\$10,403,132</u>	<u>\$2,109,345</u>	

ESTIMATED STATEMENT OF CASH FLOW

FY 2023-2024

Fund 141	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
General Purpose School Fund	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JUNE
Cash Receipts	1,172,669	4,638,491	4,200,766	3,400,000	4,500,000	5,000,000	4,200,000	5,700,000	3,550,000	3,600,000	710,000	2,500,000	
Loan Proceeds													
Transfers In													150,000
Total Cash Inflows	1,172,669	4,638,491	4,200,766	3,400,000	4,500,000	5,000,000	4,200,000	5,700,000	3,550,000	3,600,000	710,000	2,650,000	
Beg Cash Bal	9,876,762	8,518,412	11,202,462	12,018,451	11,668,451	12,118,451	13,618,451	13,868,451	15,868,451	15,718,451	15,718,451	12,803,451	
Available Cash	11,049,432	13,156,903	15,403,228	15,418,451	16,168,451	17,118,451	17,818,451	19,568,451	19,418,451	19,318,451	16,428,451	15,453,451	
Cash Payments	2,531,020	1,954,440	3,384,777	3,750,000	4,050,000	3,500,000	3,950,000	3,700,000	3,700,000	3,600,000	3,625,000	4,250,000	
Transfers Out													
Total Cash Outflows	2,531,020	1,954,440	3,384,777	3,750,000	4,050,000	3,500,000	3,950,000	3,700,000	3,700,000	3,600,000	3,625,000	4,250,000	
End Balance	8,518,412	11,202,462	12,018,451	11,668,451	12,118,451	13,618,451	13,868,451	15,868,451	15,718,451	15,718,451	12,803,451	11,203,451	

For Discussion Purposes Only


Marion County Board of Education
204 Betsy Pack Drive
Jasper, Tennessee 37347

Mark A. Griffith
Director of Schools

Telephone (423) 942-3434
Fax (423) 942-4210

MEMORANDUM

TO: School Board Members

FROM: Mark A. Griffith, Director of Schools 

DATE: November 13, 2023

SUBJECT: Monthly Financial Reports: October 2023
Cash Flow Analysis: October 2023

Attached you will find financial reports for the General Purpose School Fund (141). We have derived a one-page format that should be of benefit in giving an overall evaluation of each department without having to analyze each line of the budget.

These reports will be provided to you on a monthly basis. Let us know if we can be of further assistance.

MARION COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL FUND

October 2023

REVENUES / SOURCES OF FUNDS	2023-2024 BUDGET	OCT YTD ACTUAL	CHANGE	PERCENT REMAINING
County Taxes	9,761,716	2,037,945	(7,723,771)	-79.12%
Licenses and Permits	2,289	573	(1,716)	-74.97%
Charges for Current Services	159,550	21,556	(137,994)	-86.49%
Other Local Revenue	72,000	648	(71,352)	-99.10%
State Education Funds	31,981,241	8,352,728	(23,628,513)	-73.88%
Other State Revenue	717,350	1,157	(716,193)	-99.84%
On-Behalf Contributions for OPEB	105,543	0	(105,543)	-100.00%
Federal Funds Received thru State	0	0	0	0.00%
Other Governments - Contributions	0	0	0	0.00%
Other Sources	150,000	78,788	(71,212)	-47.47%
Budgeted Fund Balance	48,000	0	(48,000)	-100.00%
TOTAL REVENUES	\$42,997,689	\$10,493,395	(\$32,504,294)	-75.60%
USES OF FUNDS	2023-2024 BUDGET	OCT YTD ACTUAL	CHANGE	PERCENT REMAINING
Attendance	167,075	52,527	(114,548)	-68.56%
Board of Education Services	704,769	204,562	(500,207)	-70.97%
Capital Outlay - Building/Grounds	0	0	0	0.00%
Capital Outlay	742,303	152,028	(590,275)	-79.52%
Community Learning Centers Grant	0	0	0	0.00%
Community Service: JES Programs	62,739	7,885	(54,854)	-87.43%
Community Service: SPE Programs	57,539	6,452	(51,087)	-88.79%
Community Service: WES Programs	36,112	8,442	(27,670)	-76.62%
Differential Pay Plan	162,711	25,131	(137,580)	-84.55%
Director of Schools	429,894	138,100	(291,794)	-67.88%
Fiscal Services	449,217	118,016	(331,201)	-73.73%
Health Services	369,750	76,636	(293,114)	-79.27%
School Health Grant	97,791	27,770	(70,021)	-71.60%
Maintenance of Plant	1,009,357	327,417	(681,940)	-67.56%
Operation of Plant	3,407,432	1,147,433	(2,259,999)	-66.33%
Operating Transfer - Bond Payment	1,250,000	0	(1,250,000)	-100.00%
Personnel / Employee Services	198,767	59,973	(138,794)	-69.83%
Pre-K State Grant	384,786	77,276	(307,510)	-79.92%
Regular Instruction Program	21,568,552	4,790,354	(16,778,198)	-77.79%
Regular Education Summer Learning	0	0	0	0.00%
Safe School Act of 98 Grant	0	5,614	5,614	0.00%
Special Education Program	3,632,949	706,326	(2,926,623)	-80.56%
Special Education: Transition to Work Grant	0	0	0	0.00%
Special Education: High Cost	0	0	0	0.00%
Technology	684,458	227,701	(456,757)	-66.73%
Transportation	1,273,489	296,569	(976,920)	-76.71%
VocEd: Innovative School Models	4,200,000	49,567	(4,150,433)	-98.82%
Vocational Education/CTE Program	2,059,999	431,262	(1,628,737)	-79.06%
Vocational Education/Fed thru State Grant	48,000	48,000	0	0.00%
TOTAL USES OF FUNDS	\$42,997,689	\$8,985,043	(\$34,012,646)	-79.10%
EXCESS SOURCES (USES) OF FUNDS	0	1,508,352	1,508,352	
EXCESS FUND BALANCE BEGINNING OF YEAR	10,638,390	12,146,742	1,508,352	
3% FUND BALANCE	1,289,931	1,289,931		
EXCESS FUND BALANCE END OF YEAR	<u>\$9,348,459</u>	<u>\$10,856,811</u>	<u>\$3,016,704</u>	

ESTIMATED STATEMENT OF CASH FLOW

FY 2023-2024

	ACTUAL JUL	ACTUAL AUG	ACTUAL SEP	ACTUAL OCT	ESTIMATED NOV	ESTIMATED DEC	ESTIMATED JAN	ESTIMATED FEB	ESTIMATED MAR	ESTIMATED APR	ESTIMATED MAY	ESTIMATED JUNE
Fund 141												
General Purpose School Fund												
Cash Receipts	1,172,669	4,638,491	4,200,766	3,506,509	4,500,000	5,000,000	4,200,000	5,700,000	3,550,000	3,600,000	710,000	2,500,000
Loan Proceeds												
Transfers In												
Total Cash Inflows	1,172,669	4,638,491	4,200,766	3,506,509	4,500,000	5,000,000	4,200,000	5,700,000	3,550,000	3,600,000	710,000	2,500,000
Beg Cash Bal	9,876,762	8,518,412	11,202,462	12,018,451	12,399,586	12,849,586	14,349,586	14,599,586	16,599,586	16,449,586	16,449,586	13,534,586
Available Cash	11,049,432	13,156,903	15,403,228	15,524,960	16,899,586	17,849,586	18,549,586	20,299,586	20,149,586	20,049,586	17,159,586	16,184,586
Cash Payments	2,531,020	1,954,440	3,384,777	3,125,373	4,050,000	3,500,000	3,950,000	3,700,000	3,700,000	3,600,000	3,625,000	4,250,000
Transfers Out												
Total Cash Outflows	2,531,020	1,954,440	3,384,777	3,125,373	4,050,000	3,500,000	3,950,000	3,700,000	3,700,000	3,600,000	3,625,000	4,250,000
End Balance	8,518,412	11,202,462	12,018,451	12,399,586	12,849,586	14,349,586	14,599,586	16,599,586	16,449,586	16,449,586	13,534,586	11,934,586

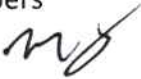
For Discussion Purposes Only

MARION COUNTY BOARD OF EDUCATION

Phone: (423)942-3434
Fax: (423)945-4210

Amanda Weeks
Director of Finance
204 Betsy Pack Drive
Jasper, TN 37347

Memorandum

To: School Board Members
Director of Schools 

From: Amanda Weeks

Date: November 13, 2023

Subject: General Purpose Fund 141 Budget Amendment #5

Attached you will find the November budget amendment of the General Purpose School Fund (Fund 141) for consideration by the Board.

The amendment includes two amendments, all of which will require Commission approval. The amendments are to add new state monies for Special Education Preschool grant, and adjust the Voluntary PreK budget.

I respectfully request approval of the proposed budget amendments as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.

Marion County Schools
Budget Amendment #5: Summary
 November 2023

Account #	Description	Source	Uses	Net Cash Flow Adjustment	Yes/No Commission
1) 141-46515- -SPEPK	Other State Grants-School Safety	49,974			Yes
141-71200-499-SPEPK	Other Supplies and Materials		5,032		
141-72220-312-SPEPK	Contracts with Private Agencies		35,442		
141-72220-499-SPEPK	Other Supplies and Materials		6,000		
141-72220-790-SPEPK	Other Equipment		3,500		
		<u>49,974</u>	<u>49,974</u>	<u>0</u>	

To amend the budget for the new Special Education Pre-K Grant

2) 141-73400-116-PKSPE	Teachers	1			Yes
141-73400-207-PKSPE	Medical Insurance		1,987		
141-73400-163-PKWES	Educational Assistants	1,725			
141-73400-201-PKWES	Social Security	107			
141-73400-204-PKWES	State Retirement	124			
141-73400-212-PKWES	Medicare	25			
141-73400-299-PKWES	Workers Comp	5			
		<u>1,987</u>	<u>1,987</u>	<u>0</u>	

To amend the budget for revised needs in the Voluntary PreK grant

TOTAL AMENDMENTS	<u>51,961</u>	<u>51,961</u>	<u>0</u>
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DESCRIPTION	FD	FCT	OBJ	JBB	CST	CTR	OCTOBER	AMEND #5	ENTRY	NOTES	COMM
									DR/(CR)		
Misc. Refunds - Worker's Comp. Fee	141	44170	-	-	-	BOARD	15,000	15,000	0		
Misc. Refunds - Health SVCs Reimb. f/Sho	141	44170	-	-	-	HSERV	0	0	0		
Insurance Recovery	141	44170	-	-	-	LRINS	45,000	45,000	0		
Misc. Refunds - Other	141	44170	-	-	-	LRMRO	500	500	0		
Misc. Refunds - Other	141	44170	-	-	-	REGED	3,000	3,000	0		
Misc. Refunds - Other	141	44170	-	-	-	SPEED	500	500	0		
Sale of Property - Regular Education	141	44540	-	-	-	REGED	0	0	0		
Sale of Property - Vocational	141	44540	-	-	-	VOCED	1,000	1,000	0		
Damages Recovered - Textbooks	141	44560	-	-	-	REGED	500	500	0		
Contributions/Gifts	141	44570	-	-	-	REGED	6,000	6,000	0		
Other Local Revenues - Other	141	44990	-	-	-	LROLR	500	500	0		
Other Local Revenues - Reg Ed	141	44990	-	-	-	REGED	0	0	0		
On-Behalf Contributions for OPEB	141	46175	-	-	-	BOARD	105,543	105,543	0		
TN Investment in Student Achievement	141	46510	-	-	-	STTIS	27,358,355	27,358,355	0		
Basic Education Program	141	46511	-	-	-	STBEP	0	0	0		
Other State Education Funds:											
Driver's Education	141	46550	-	-	-	REGED	4,500	4,500	0		
Other State Funds-Student Mgmt	141	46590	-	-	-	ATTEN	0	0	0		
Pre-K Lottery : JES	141	46590	-	-	-	PKJES	0	0	0		
Pre-K Lottery : JES	141	46515	-	-	-	PKJES	104,782	104,782	0		
Pre-K Lottery : SPE	141	46590	-	-	-	PKSPE	0	0	0		
Pre-K Lottery : SPE	141	46515	-	-	-	PKSPE	85,266	85,266	0		
Pre-K Lottery : WES	141	46590	-	-	-	PKWES	0	0	0		
Pre-K Lottery : WES	141	46515	-	-	-	PKWES	194,738	194,738	0		
State Special Education Pre-K	141	46515	-	-	-	SPEPK	0	49,974	49,974	New State Grant	
Other State Education Funds	141	46590	-	-	-	REGED	0	0	0		
Other State Education Funds-Summer	141	46590	-	-	-	RESUM	0	0	0		
Coordinated School Health Grant	141	46591	-	-	-	HSCSH	0	0	0		
Career Ladder Program	141	46610	-	-	-	STCLP	33,600	33,600	0		

