

Knappa School District No. 4 • Astoria, Oregon 97103

The Knappa School District will Inspire all learners to Achieve academically and Thrive as independent and Productive citizens.

“All learners prepared to RISE to the opportunities and challenges of the world”

Board of Directors’ Regular Board Meeting

Wednesday, September 25, 2024

6:30 p.m.

1. Call to Order – Chair Cullen Bangs

1.1 Flag Salute

2. Consent Agenda- (Motion for approval needed)

2.1 Minutes from the August 21, 2024, Regular Board Meeting

2.2 Personnel Update

Communications and Hearing of Interested Parties

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

3. Information Update

3.1 Bond Citizens Committee Report

3.2 Classified Staffing Update

4. Superintendent Report-Dr. Fritz

5. New Business

5.1 Superintendent 24-25 Goals-(discussion and motion needed)

5.2 Knappa/Warrenton Girls JV Soccer Agreement-(discussion and motion needed)

5.3 Adoption of K-12 Stride Alt-Ed Curriculum-(motion needed)

5.4 Authorization to Purchase Roofing Repairs at HLE – Garland Roofing via Omnia Purchasing Contract – Cafeteria Building-(motion needed)

6. District Reports

6.1 **Financial Report- (motion needed)**

- Hilda Lahti Elementary/Middle School
- Knappa High School

7. Board Member Reports and Future Agenda Items

Meeting • Wednesday, October 16, 2024, Regular Board Meeting, Knappa High School Library.

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Board of Directors' Regular Board Meeting Minutes

Wednesday, August 21, 2024

6:30 p.m.

Present

Will Isom-Director-6:40 pm
Michelle Finn-Director
Christa Jasper-Director
Brian Montgomery-Vice-Chair

Absent

Cullen Bangs- Chair

William Fritz-Superintendent
Jennifer Morgan-Board Secretary

Brian Montgomery

1.1 Flag Salute-6:30 p.m.

2. **Consent Agenda- (Motion for approval needed)**

- 2.1 Minutes from the August 7, 2024 Board Meeting
- 2.2 Move the 09/18/24 Board Meeting to 9/25/24

Finn moved to approve the consent agenda as presented, Jasper seconded, moved to vote, approved unanimously.

3. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

Nothing at this time.

Information Update-Dr. Fritz reviewed the update.

Superintendent Report-Dr. Fritz stated it's exciting to see the new buildings coming together. The tile in the hallway is in but doesn't match at this time, but that will be fixed over winter break. He stated we are on schedule to start school on time. We will need to adjust the schedule due to the lack of bus drivers. Discussion followed on start and end times, and consortium students. Montgomery asked if we ran into an issue with the union regarding the outside services contract. Dr. Fritz stated yes he did receive a grievance today. No discussion.

Old Business

24-25 Board Goals- (discussion and approval)-Isom asked if there is a survey for parents and community members he stated yes, we did that a few years ago, discussion followed regarding survey's. Isom moved, Finn seconded, moved to vote, approved unanimously.

23-24 Board Self-Evaluation-(discussion)-The board reviewed the standards in their evaluation. They stated the board as a unit functions and works well together, they are fulfilling the district's vision. Isom stated the board is responsible for dealing with issues as they arise and addressing them. No further discussion.

New Business

Superintendent Evaluation Timeline- (discussion only)-Montgomery reviewed the timeline with the board. No discussion.

District Reports

Financial Report-Dr. Fritz reviewed the financials with the board. Barendse is absent. Montgomery stated he does not want to wait until we get the audited financials for an update on where the district stands and would like an educated guess on what the ending fund balance is for 23-24. Discussion followed on the format of the report. Isom moved to approve the July financials as presented, Jasper seconded, moved to vote, approved unanimously.

Board Member Reports and Future Agenda Items

Nothing at this time.

Issues with the online registration process and how user-friendly the process is.

Finn-Nothing at this time.

Montgomery-Nothing at this time.

Adjourn-7:47 pm

Meetings • Wednesday, September 25, 2024, 6:30 p.m., Regular Board Meeting Knappa High School Library.

