



# Sugar Valley Rural Charter School

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## Board of Trustees Meeting August 20, 2019

The Sugar Valley Rural Charter School Board of Trustees held a Voting Board Meeting on Tuesday, August 20, 2019. Ms. Garverick called the meeting to order at 3:30p.m.

### Roll Call

<b>Ms. Garverick</b>	<b>Present</b>	<b>Ms. Meixel</b>	<b>Present</b>
<b>Mr. Ruhl</b>	<b>Absent</b>	<b>Mr. Miller</b>	<b>Present</b>
<b>Ms. Downing</b>	<b>Present</b>	Mr. Sees	Present
<b>Mr. Rossman</b>	<b>Present</b>	Ms. Mauck	Present
<b>Ms. Doyle</b>	<b>Present</b>	Ms. Weaver	Present

### HEARING OF VISITOR

#### Minutes

1. Resolved, that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, July 16, 2019. Ms. Downing moved, seconded by Mr. Rossman. Motion passed (6-0).

#### Finance

1. Resolved, that the Board of Trustees approve the payment of bills from the general account (07/16/19 – 08/16/19) in the amount of \$600,804.25 and from the cafeteria account (07/23/19 – 08/16/19) in the amount of \$15,423.11 as presented. Mr. Rossman moved, seconded by Ms. Downing. Motion passed (6-0).

#### Action Items

1. Resolved, that the Board of Trustees accept the resignation of Katey Lamey. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).
2. Resolved, that the Board of Trustees accept the resignation of Henry Geyer. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).
3. Resolved, that the Board of Trustees approve the payment of \$4,100.00 to Carport Direct for an 18'x31'x8 metal carport including delivery and installation per email vote August 7, 2019. Ms. Downing moved, seconded by Mr. Rossman. Motion passed (6-0).
4. Resolved, that the Board of Trustees approve the payment of \$42,444.00 to John Deere Construction Retail Sales for a John Deere 320G Skid Steer which includes delivery per email vote August 7, 2019. This pricing reflects PA state COSTARS contract #4400019961. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).
5. Resolved, that the Board of Trustees approve Ashley Underkoffler as a Paraprofessional at \$11.00 an hour plus benefits pending clearances and training per email vote August 13, 2019. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).
6. Resolved, that the Board of Trustees approve the Science Curriculum per email vote August 7, 2019. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).
7. Resolved, that the Board of Trustees approve the following coaches:
  - Tyler Koser as Head Golf Coach
  - Grant Vassallo as Assistant Golf Coach
  - Lexzie Gaydos as Head Volleyball Coach
  - Tanya Miller-Mitchell as Assistant Volleyball CoachMs. Downing moved, seconded by Mr. Rossman. Motion passed (6-0).
8. Resolved, that the Board of Trustees approve the following substitute teachers:
  - James D. Miller
  - Alicia Bowman
  - Joann Waters

- Stephani Ciampi – Pending guest teacher certificate
  - Kim Patterson – Pending guest teacher certificate
  - Kristen Petruzzi – Pending guest teacher certificate
  - Sandi Garverick – Pending guest teacher certificate
  - Fred Gebert
- Mr. Rossman moved, seconded by Mr. Miller, Ms. Garverick abstained. Motion passed (5-0-1).
9. Resolved, that the Board of Trustees approve the following substitute nurses:
- Brenda Mitchell
  - Charmaine Conoway
  - Nicole Clark
  - Carmell Weaver
- Ms. Garverick moved, seconded by Ms. Meixel. Motion passed (6-0).
10. Resolved, that the Board of Trustees approve the following substitute paraprofessionals:
- Nancy Barner
  - Joann Waters
  - Angela Lepley
- Ms. Downing moved, seconded by Mr. Rossman. Motion passed (6-0).
11. Resolved, that the Board of Trustees approve the following substitute van drivers:
- Tom Ruhl
- Ms. Doyle moved, seconded by Mr. Miller. Motion passed (6-0).
12. Resolved, that the Board of Trustees approve the following substitute kitchen aides:
- Angela Lepley
- Ms. Downing moved, seconded by Ms. Garverick. Motion passed (6-0).
13. Resolved, that the Board of Trustees approve the contract with Justice Works YouthCare. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).
14. Resolved, that the Board of Trustees approve the Transportation Plan for Foster Care Youth. Mr. Rossman moved, seconded by Ms. Doyle. Motion passed (6-0).
15. Resolved, that the Board of Trustees approve the following payments:
- \$9,850.00 to Kriger Fence Company, Inc. to install two sections of chain link fence
  - \$3,996.00 to McGraw Hill for 200 seats of subscription to ALEKS Mathematics assessment and support software for grades 5-9
  - \$5,200.00 to CodeHS for 2 teacher pro-level accounts for the 2019-2020 school year
  - \$6,525.00 to CVC Mechanical Contractors to furnish and replace heat pump
  - \$6,090.42 to Staples Advantage for tables and chairs at the 242 E. Main property
- Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).
16. Resolved, that the Board of Trustees approve the following handbooks:
- Staff
  - Student
- Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (6-0).
17. Resolved, that the Board of Trustees approve the Curriculum Services Agreement with Bruce Nicolls for Social Studies Curriculum. Mr. Rossman moved, seconded by Ms. Downing. Motion passed (6-0).
18. Resolved, that the Board of Trustees amend the minutes of our June 25, 2019 meeting to correct an error. Agenda item 16 should have read, approve the following fund balance commitments. Ms. Garverick moved, seconded by Mr. Miller. Motion passed (6-0).
19. Resolved, that the Board of Trustees approve the payment \$4,000.00 to Bruce Nicolls for science curriculum. Ms. Garverick moved, seconded by Ms. Meixel. Motion passed (6-0).

## **Informational Items**

## **Committee Reports**

**Property** – Mr. Miller, Mr. Ruhl, Mr. Deavor  
 Board was presented with the feasibility study  
 Fencing will be added to two areas on campus to increase security

**Community Involvement** – Ms. Downing, Ms. H Doyle, Mr. Stugart, Ms. C Doyle  
None

**Curriculum** –Mr. Rossman, Ms. H Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart  
Contracted Mr. Nicolls for Social Studies curriculum

**VoTech/Ag/Env.** – Ms. H Doyle, Mr. Rossman, Mr. Bechdel, Ms. C Doyle  
FFA representatives will be heading to Massachusetts for competition

**Finance** – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck  
Auditor has been on campus

**Personnel** – Mr. Ruhl, Ms. Garverick, Ms. Kennedy  
Interviews on Friday for maintenance position

**SVRCS/KCSD** – Ms. Garverick, Ms. Meixel, Mr. Deavor  
None

**Policy** – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy  
None

**Charter Renewal** – Mr. Rossman, Mr. Ruhl, Ms. C Doyle, Ms. Hampton  
Providing requested information to KCSD

**Administrative Report**

Scheduling for teachers, students and paraprofessionals  
Enrollments continue  
Preparations to begin school year tomorrow  
Open house last night  
Staff training during in-service  
Communicating with home districts regarding transportation  
Communicating with our solicitor regarding charter renewal

**Solicitor's Report**

None

**Secretary/Treasurer Report**

None

**Adjournment:**

Mr. Rossman moved, seconded by Ms. Meixel at 4:20. Motion passed (6-0).

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Mary Jude Weaver  
Board Secretary/Treasurer