DESCRIPTION	FD	FCT	OBJ	JBF	CST	CTR	OCTOBER	AMEND #5	ENTRY	NOTES	COMM
									DR/(CR)		
Teachers	141	73400	116		PKMES		0	0	0		
Educational Assistants	141	73400	163		PKMES		0	0	0		
Non-Certified Substitutes	141	73400	198		PKMES		0	0	0		
Social Security	141	73400	201		PKMES		0	0	0		
State Retirement	141	73400	204		PKMES		0	0	0		
Medical Insurance	141	73400	207		PKMES		0	0	0		
Medicare	141	73400	212		PKMES		0	0	0		
Workers Comp	141	73400	299		PKMES		0	0	0		
Contracted Services	141	73400	399		PKMES		0	0	0		
Instructional Supplies	141	73400	429		PKMES		0	0	0		
In-Service/Staff Development	141	73400	524		PKMES		0	0	0		
Other Equipment	141	73400	790		PKMES		0	0	0		
Teachers	141	73400	116		PKSPE		(47,156)	(47,155)	1	Adjusted based on revised needs	
Educational Assistants	141	73400	163		PKSPE		(24,225)	(24,225)	0		
Non-Certified Substitutes	141	73400	198		PKSPE		0	0	0		
Social Security	141	73400	201		PKSPE		(4,426)	(4,426)	0		
State Retirement	141	73400	204		PKSPE		(5,493)	(5,493)	0		
Medical Insurance	141	73400	207		PKSPE		(1,957)	(3,944)	(1,987)	Adjusted based on revised needs	
Medicare	141	73400	212		PKSPE		(1,035)	(1,035)	0		
Retirement - Hybrid	141	73400	217		PKSPE		(496)	(496)	0		
Workers Comp	141	73400	299		PKSPE		(178)	(178)	0		
Contracted Services	141	73400	399		PKSPE		0	0	0		
Instructional Supplies	141	73400	429		PKSPE		(300)	(300)	0		
In-Service/Staff Development	141	73400	524		PKSPE		0	0	0		
Other Equipment	141	73400	790		PKSPE		0	0	0		

DESCRIPTION	FD	FCT	OBJ	JBF	CST	CTR	OCTOBER		AMEND #5		ENTRY		NOTES	COMM
											DR/(CR)			
PRE-K PROGRAM (CONT'D)														
Teachers WES	141	73400	116		PKWES		(120,020)	(120,020)			0			
Educational Assistants	141	73400	163		PKWES		(49,055)	(47,330)			1,725	Adjusted based on revised needs		
Non-Certified Substitutes	141	73400	198		PKWES		0	0			0			
Social Security	141	73400	201		PKWES		(10,483)	(10,376)			107	Adjusted based on revised needs		
State Retirement	141	73400	204		PKWES		(11,705)	(11,581)			124	Adjusted based on revised needs		
Medical Insurance	141	73400	207		PKWES		0	0			0			
Medicare	141	73400	212		PKWES		(2,452)	(2,427)			25	Adjusted based on revised needs		
Workers Comp	141	73400	299		PKWES		(423)	(418)			5	Adjusted based on revised needs		
Contracted Services	141	73400	399		PKWES		0	0			0			
Instructional Supplies	141	73400	429		PKWES		(600)	(600)			0			
In-Service/Staff Development	141	73400	524		PKWES		0	0			0			
Other Equipment	141	73400	790		PKWES		0	0			0			0
REGULAR INSTRUCTION							XXXXXXXXXXXX	XXXXXXXXXXXX			XXXXXXXXXXXX			
Teachers	141	71100	116		REGED		(11,172,145)	(11,172,145)			0			
Career Ladder	141	71100	117		REGED		(15,000)	(15,000)			0			
Homebound Teachers	141	71100	128		REGED		(38,000)	(38,000)			0			
Educational Assistants	141	71100	163		REGED		(598,050)	(598,050)			0			
Substitutes- certified	141	71100	195		REGED		(92,700)	(92,700)			0			
Substitutes- non-certified	141	71100	198		REGED		(300,000)	(300,000)			0			
Social Security	141	71100	201		REGED		(757,385)	(757,385)			0			
State Retirement	141	71100	204		REGED		(941,071)	(941,071)			0			
Medical Insurance	141	71100	207		REGED		(2,110,155)	(2,110,155)			0			
Medicare	141	71100	212		REGED		(177,130)	(177,130)			0			
Retirement - Hybrid	141	71100	217		REGED		(74,152)	(74,152)			0			
Other Contracted Services	141	71100	399		REGED		(153,500)	(153,500)			0			
Instructional Supplies/Materials	141	71100	429		REGED		(63,000)	(63,000)			0			
Textbooks	141	71100	449		REGED		(132,000)	(132,000)			0			
Other Supplies/Materials	141	71100	499		REGED		(110,825)	(110,825)			0			
Equipment	141	71100	722		REGED		0	0			0			0

MARION COUNTY DEPARTMENT OF EDUCATION

Phone: (423)942-3434
Fax: (423)945-4210

Carol C. Newton
Director of Finance
204 Betsy Pack Drive
Jasper, TN 37347

Memorandum

To: School Board Members
Director of Schools *m*

From: Amanda Weeks

Date: November 13, 2023

Subject: Federal Projects Fund 142 Amendment #5

Attached you will find the November budget amendment of the Federal Projects Fund (Fund 142) for consideration by the Board.

The amendment is to account for a revised allocation change from the State for HQIM Literacy Implementation Network. This amendment will have to be approved by the state and will go to the Commission since there is a change to the allocation amount. There are amendments to move funds within Consolidated Admin, Title I and ESSER 3.0 based on revised needs. These amendments will have to be approved by the state but do not go to the Commission.

I respectfully request approval of the proposed budget amendment as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.

Marion County Schools
 Federal Projects Amendment #5
 November 2023

11/7/23
 CONSOLIDATED
 ADMINISTRATION

Account Description	Sub Fund	Function/Obj	Cost Ctr	Original	November Amend #5	DR (CR)
Title I Grant Revenue	011	47141		168,910	168,910	0.00
Title II Prof Development Grant Revenue	011	47189		2,000	2,000	0.00
Other Federal Through State	011	47590		400	400	0.00
Rural Education Revenue	011	47148		200	200	0.00
Total Revenue				171,510	171,510	
Supervisor	011	72210 105	CEN	80,826	80,826	0
Secretary	011	72210 161	CEN	34,890	34,890	0
Soc. Sec. 6.2%	011	72210 201	CEN	7,174	7,174	0
Retirement T 6.81%	011	72210 204	CEN	5,504	5,504	0
Retirement 7.20%	011	72210 204	CEN	2,512	2,512	0
Medical Insurance	011	72210 207	CEN	24,245	24,245	0
Medicare 1.45%	011	72210 212	CEN	1,678	1,678	0
Work. Comp. Ins	011	72210 299	CEN	301	301	0
Travel	011	72210 355	CEN	200	200	0
Oth. Contr. Services	011	72210 399	CEN	500	500	0
Oth. Supplies & Mat.	011	72210 499	CEN	2,000	1,900	100
Inservice/Staff Dev.	011	72210 524	CEN	4,000	4,000	0
Equipment	011	72210 790	CEN	2,000	2,100	(100)
Indirect Cost	011	99100 504	CEN	5,680.00	5,680.00	0
				171,510.00	171,510	0
				0	0	0

Marion County Schools
 Federal Projects Amendment #5
 November 2023

11/7/23
 TITLE I

Account Description	Sub Fund	Function/Obj	Cost Ctr	September Amend #3	November Amend #5	DR (CR)
Revenue	101	47141		1,046,030.37	1,046,030.37	0.00
Teachers	101	71100 116	JES	116,840	116,840	0
Educ. Assistants	101	71100 163	JES	23,635	23,635	0
Soc. Sec. 6.2%	101	71100 201	JES	8,709	8,709	0
Retirement T 6.81%	101	71100 204	JES	9,347	9,347	0
Retirement TA 7.20%	101	71100 204	JES	1,702	1,702	0
Medical Insurance	101	71100 207	JES	16,469	16,469	0
Medicare 1.45%	101	71100 212	JES	2,037	2,037	0
Work. Comp. Ins	101	71100 299	JES	365	365	0
Other Contracted Serv	101	71100 399	JES	4,826	4,125	(701)
Instruct. Sup. & Mat.	101	71100 429	JES	169	739	570
Reg. Instr. Equipment	101	71100 722	JES	6,697	6,828	131
Other Sal. & Wages	101	72130 189	JES	32,685	32,685	0
Sal. & Wag (Parent Inv.)	101	72130 189	JES	0	0	0
Soc. Sec. 6.2%	101	72130 201	JES	2,026	2,026	0
Retirement T 6.81%	101	72130 204	JES	2,615	2,615	0
Medical Insurance	101	72130 207	JES	4,419	4,419	0
Medicare 1.45%	101	72130 212	JES	474	474	0
Work. Comp. Ins	101	72130 299	JES	85	85	0
Inservice/Staff Dev.	101	72210 524	JES	0	0	0
Equipment	101	72210 790	JES	0	0	0
Teachers	101	71100 116	JESPS	49,460	49,460	0
Educ. Assistants	101	71100 163	JESPS	23,060	23,060	0
Soc. Sec. 6.2%	101	71100 201	JESPS	4,496	4,496	0
Retirement T 6.81%	101	71100 204	JESPS	3,957	3,957	0
Retirement TA 7.20%	101	71100 204	JESPS	1,660	1,660	0
Medical Insurance	101	71100 207	JESPS	17,062	17,062	0
Medicare 1.45%	101	71100 212	JESPS	1,052	1,052	0
Work. Comp. Ins	101	71100 299	JESPS	189	189	0
Other Contracted Serv	101	71100 399	JESPS	0	0	0
Instruct. Sup. & Mat.	101	71100 429	JESPS	0	0	0
Reg. Instr. Equipment	101	71100 722	JESPS	0	0	0

Federal Projects Amendment #5
November 2023

TITLE I

Account Description	Sub Fund	Function/Obj	Cost Ctr	September Amend #3	November Amend #5	DR (CR)
Teachers	101	71100 116	MES	0	0	0
Educ. Assistants	101	71100 163	MES	24,225	24,225	0
Soc. Sec. 6.2%	101	71100 201	MES	1,502	1,502	0
Retirement T 6.81%	101	71100 204	MES	0	0	0
Retirement TA 7.20%	101	71100 204	MES	1,744	1,744	0
Medical Insurance	101	71100 207	MES	7,938	7,938	0
Medicare 1.45%	101	71100 212	MES	351	351	0
Work. Comp. Ins	101	71100 299	MES	63	63	0
Other Contracted Serv	101	71100 399	MES	0	0	0
Instruct. Sup. & Mat.	101	71100 429	MES	19,971	19,971	0
Reg. Instr. Equipment	101	71100 722	MES	30,786	30,786	0
Teachers	101	71100 116	MESPS	42,000	42,000	0
Educ. Assistants	101	71100 163	MESPS	24,225	24,225	0
Soc. Sec. 6.2%	101	71100 201	MESPS	4,106	4,106	0
Retirement T 6.81%	101	71100 204	MESPS	3,650	3,650	0
Retirement TA 7.20%	101	71100 204	MESPS	1,744	1,744	0
Medical Insurance	101	71100 207	MESPS	17,062	17,062	0
Medicare 1.45%	101	71100 212	MESPS	960	960	0
Work. Comp. Ins	101	71100 299	MESPS	172	172	0
Other Contracted Serv	101	71100 399	MESPS	0	0	0
Instruct. Sup. & Mat.	101	71100 429	MESPS	0	0	0
Reg. Instr. Equipment	101	71100 722	MESPS	0	0	0
Teachers	101	71100 116	SPE	66,985	66,985	0
Educ. Assistants	101	71100 163	SPE	24,830	24,830	0
Soc. Sec. 6.2%	101	71100 201	SPE	5,693	5,693	0
Retirement T 6.81%	101	71100 204	SPE	5,359	5,359	0
Retirement TA 7.20%	101	71100 204	SPE	1,788	1,788	0
Medical Insurance	101	71100 207	SPE	24,244	24,244	0
Medicare 1.45%	101	71100 212	SPE	1,331	1,331	0
Work. Comp. Ins	101	71100 299	SPE	239	239	0
Other Contracted Serv	101	71100 399	SPE	0	0	0
Instruct. Sup. & Mat.	101	71100 429	SPE	119	119	0
Reg. Instr. Equipment	101	71100 722	SPE	8,646	8,646	0
Other Sal.& Wages	101	72130 189	SPE	25,985	25,985	0
Sal.& Wag (Parent Inv.)	101	72130 189	SPE	0	0	0
Soc. Sec. 6.2%	101	72130 201	SPE	1,611	1,611	0
Retirement T 10.63%	101	72130 204	SPE	2,079	2,079	0
Medical Insurance	101	72130 207	SPE	5,238	5,238	0
Medicare 1.45%	101	72130 212	SPE	377	377	0
Work. Comp. Ins	101	72130 299	SPE	68	68	0
Inservice/Staff Dev.	101	72210 524	SPE	0	0	0
Equipment	101	72210 790	SPE	0	0	0