Knappa School District # 4

**Personnel Update
September 25, 2024**

The Superintendent recommends accepting the following:

The resignation of Diane Barendse as the District Business Manager

**KSD – Bond Oversight
Committee**

Memo

To: Cullen Bangs, Knappa School Board Chair
From: Dirk Rohne, Bond Oversight Committee Chair *DR*
cc: Knappa School Board Members
Date: 12/05/2023
Re: Semi-Annual Report Out

With the desire for public transparency and accountability, the Bond Oversight Committee has been tasked with monitoring the District's effective use of bond funds. The Committee met on August 22, 2024 with Superintendent Fritz. We reviewed the project, current budget, and expenditures to date. Insofar as the Committee is concerned, these items are in accordance with the voter-approved work scope and bond objectives.

Knappa School District # 4

**Information Update
September 25, 2024**

The Superintendent recommends accepting the following:

The hiring of Sheryl Jurvakainen as a district Van Driver

The hiring of Kevin Bartlett as the District Bus Mechanic

Superintendent Report

September 25, 2024

The school opening has gone smoothly in all respects except for some slight transportation glitches. The students and staff love the building updates. The work on the new gym continues, and before you tonight is a roofing proposal for HLE.

We still need more bus drivers and we have posted the business manager position. We are actively recruiting for these jobs.

Fall sports are underway, and we are back in the Logger Gym now that the seismic updates are back.

We have had very little staff turnover this summer, and this has helped us hit the ground running. The six new staff members we have hired are doing great work and eager to make a difference, including our new bus mechanic!

Instructionally, we continue to work toward improvement in literacy, mathematics, and science. We are working especially hard on working to improve students' writing skills, starting with the younger grades, given that so much success in other areas is related to communication...in life and on assessments.

The new dance program started last week with positive involvement from students. The "K-8 Create" art program is scheduled to begin on October 21, and students up to grade 5 (including preschool) will have high quality art experiences with local artists at that point.

I have been serving on a state attendance improvement task force for the last few months, and there are ideas coming out of that work that should help all of our schools with strategies to improve school

participation. Additionally, this year, I am facilitating the Clatsop County Superintendent Meetings, and our academic focus is leadership strategies to leverage mathematics improvement.

On the financial side, our enrollment is about what we anticipated for the fall, but still down. At this point, we have decreased in enrollment by about 20% since 2020. We have, for the most part, appropriately adjusted staffing costs, but it means more people are wearing more hats as our district size decreases.

There is some reason to be optimistic about the upcoming legislative session. The Governor is recommending an increase to the Current Service Level computation, the statewide revenue forecast remains favorable, there is some optimism about increased special education funding, and there seems to be a legislative consideration of addressing last year's unfunded mandate related to unemployment compensation. Of course, it is too early to tell which of these notions will progress, but there seems to be some synergy behind them, as the "large districts" have faced financial distress that is adding to political pressure in Salem.

We appreciate the Clatsop County Public Works Road Crew for their work enhancing our community's roads with new paving and striping this summer. They have helped us with a bus turnaround in Brownsmead that helps us get better access to one student's house. They have been great partners.

2024-25 Superintendent Goals Knappa School District #4

ACADEMICS

1) Improve student performance:

Indicators of implementation:

- a) Adoption of financial literacy curriculum and social studies materials
- b) Provide training for implementation of K-8 math curriculum Implementation of newly adopted K-5 health curriculum.
- c) Interim assessments will be used to measure formative progress on standards.
- d) State data from the 2024 SBAC will be utilized to identify areas of strength and targeted areas for improvement in both literacy and mathematics.

Results:

- a) Mathematics and literacy growth for K-5 and 6-8 students at level 3 or above
- b) iReady testing data will indicate more than 9-months of growth in literacy and mathematics.

FACILITIES

2) Provide high quality learning facilities for all students.

Indicators:

- a) Provide proper completion of the bond projects such that they are on time and under budget.
- b) Review non-bond capital projects for future financing
- c) Complete seismic rehabilitation work at Knappa High School

EMPLOYEE RELATIONS

3) The superintendent will lead quality employee relations efforts.

