

Tyrrell Middle School 2022-2023

STUDENT HANDBOOK

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Daniel Caetano, Assistant Principal
Tyrrell Middle School
500 Todd Road
Wolcott, Connecticut 06716
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This agenda belongs to:

Name _____
Address _____
Town _____ Zip Code _____
Phone _____
Student No. _____

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INTRODUCTION

The Connecticut General Statutes and/or Board of Education regulations require an annual notification to parents/guardians of certain policies or regulations for the school district. This booklet fulfills this obligation.

You are requested to read this The Required Back-to-Schools forms completed in PowerSchool at the beginning of the school year will constitute your agreement to information in this handbook.

Thank you for your cooperation. Do not hesitate to call the school principal if you have questions or concerns.

WOLCOTT BOARD OF EDUCATION 2017-2023 TERM

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SCHOOL DIRECTORY

Central Office

Superintendent 203-879-8183
Assistant Superintendent 203-879-8183
Director of Student Services 203-879-8178
Supervisor of Special Education 203-879-8178

1490 Woodtick Road
Dr. Anthony Gasper
Mr. Shawn Simpson
Mr. Kevin Hollis
Mrs. Rosa Ramalhete

Business Office

Business Manager 203-879-8180
Mr. Todd Bendtsen

1488 Woodtick Road

Building, Grounds and Maintenance

Supervisor: 203-879-8150
Jessica Abbott

Wolcott High School

Principal: 203-879-8164
Mr. Walter Drewry
Assistant Principal: Mr. Joseph Morgan
Assistant Principal: Mr. Bryan MacKay

457 Bound Line Road

Tyrrell Middle School

Principal: **203-879-8151**
Mr. Joseph Norcross
Assistant Principal: Mr. Daniel Caetano

500 Todd Road

Alcott Elementary School

Principal: 203-879-8160
Mr. Matthew Calabrese

1490 Woodtick Road

Frisbie Elementary School

Principal 203-879-8146
Mrs. Kimberly Murtaugh

24 Todd Road

Wakelee Elementary School

Principal 203-879-8155
Mrs. Deborah Osvald

12 Hempel Road

Wolcott School Lunch

Food Service Director 203-879-8145
Ms. Nicole Lefebvre

1490 Woodtick Road

All Star Transportation Bus

Location Manager, Wolcott 203-879-1334
Ms. Brenda Johnson

DISTRICT COMPLIANCE OFFICERS

A)	Title VI (race, color, national origin)	Shawn Simpson, Assistant Superintendent	203-879-8183
B)	Title IX (sex equity)	Matthew Calabrese, Principal	203-879-8160
C)	Age Discrimination	Shawn Simpson, Assistant Superintendent	203-879-8183
D)	Section 504 (handicap)	Mr. Walter Drewry, Principal	203-879-8164
E)	Americans with Disabilities (ADA)	Mr. Kevin Hollis, Director Student Services	203-879-8178

DISTRICT MISSION STATEMENT

The mission of Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

DISTRICT TELEPHONE DIRECTORY

- Superintendent (203)879-8183
- Director Curriculum/Instruction (203)879-8183
- Director of Athletics (203)879-8173
- Director of Buildings/Grounds. (203)879-8150
- Director of Business (203)879-8180
- Director of Student Services ... (203)879-8178
- Director of Technology (203)879-8055
- All Star Transportation (203)879-1334
- Wolcott High School (203)879-8164
- Tyrrell Middle School (203)879-8151**
- Alcott Elementary School (203)879-8160
- Frisbie Elementary School (203)879-8146
- Wakelee Elementary School ... (203)879-8154

TYRRELL MIDDLE SCHOOL

The education of each Tyrrell Middle School student is the shared responsibility of students, parents, family, administrators, faculty, and staff. Students differ in their interests and abilities and therefore the school offers a comprehensive program consisting of a variety of learning experiences. The school seeks to improve the intellectual, emotional, social, and physical capabilities of all students. The school also promotes character development and encourages a spirit of respect for self, others, and property.

VISITING TYRRELL MIDDLE SCHOOL

Tyrrell Middle School welcomes members of the community and other interested persons to visit. Arrangements for classroom visits should be made with an administrator and classroom teacher in advance of the visit. Visits must not interfere with the educational process nor breach confidentiality issues. All visitors must register at the Front Desk or in the Main Office, have their license scanned, wear a visitor badge, and communicate any questions regarding the visit to an administrator within the building (1250).