Federal Projects Amendment #5
November 2023

TITLE I

Account Description	Sub Fund	Function/Obj	Cost Ctr	September Amend #3	November Amend #5	DR (CR)
Teachers	101	71100 116	JMS	59,425	59,425	0
Educ. Assistants	101	71100 163	JMS	45,560	45,560	0
Soc. Sec. 6.2%	101	71100 201	JMS	6,509	6,509	0
Retirement T 6.81%	101	71100 204	JMS	4,754	4,754	0
Retirement TA 7.20%	101	71100 204	JMS	3,280	3,280	0
Medical Insurance	101	71100 207	JMS	21,394	21,394	0
Medicare 1.45%	101	71100 212	JMS	1,522	1,522	0
Work. Comp. Ins	101	71100 299	JMS	273	273	0
Other Contracted Serv	101	71100 399	JMS	10,500	10,500	0
Instruct. Sup. & Mat.	101	71100 429	JMS	16,883	16,883	0
Reg. Instr. Equipment	101	71100 722	JMS	34,522	34,522	0
Medical Insurance	101	71100 207	CEN	0	0	0
Instructional Supplies	101	71100 429	CEN	50	50	0
Other Sal.& Wages	101	72130 189	CEN	0	0	0
Sal.& Wag (Parent Inv.)	101	72130 189	CEN	14,280	14,280	0
Soc. Sec. 6.2%	101	72130 201	CEN	885	885	0
Retirement T 6.81%	101	72130 204	CEN	1,142	1,142	0
Medical Insurance	101	72130 207	CEN	0	0	0
Medicare 1.45%	101	72130 212	CEN	207	207	0
Work. Comp. Ins	101	72130 299	CEN	37	37	0
Travel	101	72130 355	CEN	0	0	0
Oth. Contr. Services	101	72130 399	CEN	0	0	0
Other Charges	101	72130 599	CEN	103,307	103,310	3
Inservice/Staff Dev.	101	72210 524	CEN	0	0	0
Transfers Out	101	99100 590	CEN	0	0	0
Indirect Cost	101	99100 504	CEN	32,373.37	32,370.37	(3)
				1,046,030.37	1,046,030.37	0.00
				0	0	0

Account Description	Sub Fund	Function/Obj	Cost Ctr	October	November Amend #5	DR (CR)
Revenue	934	47401		3,728,676.17	3,728,676.17	0
Teachers	934	71100 116		226,710	226,710	0
Social Security	934	71100 201		14,056	14,056	0
State Retirement	934	71100 204		18,023	18,023	0
Medicare	934	71100 212		3,287	3,287	0
Other Fringe Benefits	934	71100 299		567	567	0
Instructional Supplies	934	71100 429		103,084	103,084	0
Regular Instruction Equipment	934	71100 722		1,570,710	1,589,079	(18,369)
Evaluation and Testing	934	72130 322		70,740	70,740	0
Other Salaries and Wages	934	72210 189		127,887	127,887	0
Social Security	934	72210 201		7,929	7,929	0
State Retirement	934	72210 204		8,709	8,709	0
Medical Insurance	934	72210 207		18,506	18,506	0
Medicare	934	72210 212		1,854	1,854	0
Other Fringe Benefits	934	72210 299		320	320	0
Software	934	72250 471		69,770	69,770	0
Other Equipment	934	72250 790		23,168	23,168	0
Contracted Services	934	76100 399		13,500	13,500	0
Plant Operataion Equipment	934	76100 720		1,418,260	1,418,260	0
Transfer Out - Ind. Cost (15.32%)	934	99100 504		31,596.17	13,227.17	18,369
				3,728,676	3,728,676	0
				0	0	0

Account Description	Sub Fund	Function/Obj	Cost Ctr	September	November Amend #5	DR (CR)
Revenue	953	47309		83,000.00	103,000	20,000
Non-Certified Substitute Teachers	953	71100 198		0	9270	(9,270)
Social Security	953	71100 201		0	556	(556)
Medicare	953	71100 212		0	134	(134)
Instructional Supplies	953	71100 429		7,700	17,740	(10,040)
Other Contracted Services	953	72210 399		73,000	73,000	0
Staff Development	953	72210 524		2,300	2,300	0
Total Expenditures				83,000.00	103,000	(20,000)
				0.00	0	0

Kaatz, Binkley, Jones, & Morris Architects, Inc

Bill To:
 Marion County Schools
 204 Betsy Pack Drive
 Jasper, TN 37347

Invoice Date 11/3/2023
 Invoice Number 2023-11-03_2697-20

From:
 KBJM Architects, Inc.
 1008 Charlie Daniels Parkway
 Mt. Juliet, TN 37122

New Jasper Middle -Fee based on bid amount

Total Fee based on Bid Amount	Previously Invoiced	Previously Paid	Current Invoice		Fee Remaining
\$1,867,195.00	\$1,538,650.00	\$1,488,650.00	\$65,000.00		\$263,545.00

This Invoice	\$65,000.00

Please remit to Kaatz, Binkley, Jones, & Morris Architects, Inc
 PO Box 713, Mt. Juliet TN 37122

PO Box 713
MT JULIET, TENNESSEE 37121 - 615-754-5393

Subject: Re: Wrestling Team

From: Ruby Gamble <rgamble@mctns.net>

To: Joshua Holtcamp <jholtcamp@mctns.net>

Date: Monday, 11/06/2023 1:59 PM

Good afternoon,

I received your request and will give to Dr. Griffith for approval to add to the November Agenda.

Thank you,

Ruby Gamble
Executive Assistant to the Director of Schools
Board Secretary

Marion Co. Board of Education
204 Betsy Pack Drive
Jasper, TN 37347
(423)-942-3434 ext. 2001

On Monday 11/06/2023 at 1:56 pm, Joshua Holtcamp wrote:

 Whitwell Middle would like to begin a school wrestling team. I am requesting approval. 

[Image]



Subject: Board Item

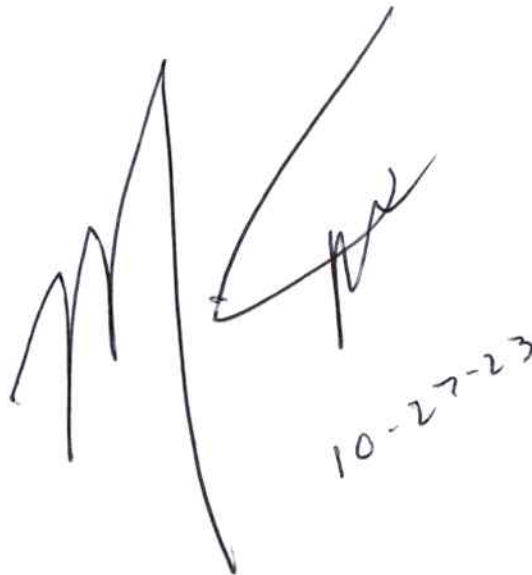
From: Josh Holtcamp <jholtcamp@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Wednesday, 10/25/2023 11:24 AM

I would request grant application from The Lyndhurst and Songbirds Foundation for our Fine Arts Department.

Sent from my Dr. Holtcamp's iPhone



Handwritten signature and date: 10-27-23

KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.
ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS

William T. Morris, AIA Larry D. Marvel, AIA Gary C. Kromer, RA Jason Morris, AIA

ARCHITECTURE

William T. Morris, AIA, *Chairman*
Steve G. Morris
Larry D. Marvel, AIA, CSI/CDT
Gary C. Kromer, RA, CEFPI
Jason Morris, AIA
CSI/CDT
Nathan Dutch

EDUCATIONAL PLANNERS

Debbie Morris

ENGINEERING

Sandy Olandt, PE

INTERIORS

Kathy Richards, NCIDQ,

Jenni Cozart, NCIDQ

ADMINISTRATION

Penny Phillips

November 8, 2023

Mr. Mark Griffith
Marion County Schools
204 Betsy Park Drive
Jasper, TN 37347

Re: New Jasper Middle School
 KBJM Project No. 2697-14
 Pay Application #13

Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending October 31, 2023.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of \$1,471,269.94 to Tri-Con, Inc. and \$77,435.26 to the retainage account. This brings the total paid to Tri-Con, Inc. to date to \$20,265,942.66 and the total of the retainage account to \$1,066,628.56.

Thank you,



Jason Morris
Kaatz, Binkley, Jones & Morris Architects, Inc.

Enclosures

(1) Tri-Con, Inc. Pay Request

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

APPLICATION NO: 13

PROJECT: Jasper Middle School

1008 Charlie Daniels P
 Mt Juliet, TN 37122

PERIOD TO: 10/31/2023

FROM: Tricon, Inc.

2040 N. Ocoee St.
 Cleveland, TN 37311

CONTRACT FOR: General Construction

CONTRACT DATE: 8/31/2022

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change orders approved in previous months by Owner		\$0.00	
Total			-\$696,507.00
Approved this Month			
Number	Date Approved		
TOTALS		\$0.00	
Net change by Change Orders			(\$696,507.00)

1. ORIGINAL CONTRACT SUM..... \$32,649,000.00
2. Net change by Change Orders..... (\$696,507.00)
3. CONTRACT SUM TO DATE (Line 1+2)..... \$31,952,493.00
4. TOTAL COMPLETED & STORED TO DATE..... \$21,332,571.22

(Column G on G703)

5. RETAINAGE:

- a. 5 % of Completed Work \$1,066,628.56
 (Column D+E on G703)
- b. 5 % of Stored Material \$0.00
 (Column F on G703)

Total Retainage (Line 5a+5b or

Total in Column I of G703).....

6. TOTAL EARNED LESS RETAINAGE..... \$1,066,628.56

(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR

PAYMENT (Line 6 from prior certificate)..... \$18,794,672.72

8. CURRENT PAYMENT DUE..... \$1,471,269.94

9. BALANCE TO FINISH, PLUS RETAINAGE..... \$11,686,550.34

(Line 3 Less Line 6)

State of: Tennessee

Subscribed and sworn to before me this

Notary Public: Debrah Conner

My Commission expires: 11-28-26



day of Bradley, November, 2023

GENERAL CONTRACTOR:

[Signature]

Date: 11/8/23

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 1,471,269.94

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

[Signature]

By: Date: 11/8/23

11/8/23

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Schedule of Values - New Jasper Middle School

APPLICATION AND CERTIFICATION FOR PAYMENT

APPLICATION NO: 12

Contractor's signed certification is attached.