Indicators:

- a) Contract negotiations with classified group will be completed and within budget, while respecting interests raised by the employee group.
- b) An employee feedback survey will be administered during spring of 2025.
- c) Results from the 2024 survey will be processed with employees and an implementation plan will be created and shared.

FISCAL OPERATIONS

4) The District shall ensure proper balance of revenues and expenses, in light of enrollment shifts, changes to state revenues, district instructional and program needs, responsible designations to reserves, and policy-established ending fund balance.

Indicators

- a) During fall of 2024, the Superintendent shall update the Board regarding the status of the starting fund balance and unemployment costs for summer of 2024.
- b) Each month, the Board shall be updated regarding the district's financial overall status, with quarterly reports regarding all funds.
- c) A 2025-6 budget shall be established consistent with the parameters noted in Goal 5, above.



Cooperative Sponsorship Application Form

Form ID Number
905

Coop Information

Warrenton / Knappa

Submitted 8/27/2024

Girls Soccer

1 Year

2024-25 Only

Practice Location: Warrenton Soccer Complex

Contest Location: Warrenton Soccer Complex

Reason to Coop: Insufficient numbers to maintain new program separately.

Placement

Combined ADM	Classification	League
292	3A/2A/1A (≤ 310)	Independent

Host School (ID#: 117)

Warrenton

ADM = 191, 3A (146 - 310)

3A-2 Coastal Range League

GSC AP ID: 58074

School 2 (ID#: 104)

Knappa

ADM = 101, 2A (75 - 145)

2A-1 Northwest League

GSC AP ID: 58074

League Approval

The schools have chosen to cooperatively sponsor girls soccer independent of a league schedule. No league representative approval was necessary. The host school, Warrenton, must submit an **Independent Status Petition** form and receive Executive Board approval (see page 2).

Host School Information

Warrenton

GIRLS SOCCER ACTIVITY PARTICIPATION

Participation	12th	11th	10th	9th	Tot.
Last Year	0	0	0	0	0
Current Year	5	4	0	3	12
Next Year (approx.)	4	0	3	4	11

SCHOOL ENROLLMENT

Enrollment	12th	11th	10th	9th	Tot.
Last Year	63	74	69	68	274
Current Year	72	70	67	76	285
Next Year (approx.)	70	67	76	93	306

School 2 Information

Knappa

GIRLS SOCCER ACTIVITY PARTICIPATION

Participation	12th	11th	10th	9th	Tot.
Last Year	NA	NA	NA	NA	0
Current Year	1	1	0	1	3
Next Year (approx.)	1	0	1	0	2

SCHOOL ENROLLMENT

Enrollment	12th	11th	10th	9th	Tot.
Last Year	35	30	30	31	126
Current Year	30	30	31	34	125
Next Year (approx.)	30	31	34	35	130

School Board and Superintendent Approvals

Host School
Warrenton

1. School Board Approval

Approved - 9/11/2024

2. Superintendent Approval

Tom Rogozinski
rogozinskit@warrentonk12.org

Approved - 8/27/2024

/ Tom Rogozinski /

School 2
Knappa

1. School Board Approval

Tentative - 9/25/2024

2. Superintendent Approval

Dr. William Fritz
fritzw@knappak12.org

Approved - 8/27/2024

/ William T Fritz /

Directions

Keep a copy of this Cooperative Sponsorship Application Form for your school's records. The OSAA has received your form electronically and will be reviewing your form in the near future. Please allow five business days for your request to be processed. Once a decision is made, your school will be notified by e-mail.

Note: You have indicated that the school board for Knappa will tentatively approve this coop on 9/25/2024. This coop, if approved by the OSAA, will be conditional pending school board approval.

Do not send a printed version of this form to the OSAA. An electronic copy has been received.

Final Approval

This section will be filled out by the OSAA.