TELEPHONE EXTENSION DIRECTORY

- Main Officeext. 0
- Attendance ext. 1
- Personnel Directoryext. 7
- Principalext. 605
- Assistant Principalext. 604
- Health Servicesext. 666
- Food Servicesext.409

A complete list of Tyrrell Middle School faculty and staff, their telephone extensions, and email addresses accompanies this student handbook.

MOTTO

"A Legacy of Learning and Love"

COLORS

Navy & Gray

LOGO

Tornado



TEAMS:

There are two teams at each grade level.

- Grade 6: **Diamond Platinum**
- Grade 7: **Granite Marble**
- Grade 8: **Onyx Pearl**

Regular Schedule

Homeroom: 7:55 - 8:04
Period 1: 8:05 - 8:49
Period 2: 8:50 - 9:34
Period 3: 9:35 - 10:19
Period 4: 10:20 - 11:04
Period 5: 11:05 - 11:49
Lunch/Tornado Block: 11:50 - 1:00
 - 11:50 - 12:20 (6th & ½ 7th Lunch)
 - 12:30 - 1:00 (8th & ½ 7th Lunch)
Period 6: 1:01 - 1:45
Period 7: 1:46 - 2:31
Homeroom: 2:31 - 2:35

3-Hour Delay Schedule

Homeroom: 10:55-11:00
Period 1: 11:01-11:20
Period 2: 11:21-11:40
Period 3: 11:41-12:00
Period 4: 12:01-12:20
Lunch/Tornado Block 12:21-1:30
 -12:21-12:51 (6th & ½ 7th Lunch)
 -1:00-1:30 (8th & ½ 7th Lunch)
Period 5: 1:31-1:50
Period 6: 1:51-2:10
Period 7: 2:11-2:30
Homeroom: 2:31-2:35

Discovery Schedule

Homeroom: 7:55 - 8:04
Period 1: 8:05 - 8:45
Period 2: 8:46 - 9:26
Period 3: 9:27 - 10:07
Period 4: 10:08 - 10:48
Period 5: 10:49 - 11:29
Lunch/Tornado Block: 11:30 - 12:32
 - 11:30 - 12:00 (6th & ½ 7th Lunch)
 - 12:02 - 12:32 (8th & ½ 7th Lunch)
Period 6: 12:33 - 1:13
Period 7: 1:14 - 1:54
Discovery: 1:55 - 2:30
Homeroom: 2:30 - 2:35

Early Dismissal Schedule

Homeroom: 7:55 - 8:00
Period 1: 8:00 - 8:28
Period 2: 8:29 - 8:57
Period 3: 8:58 - 9:26
Period 4: 9:27 - 9:55
Period 5: 9:56 - 10:24
Lunch/Tornado Block: 10:25 - 11:31
 - 10:25 - 10:55 (6th & ½ 7th Lunch)
 - 11:01 - 11:31 (8th & ½ 7th Lunch)
Period 6: 11:32 - 12:00
Period 7: 12:01 - 12:29
Homeroom: 12:30 - 12:35

2-Hour Delay Schedule

Homeroom: 9:55 - 10:00
Period 1: 10:01 - 10:29
Period 2: 10:30 - 10:58
Period 3: 10:59 - 11:27
Period 4: 11:28 - 11:56
Period 5: 11:57 - 12:25
Lunch/Tornado Block: 12:26 - 1:32
 - 12:26 - 12:56 (6th & ½ 7th Lunch)
 - 1:02 - 1:32 (8th & ½ 7th Lunch)
Period 6: 1:33 - 2:01
Period 7: 2:02 - 2:30
Homeroom: 2:31 - 2:35

**Wolcott Public Schools
Calendar
2022-2023**

July				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August (3/0)				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

September (21/21)				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Date/Event or Holiday	
August 29, 2022	Convocation
August 30, 2022	PD Day
August 31, 2022	PD Day
September 1, 2022	First Day of School
September 5, 2022	Labor Day
October 10, 2022	Columbus Day
November 8, 2022	Election Day
November 11, 2022	Veterans Day
November 23-25, 2022	Thanksgiving (half day 23rd)
Dec 23, 2022 - Jan. 2, 2023	Holiday Recess (half day 23rd)
January 16, 2023	Martin Luther King Day
February 17, 2023	PD Day
February 20-21, 2023	February Recess
March 20, 2023	PD Day
April 7, 2023	Good Friday
April 10 - 14, 2023	Spring Recess
May 29, 2023	Memorial Day
June 14, 2023	Last Day (tentative half day 13th and 14th)
# of Student and Staff Days	Staff Student
August	3 0
September	21 21
October	20 20
November	18 18
December	17 17
January	20 20
February	18 17
March	23 22
April	14 14
May	22 22
June	10 10
Total Days	186 181

