



**MINUTES OF THE
GOVERNING BOARD OF EDUCATION, INC.
FLAGSTAFF BORDERTOWN DORMITORY, FLAGSTAFF, ARIZONA
OCTOBER 29, 2025**

MEETING CALL TO ORDER

Meeting called to order at 5:38 PM by Mr. Harrison Miles

INVOCATION

Invocation was provided by Mr. Harrison Miles

ROLL CALL

Mr. Harrison Miles, President – Present
Ms. Tiya Manheimer, Vice President – Present
Mr. Herman Kinsel, Member - Present

ADOPTION OF AGENDA

Mr. Herman Kinsel moved to accept the Adoption of Agenda, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

RECOGNITION OF GUEST.

Mrs. Irene Pelt, Interim Principal; Ms. Dedra Begay, Business Manager; Mrs. Frances Stevens, Business Technician; Ms. Lorena Tomasyo, Administrative Assistant

CALL TO THE PUBLIC (Limited to 3 minutes. No personnel matters)

ADOPTION OF MINUTES

1. Regular Board Meeting Minutes: September 24, 2025.

Mr. Herman Kinsel moved to accept the regular board meeting minutes for September 24, 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

FINANCIAL REPORT

Ms. Tiya Manheimer moved to accept reports for the Vouchers, and the Budget Reports submitted by the Business Manager, seconded by Mr. Herman Kinsel. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

NEW BUSINESS

1. Consideration and possible approval to modify the 2025-2026 School Year Calendar to close the school for two instructional days on December 11 – 13, 2025, to allow staff to attend the 2025 Winter Conference sponsored by DBOSBA & DGSA. To make up the two days, the school calendar will be modified by adding May 19th and 20th as instructional days.

Mr. Herman Kinsel moved to accept the Consideration and possible approval to modify the 2025-2026 School Year Calendar to close the school for two instructional days on December 11 – 13, 2025, to allow staff to attend the 2025 Winter Conference sponsored by DBOSBA & DGSA. To make up the two days, the school calendar will be modified by adding May 19th and 20th as instructional days, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

TRAVEL

1. Consideration and possible approval for three (3) Governing Board Members, two (2) parents, and the NCS Staff to attend the 2025 DBOSBA & DGSA Winter Conference on December 11 – 13, 2025, at the Flamingo Hotel, Las Vegas, Nevada.

Mr. Herman Kinsel moved to accept the Consideration and possible approval for three (3) Governing Board Members, two (2) parents, and the NCS Staff to attend the 2025 DBOSBA & DGSA Winter Conference on December 11 – 13, 2025, at the Flamingo Hotel, Las Vegas, Nevada, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

PROCUREMENT

1. **Consideration and possible approval to accept the agreement between Naatsis'Aan Community School, Inc., and the Diné Bi Olta School Board Association, Inc. (DBOSBA) membership in the amount of \$1,700.00. Effective: July 1, 2025 – June 30, 2026.**

Ms. Tiya Manheimer moved to accept the Consideration and possible approval to accept the agreement between Naatsis'Aan Community School, Inc., and the Diné Bi Olta School Board Association, Inc. (DBOSBA) membership in the amount of \$1,700.00. Effective: July 1, 2025 – June 30, 2026, seconded by Mr. Herman Kinsel. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

2. **Consideration and possible approval for NCS Governing Board Members to become members of the Native American Grant School Association for a membership fee of \$1,500.00.**

Ms. Tiya Manheimer moved to accept the Consideration and possible approval for NCS Governing Board Members to become members of the Native American Grant School Association for a membership fee of \$1,500.00, seconded by Mr. Herman Kinsel. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

3. **Consideration and possible approval to purchase 15,000 gallons of propane from Farrell Gas at the price of \$1.79 per gallon x 15,000 gallons. Total amount: \$26,850.00.**

Ms. Tiya Manheimer moved to accept the Consideration and possible approval to purchase 15,000 gallons of propane from Farrell Gas at the price of \$1.79 per gallon x 15,000 gallons. Total amount: \$26,850.00, seconded by Mr. Herman Kinsel. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

4. **Consideration and possible approval for renewal of Tyler Technology, Maintenance, November 1, 2025, to October 31, 2026, in the amount of \$17,241.26.**

Mr. Herman Kinsel moved to accept the Consideration and possible approval for renewal of Tyler Technology, Maintenance, November 1, 2025, to October 31, 2026, in the amount of \$17,241.26, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

5. **Consideration and possible approval to purchase one New 100-Gallon Commercial Water Heater at the cost of \$14,371.42.**

Mr. Herman Kinsel moved to accept the Consideration and possible approval to purchase one New 100-Gallon Commercial Water Heater at the cost of \$14,371.42, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

PERSONNEL/EXECUTIVE SESSION

Mr. Herman Kinsel moved to go into executive session at 6:05 PM, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

Ms. Tiya Manheimer moved to exit executive session at 6:06 PM, seconded by Mr. Herman Kinsel. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

1. **Consideration and possible approval to temporarily delegate Mrs. Frances Stevens to oversee the Facility Department until the position is filled.**

Mr. Herman Kinsel moved to accept the Consideration and possible approval to temporarily delegate Mrs. Frances Stevens to oversee the Facility Department until the position is filled, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

2. Consideration and possible approval to approve Mrs. Irene Pelt's Vacation/Annual Leave accrual. In lieu of Mrs. Pelt being delegated as Interim Principal, as a 12-month staff member.

Mr. Herman Kinsel moved to accept the Consideration and possible approval to approve Mrs. Irene Pelt's Vacation/Annual Leave accrual. In lieu of Mrs. Pelt being delegated as Interim Principal, as a 12-month staff member, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

3. Consideration and possible approval to approve a correction to Ms. Ella Eltsosie's 2025-2026 School Year Contract from Classified to Certified as the approved position description.

Mr. Herman Kinsel moved to accept the Consideration and possible approval to approve a correction to Ms. Ella Eltsosie's 2025-2026 School Year Contract from Classified to Certified as the approved position description, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

REPORTS

The Department Heads read their reports to the records. The Department Head answered questions the board may have.

NEXT BOARD MEETING

November 20, 2025, at 5:30 PM at Naatsis'Aan Community School

ADJOURNMENT

Ms. Tiya Manheimer moved to adjourn the board meeting at 6:37 PM, seconded by Mr. Herman Kinsel. Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.

Submitted by Ms. Lorena Tomasyo, Administrative Assistant

Concurred by:

	<u>1-21-26</u>
Governing Board Member	Date

Motioned by: Mr. Harrison Miles

Seconded by: Mr. Herman Kinsel

Vote: Motion carried by a vote of 3 in favor, 0 opposed, and 0 abstention.