APPLICATION DATE: 10/01/23

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 09/30/23

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	G % (G+C)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)							
1	General Conditions	\$1,000,000.00	\$500,000.00	\$40,000.00	\$0.00	\$0.00	\$540,000.00	54.0%	\$460,000.00	\$27,000.00
2	Mobilization	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	100.0%	\$0.00	\$7,500.00
3	Concrete	\$1,900,000.00	\$1,520,000.00	\$95,000.00	\$0.00	\$0.00	\$1,615,000.00	85.0%	\$285,000.00	\$80,750.00
4	Masonry	\$4,690,000.00	\$3,611,300.00	\$140,700.00	\$0.00	\$0.00	\$3,752,000.00	80.0%	\$938,000.00	\$187,600.00
5	Metals	\$2,603,000.00	\$2,550,940.00	\$26,030.00	\$0.00	\$0.00	\$2,576,970.00	99.0%	\$26,030.00	\$128,848.50
6	Rough Carpentry	\$60,000.00	\$54,000.00	\$3,000.00	\$0.00	\$0.00	\$57,000.00	95.0%	\$3,000.00	\$2,850.00
7	Roofing and Thermal	\$1,407,000.00	\$1,167,810.00	\$98,490.00	\$0.00	\$0.00	\$1,266,300.00	90.0%	\$140,700.00	\$63,315.00
8	Doors and Hardware	\$823,000.00	\$296,280.00	\$32,920.00	\$0.00	\$0.00	\$329,200.00	40.0%	\$493,800.00	\$16,460.00
9	Storefront Systems	\$230,000.00	\$149,500.00	\$23,000.00	\$0.00	\$0.00	\$172,500.00	75.0%	\$57,500.00	\$8,625.00
10	Gyp Assemblies	\$320,000.00	\$208,000.00	\$32,000.00	\$0.00	\$0.00	\$240,000.00	75.0%	\$80,000.00	\$12,000.00
11	Acoustical Ceilings	\$400,000.00	\$60,000.00	\$80,000.00	\$0.00	\$0.00	\$140,000.00	35.0%	\$260,000.00	\$7,000.00
12	Flooring	\$620,000.00	\$0.00	\$31,000.00	\$0.00	\$0.00	\$31,000.00	5.0%	\$589,000.00	\$1,550.00
13	Paint	\$284,000.00	\$99,400.00	\$28,400.00	\$0.00	\$0.00	\$127,800.00	45.0%	\$156,200.00	\$6,390.00
14	Specialties	\$537,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$537,000.00	\$0.00
15	Food Service Equipment	\$942,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$942,000.00	\$0.00
16	Gym and Stage Equipment	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$156,000.00	\$0.00
17	Casework and Library Furniture	\$601,000.00	\$36,060.00	\$204,340.00	\$0.00	\$0.00	\$240,400.00	40.0%	\$360,600.00	\$12,020.00
18	Bleachers and Auditorium Seating	\$300,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	5.0%	\$285,000.00	\$750.00
19	Fire Suppression System	\$562,000.00	\$449,600.00	\$44,960.00	\$0.00	\$0.00	\$494,560.00	88.0%	\$67,440.00	\$24,728.00
20	Plumbing System	\$1,520,000.00	\$1,216,000.00	\$76,000.00	\$0.00	\$0.00	\$1,292,000.00	85.0%	\$228,000.00	\$64,600.00
21	HVAC System	\$2,070,000.00	\$1,511,100.00	\$144,900.00	\$0.00	\$0.00	\$1,656,000.00	80.0%	\$414,000.00	\$82,800.00
22	Electrical System	\$2,800,000.00	\$1,652,000.00	\$308,000.00	\$0.00	\$0.00	\$1,960,000.00	70.0%	\$840,000.00	\$98,000.00
23	Earthwork and Storm System	\$2,060,000.00	\$1,957,000.00	\$0.00	\$0.00	\$0.00	\$1,957,000.00	95.0%	\$103,000.00	\$97,850.00
24	Asphalt Paving	\$762,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$762,000.00	\$0.00
25	Landscaping and Fencing	\$154,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$154,000.00	\$0.00
26	Site Utilities	\$320,000.00	\$313,600.00	\$3,200.00	\$0.00	\$0.00	\$316,800.00	99.0%	\$3,200.00	\$15,840.00
Allowances										
27	Testing: Engineered Earth Fill	\$	\$24,750.00	\$0.00	\$0.00	\$0.00	\$24,750.00	33.0%	\$50,250.00	\$1,237.50
28	Testing: Concrete and Asphalt Paving	\$	\$30,000.00	\$3,000.00	\$0.00	\$0.00	\$33,000.00	44.0%	\$42,000.00	\$1,650.00
29	Testing: Structural	\$	\$7,500.00	\$3,000.00	\$0.00	\$0.00	\$10,500.00	14.0%	\$64,500.00	\$525.00
30	Discretionary Fund	\$	\$966,049.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$966,049.00	\$0.00
	ASI 01 - VE Items	\$	\$(81,000.00)	\$0.00	\$0.00	\$0.00	-\$81,000.00	100.0%	\$0.00	\$(4,050.00)
	ASI 05 - COR 03 and 04	\$	\$87,027.00	\$0.00	\$0.00	\$0.00	\$39,162.15	45.0%	\$47,864.85	\$1,958.11
	ASI 08 - COR 06, 07, and 08	\$	\$23,862.00	\$0.00	\$0.00	\$0.00	\$23,862.00	100.0%	\$0.00	\$1,193.10

ASI 11 - COR 10	\$ (91,065.00)	-\$91,065.00	\$0.00	100.0%	\$0.00	(\$4,553.25)
ASI 12 - COR 09	\$ 10,750.00	\$10,750.00	\$0.00	100.0%	\$0.00	\$537.50
ASI 13 - COR 12 thru 16	\$ 53,664.00	\$53,664.00	\$0.00	100.0%	\$0.00	\$2,683.20
ASI 11 - COR 11 and 17	\$ 10,183.00	\$10,183.00	\$0.00	100.0%	\$0.00	\$509.15
31 State Fire Marshal and Local Codes Changes	\$ 75,000.00	\$0.00	\$0.00	0.0%	\$75,000.00	\$0.00
32 Civil Engineers	\$ 45,000.00	\$2,093.00	\$0.00	4.7%	\$42,907.00	\$104.65
33 Permits and Fees for Civil	\$ 175,000.00	\$0.00	\$0.00	0.0%	\$175,000.00	\$0.00
34 Soil Erosion and Silt Control	\$ 38,000.00	\$0.00	\$0.00	0.0%	\$38,000.00	\$0.00
35 TDOT Index (30% Increase)	\$ 38,400.00	\$0.00	\$0.00	0.0%	\$38,400.00	\$0.00
36 Electrical Permits and Fees	\$ 100,000.00	\$0.00	\$0.00	0.0%	\$100,000.00	\$0.00
37 Additional Earthwork 1	\$ 208,000.00	\$0.00	\$0.00	100.0%	\$0.00	\$10,400.00
38 Sewer Lift Station (\$803,493)	\$ 1,500,000.00	\$675,000.00	\$0.00	50.0%	\$750,000.00	\$37,500.00
39 Additional Earthwork 2 - Pond	\$ 75,000.00	\$75,000.00	\$0.00	100.0%	\$0.00	\$3,750.00
40 Additional Earthwork 3 - Ground Water	\$ 75,000.00	\$75,000.00	\$0.00	100.0%	\$0.00	\$3,750.00
41 Additional Earthwork 4 - Footings	\$ 75,000.00	\$39,016.28	\$0.00	52.0%	\$35,983.73	\$1,950.81
42 Additional Earthwork 5 - Asphalt Soil	\$ 75,000.00	\$0.00	\$0.00	0.0%	\$75,000.00	\$0.00
Change Order #2	\$ (696,507.00)	\$0.00	\$0.00	0.0%	(\$696,507.00)	\$0.00
44 P&P Bond	\$300,000.00	\$300,000.00	\$0.00	100.0%	\$0.00	\$15,000.00
45 Overhead and Profit	\$1,394,130.00	\$864,360.60	\$55,765.20	66.0%	\$474,004.20	\$46,006.29
GRAND TOTALS	\$31,952,493.00	\$19,783,866.03	\$1,548,705.19	66.76%	\$10,619,921.78	\$1,066,628.56

**UNCONDITIONAL-CONTRACTOR'S AFFIDAVIT
AND
PARTIAL WAIVER OF LIEN**

{PROJECT: Jasper Middle School}

I Jared Erwin, being duly sworn, depose and state that I make this Affidavit and Waiver on behalf of Tri-Con, Inc., and that I am fully authorized to do so.

NOW THEREFORE, for and in consideration of the payment made by the Owner to Tri-Con, Inc. the sum of \$1,952,393.07 does hereby forever waive, release, relinquish, and remise to the extent of said payment and all previous payments heretofore received, and all liens, claims or demands against the Owner of below described Project, the right to assert a mechanic's and materialmen's lien pursuant to T.C.A.66-11-101 et. Seq., and/or any claim for quantum meruit or unjust enrichment, scheduling damages, increased costs, delays, acceleration, whether existing now or arising in the future, for and on account of labor and materials furnished and rendered to the Owner and improvement of the following described Project:

{ Jasper Middle School }

The undersigned further certifies and warrants that it has paid all of its subcontractors, suppliers and materialmen for any and all labor, materials, and services rendered in connection with the construction and improvement of the above described project and is in compliance with all local, state and federal laws applicable to its work on the Project. Additionally, the undersigned agrees to indemnify and hold harmless the Owner from and against any and all claims damages, losses, and expenses, including but not limited to attorney's fees arising out of or resulting from any non-payment by the undersigned to any subcontractor, supplier, laborer or materialman to the above described Project.

Further, the undersigned warrants that all materials and equipment covered by this billing and payment are free and clear of all liens, claims, security interests, and encumbrances.

Dated this 2nd of NOVEMBER, 2023.

Contractor Name



Sworn to and subscribed before me this 2nd day of November, 2023


Notary Public

My Commission Expires: 11-29-26



**CONDITIONAL-CONTRACTOR'S AFFIDAVIT
AND
PARTIAL WAIVER OF LIEN**

{PROJECT: Jasper Middle School}

I Jared Erwin, being duly sworn, depose and state that I make this Affidavit and Waiver on behalf of Tri-Con, Inc., and that I am fully authorized to do so.

NOW THEREFORE, for and in consideration of the payment made by the Owner to Tri-Con, Inc. the sum of \$1,471,269.94, when received, does hereby forever waive, release, relinquish, and remise to the extent of said payment and all previous payments heretofore received, and all liens, claims or demands against the Owner of below described Project, the right to assert a mechanic's and materialmen's lien pursuant to T.C.A.66-11-101 et. Seq., and/or any claim for quantum meruit or unjust enrichment, scheduling damages, increased costs, delays, acceleration, whether existing now or arising in the future, for and on account of labor and materials furnished and rendered to the Owner and improvement of the following described Project:

{PROJECT: Jasper Middle School}

The undersigned further certifies and warrants that it has paid all of its subcontractors, suppliers and materialmen for any and all labor, materials, and services rendered in connection with the construction and improvement of the above described project and is in compliance with all local, state and federal laws applicable to its work on the Project. Additionally, the undersigned agrees to indemnify and hold harmless the Owner from and against any and all claims damages, losses, and expenses, including but not limited to attorney's fees arising out of or resulting from any non-payment by the undersigned to any subcontractor, supplier, laborer or materialman to the above described Project.

Further, the undersigned warrants that all materials and equipment covered by this billing and payment are free and clear of all liens, claims, security interests, and encumbrances.

Dated this 2nd of NOV, 2023.

Contractor Name



Sworn to and subscribed before me this 2nd day of November, 2023


Notary Public

My Commission Expires: 11.29.24



P O BOX 9397
CHATTANOOGA TN 37412
423-624-0073

A Tennessee corporation

INVOICE

90400

Date: 11/8/2023

Due Date: 12/8/2023

48000

Bill To: MARION CNTY BOARD OF EDUCATION
204 BETSY PACK DRIVE
JASPER TN 37407

Job No: 8222
Description: Jasper Middle/Elem Solar Sigr
PO#

Description

Partial billing for Jasper Middle School school zone
sign work

AMOUNT

17,337.00

*OK to Pay
BB*

Thank You For Your Business!

Amount Now Due:

17,337.00

Terms: Net 30 Days



CHANGE ORDER PRICING REVIEW

Date: 23-Oct-23

Project No.: TC170 District: County: Marion
Project: Jasper Middle School Description: COR 24 - Revised West Entrance
Contractor: Tricon Inc.
Constr. Mgr.: Tricon Inc.
Architect: KBJM Architects

A. LABOR: (straight time only)
worker classification x
worker classification
worker classification
B. FRINGES: (on labor only, may include FICA etc.)
Health & Welfare
Pension
Vacation Fund
Taxes (FICA, SUTA)
Group Fringes (shown in table at right)

Table with columns: TOTALS, Additional Fringes (Type, hours, x, rate). Rows for various labor and fringe items, ending with a Total row showing 0 hours and 0 units.

C. EQUIPMENT RENTALS (Heavy/specialized equipment)
D. OWNED EQUIPMENT (Heavy/specialized equipment re: AED Blue Book)
E. TRUCKING: (no pick-up truck charges allowed) (Delivery charge or per mile trucking)

F. OVERHEAD: @ 10% (on items A,B,C,D & E =< 10%)

G. MATERIALS (Contractor's actual cost only, this applies to subcontractors also)
Subtotal (A,B,C,D,E,F,G):

H. PROFIT: @ 5% (on items A,B,C,D,E,F & G)
Subtotal (A thru H): \$0.00

I. SUBCONTRACTOR
Wright Brothers Paving
J.Hill Excavating
Guardrail (See below)

Table listing subcontractor costs: Wright Brothers Paving (\$261,395.00), J.Hill Excavating (\$88,000.00), Guardrail (-).