Schools: **Warrenton / Knappa**
Activity: **Girls Soccer**
League: **Independent**
School Year: **2024-25 to 2024-25 (1 Year)**

Cooperative Sponsorship:

Approved
 Denied

6A: 1005 - 10000
5A: 608 - 1004
4A: 311 - 607
3A: 146 - 310
2A: 75 - 145
1A: 10 - 74

Coop ADM: 292

Online Form Complete, Submitted 8/27/2024 6:00pm

Both School Boards Approved

Independent Status Petition Received

Both Superintendents Approved

AED Approved, _____ (Initial)

Executive Director Approved, _____ (Signature) _____ (Date)

Executive Board Approved, _____ N/A _____

1 Year Only

Contingent Upon: _____

Denied (Reason): _____

Approve/Deny Online Form (Kelly)

Add Coop to Website (Kelly) _____ (Date)

Host School
Warrenton
School ID#: 117
GSC AP ID#: 58074

Already Invoiced

Rules Book _____

School 2
Knappa
School ID#: 104
GSC AP ID#: 58074

Already Invoiced

Rules Book _____

**Knappa School District #4
Board Meeting Background Information**

Policy
 Financial
 Discussion

Vision & Goals
 Information
 Resolution

Capital Projects
 Employee Contracts
 Curriculum

Item Title: Adoption of Alternative Education Curriculum

Presenter: Principal Paul Isom

Background Information Related to this Issue: We are in the second year of our alternative education program. Last year we piloted a curriculum called Stride. This curriculum is also being used for our KVA program and for some of our credit recovery. The program was popular with both our alternative education and KVA teacher. They felt it was user friendly, and the curriculum challenged students. We did receive parent feedback from two alternative education parents, when asked about a variety of topics including attractiveness, ease of use, and being free from bias the parents rated the curriculum 3s and 4s across the board with 4 being the best score possible in each category. The one area we didn't ask about is durability because this is a completely online curriculum

Attached you will find the curriculum and Oregon standards alignment. This curriculum aligns very well to Oregon standards in most areas, except math and world history. In any core class that was had less than 80% partial/full alignment, I have documented the breakdown of specific standards and we are finding supplements to the curriculum to address those areas. Math is particularly easy for this because we can use our current math curriculums at the middle school and high school.

Financial Impact: This curriculum requires annual licenses. A full seat license that allows students to take 6 or more classes is \$600. A partial seat license which we use for credit recovery mostly is \$120 and can be reused, meaning when one student is done with a course, another student can use the same license. This year we purchased 18 full license to cover our KVA and Alternative Ed student population and 6 seat licenses which totaled \$11,520. These prices per license are more expensive than some other curricula we looked at, however those other curriculums had minimum license requirements which made them more expensive.

Recommended Action. It is the recommendation of the Superintendent that the School Board adopt K-12 Stride as the alternative education and Knappa Virtual Academy curriculum for Knappa School District.

Oregon Standards

Subject	Grade	Standards Year	Course Title (click link to view alignment)	Full	Partial
ELA	6	2019	ENG06E3 Summit Language Arts 6	100%	0%
ELA	7	2019	ENG07E3 Summit Language Arts 7	100%	0%
ELA	8	2019	ENG08E3 Summit Language Arts 8	100%	0%
ELA	9	2019	ENG108E2 Summit English 9	100%	0%
ELA	10	2019	ENG208E2 Summit English 10	100%	0%
ELA	9, 10	2019	ENG108E3 and ENG208E2 Aggregate	100%	0%
ELA	11	2019	ENG303E3 Summit American Literature	98%	2%
ELA	12	2019	ENG403 Summit British and World Literature	98%	0%
ELA	11, 12	2019	ENG303E3 and ENG403 Aggregate	100%	0%
SCI	6	2022	SCI06 Summit Integrated Science CA	74%	26%
SCI	7	2022	SCI07 Summit Integrated Science 7 CA	95%	5%
SCI	8	2022	SCI08Summit Integrated Science 8 CA	88%	4%

