

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES**

MONDAY, MAY 23, 2022

I. ROUTINE MATTERS**

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM

B. Roll Call

PRESENT

Charles Burns
Gerald Flanagan
David C. MacDonald
Michael Brown, Sr.
Scott McCracken
Laura Stefankiewicz
Ronald Golden
Victoria Rozanski

Absent

James Farrell
Lori Perloff

Also, in Attendance

Christopher Armstrong, Superintendent
Rose Millar, School Business Administrator
Patricia Donlan, Vice-Principal
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: April 2022

F. Approval of Minutes: April 25, 2022

G. Approval of financial statements as of April 30, 2022, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF April 30, 2022,

On a motion made by Mr. Burns and seconded by Mr. Rozanski, the board unanimously approved the Secretary and Treasurer's Report for April 30, 2022, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of April 30, 2022, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Charles Burns, President: _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of April 30, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of April 30, 2022.

Rose Millar, Secretary _____

H. Approval of bill list: May 2022

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mr. Burns Second: Mrs. Rozanski

Voting Yes:

Charles Burns
Gerald Flanagan
David C. MacDonald
Michael Brown, Sr.
Scott McCracken
Laura Stefankiewicz
Ronald Golden
Victoria Rozanski

I. NWEA activity report

II. REPORTS**

- A. Board President:
Committee Report
WHS Update
- B. Administration Reports:
Superintendent
Business Administrator
Assistant Principals
Patricia Donlan gave update on the school year.
- C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items

IV. BUSINESS**

- A. Personnel
 - 1. On the recommendation of the Superintendent, to approve Alex Meyers as Curriculum Writer for Middle School Civics/ World History Grades 6-8.
 - 2. On the recommendation of the Superintendent, to approve Lisa Kobierowski as Curriculum Writer for Health Grades K-8.
 - 3. On the recommendation of the Superintendent, to approve Jamie Shoemaker as School Business Administrator/Board Secretary at the salary of \$105,000 (prorated) for the remainder of the 2021-2022 effective June 27th, 2022.
 - 4. On the recommendation of the Superintendent, to approve Jamie Shoemaker as School Business Administrator/Board Secretary at the salary of \$105,000 for the 2022-2023 school year.
 - 5. On the recommendation of the Superintendent, to approve the following summer school staff:
 - *Desiree Reuter-Library Moderator*
 - *Lisa Kobierowski-Marine Science Program 3-8*
 - *Robert Causey-Science of Music 3-8*
 - *Kathleen Nichols-Sustainability through the Art of Gardening*
 - *Jean Golden- Primary Grade Program*
 - *Kelly Emberger- Primary Grade Program*
 - *Karen Holland- Primary Grade Program*
 - *Kelly Resnick- Primary Grade Program*
 - *Letitia Sylvester- Primary Grade Program*

6. On the recommendation of the Superintendent and School Solicitor, to accept the settlement agreement between the North Wildwood Education Association and the North Wildwood Board of Education regarding the increment withholding for employee #9963

B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, to appoint Cape Regional Physicians Associates, Dr. Marotta, as School Physician for 2022-2023 at an annual fee of \$5,000 per year. (same as last year)
2. On the recommendation of the Superintendent and School Business Administrator, to appoint Robert Belasco as Board Solicitor for the 2022-2023 school year at a rate of \$140.00 per hour (same as last year).
3. On the recommendation of the Superintendent and School Business Administrator, pursuant to PL 2015, Chapter 47, the North Wildwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. as follows:

ACCASBO JIF
ALL COVERED CARE (Konica Minolta)
AMAZON
CAPE ASSIST
CAPE REGIONAL PHYSICIANS ASSOCIATES
CASA PAYROLL
CASA REPORTING SERVICES
CDK SYSTEMS
CM3
DELTA DENTAL
FORD, SCOTT & ASSOCIATES
GARRISON ARCHITECTS
HOME DEPOT
JOHNSON CONTROLS
LIME SYSTEMS, Inc. (telephone)
MARLIN LEASING
NJ SEHBP
RICOH USA, INC.
VERIZON *WIRELESS*
360FP BUSINESS SOLUTIONS
SOUTH JERSEY ENERGY BUSINESS
REALTIME
ACHIEVE 3000 {KID BIZ}

ROBERT BELASCO ESQ
STAPLES
WB MASON

4. On the recommendation of the Superintendent and School Business Administrator, to approve the 2022-23 Employee Assistance Program contract with Cape Assist in the amount of \$1,575.
5. On the recommendation of the Superintendent and School Business Administrator, to approve to participate in the Cape May County Homeless Agreement. The district will continue to participate in this agreement until they opt out.
6. On the recommendation of the Superintendent and School Business Administrator, to renew the contract with Delta Dental for 2022-2023 at a 0% increase.
7. On the recommendation of the Superintendent and School Business Administrator, to approve the 2022-2023 Cape May Technical School tuition contract in the amount of \$253,203.70.
8. On the recommendation of the Superintendent and School Business Administrator, to approve the membership renewal in the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three-year membership term commencing on July 1, 2022. The Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

