

**Semmes Elementary
Before/After School Care
REGISTRATION FORM**

Child's Name: _____ Date of Birth: _____

Child's Name: _____ Date of Birth: _____

Child's Name: _____ Date of Birth: _____

Teacher's Name: _____ Grade: _____

Address: _____ Phone # _____

Mother's Name: _____ Father's Name _____

Mother's Work # _____ Cell # _____

Father's Work # _____ Cell # _____

MEDICAL INFORMATION:

(Allergies, peanuts, Latex, nosebleeds, etc.) _____ Yes _____ No

If yes, please state allergies or other health concerns: _____

Name and phone number of emergency contact persons other than parents:

1. _____ Phone # _____

2. _____ Phone # _____

3. _____ Phone # _____

Is child covered by insurance? _____ Yes _____ No

Permission to seek medical treatment if unable to reach parents? _____ Yes _____ No

Persons with permission to pick up child other than parents:

1. _____ Phone # _____
2. _____ Phone # _____
3. _____ Phone # _____

I understand that by registering my child in this program I will be responsible for the payment of fees. I also agree to pay fees on Monday of each week and failure to do so will result in my child being removed from the program. Any fees not paid by Monday will be assessed a late fee of \$25.00. If fees are not paid by Friday, the child will not be able to attend the program until the balance is paid in full. I also understand that this program is self-supporting and my tuition is due each week regardless of whether my child attends each week or not.

Parent Signature

Date

_____ Morning ONLY

_____ Afternoon ONLY

_____ Morning and Afternoon

Semmes Elementary School
Before/After School Care

Waiver

I understand that all reasonable precautions have been and will be taken for the safety of my child/children (list all children) _____ while participating in the Semmes Elementary Before/After-School Care Program. I further agree to hold harmless the Board of School Commissioners of Mobile County, its agents, servants, and employees against any and all liability, loss, damages, costs or expenses which the above-named child or I may sustain or incur as a result of any act or inaction of any agents, servants, or employees of the Mobile County School Board.

I also understand that Semmes Elementary School is not responsible for lost, damaged, or stolen games, toys, electronic devices, etc. that are brought from home.

I understand that my child/children will be expected to follow the Mobile County Public School System's Code of Conduct, rules, and policies, as well as the rules and policies of Semmes Elementary School, including and not limited to, vandalism, bullying, and theft. I understand that if my child is not able to follow the MCPSS and Semmes Elementary School Code of Conduct, my child/children will not be allowed to participate or attend the Before/After School Care Program.

Parent or Guardian Signature

Date

Semmes Elementary School

Extended Day Program

Dear Parents,

We are delighted that your child is enrolled in our Extended Day Program this year. We can look forward to an exciting and fun filled year.

As we firmly believe that life-long success depends on self-discipline, we have developed an Extended Day Discipline Plan that gives each student the opportunity to manage his/her own behavior. Your child deserves a positive environment in which he or she may enjoy activities to improve socialization and academic skills. Therefore, this plan will be in effect at all times.

Extended Day Rules

1. Follow directions the first time they are given.
2. Keep hands, feet and objects to yourself.
3. Walk quietly in line.
4. Speak quietly inside.
5. Use and put away materials carefully.
6. Show respect for yourself and others.

To encourage students to follow the Extended Day rules, we will reinforce appropriate behavior with the following: verbal praise, special privileges, certificates, and small prizes. If a student chooses to break a rule, the consequences will be the following:

- 1st time -- warning
- 2nd time -- 10 minutes "time out"
- 3rd time -- 20 minutes "time out"

Continued infractions of rules will warrant a conference with the parents, the principal will be informed and/possible dismissal from the program. After 2 write-ups, the student will be dismissed from the program on the third write up.

We have discussed the Extended Day Discipline Plan with the students, but we would appreciate it if you would review the plan with your child, then sign and return the form below. We will be communicating with you frequently throughout the year to make you aware of your child's progress. Please feel free to contact us when needed.

Extended Day Staff



I have read, understand, and discussed with my child the Extended Day Discipline Plan.

Parent Signature

Child's Name

Date