October (20/20)				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November (18/18)				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December (17/17)				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January (20/20)				
M	T	W	TH	F
1	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February (18/17)				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March (23/22)				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April (14/14)				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
15	16	17	18	19
24	25	26	27	28

May (22/22)				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June (10/10)				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

*September 1st, 2nd, and 6th will be transition days for Kindergarten, only

Kindergarten students will be dismissed at 12:45 p.m. on these 3 days. If the school calendar is impacted by inclement weather, the first thirteen (13) days will be cancellations and these days will be made up at the end of the school year. After thirteen (13) cancellations, additional days will be taken from April vacation beginning with April 14, 2023 and moving backward from there.

Revised by BOE March 08, 2022

ACADEMICS

CONFIDENTIALITY STATEMENT

·FERPA – Federal Law also known as Buckley Amendment

Protects the privacy of a student’s educational records and provides guidelines for the correction of inaccurate and misleading data through informal and formal hearings. A cumulative record is maintained for each student from the time the student enters the district until the student withdraws or graduates. This record moves with the student from school to school. With few exceptions, an institution that receives funds under an applicable program of the U.S. Department of Education, may not disclose information about a student without a student’s written consent.

Certain information about district students is considered directory information and will be released to anyone who follows procedures for requesting it, unless the parent objects to the release of any or all directory information about the child. This objection must be made in writing to the principal within ten school days after the issuance of this handbook. Directory information includes a student’s name, address, telephone number, date and place of birth, major field of study, grade levels, photograph, e-mail address, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received in school, and most recent previous school attended.

Parents and eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the Requirements of FERPA.

Complaints may be addressed to: Family Policy Compliance Office, U.S. Department of Education, 5400 Maryland Avenue, S.W., Washington, DC 20202-4605.

For more information on this regulation see Buckley Amendment on line or see (34CFR s 99.31) of state regulations or section 4155 of the ESEA Act of 1965.

The District’s FERPA Privacy Officer is Mr. Kevin Hollis.

EDUCATIONAL OPPORTUNITY

Wolcott Public Schools supports equal educational opportunity for all students. It is the policy that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program because of his or her race, color, religion, sex, age, national origin, ancestry, marital

status, sexual orientation, and developmental disabilities, past/present history of mental disorder, learning disability, or physical disability. The following are the district’s compliance officers: Title VI (race, color, national origin) and Age Discrimination – Director Student Learning/Teaching, Mr. Shawn Simpson 879-8183; Title IX (sex equity) Alcott Elementary School Principal Mr. Matthew Calabrese 879-8160; Section 504 (handicap) – Wolcott High School Principal Mr. Walter Drewry 879-8164, and Director of Student Services Mr. Kevin Hollis 879-8178. The Equal Education Opportunity grievance Form 0521 is available in the main office. It must be completed and returned to the appropriate grievance coordinator within 40 calendar days of the alleged complaint.

GRADING

Numerical grades will be used for students. Report cards will be issued four (4) times per school year. Report cards must be returned signed by a parent. A grade of 65 or better is considered passing for all courses (6146.1 a).

UNIFORM GRADING POLICY

The formula to be used for grading students’ performance in the area of knowledge acquisition will be based evenly for every subject as defined below:

20% Classwork/Homework: Student will be 1) actively engaged in class; 2) communicate learning in class; and 3) participates in groups; and 4) completes all assigned homework with accuracy. 80% Content Knowledge: Student will meet 1) expectations of curriculum through standards based assessments; 2) expectations of curriculum through summative assessments, and through expectations of curriculum through standardized tests core tests. This category will be assessed through tests, quizzes, projects, and any other form of objective benchmark assessments.

HOMEWORK

The responsibility of the school district to educate the student is carried out by the teachers through effective classroom instruction and the careful delegation of independent study. It is important for the student to be taught the concepts related to the subject area and how to study in school before he/she is given work to do at home. There is, therefore, a steady increase in the amount of homework expected of students from the elementary grades through high school. Worthwhile homework benefits students. Homework should be an extension of the class lesson, be clearly understood by students, be well-planned and meaningful, and be evaluated, corrected, and counted for class credit.

