

Escambia County Board of Education

Superintendent of Education
P. O. Box 307 - 301 Belleville Avenue
Brewton, Alabama 36427-0307
Personnel Office: (251) 867-6251

Information Request:

Please complete the form below. Be sure to list in detail the information you need. The information you request will be mailed to the address below within five (5) business days. In order to insure a timely response, please attach any documentation that may assist us in completing your request. We ask that you keep a copy of any documentation you attach to this form for your personal records.

Note: There is a \$1.00 per page copy fee.

Name: _____ **Social Security No.:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Home Phone: _____ **Cell Phone:** _____

Location of Employment: _____ **Work Phone:** _____

Please complete this section for **request of school records only:**

School Attended: _____ **Year(s) Attended:** _____

Mother's Name: _____ **Father's Name:** _____

Date of Birth: _____

Please list in detail the information you need:

***Signature:** _____ **Date of Request:** _____

Please select the person/department this request is intended for:

- | | |
|--|--|
| <input type="checkbox"/> Julie Madden, <i>Chief School Financial Officer</i> | <input type="checkbox"/> Teresa Armstrong, <i>Payroll Bookkeeper</i> |
| <input type="checkbox"/> Marilyn Simmons, <i>Purchase Order/Utilities Bookkeeper</i> | <input type="checkbox"/> Janet Benjamin, <i>Administrative Secretary</i> |
| <input type="checkbox"/> Priscilla Ellington, <i>Receptionist/Clerk</i> | <input type="checkbox"/> Ashley Fore, <i>Central Operations Clerk</i> |
| <input type="checkbox"/> Kristal Wardrop, <i>Accounting Specialist</i> | |