J. SUBCONTRACTOR MARKUP (markup is - or < 10%)
15%
Subtotal (I and J): \$401,804.25

TOTAL COST (A thru H) + (I and J): \$401,804.25

K. MISCELLANEOUS ITEMS (allowable @ cost only)
1. Bond extension Total
2. Guardrail at Contract Unit Price - 287 LF at \$200.00

Table for miscellaneous items: Bond extension Total (\$0.00), Guardrail at Contract Unit Price - 287 LF at \$200.00 (\$57,400.00), Adjustment (\$0.00), Adjustment (\$0.25), Total (\$459,204.00).

L. THE CONTRACT TIME WILL BE INCREASED BY DAYS.

*Approved Items = must be approved by both owners, CM and A/E prior to work being performed



09.21.2023

Tricon Inc.
2040 N. Ocoee Street
Cleveland, Tn 37311

Attention: Jared Erwin
Jared@triconus.com

Reference: Change Order Request for Jasper MS TDOT Revisions

Mr. Erwin,

Wright Brothers Construction Company, Inc. (WBCCI) is pleased to provide this Change Order Request (COR) for the TDOT Revisions on HWY 150 for the Jasper MS Project. Our total COR for this scope of work is **\$261,395.00**. This Proposal includes the following items of work:

- Road Widening Full Depth Pavement (895 sy)
- 2" Asphalt Overlay 64/22 E-Rdwy (5,075 sy)
- Apply Thermo-plastic Pavement Marking per drawings provided.

Notes:

- All previous inclusions, exclusions, and contract terms from the original Subcontract remain in effect where applicable.
- Proposal based upon Plan sheet C4.00 Revision #12 dated 07/27/2023.
 - TDOT Special Provision 109B regarding price adjustments for bituminous material does apply to this change order. The "Basic Bituminous Material Index" for this change order is \$632.73 per ton and the effective date on this index is September, 2023. A month end credit or debit shall be given at the end of each subsequent month beyond September, 2023 which will reflect any changes up or down to the TDOT Bituminous Index which occurs in those subsequent months that bituminous material is hauled to the project.
 - Change order includes 1 mobilization. Additional mobilizations shall be billed at \$2,000.00 per move-in per scope of work.
 - Pricing for this change order is good for 30 days.
 - Pricing excludes any survey (layout for this work to be performed off grade stakes placed by others), fine grading sub grade, erosion control, landscaping, utilities, and excavation.
 - WBCCI shall receive the subgrade at the proposed elevation (within the tolerance specified by the prime contract) in a compacted, balanced, stable and optimum moisture content condition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Forrest Catron', written over a white background.

Forrest Catron
Wright Brothers Construction Company, Inc.



CHANGE ORDER PRICING REVIEW

Date: 23-Oct-23

Project No.: TC170 District: _____ County: Marion
 Project: Jasper Middle School Description: COR 21 - Dual Band Radio Upgrade
 Contractor: Tricon Inc.
 Constr. Mgr.: Tricon Inc.
 Architect: KBJM Architects

A. **LABOR:** (straight time only)
 worker classification _____ x _____
 worker classification _____
 worker classification _____
 B. **FRINGES:** (on labor only, may include FICA etc.)
 Health & Welfare
 Pension
 Vacation Fund
 Taxes (FICA, SUTA)
 Group Fringes (shown in table at right)

TOTALS	Additional Fringes		
	Type	hours	x rate
\$0.00			
\$0.00			
\$0.00			
\$0.00			
\$0.00			
\$0.00			
\$0.00			
\$0.00			
\$0.00			
Total		0	0

C. **EQUIPMENT RENTALS** (Heavy/specialized equipment) hours _____
 hour,day,week x rate = _____
 D. **OWNED EQUIPMENT** (Heavy/specialized equipment re: AED Blue Book) hour,day,week x rate = _____
 E. **TRUCKING:** (no pick-up truck charges allowed) (Delivery charge or per mile trucking) hour,day,week x rate = _____

Subtotal (A,B,C,D,E): \$0.00

F. **OVERHEAD:** @ 10 % (on items A,B,C,D & E =< 10%) \$0.00

G. **MATERIALS** (Contractor's actual cost only, this applies to subcontractors also) quantity x unit cost
Subtotal (A,B,C,D,E,F,G): \$0.00

H. **PROFIT:** @ 5 % (on items A,B,C,D,E,F & G) \$0.00
 (profit on 'G' requires addendum to contract)

Subtotal (A thru H): \$0.00

I. **SUBCONTRACTOR** (reasonable cost for all labor & material) Triad \$ 28,312.00
 (reasonable cost for all labor & material) \$ -

J. **SUBCONTRACTOR MARKUP** 15% \$4,246.80

Subtotal (I and J): \$ 32,558.80

TOTAL COST (A thru H) + (I and J): \$ 32,558.80

K. **MISCELLANEOUS ITEMS (allowable @ cost only)**
 1. Bond extension Total Cost x 0% \$0.00
 2. *Premium portion of approved OT wage: \$0.00
 3. Fees for permits, licenses, etc. \$0.00
 4. *Lodging and travel due to special circumstances \$0.00
 (not to exceed state travel guidelines)
\$32,559.00

L. **THE CONTRACT TIME WILL BE INCREASED BY** _____ **DAYS.**

*Approved Items = must be approved by both owners, CM and A/E prior to work being performed

Quotation



Electrical Contractors

1007 East Main Street
Chattanooga, TN 37408
Phone: 423-267-2288

State of TN Contractor's License No. 24471
Expiration Date: 9/30/25
Classification: CE / Unlimited

TO: TriCon Inc.
ATTN: Justin Brooks
DATE: October 23, 2023
FROM: Steven Pell

Jasper Middle School

Jasper, TN

Dual Band DBA

This price represents the additional dollars necessary to provide and install a Dual Band 700-800 MHZ Amplifier and the associated fire alarm module interface for monitoring the points on the BDA. An antenna will need to be installed on the roof or the side of the building. This will require a roof/wall penetration. This price does not include any structural penetration.

This price represents the additional cost necessary to provide the upgraded DBA Radio System.

BST Quote for Dual Band BDA (Radio) :	\$23,398
Overhead @ 10% :	\$2,339
Profit @ 10% :	\$2,574
Electrical Price:	+\$28,312

MARION COUNTY BOARD OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools
Mark A. Griffith

MEMO

TO: Board Members
FROM: Becky Bigelow
DATE: November 6, 2023
RE: Request LEA Compliance Approval

Attached is the annual Local Education Agency (LEA) Compliance Report required by TDOE following board approval.

2023 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 30, 2023**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Marion County Board of Education

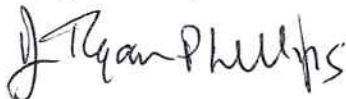
Director of Schools/Superintendent Name: Mark Griffith

Director of Schools/Superintendent Signature:



School Board Chair Name: Ryan Phillips

School Board Chair Signature:



Date of School Board Approval: 11-13-2023

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 30, 2023

(including the corresponding corrective action plan if applicable).

Upload instructions are accessible [here](#).

Memo

To: Marion County Board of Education, Dr. Mark Griffith
From: Becky Bigelow, ADoS, Director of Exception Education
Date: 11/08/23
Re: Contract Approval

Board approval is requested to contract with private contractor, Amy Pickett, to provide speech/language evaluations for pre-school children up to 8 hours/week on an as needed basis.

Speech/Language Therapy Services Contract

This contract made this 27th day of September, 2023, contains any and all agreements by and between Marion County Board of Education and Amy S. Pickett (the Contractor). It is understood that the Contractor will be providing Speech/Language Therapy Services to Marion County Schools commencing on the 3rd day of October, 2023 and will continue until the end of the 2023-2024 school year. This contract may be terminated by either party as long as written notice is given at least thirty (30) days in advance.

Subject to the terms and conditions of this agreement, Marion County Board of Education engages Amy S. Pickett (the Contractor) as an independent contractor to perform the services set forth herein, and the Contractor hereby accepts such engagement. This agreement shall not render the Contractor an employee, partner, agent of, or joint venture partner with Marion County Schools for any purpose. Marion County Schools shall not be responsible for withholding taxes with respect to the Contractor's compensation. The Contractor shall have no claim against Marion County Schools or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance, or employee benefits of any kind.

Duties may include, but are not limited to: review of academic records; assessment; assessment scoring; student observation; report writing; interviewing; parent, teacher, and/or service provider consultation; and attendance at team meetings as requested. Contractor agrees to render services under this agreement in a professional manner and in compliance with all state and federal laws including the ethical principles of respective professional affiliations.

The Marion County Board of Education agrees to compensate Amy S. Pickett at a rate of \$68.00 per hour for all hours of service rendered and travel time. It is understood that all evaluations, documentation, data entry, participation in IEP and 504 meetings as well as consultation with teachers and parents are included within the hourly rate. The direct service time, barring extenuating circumstances, shall be limited to four (4) hours/ two (2) days per week totaling eight (8) hours per week. Any hours to be billed in excess of the above limitations must be approved by the Exceptional Education Director prior to providing services.

Marion County Board of Education agrees:

- *To provide a suitable work area to conduct Speech/Language therapy services
- *To maintain confidentiality of professional reports as required by state law or professional standards
- *Equipment/supplies (including a laptop computer) housed by Marion County Schools may be utilized by the contractor
- *To make payments to Amy S. Pickett by 15th day of each month as invoiced
- *To provide necessary information regarding each student to be serviced by the Contractor
- *To provide the Contractor with a schedule of students to be serviced

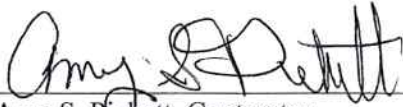
Amy S. Pickett agrees:

- *To provide Speech/Language Services
- *To provide the school district with itemized invoices before the 5th day of each month
- *To provide student goals for the IEP and to report student progress as needed
- *To ensure that a current background check is on file with the school district
- *To provide the school district with a copy of current licensure
- *To maintain confidentiality of student records as required by state law and professional standards
- *All reports, files, and records required by the Director of Exceptional Education whether prepared by the Contractor or otherwise coming into the Contractor's possession, shall remain the exclusive property of Marion County Schools

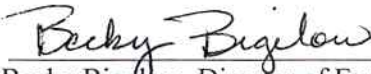
Amy S. Pickett herein agrees to hold **BOARD OF EDUCATION** harmless on account of any and all claims by third parties for damages due to personal injuries or property damage, arising from each individual child using the premises, including the use of materials by the child, except when such injuries or damages arise in the acts of negligence of **BOARD OF EDUCATION**. Any obligation of **SERVICE PROVIDER** to indemnify and hold **BOARD OF EDUCATION** harmless is limited to the terms of **SERVICE PROVIDER'S** liability insurance.

The above contract contains the entire agreement between Amy S. Pickett and Marion County Board of Education. Any amendments or changes must be executed in the same manner as this contract.

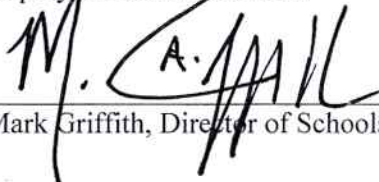
I agree to all stipulations of the above contract:

 11/14/23

Amy S. Pickett, Contractor Date


 11-14-23

Becky Bigelow, Director of Exceptional Ed./ Date
Deputy Director of Schools

 11-14-2023

Mark Griffith, Director of Schools Date

Memo

To: Marion County Board of Education, Dr. Mark Griffith
From: Sherry Prince, CTE Director 
Date: October 17, 2023
Re: Approval of future ISM purchases

Attached is a purchase requests/quote for your approval from Charlie Cart for grades 6,7,8 at Monteagle Elementary.

The Charlie Cart Project
 1442A Walnut Street #469
 Berkeley, CA 94709 US
 info@charliecart.org
 www.charliecart.org

Estimate



ADDRESS
 Marion County Schools
 CTE Director Sherry Prince
 204 Betsy Pack Dr.
 Jasper, TN 37347 US

ESTIMATE #	DATE	EXPIRATION DATE
1377	10/09/2023	11/30/2023

CCP CONTACT
 info@charliecart.org

ACTIVITY	QTY	RATE	AMOUNT
Charlie Cart Charlie Cart Project Mobile Kitchen, Tools and Curriculum	1	14,250.00	14,250.00
Shipping	1	750.00	750.00
TOTAL			\$15,000.00

Thank you for your interest in the Charlie Cart Project. Your place on our waiting list will be secured with the receipt of a purchase order or full payment.