Basically, there are three types of homework:

1. **Practice of Skills – Practice** provides students with the opportunity to reinforce and master specific skills presented in class and to review content.

2. **Preparation for Future Classes – Prepares** students for the next class meeting, and may include, but not limited to, reading, studying for upcoming assessments, and drafting of assignments, library research, or other information-gathering activities.
3. **Extension of Classwork** - Extension focuses on individual application, project based learning, research, and study; takes students beyond work covered in class.

Guidelines for time required for homework at each level (elementary, middle, high school) will take into consideration the needs of the students. Homework is intended to develop in students the self-discipline necessary for future success. Teachers shall assign homework according to administrative regulations.

Homework/Make-Up Work

Homework is an important part of a student’s school experience from elementary school through high school. The program of homework is geared closely to the developing maturity of children throughout the grades and their increasing ability to profit from independent study. It is, therefore, important for the student to be taught the concepts related to the subject area and how to study in school before s/he is given work to do at home. There is a steady increase in the amount of homework expected of students from the elementary grades through high school.

The educational value of homework assignments depends, to a large extent, on the independent study skills that the youngster has acquired. Beyond the control of the school, but still very important, are the conditions provided in the home whereby the student is encouraged to work independently and to do the best possible job with the assignment at hand. A quiet, secluded spot and an encouraging attitude on the part of the parent/guardian will be major factors in the effectiveness with which a student undertakes the task of homework assignments.

Homework Guidelines – Since “homework” is one source of misunderstanding which sometimes arises among parents/guardians, teachers, and other school personnel, it is suggested that these guidelines be followed:

1. Teachers should make certain that each child fully understands the assignment and that the assignment not be vague. It is preferable to begin homework assignments in class, when possible.
2. Teachers should not use homework as a disciplinary measure.
3. All homework assignments and other student work will be checked and/or corrected and returned to students.
4. Homework should be carefully planned assignments, designed with the intention to motivate students.

5. Homework should help the child to form efficient study habits.
6. Children should understand the process and be able to complete the assignment.
7. Assignments should be within the student’s capabilities. There should be only a small amount of drill-type homework for the entire class.

The Wolcott Public Schools recognizes that students have varying levels of ability. The range listed below is the amount of homework time an average on-task student should have to complete the assignment:

Grades K, 1, 2: 10 to 30 minutes per day

Grades 3, 4, 5: 30 to 50 minutes per day

Grades 6,7,8: 50 to 80 minutes per day

Grades 9,10,11,12: 100 to 140 minutes per day

These above times do not include the 20 minutes of reading each day for students in the Elementary Schools in grades Kindergarten through 5th. The 20 minutes of reading each day is expected above the homework time.

Frequency: At the elementary level (Grades K-5), homework will be given 2-5 times a week; at the middle and high school level (Grades 6-12), each teacher of academic subjects will give homework 3-5 times a week.

1. Guidelines for teachers

- a. To explain the purpose of any given assignment.
- b. To give clear directions on the method and means of accomplishing the assignment and to vary the types of homework assignments.
- c. To ensure availability of all necessary resources to carry out the assignment.
- d. To acknowledge receipt of homework and to evaluate it.
- e. To explain the method of evaluation of the homework assignment and its potential impact on grade; e.g., quiz, tests, exams, oral recitations, written exercise, lab performance.
- f. To explain that written homework will be evaluated on the basis of content, structure and appearance.
- g. To suggest a reasonable time allotment on a daily assignment.
- h. To give assignments as far in advance as practical.
- i. To ensure that deadlines and penalties are understood and followed.
- j. To encourage integrity and academic honesty in all homework assignments.
- k. To communicate with parents/guardians of students who consistently fail to complete homework assignments.

2. Guidelines for students

- a. To attend school and class regularly and punctually.
- b. To consult with the teacher about work to be completed after an absence.
- c. To understand the purpose and requirements of the assignment.
- d. To understand the directions.
- e. To understand the means of evaluation.
- f. To understand that content, structure and appearance of all written homework assignments are important elements in the grading process.
- g. To understand the suggested time allotment.
- h. To budget time realistically.
- i. To assume responsibility for obtaining the proper resources and materials.
- j. To demonstrate integrity and not to give or receive so much help that the value of the homework will be destroyed.
- k. To meet the deadlines and understand the penalties.

