

December 11, 2024  
Date

Regular  
Kind of Meeting

Library  
Where held

Drew Shuster  
Presiding Officer

Members Present:  
Drew Shuster  
Melissa Maldonado  
Jean Jaeger  
Loni Koument-Holdridge  
Heidi Schwarz  
John Wiktorko  
Michelle Mattice, Treasurer  
Karen Van Valkenburgh, District Clerk

Absent:

Others Present:  
Officer Rogers  
Mag Scarey  
Cuyler Brimberry  
Tara Weiman  
Alan Trinkle  
Nate Hoyt  
Aly Hoyt  
Lara McAneny  
Anthony Taibi

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President, Drew Shuster, called the meeting to order at 5:03 p.m.

Mr. Shuster led those present in the Pledge of Allegiance.

Public Comments – Cuyler Brimberry spoke of the Modified Boys Basketball and handed the clerk a document to distribute to the Board pertaining to correspondence regarding the same.

Recommended Actions – Consent Agenda

1) Routine Matters

- i. **RESOLVED**, the Board approves the minutes of the Regular Meeting held on November 13, 2024.
- ii. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Treasurer's Report for November 2024 as presented.
- iii. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Superintendent's Transfers for December 2024 as presented.
- iv. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Bill Schedule for December 2024 as presented:

Routine  
Matters

General Fund: Ck#53954 - Ck#54007 and Ck#25-80-Ck#25-82 totaling \$897,260.10  
Federal Fund: Ck#2523-Ck#2524 totaling \$16,803.97  
School Lunch Fund: Ck#373 totaling \$19,835.60  
Capital Fund: Ck#10095 – Ck#10097 totaling \$24,424.33

2) New Business

a) Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board accepts the resignation of Christine Corrigan, Elementary Teacher, for the purpose of retirement effective June 30, 2025.
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board accepts the resignation of Beth Verhoeven, Teaching Assistant, for the purpose of retirement effective June 30, 2025.
- iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves adding Nina Berger to the list of Substitute Teachers, Teacher Assistants and Aides for the 2024-2025 school year, pending Clearance from the Commissioner of Education.
- iv. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the

Corrigan  
Retirement

Verhoeven  
Retirement

Nina Berger  
Sub

Church  
Maternity  
Leave

Maternity Leave of Absence for Jordan Church effective on or around May 3, 2025 through June 30, 2025, to be paid using available accrued sick leave and unpaid leave, with Modifications as needed.

- v. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints the following individuals to the following extra-curricular position for the 2024-2025 school year pending a Clearance of Appointment:
  - Co-Drama Producer – Melissa Palumbo and Tina McGeeney
  - Volunteer Coaches Pool – Abigail GarrisonExtra Curricular
  
- vi. **RESOLVED**, upon the recommendation of the Superintendent, the Board rescinds the previous appointment of Brent Goettsche to the extra-curricular position of Boys Basketball Assistant Coach for the 2024-2025 school year.
 Rescind Extra-Curricular Appt.
  
- b) Other
  - i. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the recommendation from the Committee on Special Education, Committee on Pre-School Special Education and the American with Disability Act, Section 504 for student #3031.
 CSE/CPSE
  
  - ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves modification to the 2024-2025 school calendar to include an early dismissal on Tuesday, January 28, 2025 for professional development, as presented under separate cover.
 School Calendar Modification
  
  - iii. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board adopts the 2025-2026 Budget Development Calendar, as presented under separate cover.
 Budget Dev Calendar
  
  - iv. **RESOLVED**, upon the recommendation of the Superintendent and the District Construction Manager, that the Boiler Contract on the 2022 Capital Improvements Project is hereby awarded to Colonie Mechanical Contractors, Inc., under the OUS TIPS Cooperative Contract, at a total price of \$88,185.33, as presented under separate cover, and **IT IS FURTHER RESOLVED**, that the President of the Board of Education, is hereby authorized to execute such contract for the District.
 Boiler Contract Colonie Mech.
  
  - v. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Change Order No. COEC-1 for Empire Electric NY, LLC, as presented under separate cover.
 Change Order Empire Electric
  
  - vi. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Change Order No. COEC-2 for Empire Electric NY, LLC, as presented under separate cover.
 Change Order Empire Electric
  
  - vii. **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education of the Windham-Ashland-Jewett CSD accepts the Grant in/Bullet Aid in the amount of \$50,000.00 to be used as additional aid in support of General Expenses.
 Grant In/Bullet Aid
  
  - viii. **RESOLVED**, upon the recommendation of the Superintendent, the Board accepts the donation from Hope Restoration Christian Fellowship Church, in the amount of \$3,500.00 to be used for the students of Windham-Ashland-Jewett Central School at the Superintendents discretion.
 Hope Restoration Donation

On motion by Melissa Maldonado, second by Loni Koument-Holdridge, the Consent Agenda, Items 1(i) through 2b(viii) was approved. Consent Agenda  
 Yes: Jean Jaeger, Loni Koument-Holdridge, Melissa Maldonado, Drew Shuster and Heidi Schwarz.  
 Absent: None

Correspondence – None

Important Dates –

December	12	Elementary Winter Concert 6:30 p.m.	Important Dates
	19	7-12 Winter Concert 6:30 p.m.	

	20	PK-12 Early Dismissal Emergency Drill 1:00 p.m.
	23-31	Holiday Recess – No School
January	1-3	Holiday Recess – No School
	15	Audit Finance Committee Meeting 4:15 p.m. ***Reminder date change
		Board of Education Meeting 5:00 p.m.

Superintendent's Report –

Superintende  
nt Report

Anthony Taibi, Building Principal reported on the following:

- Building Goals
- Extra-Curriculars
- After School
- Elementary concert
- Holiday Store
- Senior Aly Hoyt

Lara McAneny, Assistant Superintendent reported on the following:

- Thanksgiving Meals
- The Giving Tree
- Mentor Program
- Bi-Weekly Email Communication
- Family Committee Meeting
- Course Requirements (Program of Studies)

John Wiktoro, Superintendent reported on the following;

- Budget Development Calendar
- Budget
- Rockefeller Institute Report

Additions to the Agenda - None

Public Comments – None

With no further business, the meeting was adjourned at 6:50 p.m. on motion by Melissa Maldonado, seconded by Jean Jaeger, and carried by those present.

Adjournment

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Karen Van Valkenburgh, District Clerk

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John Wiktoro, Clerk Pro Tem