Questions? Please contact info@charliecart.org.

Accepted By

Accepted Date

Subject: We are as excited as you for your Charlie Cart Program Inquiry!

From: Michelle Derheim <michelle@charliecart.org>

To: sprince@mctns.net <sprince@mctns.net>

Date: Friday, 09/15/2023 2:45 PM

Hi Sherry,

Thank you for getting in touch about the Charlie Cart Project! We are delighted to hear from you and have included basic information about our program below. Please let me know if you have any other questions. We hope you'll join us to make Food Education a priority!

The Charlie Cart Project Team

About The Charlie Cart Project The Charlie Cart Project (CCP) was founded in 2015 to make hands-on food education accessible to the next generation so that children and families have the knowledge and confidence to make healthy food choices for life. CCP provides schools, libraries, food banks, hospitals and other community organizations with an all-in-one nutrition education platform, centered on the Charlie Cart – a portable, compact mobile kitchen, fully equipped with tools and appliances – which makes hands-on cooking and nutrition education accessible in any learning environment. In less than a decade, CCP has grown from 12 sites in one state to over 436 sites across 48 states. When you purchase a Charlie Cart you are joining a network of 1000+ educators advancing health and nutrition across the country. We are here to support you in your food education goals!

Along with all the equipment needed to get 30 participants up and cooking, CCP provides a 54-lesson curriculum which can be adaptive to skill sets or grade levels, aligned to common core standards, developed by teachers and chefs. As part of the Charlie Cart network, educators have ongoing access to resources, programs, and peer-to-peer connections to support their success, empowering them to be long-lasting agents of change in their communities.

CCP's unique approach to food education centers around the ethos that if we can't bring kids to the kitchen, we can bring the kitchen to the kids. The need and demand for food education are high, yet many schools, libraries, food banks, and other community organizations, especially in rural or low-income areas – lack the resources to build a kitchen or culinary education program. CCP offers an affordable, comprehensive food education program that works for any learning environment.

With tools, training and technical support, the Charlie Cart program lets you deliver hands-on cooking lessons in any setting ---- giving your participants the skills they need to make healthy choices for life.

Every Charlie Cart comes fully equipped with an oven, rinse station, induction cooktop, Vitamix blender and 170+ pieces of kitchen cooking equipment all fit within the cart itself.

Along with your new mobile kitchen, you will receive a 90 minute introductory training and **ongoing virtual learning programs** to support your success as needed. Charlie Cart Chats & cooking sessions trainings are offered quarterly. Your entire team is welcome. The price of the comprehensive program would normally run \$30,000, BUT through the generosity of our donors and sponsors, the price for participants is subsidized to ONLY \$15,000; this includes a flat rate shipping fee of \$750. **Carts headed to Alaska, Puerto Rico and Hawaii may include supplemental shipping charges. CA sites add local city sales tax.**

FAQ

1. **What are your lead times?** We take orders on a first come first served basis. Carts ship roughly every 15 – 45 days. We will always do our best to accommodate your timeline.
2. **How do I secure my place on the waiting list?** Please let us know when you are ready for a formal quote. Your cart reservation will be secured upon receipt of a Purchase Order or full payment. Keep those estimates updated if your process extends past our quote deadline. **Next steps:** Once we receive a PO or payment, we will send a form to collect your shipping information and provide estimated delivery windows.
3. **What forms of payment are accepted?** We accept checks, credit cards and EFT/ACH. **Please note, a supplemental processing fee may be applied to credit card purchases.** Yes, we do take Purchase Orders to secure carts. Payment is due upon shipment of the cart.
4. **How do I receive a formal quote?** Simply reply to this email and let us know you would like a formal quote. We will send you a quote within 1-2 business days. **If you have a special request for the quote**, ie, can we break the price into various categories for easier budget allocation, or if you are on a grant timeline, please outline your request in detail in your email and we will do our best to accommodate.
5. **Need more information?** Please see more [FAQ](#) on our website or feel free to schedule a call with our team via info@charliecart.org

Thank you and can't wait to have you as a Food Education partner!

Memo

To: Marion County Board of Education, Dr. Mark Griffith




From: Sherry Prince, CTE Director

Date: November 7, 2023

Re: Approval of Industrial Welding Bid

Request to accept Bid from Industrial Welding to be paid from Innovative School Grant. Please see attached Bid Tabulation Sheet.

Memo

To: Marion County Board of Education, Dr. Mark Griffith 
From: Sherry Prince, CTE Director
Date: November 7, 2023
Re: Approval of ZSpace Bid

Request to accept Bid from Central Technologies for ZSpace - to be paid from Innovative School Grant. Please see attached Bid Tabulation Sheet.

Marion County Board of Education
Bid Tabulation
November 7, 2023

zSpace Augmented Reality (Non-Wearable)

VENDOR	TIME OPENED	NOTES
① TEQ Inc.	8:07	\$ 504,700.56 MC AW SP RG
* Central Technologies	8:10	928,193.58 MC AW SP RG

① Teq bid was for only one year on software and the Central Technologies bid included the software for five years. Teq quote for 5 years would cost \$1,017,563.16. This is \$89,369.58 more than Central Technologies.

MARION COUNTY BOARD OF EDUCATION

204 Betsy Pack Drive
 Jasper, Tennessee 37347
 Telephone: (423) 942-3434
 Fax (423) 942-4210

Dr. Mark A. Griffith
 Director of Schools

Sherry M. Prince
 CTE Director

zSPACE® BID SPECIFICATION SUMMARY

Statement of Work:

*Device-Specified Software: All device-specified licenses will expire on 7/31/2028

**User-Specific Software: All user-specific licenses will expire 365 days from the date of activation

All activations must occur by 7/31/2028

BID SUMMARY:

Description	Amount
WHS	\$130,797.36
WMS	\$163,213.86
MCHS	\$130,797.36
JMS	\$140,516.16
SPMS/HS	\$247,926.12
MES/MS	\$114,942.72
Total	
\$928,193.58	

Handwritten notes:
 MG 11-7-2027
 Prince 11-7-23
 R Gamble 11-7-23
 Auterks 11-7-23

*Device-Specific Software: All device-specific licenses will expire on 7/31/2028

**User-Specific Software: All user-specific licenses will expire 365 days from the date of activation.

All activations must occur by 7/31/2028

Central Technologies (TN Company) will provide 3 days of LOCAL onsite training for Teachers/ Staff at no additional cost.

Delivery - 8 - 12wks

Handwritten signature: Jordan Walker

To: Mark Griffith
From: Mike Ogden
CC:
Date: 11/7/2023
Re: MES additional Chromebooks ESSR

I am requesting approval to Purchase 38 Chromebooks for Monteagle Elementary. 2 years ago MES was given 195 chromebooks through ESSR. Their student count is now 233. They are short 38 chromebooks for every student in the building to have access.

I am asking for your approval to purchase through ESSR the additional 38 chromebooks for MES. Total cost \$18,368.44

Respectfully,

Mike Ogden
Technology Director

Subject: Change to coaching supplement - Board Approval

From: Heath Grider <hgrider@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Wednesday, 11/08/2023 8:28 AM

* Brandi Pickett needs to earn the supplement for Assistant Girls Basketball - High School Varsity. She will replace Gracie Cox who can not help full time. Thanks. The change in paperwork has been sent to Tanya Tate.

Heath Grider

Assistant Principal \ Athletic Director

South Pittsburg High School

717 Elm Avenue \ South Pittsburg, TN 37380

Phone: (423) 837-7561

A large, bold, orange letter 'P' with a black outline, positioned on the left side of the page.

* Brandi Pickett - Non-Fac. Paid

Subject: Fwd: Assistant Soccer Coach

From: Larry Ziegler <lziegler@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Wednesday, 11/08/2023 9:07 AM

Please add to board agenda.

Larry Ziegler
Principal
Marion County High School

--- Original message ---

Subject: Assistant Soccer Coach

From: B. Bible <bbible@mctns.net>

To: Larry Ziegler <lziegler@mctns.net>

Date: Wednesday, 11/08/2023 7:51 AM

I would like to recommend Leo Polovin's dad, Zack^{*} Polovin, to be an assistant coach for soccer this year. Please add him to the board agenda so he can be approved.

Thank you,

Ben Bible
English 9 / Head Soccer Coach
Marion County High School
bbible@mctns.net

* Zack Polovin - Trm-Fac. Vol.

Subject: Board Approval

From: Teena Casseday <tcasseday@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Tuesday, 10/24/2023 12:46 PM

Requesting Board Approval

Gene Collins- volunteer assistant coach boys and girls basketball

A handwritten signature in black ink, consisting of a stylized 'G' followed by a large, sweeping flourish that extends upwards and to the right.

2023-2024 MARION COUNTY BASKETBALL SCHEDULE

<u>DATE</u>	<u>OPPONENT</u>	<u>LOCATION</u>	<u>CENTRAL TIME</u>
TUE 11-14	HOF GAME	CHATTANOOGA PREP	TBA BOYS ONLY
SAT 11-18	HOF GAME	COFFEE COUNTY	TBA BOYS ONLY
MON 11-20	POLK COUNTY	HOME	VG 5:30 VB 7:00
TUE 11-21	DADE COUNTY	HOME	JVG 3:00 JVB 4:00 VG 5:30 VB 7:00
11/24-11/25 GIRLS THANKSGIVING TOURNAMENT @ EAST HAMILTON HIGH SCHOOL			
TUE 11-28	GRUNDY COUNTY	AWAY	JVG 3:30 JVB 4:30 VG 6:00 VB 7:30
FRI 12-1	NORTH JACKSON	HOME	JVG 3:30 JVB 4:30 VG 6:00 VB 7:30
TUE 12-5	*TYNER	HOME	JVB 4:00 VG 5:30 VB 7:00
FRI 12-8	*BLEDSOE	AWAY	JVB 4:30 VG 6:00 VB 7:30
TUE 12-12	GRUNDY COUNTY	HOME	JVG 3:30 JVB 4:30 VG 6:00 VB 7:30
THUR 12-14	*CSAS	AWAY	JVB 4:00 VG 5:30 VB 7:00
12/18-12/21 FIRST ANNUAL BOYS HOLIDAY HOOPS ROUND ROBIN TOURNAMENT @ MCHS			
FRI 1-5	*SEQUATCHIE CO	AWAY	JVB 4:30 VG 6:00 VB 7:30
TUE 1-9	*BRAINERD	HOME	JVB 4:00 VG 5:30 VB 7:00
THUR 1-11	DADE CO	AWAY	JVB 3:30 VG 5:00 VB 6:30
FRI 1-12	SIGNAL MTN	HOME	JVG 3:15 JVB 4:30 VG 5:30 VB 7:00
TUE 1-16	*BLEDSOE CO	HOME	JVB 4:30 VG 6:00 VB 7:30
THUR 1-18	*TYNER	AWAY	JVB 4:00 VG 5:30 VB 7:00
MON 1-22	ST. ANDREWS	AWAY	VG 6:00 VB 7:30
TUE 1-23	*CSAS	HOME	JVB 4:00 VG 5:30 VB 7:00
THUR 1-25	*BRAINERD	AWAY	JVB 4:00 VG 5:30 VB 7:00
SAT 1-27	ST. ANDREWS	HOME	JVB 2:00 VG 3:30 VB 5:00
TUE 1-30	NORTH JACKSON	AWAY	JVG 3:30 JVB 4:30 VG 6:00 VB 7:30
FRI 2-2	*SEQUATCHIE	HOME	JVB 4:30 VG 6:00 VB 7:30
TUE 2-6	SIGNAL MTN	AWAY	JVG 3:30 JVB 4:30 VG 5:30 VB 7:00
FRI 2-9	POLK CO	AWAY	VG 5:00 VB 6:30