SCI	HS	2022	SCI102E3 Summit Physical Science	50%	32%
SCI	HS	2022	SCI113E3 Summit Earth Science	52%	30%
SCI	HS	2022	SCI203E3 Summit Biology	50%	46%
MTH	6	2021	MTH06E3 Summit Math 6	100%	0%
MTH	7	2021	MTH07E3 Summit Math 7	100%	0%
MTH	8	2021	MTH08 Summit Math 8 Bridge	93%	0%
MTH	9	2021	MTH128 Summit Algebra I	45%	0%
MTH	10	2021	MTH208 Summit Geometry	25%	0%
MTH	11	2021	MTH308 Summit Algebra II	42%	0%
HST/SS	MS	2018	HST07E2 World History I	28%	25%
HST/SS	MS	2018	HST08E2 World History II	89%	0%
HST/SS	8	2018	HST08D Summit American History to the Late	72%	16%
HST/SS	HS	2018	HST103E4N World History	54%	8%
HST/SS	HS	2018	HST303E3N US History	36%	49%
HST/SS	HS	2018	HST403DE3N US Government and Politics	53%	11%
Health	HS	2016	OTH010 Summit Skills for Health	43%	15%

**Knappa School District #4
Board Meeting Background Information**

Policy
 Financial
 Discussion

Vision & Goals
 Information
 Resolution

Capital Projects

Item Title: Approval of HLE Roofing Expenditure – Phase 2

Presenter: Dr. Fritz

Background Information Related to this Issue:

The roof at Hilda Lahti Elementary was installed at the time of the last bond, approximately 22 years ago. A recent inspection revealed that the roof sections are wearing at slightly different rates depending on the roof design of each respective area. The first section was completed this summer, and was in worst condition (actively leaking). The next in order of priority is the roof over the cafeteria section of the building.

Policy DJ requires that contracts in excess of \$150,000 be authorized by the School Board.

Policy DJC relegates bidding to thresholds established in state statute, specifically ORS279B.055. This statute requires bidding for projects of this cost. As the Board knows, we have partnered with Garland Roofing to complete several recent roofing projects. The vendor has sought competitive bids for installation from three companies, consistent with Oregon procurement statutes. Additionally, the pricing is via the Omnia purchasing cooperative, which is compliant with state bid requirements.

The lowest quote solicited by Garland on the District's behalf was from Pacific Tech Roofing. The cost is \$165,904.

This is for a re-coat process with a LiquiTec product, similar to the process used on the high school and cafeteria roofs at KHS. The roof comes with a 15-year warranty.

Staff is requesting an additional 5% of spending authority for unforeseen site conditions.

When funding is available, the next area of priority is the west wing of HLE.

Financial Impact:

The project cost is \$165,904. The superintendent also recommends authorizing expenditure of an additional 5% to cover unforeseen conditions. The total possible expenditure, in the amount of \$174,200 is within resources as part of the bond.

Recommended Action:

It is the recommendation of the Superintendent that the School Board authorize engagement in a contract for services with Garland Roofing in accordance with the terms of the attached proposal, and authorize the Superintendent to expend up to \$174,200 on said project.



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING MATERIAL AND SERVICES PROPOSAL

**Knappa School District 4
High School
41535 Old Hwy 30
Astoria, Oregon 97103**

**Date Submitted: 07/23/2024
Proposal #: 25-OR-240899
MICPA # PW1925**

OREGON General Contractor License #: 192939

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

Scope of Work: Roof repair

1. All necessary field and flashing repairs must be done according to good construction practices, including the removal of all wet insulation and defective materials as identified through a moisture detection survey such as an infrared scan and replacement with like materials.
2. All modified bitumen seams must be checked, and any loose or damaged seams must be resealed/repared.
3. Repair blisters, holes, cuts, cracks, splits, or other modified bitumen surface defects with compatible materials.
4. All roof areas must promote positive drainage to existing roof drains.
5. Remove any foil faced veral along base flashings according to best roofing practices.
6. Install crickets to promote proper drainage where evidence of ponding water is present.
7. Tool out all failed caulking along counterflashing and re-apply caulking.

Scope of Work: Preparation

1. Carefully power wash all roof surfaces with greater than 2,000 psi pressure to remove debris, rust, scale, dirt, dust, chalking, peeling or flaking coatings, etc. Do not force water into the roof system or damage roof surfaces.
2. Wearing personal protective clothing and equipment, remove algae, mildew or fungus with Simple Green® Oxy Solve or other mild detergent and scrubbing with a push broom scrub brush. Rinse at least twice to be sure all cleaning agents or contaminants are completely removed to prevent adhesion issues.
3. If the roof surface becomes contaminated with dirt, dust or other particles at any time during the application of the LiquiTec system, cleaning measures must be taken to restore the surface to a suitable condition.
4. Ensure roof is dry prior to application.