Workers' Compensation and Employers' Liability
General Liability and Automobile Liability
Educator's Legal Liability, including Employment Practices Liability
Property Damage, including Automobile Physical Damage
Employee Dishonesty (Crime) Insurance
Boiler & Machinery/Equipment Breakdown
Cyber Liability
Violent and Malicious Acts
Pollution and Mold Legal Liability
Disaster Management Services
Unmanned Aerial Systems Liability
Student Accident on an Annual Elective Basis

The Board appoints the School Business Administrator as its Commissioner to the JIF and empowers said Commissioner to; exercise the voting rights provided in the JIF's Bylaws to Commissioners in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF

Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

C. Policy

1. On the recommendation of the Superintendent, to approve Policy # 5131 Conduct and Discipline (*reviewed at the 04/25/2022 Board Meeting*).

V. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. Lead Testing Statement of Assurance - The Board approves the submission of the 2021-22 Lead Testing Program Statement of Assurance (SOA) to the New Jersey Department of Education (See Board info).
- B. On the recommendation of the Superintendent, to approve the North Wildwood School District QSAC Placement Results.
- C. On the recommendation of the Superintendent, to approve the field trips and professional development workshops as listed.
- D. Report of Drills Fire 04/28/2022, School Safety Drill 04/27/2022.

VOTING ON THE PERSONNEL, FINANCIAL, POLICY & CONSENT

Motion: Mr. MacDonald

Second: Mr. McCracken

Voting Yes:

Charles Burns
Gerald Flanagan
David C. MacDonald
Michael Brown, Sr.
Scott McCracken
Laura Stefankiewicz – abstain Financial #2
Ronald Golden – abstain personnel #5 / no votes for personnel #3 and 4
Victoria Rozanski

VI. CLOSED SESSION

Enter into Closed Session

Motion: Mr. MacDonald Second: Mr. Burns 6:21pm

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

To discuss a Personnel item

End Closed Session

Motion: Mr. MacDonald Second: Mr. McCracken 6:31pm

VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS - NONE

VIII. GOOD OF THE ORDER

A. Covid Update

B. Discipline Report

Discussion took place about the possibility of purchasing a LED electronic sign for outside of the building. The attorney will follow-up with the City of North Wildwood regarding regulations.

IX. PUBLIC COMMENT

Open to the Public

X. ADJOURNMENT @ 6:32pm

Motion: Mr. MacDonald Second: Mr. Burns

Voting Yes:

Charles Burns
Gerald Flanagan
David C. MacDonald
Michael Brown, Sr.
Scott McCracken
Laura Stefankiewicz
Ronald Golden
Victoria Rozanski

Respectfully submitted,

Rose Millar
 School Business Administrator/Board Secretary

XI. BOARD INFORMATION

1. North Wildwood School District NJQSAC Placement
2. North Wildwood District NJQSAC Performance Review SY21-22
3. NJQSAC District Improvement Plan (DIP) Process
4. Superintendent evaluation material was emailed to all board members, and a summarization of board evaluations will be distributed at the June board meeting.
5. November 8, 2022 Election reminders: Flanagan, Golden & MacDonald terms expire on 12/31/2022. Nominating petitions are due to the CMC Clerk’s Office by July 25, 2022 at 4pm.
6. NJSBA Mandated Training:
 Laura Stefankiewicz – Gov 4 Legal Update
 Vicki Rozanski – Gov 4 Legal Update
 James Farrell – Gov 1 New Board Member
7. Jamie Shoemaker Approval Letter

XII. NEXT MEETING

June 13, 2022 Worksession meeting at 6:00 p.m.

FIELD TRIP / GUEST SPEAKERS APPROVAL

GRADE / GROUP	PLACE / SPEAKER	DATES
Grade 2-Clemens and DeRitis	Wildwood Convention Center-Community Ceremony/Event	5/27/2022
Grade 5-Emberger and DiPadova	Morey’s Pier-L.E.A.D Graduation	6/9/2022
Kindergarten	Walk to Boardwalk, Tram Car Ride stopping for Pizza and Ice Cream	06/02/2022
Grade 8	Island Bowl-Surry Scavenger Hunt and Bowling	06/07/2022

WORKSHOPS FOR APPROVAL

NAME	PLACE	SUBJECT	DATES	COSTS
Rose Millar	Atlantic City	NJASBO Conference	June 7-10	\$275