2/15-2/20 District Tournament at CSAS Region Tournament TBA



Marion County 2023-2024 Schedule

<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>Time</u>
Nov. 11	Tullahoma Preseason	Tullahoma	8:00 AM
Dec. 1 st	Ooltewah JV Tournament	Ooltewah	TBD
Dec 2nd	Ooltewah Varsity Tournament	Ooltewah	TBD
Dec. 5	Signal Mt & Dade County	Signal Mtn	6:00 PM
Dec. 7	Central	Marion	6:00 PM
Dec. 11	Riverdale & Cascade	Cascade	6:00 PM
Dec. 14	Soddy Daisy & East Ridge	Soddy Daisy	6:00 PM
Dec. 16	CCS Invitational	CCS	8:00 AM
Dec. 21	Soddy Daisy JV/Varsity Tournament	Soddy Daisy	TBD
Jan. 4	Brainard/Tyner/Franklin County	Marion	6:00 PM
Jan. 6	Central Invitational	Central	8:00 AM
Jan. 9	Sequatchie County	Sequatchie Co	6:00 PM
Jan. 11	St. Andrews & Sale Creek	Marion	6:00 PM
Jan. 13	Soggy Bottom Invitational	Franklin County	8:00 AM
Jan. 16	Red Bank	Red Bank	6:00 PM
Jan. 18	Hixson & Cumberland County	Marion	6:00 PM
Jan. 20	Dan Dugger Duals	Knox Karns	8:00 AM
Jan. 23	Silverdale & Sale Creek	Silverdale	6:00 PM
Jan. 30th	Moore County & Eagleville	Moore County	6:00 PM
Feb. 10	Region Tournament	Red Bank	TBD
Feb. 17	Sectional Tournament	Alcoa	TBD
Feb. 22	State Tournament	Franklin	TBD
Feb. 23	State Tournament	Franklin	TBD
Feb. 24	State Tournament	Franklin	TBD

Head Coach: Rob Minton

Assistant Coaches: Troy Boeck, Tripp Layne, Randy McCallie

Principal: Dr. Larry Ziegler

Asst. Principal: Chuck Keef

Athletic Director: Tim Starkey

Athletic Trainer: Daniel Deretchin

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

Field Trip Athletic Trip Overnight trip School Journey Other

Name of School Marion County High School Date Submitted December 21, 2022

Teacher Making the Request Steve Burdick Position Director of Bands

Teacher's Email Address sburdick@mcns.net Class/Club Band

of Students Participating 3 # of Parent Chaperones # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

School Bus (indicate number required) Walking Personal Vehicle
 Charter Bus (indicate number required) Airplane Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Cleveland Middle School Destination Phone Number: 423-479-9641

Destination Address 3635 Georgetown Road City Cleveland State TN

Date(s) of Trip: December 8-9, 2023 One day Overnight (how many days 2)

Time Schedule Requested: Leave School: 6:00am Arrive Destination: 8:00am

Leave Destination: 6:00pm Return School: 6:00pm

Educational purpose The students will be participating in the Lower Area Junior Band Clinic. This is a two-day event with rehearsals all day on Friday, rehearsals Saturday morning and a performance Saturday evening. We will not be spending the night. We will commute both days. The students who are attending were selected by competitive auditions from other students in the lower East Tennessee area.

Actual on-site instructional time 16 hours

What are you going to do with students not going? They will have an alternate assignment with a substitute.

COST PER STUDENT

Travel Lodging Food \$20
School Lunches Entrance Fees / Tickets Other

TOTAL COST PER STUDENT: \$20 Funding Source: Band Boosters

What provisions are being made for students who cannot afford to participate in this trip? Funding will be provided.

SUBMIT REQUEST

Approve Disapprove

Approve Disapprove

Approve Disapproved

Principal James Z... Date 11-7-23

Director of Schools MT... Date 11-14-2023

Marion County Board of Education J Ryan Phillips
Date 11-13-2023

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

Field Trip Athletic Trip Overnight trip School Journey Other

Name of School Marion County High School

Date Submitted Oct 21, 2022

Teacher Making the Request Steve Burdick

Position Director of Bands

Teacher's Email Address sburdick@mctns.net

Class/Club MCHS Band

of Students Participating 9 # of Parent Chaperones 1 # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

School Bus (indicate number required _____) Walking Personal Vehicle
 Charter Bus (indicate number required _____) Airplane Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Park Vista Hotel

Destination Phone Number 865-436-9211

Destination Address 705 Cherokee Orchard Road

City Gatlinburg State TN

Date(s) of Trip: Feb 1-3, 2024 One day Overnight (how many days 3)

Time Schedule Requested: Leave School: 1:00pm Arrive Destination: 6:00pm

Leave Destination: 5:00pm Return School: 7:00pm

Educational purpose The students will be participating in the Sr. All-State East Band Clinic. They are selected for this clinic by audition and it is extremely competitive. It is critical to not only the success of the Band program but to future scholarship opportunities that the students be able to participate in these events.

Actual on site instructional time 30 hours

What are you going to do with students not going? The students who were not selected will have an alternate assignment.

COST PER STUDENT

Travel _____ Lodging Covered by Boosters Food _____
School Lunches _____ Entrance Fees / Tickets \$15 Other _____

TOTAL COST PER STUDENT: \$15

Funding Source: Band Boosters

What provisions are being made for students who cannot afford to participate in this trip? All students selected will be able to attend.

SUBMIT REQUEST

Approve Disapprove
 Approve Disapprove
 Approve Disapproved

Principal Jean Zyl Date 11-7-23

Director of Schools [Signature] Date 11-14-2023

Marion County Board of Education [Signature]

Date 11-13-2023

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

Field Trip Athletic Trip Overnight trip School Journey Other

Name of School Marion Co. High School Date Submitted _____
Teacher Making the Request Alyssa Morrison Position Head Coach
Teacher's Email Address amorrison@marioncountyhigh.org Class/Club Cheer
of Students Participating 20 # of Parent Chaperones 4 # of Teachers Chaperones _____

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

School Bus (indicate number required _____) Walking Personal Vehicle
 Charter Bus (indicate number required _____) Airplane Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Gatlinburg Smoky Mtn National Park Destination Phone Number 805-430-1200
Destination Address 107 Park Headquarters Rd City Gatlinburg State TN
Date(s) of Trip: Feb 22-25, 2024 One day Overnight (how many days _____)
Time Schedule Requested: Leave School: 2/22/2024 Arrive Destination: 2/22/2024
Leave Destination: 2/25/2024 Return School: 2/26/2024

Educational purpose: They'll be hiking w/ a ranger to learn about how the mtns were formed
Learn about wildlife in the area

Actual on site instructional time 4-6 hrs
What are you going to do with students not going? N/A everyone is going

COST PER STUDENT

Travel \$0 Lodging \$0 Food \$0
School Lunches \$0 Entrance Fees / Tickets \$0 Other \$0
TOTAL COST PER STUDENT: \$0 Funding Source: Cheer account

What provisions are being made for students who cannot afford to participate in this trip? _____

SUBMIT REQUEST

Approve Disapprove Principal James Phillips Date 11-1-23
 Approve Disapprove Director of Schools W. Phillips Date 11-14-2023
 Approve Disapproved Marion County Board of Education J. Phillips
Date 11-13-2023

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

Field Trip Athletic Trip Overnight trip School Journey Other

Name of School MES Date Submitted 11/06/23

Teacher Making the Request Nora Barnes Position 2nd Teacher

Teacher's Email Address nbarnes@monteagle Class/Club 2nd

of Students Participating 24 # of Parent Chaperones _____ # of Teachers Chaperones 2

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

School Bus (indicate number required _____) Walking Personal Vehicle
 Charter Bus (indicate number required 1) Airplane Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Parthenon Destination Phone Number (615)-862-8431
Destination Address 2500 West End Avenue City Nashville State Tennessee
Date(s) of Trip: Dec. 6th One day Overnight (how many days _____)
Time Schedule Requested: Leave School: 7:50 Arrive Destination: 9:45
10:15 to 11:15 Leave Destination: 12:20 Return School: 2:20

Purpose of Trip Students have studied Ancient Greece and Greek Mythology. Within these two units, students have learned about the culture and contributions from Ancient Greece that are displayed at the Parthenon.

What are you going to do with students not going? Follow split list protocol.

COST PER STUDENT

Travel _____ Lodging _____ x _____ Food _____
School Lunches 2.4 Entrance Fees / Tickets \$6.00 Other _____ x _____
TOTAL COST PER STUDENT: \$156.00 Funding Source: United for Literacy

What provisions are being made for students who cannot afford to participate in this trip? Parents and donations

SUBMIT REQUEST

Approve Disapprove Principal [Signature] Date 10-7-2023
 Approve Disapprove Director of Schools [Signature] Date 11-14-2023
 Approve Disapproved Marion County Board of Education [Signature] Date 11-13-2023

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

Field Trip
 Athletic Trip
 Overnight trip
 School Journey
 Other

Name of School South Pittsburg Academy Date Submitted 10/27/2023
 Teacher Making the Request Webb / Allison / Castle Position 7th grade teachers
 Teacher's Email Address boweb@charter.net Class/Club 7th grade class
 # of Students Participating 75 # of Parent Chaperones _____ # of Teachers Chaperones 3

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

School Bus (indicate number required 2)
 Walking
 Personal Vehicle
 Charter Bus (indicate number required _____)
 Airplane
 Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Cathedral Caverns - ~~Woodville~~ ^{Grant}, AL Destination Phone Number (256) 728-8193
 Destination Address 637 Cave Rd. ~~Woodville~~ ^{Grant}, AL City Grant, AL State AL
 Date(s) of Trip: 12/06/2023 One day Overnight (how many days _____)
 Time Schedule Requested: Leave School: 8:15 Arrive Destination: 9:30
 Leave Destination: 1:15 Return School: 2:30

Educational purpose Students will tour the Caverns and learn about the history of the Native Americans that inhabited the cave. The students will also learn about the Science of cave formations.
 Actual on site instructional time 2 hrs.
 What are you going to do with students not going? They will stay ^{at school} with a teacher

COST PER STUDENT:

Travel \$12.00 each Lodging _____ We will stop in Scottsboro ^{Chick-Fil-A}
 School Lunches _____ Entrance Fees / Tickets \$8.00/student Food \$10.75
 TOTAL COST PER STUDENT: \$20.00 (+ \$ for lunch) Other _____ Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? They will be paid for. (I'll pay for them)

SUBMIT REQUEST

Approve Disapprove Principal Pau [Signature] Date 11/2/23
 Approve Disapprove Director of Schools [Signature] Date 11-14-2023
 Approve Disapproved Marion County Board of Education [Signature] Date 11-13-2023

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

Field Trip Athletic Trip Overnight trip School Journey Other

Name of School Whitwell Middle School Date Submitted 10/27/23

Teacher Making the Request Long/Holder Position 6th Teacher

Teacher's Email Address klong@mctns.net jholder@mctns.net Class/Club Adventure Club

of Students Participating 30-50 # of Parent Chaperones 0 # of Teachers Chaperones 3-5

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

School Bus (indicate number required) Walking Personal Vehicle

Charter Bus (indicate number required 1) Airplane Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Universal Studios + Wyndham Destination Phone Number (844)207-1306

Destination Address 3011 Main Gate Ln City Kissimmee State FL

Date(s) of Trip: May 11-14, 2024 One day Overnight (how many days 3 nights/4 days)

Time Schedule Requested: Leave School: May 11 @ 7:00 a.m Arrive Destination: May 11 @ 7:00 pm

Leave Destination: May 14 8:00 a.m Return School: May 14 @ 8 p.m

Purpose of Trip Educational Field Trip

What are you going to do with students not going?

COST PER STUDENT

Travel Lodging x Food

School Lunches Entrance Fees / Tickets Other x

TOTAL COST PER STUDENT: \$884 - \$1360 (depends on #) Funding Source: Parents

What provisions are being made for students who cannot afford to participate in this trip? Parents and donations

SUBMIT REQUEST

Approve

Disapprove

Principal John Hultigan, Ed.D.

Date 10-27-2023

Approve

Disapprove

Director of Schools M. C. Phillips

Date 11-14-2023

Approve

Disapproved

Marion County Board of Education J. Ryan Phillips

Date 11-13-2023

Subject: Kissimmee Change

From: Joshua Holtcamp <jholtcamp@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Friday, 10/27/2023 11:11 AM

Good Morning,

I need to change the date of the Kissimmee trip for Mrs. Long that was approved last time. The new dates are May 11-14. I apologize. Can we add this to the agenda?

DR. JOSHUA G. HOLT CAMP

Principal

Whitwell Middle School

423-658-5635

www.whitwellmiddleschool.org



Home of the Children's Holocaust Memorial

Handwritten signature of Dr. Joshua G. Holtcamp.

Approved for
Agenda.