Scope of Work: Priming

1. On new asphaltic repairs or membrane, apply Garla-Block to prevent staining of LiquiTec coating. Allow Garla-Block to completely dry.

Scope of Work: Application Of Fully Reinforced Modified Bitumen Restoration System

- 1. Fully reinforced system does not require fabric reinforcement pre-treatment of modified bitumen side and end laps.
- 2. (Recommended): Apply a bead of Green Lock Sealant XL, Tuff-Stuff MS sealant or coating into all modified bitumen side and end laps to reduce the height of the overlap. This will help eliminate voids or tenting under fabric reinforcement.
- 3. Start with drains and flashings, including walls and curbs before proceeding to field installation. Apply a base coating of LiquiTec Base at 4.0 gal./100 sq. ft. (1.64 l/m2) over granule modified bitumen. If there are surface cracks within the existing modified bitumen, increased coating coverage rate may be required beneath the fabric reinforcement to properly saturate it. Use a 1/4" notched squeegee to spread coating and roller apply for uniform minimum coverage.
- 4. Immediately embed 40" wide Grip Polyester Soft reinforcement into wet coating by rolling over the fabric surface to fully saturate and encapsulate, ensuring there are no wrinkles, voids or vertical fibers.
- 5. Lap adjacent rolls of reinforcement 3 in. (75 mm) on side and end laps. Ensure the roller is fully saturated with coating when back rolling over the reinforcement surface to wet it out completely. Allow to cure thoroughly, but no more than 72 hours.
- 6. Apply a top coating of LiquiTec Base or LiquiTec coating over the reinforced base coat at 2.0 gal./100 sq. ft. (0.82 l/m2).
- 7. Temporarily remove metal wall skirts along all base flashings, re-install once base flashings have been restored, if base flashing does not have metal wall skirts, install new.

Scope of Work: Inspection

- 1. Inspect entire roof area and touch-up deficient areas with additional LiquiTec as necessary to ensure complete and uniform coverage. Solvent wipe coating with acetone or MEK if it is exposed over 72 hours prior to overcoating.
- 2. Special attention should be given to critical areas of roof, including roof penetrations, transitions, existing membrane seams, flashings and drains.

Proposal Price Based Upon Market Experience: \$ 165,904

Garland/DBS Price Based Upon Local Market Competition:

1 Pacific Tech Construction	\$ 165,904
2 Arrow Roofing	\$ 170,115
3 Century Roofing	Declined Bid

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers.

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

Clarifications/Exclusions:

1. Permits are excluded. If permits are required this will be addressed via change order.
2. Plumbing, Mechanical, Electrical work is excluded.
3. Masonry work is included to which it obtains to the scope of work.
4. Interior Temporary protection is excluded.
5. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Jarod Miller

Jarod Miller
Garland/DBS, Inc.
(216) 430-3606

**KNAPPA SCHOOL DISTRICT #4
BUSINESS OFFICE
Phone: 503-458-5993 Fax: 503-458-6979**

**September 25, 2024
Board Meeting**

NOTES FROM THE BUSINESS OFFICE:

General

I have enclosed the August 31, 2024 financial report for your review. There will be more changes coming in the future.

Other items:

1. We have finally received approval from Business Oregon for our first Seismic reimbursement in of \$1,368,668.
2. Bank account balances on August 31:
 - Umpqua Operating - \$247,183.37
 - LGIP Debt Svc - \$15,442.15
 - LGIP District - \$1,565,645.16
 - LGIP Bond Proceeds - \$6,916,655.54
 - Wells Fargo HLE - \$24,239.76
 - Wells Fargo KHS - \$158,102.08
 - Wells Fargo Lunch Fund - \$2,250.54

Knappa School District 4

2024-2025 Expenditure/Revenue Report (All Funds)
For Period Ending August 31, 2024