3. Guidelines for parents/guardians

- a. To understand the policy of the Board of Education concerning homework.
- b. To encourage regular attendance and punctuality in school and class.
- c. To be sure that students and/or parents/guardians themselves pick up assignments missed when a student is absent for an extended period of time.
- d. To provide the student with a time and place to carry out his/her assignment.
- e. To contact the teacher or counselor in the event of questions or concerns.
- f. To be supportive of the homework policy and guidelines as they are an integral part of the student's learning process.
- g. To encourage integrity and never give so much help that the value of the homework is destroyed.
- h. To understand that content, structure and appearance of all written homework assignments are important elements in the grading process.

4. Guidelines for administrators

- a. To publish the homework policy.
- b. To encourage the individual teachers and/or academic departments to establish realistic homework guides for their classes and/or subject area.
- c. To develop and encourage academic honesty.
- d. To encourage parents/guardians to take an interest in their children's homework through parents' meetings and newsletters.
- e. To ensure that teachers follow the homework policy and guidelines.

Homework during a student's school experiences include

many types of learning activities. Two types are essential to an adequate program:

1. **Short-Term assignments** are to be completed by the next class period. They are intended to reinforce academic learning which have been presented in class. They frequently involve specified reading or drill and practice exercises. Specified reading includes preparation of reports. Topics of mastery and practice exercises provide practical application of this material.
2. **Long-Term assignments** are spread over a number of days or weeks. This type is outlined and explained in school to be completed outside of class hours. Long-term assignments include such school activities as, but not limited to: social studies research, science projects, creative writing and extended reading.

Make-Up Work

Make-up work for excused absences is the responsibility of the student. Arrangements must begin upon return to school. The administration may extend the deadline in exceptional cases.

In the case of unexcused absences, make-up work is not permitted for credit. The student, however, should make up such assignments to help him/her with later school assignments.

HONOR ROLL

To qualify for the Honor Roll, a student must maintain an overall grade point average of 85 or better and must not earn a grade lower than 80 in any course. Highest Honors is 100-95; Honors is 94-90, and Second Honors is 89-85. Full year courses that meet every day will be included in the Honor Roll calculation. In order to be eligible for honor roll consideration however, students must maintain the minimum grade of 80 in all courses that do not meet every day all year, as well.

PROMOTION

A student may fail no more than one (1) major subject (English language arts, mathematics, science, social studies, world language) per academic year. Furthermore, a student may fail no more than one (1) enrichment subject (art, band, chorus, family & consumer science, music, physical education, technology education, etc.). An 8th-grade student must pass English language arts and mathematics to be promoted to high school (5123a). The final decision for promotion will rest with the principal who will make his/her decision (5123).

RESTORATION OF CREDIT

A student may attend summer school following academic failure if the following conditions are satisfied:

1. A passing grade in at least two (2) marking periods.
2. A final average of at least 50.
3. Completion of the course.
4. Permission of the teacher or administrator.

The student must obtain a grade of at least a “B” during the summer school session in order for credit to be restored.

WORK GUIDELINES

Regardless of the grade, team, or class, the following communication guidelines will apply to assignments completed. Class work and homework written assignments must include a full heading (the student’s first and last name, teacher’s name, class, period, assignment due date, and title) in the upper, left-hand corner of the page; be completed in blue or black ink; be completed on white, lined, loose-leaf, smooth-edged paper if handwritten and in standard point, font, and type style, double spaced, on white smooth-edged paper, with one-inch margins on all sides if word processed; be completed after the student has carefully read the directions; be original; be reflective of the assignment’s purpose; include a topic sentence; be carefully proofread and spell checked, and reflect the student’s best effort.

ACTIVITIES/CLUBS

ACTIVITIES

Students are offered several clubs and organizations they can join and activities in which they can participate before and after school. These change annually and are announced in the fall of each school year. Students are encouraged to get involved.