10-30-2023



Proposal

Whitwell Middle School | Orlando, Florida

Day One: Saturday, May 11, 2024

- Depart: 7:00 AM Meet Motorcoach at Whitwell Middle School
Departure Address: 1 Butterfly Ln, Whitwell, TN 37397
Estimated Travel Time: 10 Hours
- 5:00 PM Estimated Arrival in Orlando + Meet Landmark Leader
- Allocation Provided for Dinner at Disney Springs
- 7:00 PM Check into Hotel Accommodations: Wyndham Orlando Resort & Conference Center
Celebration
Address: 3011 Maingate Ln, Kissimmee, FL 34747
- 10:00 PM-4:00 AM Overnight Security Guard Included

Day Two: Sunday, May 12, 2024

- Hotel Breakfast Included
- Visit Universal Studios and Islands of Adventure (2 Day- Park Hopper)
- Lunch and Dinner Voucher
- Return to Hotel
- 10:00 PM-4:00 AM Overnight Security Guard Included

Day Three: Monday, May 13, 2024

- Hotel Breakfast Included
- Visit Universal Studios and Islands of Adventure (2 Day- Park Hopper)
- Lunch and Dinner Voucher
- Return to Hotel
- 10:00 PM-4:00 AM Overnight Security Guard Included

Day Four: Tuesday, May 14, 2024

- Hotel Breakfast Included

Depart: 8:00 AM Load Motorcoach, Departure for Whitwell Middle School
Estimated Travel Time: 10 Hours

Lunch and Dinner- Student Expense

Estimated: 6:00 PM Estimated Arrival

Full Itinerary is subject to availability

Proposal Pricing - V2

Passenger Type	Price Per Person	Passenger Type	Price Per Person
20 Paying Students	\$1,360.00	30 Paying Students	\$1,107.00
2 Complimentary Adults	\$0.00	3 Complimentary Adults	\$0.00
Passenger Type	Price Per Person	Passenger Type	Price Per Person
40 Paying Students	\$955.00	50 Paying Students	\$884.00
4 Complimentary Adults	\$0.00	5 Complimentary Adults	\$0.00

Off-property hotel, Meal Vouchers, Universal

Package Inclusions

Included Transportation:

- Motorcoach Transportation (Round Trip from Whitwell Middle School)
 - Includes Relief Drivers, Driver Room, Tolls, Taxes, Gratuity

Included Accommodations:

- Quoted Hotel Accommodations
 - Wyndham Orlando Resort & Conference Center Celebration
 - 3011 Maingate Ln, Kissimmee, FL 34747
 - Quoted- Based on availability when booking
- Students in Quad (4 per room) Occupancy
- Teachers in Double (2 per room) Occupancy
- Overnight Security Guard Included 10:00 PM-4:00 AM

Paid and Complimentary Itinerary Inclusions:

- Universal Studios and Islands of Adventure (2 Day- Park Hopper)

Included Meals:

- Day One
 - \$20.00 Cash Allocation Provided for Disney Springs
- Day Two
 - Hotel Breakfast
 - Lunch Voucher
 - Dinner Voucher

- Day Three
 - Hotel Breakfast
 - Lunch Voucher
 - Dinner Voucher
- Day Four
 - Hotel Breakfast

Landmark's Package Inclusions:

- Online Portal for Passengers
- Landmark's 24-Hour Emergency Hotline
- All taxes and gratuities
- Customized and Personalized Trip Itinerary

Package Exclusions

- Travel Insurance - *Optional Add-On Per Person*
- Landmark On-Site Tour Manager
 - *Landmark Educational Tours will provide the trip organizer with step-by-step instructions prior to departure and will be set up for success. All reservations will be monitored by our team 24/7 and we are only a phone call away.*
- Upgrades/Add Ons
- Lunches and Dinners on Self-Expense
- Anything not clearly stated included in this package

Sample Registration Timeline

<p>Ready to move forward?</p> <p>Enrollment Period</p> <p><i>Suggested close date: October 2023</i></p> <p>Deposit Due: October 2023</p> <p>Monthly Payments: November-March (1 Deposit + 5 Payments)</p> <p>60 Days Before Departure</p> <p>1-2 Weeks Before Departure</p> <p>May 9, 2024</p>	<p>Sign Tour Agreement/Terms and Conditions</p> <p>Online Portal Opens For Registration</p> <p>Deposit: \$50.00 Per Person</p> <p><i>Optional Travel Insurance Offered At Deposit</i></p> <p>Custom Digital Trip Flyers For Families (Optional)</p> <p>Monthly Trip Payments Online Payment Portal</p> <p>Final Trip Balance Due March 10, 2024</p> <p>Pre-Trip Departure Meeting with Landmark</p> <p>Departure to Washington, D.C.</p>
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STUDENT TRAVEL PROTECTION



TRAVEL INSURED INTERNATIONAL
A CFS&F FORSTER COMPANY

TRAVEL PROTECTION PLAN FOR STUDENT GROUPS

SCHEDULE OF INSURANCE BENEFITS AND OTHER NON-INSURANCE SERVICES

<u>Benefit</u>	<u>Maximum Benefit Amount</u>
Trip Cancellation** ¹	Up to 100 % of Trip Cost*
Trip Interruption*** ¹	Up to 150% of Trip Cost*
Trip Delay – 6 hours	Up to \$2,500 (\$250 per day)
Missed Trip Connection – 3 hours	Up to \$500
Single Supplement	Included
Baggage and Personal Effects	Up to \$1,000 (\$250 per article)
Baggage Delay – 24 hours	Up to \$300
Medical Evacuation & Repatriation of Remains	Up to \$250,000
Accident & Sickness Medical Expense	Up to \$50,000
Political or Security Evacuation and Natural Disaster Evacuation	Up to \$150,000
Optional Cancel for Any Reason (CFAR)****	Up to 75% of Trip Cost*

Non-Insurance Worldwide Emergency Assistance Services

Included

*Up to the lesser of the Trip Cost paid or the limit of coverage on Your confirmation of coverage

**Trip Cancellation is not applicable when \$0 Trip Cost displayed on Your confirmation of coverage

***\$500 Return air ticket cost only if \$0 Trip Cost displayed for Trip Cancellation on Your confirmation of coverage

****CFAR is optional and available provided: 1. You purchase the Cancel for Any Reason Benefit within the Time Sensitive Period; and 2. You cancel Your Trip no later than 48 hours prior to the Scheduled Departure Date of Your Trip. This Cancel for Any Reason Benefit does not cover penalties associated with any Travel Arrangements not provided by Retail Travel Supplier or the failure of Retail Travel Supplier to provide the bargained for Travel Arrangements due to cessation of operations for any reason. This benefit is not available to residents of NY State. Additional costs and terms apply.

¹ Trip Cancellation and Trip Interruption coverage only applies if trip is cancelled/interrupted by a covered peril.

PER PERSON RATES

Cost of Trip	Rates	With CFAR*	Cost of Trip	Rates	With CFAR*
\$0	\$10.00	N/A	\$5,001-\$5,500	\$230.00	\$345.00
\$1-\$250	\$26.00	\$39.00	\$5,501-\$6,000	\$252.00	\$378.00
\$251-\$500	\$32.00	\$48.00	\$6,001-\$6,500	\$273.00	\$409.50
\$501-\$1,000	\$46.00	\$69.00	\$6,501-\$7,000	\$293.00	\$439.50
\$1,001-\$1,500	\$63.00	\$94.50	\$7,001-\$8,000	\$337.00	\$505.50
\$1,501-\$2,000	\$83.00	\$124.50	\$8,001-\$9,000	\$382.00	\$573.00
\$2,001-\$2,500	\$105.00	\$157.50	\$9,001-\$10,000	\$403.00	\$604.50
\$2,501-\$3,000	\$125.00	\$187.50	\$10,001-\$11,000	\$446.00	\$669.00
\$3,001-\$3,500	\$145.00	\$217.50	\$11,001-\$12,000	\$488.00	\$732.00
\$3,501-\$4,000	\$167.00	\$250.50	\$12,001-\$13,000	\$531.00	\$796.50
\$4,001-\$4,500	\$187.00	\$280.50	\$13,001-\$14,000	\$573.00	\$859.50
\$4,501-\$5,000	\$208.00	\$312.00	\$14,001-\$15,000	\$616.00	\$924.00

The above rates are for trips up to 30 days. For each day over 30, add \$5.00 per person, per day. Maximum trip length is up to 60 days for all states, except Hawaii. Hawaii has a maximum trip length of up to 30 days. All of the above rates are for the plan which includes insurance and non-insurance services. The rates above do not apply to residents of Pennsylvania, California, Hawaii and Virginia.

*Optional Cancel For Any Reason (CFAR) benefit not available to residents of NY State.

Travel Insured International
844-440-8113
groups@travelinsured.com
www.travelinsured.com

EXCLUSIONS AND LIMITATIONS

Unless otherwise shown below, these exclusions apply to You, Your Traveling Companion, or Family Member scheduled and booked to travel with You.

The following exclusion(s) apply(ies) to the Trip Cancellation and Trip Interruption. We will not pay for any loss or expense caused due to, arising or resulting from: 1. a Pre-Existing Medical Condition, as defined in the policy.

The following exclusions apply to the Medical Expense benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. routine physical examinations or routine dental care; 2. traveling for the purpose or intent of securing medical treatment or advice; 3. Elective Treatment and Procedures; 4. Normal pregnancy (except Complications of Pregnancy) or childbirth, except as specifically covered under Trip Cancellation or Trip Interruption or elective abortion; 5. a Mental, Nervous or Psychological Condition or Disorder unless Hospitalized or Partially Hospitalized while the policy is in effect; 6. Your participation in Adventure or Extreme Activities, riding or driving in any races, or participation in speed or endurance competition or events, except as a spectator; 7. Your participation in an organized athletic or sporting competition, contest, or stunt under contract in exchange for an agreed-upon salary or compensation. This does not include athletes participating in exchange for a scholarship or tuition.

In addition to any applicable benefit-specific exclusion, the following general exclusions apply to all losses and all benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked and scheduled to travel with You, while sane or insane; 2. being under the influence of drugs or narcotics, unless administered upon the advice of a Physician as prescribed; 3. activities, losses, or claims involving or resulting from possession, production, processing, sale, or use of marijuana, illegal drugs, alcohol or substances are excluded from coverage; 4. war or act of war, including invasion, acts of foreign enemies, hostilities between nations (whether declared or undeclared), or civil war, except as the policy specifically provides otherwise; 5. the commission of or attempt to commit a felony or being engaged in an illegal occupation by You, a Traveling Companion, Family Member, or Business Partner; 6. directly or indirectly, the actual, alleged or threatened use, discharge, dispersal, seepage, migration, escape, release or exposure to any hazardous biological, chemical, nuclear radioactive weapon, device, material, gas, matter or contamination; 7. piloting or learning to pilot or acting as a member of the crew of any aircraft; 8. a loss or damage caused by detention, confiscation, or destruction by customs.

EXCLUSIONS AND LIMITATIONS apply to Baggage and Personal Effects, Musical Instruments, Baggage Delay, and Musical Instruments

Equipment Rental: We will not provide benefits for any loss or damage for the following items: a. animals; b. automobiles and automobile equipment; c. boats or other vehicles or conveyances; d. trailers; e. motors; f. aircraft; g. bicycles, except when checked as baggage with a Common Carrier; h. household effects and furnishings; i. antiques and collectors' items; j. sunglasses, contact lenses, artificial teeth, dentures, dental braces, dental bridges, retainers or other orthodontic devices or earing aids; k. artificial limbs or other prosthetic devices; l. prescribed medications; m. keys, money, stamps and credit cards (except as otherwise specifically covered herein); n. securities, stamps, tickets and documents (except as coverage is otherwise specifically provided herein); o. professional or occupational equipment or property, whether or not electronic business equipment; p. telephones or wireless devices, computer hardware or software.

Losses not covered: We will not provide benefits for any loss or damage caused by or resulting from: a. breakage of brittle or fragile articles (except musical instruments); b. wear and tear or gradual deterioration; c. confiscation or appropriation by order of any government or custom's rule; d. theft or pilferage while left in any unlocked or unattended vehicle; e. property illegally acquired, kept, stored or transported; f. Your negligent acts or omissions; g. property shipped as freight or shipped prior to the Scheduled Departure Date; h. electrical current, including electric arcing that damages or destroys electrical devices or appliances.

Pre-Existing Medical Condition Exclusion Waiver!

The Pre-Existing Medical Condition Exclusion will be waived if the protection plan is purchased within the time sensitive period, and you are medically able and not disabled from travel at the time you pay the plan cost.

PLEASE REFER TO THE PLAN DOCUMENTS FOR A COMPLETE DESCRIPTION OF COVERAGE.

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