Fund/Appropriation	Adopted Budget	Increase/ (Decrease)	Final Budget	YTD Expenditures	(Favorable) / Unfavorable	Anticipated Expenses	(Favorable) / Unfavorable	Explanation
	Budget			Revenues	Budget	Revenues	Budget	
General Fund Revenues	\$ 7,973,280		7,973,280	1,157,461	6,815,819	(6,829,254)	(13,435)	
General Fund Expenditures (100)								
Instruction	4,082,317		4,082,317	267,059	(3,815,258)	3,328,110	(487,148)	
Support Services	3,049,150		3,049,150	514,909	(2,534,241)	2,016,326	(517,915)	
Enterprise & Community	-	-	-	-	-	-	-	
Transfers	267,000	-	267,000	-	(267,000)	-	(267,000)	
Contingency	114,813		114,813		(114,813)		(114,813)	
Unappropriated Ending Fund Balance	460,000		460,000	-	(460,000)	-	(460,000)	
Total General Fund Expenditures	\$ 7,973,280	-	7,973,280	781,968	(7,191,312)	5,344,436	(1,860,312)	
Special Revenue Fund Revenues/Beg Balance				8,252				
Special Revenue Fund Expenditures (200's)								
Instruction	1,849,330	-	1,788,665	55,472	(1,733,193)	928,467	(804,726)	
Support Services	488,625	-	488,625	41,617	(447,008)	225,358	(221,650)	
Enterprise & Community	305,505	-	305,505	3,917	(301,588)	256,423	(45,165)	
Facility & Acquisitions	-	-	-	-	-	-	-	
Transfers	-	-	-	-	-	-	-	
Contingency	202,000		202,000	-	(202,000)	-	(202,000)	
Total Special Revenue Fund Expenditures	\$ 2,845,460	\$ -	\$ 2,784,795	\$ 101,006	\$ (2,683,789)	\$ 1,410,248	\$ (1,273,541)	
Debt Service Fund 300 Revenues/Beg Balance				100				
Debt Service Fund Expenditures (Fund 300)								
Debt Service	742,000	-	742,000	-	(742,000)	-	(742,000)	
Total Debt Service Fund Expenditures	\$ 742,000	\$ -	\$ 742,000	\$ -	\$ (742,000)	\$ -	\$ (742,000)	
Capital Project Fund Revenues/Beg Balance				65,302				
Capital Project Funds (400's)								
Support Services	3,250,000	-	3,250,000	-	(3,250,000)	250,000	(3,000,000)	
Facilities Acquisition & Construction	9,350,000	-	9,350,000	2,100,584	(7,249,416)	7,383,068	133,652	
Transfers	-	-	-	-	-	-	-	
Total Capital Project Fund Expenditures	\$ 12,600,000	\$ -	\$ 12,600,000	\$ 2,100,584	\$ (10,499,416)	\$ 7,633,069	\$ (2,866,348)	
	\$	-	\$					

HLE Board Report - September 2024

24-25	Sept	Oct	Nov	Jan	Feb	Mar	Apr	May	June
PreK	16								
K	23								
1	31								
2	21								
3	36								
4	34								
5	29								
6	41								
7	35								
8	37								
KVA	7								
Total*	294								
23-24 K-8	307	306	306	305	306	306	304.5	303.5	303.5
<u>22-23</u>	317	310	314	313	315	316	312	315	311

* PreK and consortium is not included in this #.

The 2024-2025 school year has started and we are enjoying every moment of it! Our Kindergarten class is twelve students smaller than the class we promoted to the high school. We saw some students move out of the community and some homeschooled students start HLE!! My team is committed to ensuring that all students feel cared for and are getting a solid education as well as being open to homeschooled students participating in PE and other classes. I am open to suggestions on how to connect or create a program that more home based educated families will want to partner in.

The bond work is amazing! Teachers returned to many refreshed spaces and a beautiful new middle school. Unfortunately, the teachers had less time to prepare their space and curriculum than normal. Some are still feeling overwhelmed, but I am working individually

with them to get them what they need to feel more comfortable and prepared. I want to thank Randall, Sheri, Casey, Stan, Heidi, Laura, Kaden, and Claudine for their work all summer! I appreciate everyone stepping up to take care of all the little things. There are still so many little things to get going and working, but we can only take care of them one at a time.