ACTIVITY RESTRICTION

Participation in co-curricular and extracurricular activities is a privilege and not an entitlement. Any student that receives six detentions, two suspensions, or a combination of three detentions and one suspension, and/or are in violation of academic or attendance policies will be excluded from all co-curricular and extracurricular activities. Any student on activity restriction can have one detention forgiven and have after school activities reinstated provided they have thirty (30) consecutive school days without any disciplinary infractions. The opportunity for reinstatement is limited to one thirty (30) day period per year. If the student receives an infraction after reinstatement he/she will not be afforded another opportunity for reinstatement that academic year. Students on activity restriction will not be reinstated for overnight school functions. The Administration reserves the right to restrict students from attending field trips. This means a student may not participate

in any school-sponsored or school-related activities outside of his/her regularly scheduled classes. **(The only exception to this policy is Homework Club)**

EXTRA CURRICULAR, ATHLETICS And CLUB RESTRICTIONS

Academic Eligibility: Any student-athlete (grades 6-8) that receives below a 65% in more than one class (for a marking period and/or end of year grade), regardless of overall GPA, will be ineligible to compete in Athletics. Students will not be able to join in the middle of an athletic season. **(The only exception to this policy is Homework Club).**

Attendance Violation:

Any student that is in violation of the Board approved attendance policy; more than fifteen days of absence, will be ineligible to participate in enrichment activities. **(The only exception to this policy is Homework Club)**

CHESS CLUB

This club, when available, is open to all students that express an interest in the game of chess. The club will meet one time per week to practice skills.

CODING CLUB

This club, when available, is open to all students that express an interest in coding. The club will meet one time per week to develop & practice coding skills.

MORNING ANNOUNCEMENT CLUB

The Media Production Club, when available, provides hands-on training both in front of and behind the camera. Students learn how to properly handle video cameras, tripods, microphones, and other related equipment.

HOMEWORK ASSISTANCE

An after-school tutorial/homework program that will operate Tuesday through Thursday for approximately one hour after school. This program will be staffed by a certified teacher each day. This program will serve only students that voluntarily stay for assistance.

NATIONAL JUNIOR HONOR SOCIETY

The Tyrrell Middle School Sharon Christa McAuliffe Chapter of the National Junior Honor Society, into which a student must be inducted at the conclusion of seventh grade, is for a student who reflects excellence in scholarship, character, leadership, citizenship, and service. The inductees must have already exhibited these accomplishments in both sixth and seventh grade and agree to continue in eighth grade. The NJHS National Council governs the rules of the local chapter. The school administration approves all activities and decisions of

the local chapter and receives all appeals in cases of non-selection of candidates, disciplining of students, and dismissing of students. The administration also appoints a five-voting member and a sixth non-voting member Faculty Council, which oversees all of the details of the local chapter, including selection for membership.

To be considered for membership, the student must be in attendance at TMS at least one semester; be entering his or her eighth-grade year; have earned a cumulative grade point average of at least 90 in both sixth and seventh grade; have demonstrated excellence in service, leadership, citizenship, and character in both sixth grade and seventh grade, and agree to maintain a cumulative grade point average of at least 90 in eighth grade; continue to demonstrate excellence in service, leadership, citizenship, and character in eighth grade;—regularly participate in chapter service projects in eighth grade and complete 12 hours of individual community service. After academic screening has taken place, the faculty council will review discipline records to make a determination as to whether any prior behavioral incidents warrant exclusion from membership. If a student receives a disciplinary infraction after being admitted into NJHS they can be placed on probationary status.

STUDENT COUNCIL

Students are elected from homerooms to serve as Student Council representatives. Community service is viewed as an integral part of the middle school program. Student Council often sponsors projects and fund-raisers to foster the spirit of giving and community involvement.

WRITING CLUB

This is a club, when available, that aims to enhance student writing skills. An advisor will meet with students one afternoon per week to provide support and instruction to aspiring writers.

ATTENDANCE

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Connecticut law requires public schools to provide at least 180 days for students. During the 2022-2023 year, Wolcott Public Schools policy provides 184 days for students. Connecticut law requires parents to cause their children to attend school regularly during the terms the public school is in session (5113a).

ABSENCES

Regular attendance is expected from all students. A student who is absent from school may not participate in any school-sponsored activities that day or night. A student exceeding fifteen (15) days of absences will be considered for retention (5113a). The total of excused and unexcused absences is to be used in applying the Board of Education Attendance Policy.

Absence verification must be provided for absences 1 through 9. This must be in the form of a parent note within 10 days of the absence. Parents should, however, also call the attendance line at (203)879-8151, ext. 1, or send an email to the Attendance Secretary, if their child will not be attending school. For absences ten (10) and above an appropriately licensed medical professional must verify all student illness absences, regardless of the absence length. Any absence not verified will be considered as an instance of an unexcused absence. The total of excused and unexcused absences shall not exceed fifteen (15) classes or days per school year. Only absences due to Board of Education approved school activities, homebound instruction policy, death in the family, or court appearances will be considered as exceptions to this rule. Under no circumstances will truancy or cutting of classes be sanctioned. If assigned make-up work is not turned in, after it is assigned for an excused absence, a grade of zero shall be assigned the expected time. The expected time is one day absent one day to do make-up. If a student is out two days, they get two days to turn in make-up work. Make-up work for truancy or class cutting is due within one day of its assignment. Any child enrolled in school shall attend school regularly and punctually. Any student, who is frequently tardy to school, shall be warned and reported to the parent/guardian. Penalties for tardiness shall be imposed via discipline referrals and grade reduction for frequent offenders. Exceptions to this policy shall include certain out-of-school activities approved by the school administration and Board of Education and prolonged absences which fall under the stipulations of homebound instruction policy. Official notice of such approved out-of-school activities shall be appropriately communicated to parents/guardians. In order to receive academic credit for a course or grade advancement, a student shall have earned a passing grade and shall be absent from class no more than fifteen (15) days from a full-year course or seven (7) days from a semester course. Absences will be prorated for courses meeting other than five periods per week. Absence from class for more than the required number of days will result in loss of credit for that class.

Students who exceed the allowable number of absences per this policy and who are passing the course may complete a full session of summer school

in the particular subject area, at the students own expense if he/she wishes to attain credit and the course is available in the summer. The number of unexcused absences may not be greater than the number of summer school days. Students must complete the full session and pass the summer course in order to attain credit.

CANCELLATIONS/DELAYS

If school is closed or delayed due to inclement weather or an emergency, students and parents should tune to their local television, radio stations, Wolcott Public Schools social media pages (i.e. Facebook) or their SchoolMessenger accounts. Do not telephone Wolcott Public Schools' Central Office, Tyrrell Middle School, All Star Transportation or any municipal agencies, as the influx of calls delays other important operations. In the event of a closing, the schedule will resume with the day missed. If a test, quiz, or homework assignment is planned for a day in which there is no school, a student should anticipate taking the test or quiz or submitting the homework assignment on the day s/he returns to school.

MISSED WORK DUE TO ABSENCES

It is necessary for the student to makeup missed work for an excusable absence. Work will not be given in advanced for family vacations, etc. However, students will have the opportunity to make up work upon returning. Makeup work for an "excused" absence must be submitted within one (1) school day for each day of absence, or a grade of zero (0) will be assigned. Makeup work for a class cutting or truancy is due within one (1) school day for 50 percent earned credit, or a grade of zero (0) will be assigned (5113c).

RELEASE TIME

A student will only be permitted to leave if written permission has been granted by the student's parent and by the principal or his/her designee. A student will only be permitted to leave in the care of a parent or known authorized person who enters the building (5113.12). This does not automatically include emergency contacts. Parents/Guardians must clearly state, on a note, phone call, or email, who will be responsible for picking up the student.

TARDINESS TO CLASS

A student is tardy to class after the start of the period, but before the halfway mark. A student habitually tardy to class will be subject to disciplinary action. The 1st, 2nd, and 3rd tardy will result in a warning, and the 4th tardy and every one thereafter will result in a one-hour after-school detention served with the classroom teacher. In addition, with the tardy and every one

thereafter, one (1) point will be deducted from the student's marking period average and every three (3) tardies equals a class absence. After the 1st tardy, the classroom teacher will notify a student's parent about every tardy (5113.11).

TARDINESS TO SCHOOL

A student is tardy to school after 7:55 AM. A student tardy to school must sign in at the Main Office and receive a pass to homeroom. A student habitually tardy to school will be subject to disciplinary action. The 1st, 2nd, and 3rd tardy will result in a warning; the 4th, 5th, and 6th tardy will result in an administrative after-school detention, and the 7th tardy and every one thereafter will result in in-school suspension. The school will notify parents (5113.11).

TRUANCY

The school will consider a student "truant" if s/he has four (4) or more unexcused absences in one (1) month or ten (10) or more unexcused absences in one (1) school year. The school will file a written report.

CAFETERIA

CAFETERIA

All rules and consequences outlined apply to the cafeteria. Students are expected to assist in maintaining a pleasant, clean, safe, and orderly cafeteria.

Students must walk, get in line in single-file and not cut other students, eat food with manners, not throw food, not sell food to other students, dispose of their own trash, recyclable, and trays, clean the tops and undersides of their tables, remain seated after getting food, and remain in the cafeteria until dismissed.