Our new science curriculum is wonderful. The elementary staff have already put it into great use. The middle school science staff are taking some professional days to organize and set up their curriculum since we had a delay in getting them into their space.

Students are currently taking their Fall iReady assessment. Teachers will be looking at that data and creating interventions as well as targeting lagging skills. Our goal this year is to continue to move students from one level to the next. If they are struggling, they progress to approaching grade level. If they are approaching grade level, they move into proficiency at grade level. Students who are proficient will hope to stretch their growth as well.

Our Knappa Middle School athletes are doing well in Cross Country and Volleyball. Our football team did well at the jamboree, but has not had a game as of yet. They are practicing hard and hope to do well in their first game match up. Thank you to our coaches and Cori Jones, our athletic director/Cross Country coach.

The entire school uses Positive Behavior Intervention Strategies. The middle school is split into "houses" this year. The hope is to encourage team building and community apart from just their grade level. Each house has a cheer and house team name. They receive house points for attendance, grades, behavior, and spirit. Our houses are: Maine Bears, Rice Owls, LSU Tigers, U of Colorado Buffaloes. I am excited for a great year!



Respectfully submitted,
Tammy McMullen
Principal
Hilda Lahti Elementary and Knappa Middle School



Knappa High School

All learners prepared to rise to the opportunities and challenges of the world

Paul Isom
Principal
isomp@knappak12.org

Jenny Smith
Athletic Director
smithj@knappak12.org

Chris Gremer
Guidance Counselor
gremarc@knappak12.org

Stephanie Baldwin
Head Secretary
baldwins@knappak12.org

September 2024 **KSD Board Report**

Enrollment 2024-25

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9		34									
10		30									
11		37									
12		30									
Total		131									

2023-24

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	34	35	35	33	33	34	32	32	32	32	31
10	36	34	33	33	33	31	31	31	31	30	30
11	34	34	34	33	33	32	32	31	31	31	30
12	35	36	36	35	35	36	36	36	36	36	35
Total	139	139	138	134	134	133	131	130	130	129	126

2022-23

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	36	37	37	36	34	34	35	34	35	35	35
10	39	35	33	33	33	33	33	33	33	33	33
11	39	35	35	36	34	34	35	35	34	34	34
12	34	36	37	37	36	36	35	35	35	35	35
Total	148	143	142	142	137	137	138	137	137	137	137



Knappa High School

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Principal

isomp@knappak12.org

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smithj@knappak12.org

Chris Gremer

Guidance Counselor

gremarc@knappak12.org

Stephanie Baldwin

Head Secretary

baldwins@knappak12.org

The year is off to a great start! Students have that start of year excitement and seem to be doing well. Our tighter restrictions on cell phones have gone well for the most part, which has led to better participation in the classroom. School attendance has also been great. We are at a 93.4% attendance rate. I appreciate parents and students making attendance a priority and hope this continues throughout the year!

Seismic work is nearly complete and we are getting access to all of our rooms again! I want to thank staff for all of their flexibility in dealing with the changes and lack of access to certain areas, particularly our librarian Tina Nicholson!

Sports are in full swing with league games starting up in Volleyball and Football this week. Cross Country is off to Lane Community College for a meet Saturday in what will hopefully be their first of two races at the state championship venue!

We are already starting our look at life after high school with our students and trying to give them opportunities to explore different options. This week we hosted the local Navy Recruiter and are setting a time for the Marine recruiter to come visit. We will host Oregon State University later this month and Willamette next month. Our TRIO program also has a number of college visits scheduled beginning October 4th with a trip to the University of Oregon. We are also working with Wauna Mill again to get a group of students out there for a visit.

Along with our mission of looking to the future we have a number of students taking advantage of our dual credit classes. This year we are offering AP Precalculus, AP Statistics, and AP US History all taught by Knappa teachers. We currently have 18 students in those classes as well as 3 students taking classes through Clatsop Community College.

Respectfully,

Paul Isom

Principal, KHS