If a student refuses to follow the cafeteria procedures, the student may be removed from the cafeteria for a period of time.

BEVERAGE, FOOD, & GUM

Beverages and food are to be consumed only in the cafeteria or Family and Consumer Science classroom. Gum should not be consumed anywhere in the school building.

LUNCH

Each student will be assigned to a lunch period in the cafeteria. Hot and cold meals are served or meals may be brought from home. Menus and prices are distributed each month. Free and reduced lunch

information will be available. There are three ways to pay for lunch:

1. Prepay with Credit Card or e-check at www.mealpayplus.com or by calling 866-883-6035
2. Prepay – Deposit money into your children’s meal account to purchase lunch, breakfast and snacks.
3. Daily Payments – Students may pay for meals daily as they go through the serving line. Students must have money in their account or pay with cash to purchase meals and snacks. Students who have negative balances over \$15.00 may have privileges withheld; such as athletics, clubs, graduation ceremonies, field trips or other school activities.

CODE OF CONDUCT

CODE OF CONDUCT

It is the goal of the Wolcott Board of Education and Tyrrell Middle School to ensure the safety and welfare of all students in attendance and to maintain an atmosphere conducive to learning. In keeping with this goal, students are expected to comply with Board policy and school rules and regulations.

The rules and regulations will apply equally for every student and refer to conduct in the school building, on school grounds, on the school bus, at the bus stop, and at any school-related/school-sponsored activity away from school facilities that endangers persons or property, is seriously disruptive to the educational process, or violates a publicized policy. All students are expected to respect themselves, others, and the school property.

The administrators, faculty, and staff use several behavior modification strategies that include warnings, written assignments, detentions, suspensions, and expulsions. Consequences are typically progressive. The issuer of a consequence will notify, either verbally or in writing, the student’s parent/guardian. Administrators reserve the right to modify at any time the consequences in the Code of Conduct should it be deemed necessary.

ALCOHOL/DRUGS

No student shall use, possess, be under the influence of, dispense, sell, or aid in the procurement of alcohol, a controlled substance/ drugs, inhalants, over the counter medications, or drug paraphernalia. Possession includes on one’s person, in one’s cubby, or in one’s book bag, backpack, or purse. An employee may seize alcohol, a controlled substance/drugs, or drug paraphernalia. The seized item must immediately be turned over to an administrator with the name of the persons involved, witnesses, location, and circumstances of the seizure. If a student or employee

knows or has reason to suspect a student is in possession of alcohol, a controlled substance/drugs, or drug paraphernalia, and the item has not been seized, the student or employee must immediately report it to an administrator. The using, possessing, being under the influence of, dispensing, selling, or aiding in the procurement of alcohol, a controlled substance/drugs, inhalants, over the counter medications, or drug paraphernalia will result in a 10-day home suspension, referral to police, referral to the superintendent of schools, and a recommendation for the student’s expulsion from Wolcott Public Schools.

ARSON

No student shall set fire to any part of the school building or school grounds. Setting fire to any part of the school building or school grounds will result in a 10-day home suspension, referral to police, referral to the superintendent of schools, and a recommendation for the student’s expulsion from Wolcott Public Schools.

ASSAULT

No student shall assault/physically attack/make contact with the intent to harm or cause bodily injury to a student or employee. Assaulting a student or employee will result in a 10-day home suspension, referral to police, referral to the superintendent of schools, and a recommendation for the student’s expulsion from Wolcott Public Schools.

BULLYING

Bullying of a student by another student is prohibited. Such behavior is defined as any overt acts by a student or groups of students directed against another student with the intent to ridicule, harass, humiliate or intimidate the other student while on school grounds, at a school sponsored activity, or on a school bus which acts are committed more than once against any student during the school year. Bullying which occurs outside of the school setting may be addressed by school officials if it has a direct and negative impact on a student’s academic performance for safety in school. Such behavior may result in disciplinary action. Examples of bullying include, but are not limited to:

1. Physical violence and attacks
2. Verbal taunts name-calling and put-downs including ethnically-based or gender-based put-downs
3. Threats and intimidation
4. Extortion or stealing of money and/or possessions
5. Exclusion from peer groups within schools.

Student and/or their parent may file a written report of conduct they consider bullying. Students may also

make an informal complaint of conduct that they consider to be bullying by verbal report to a teacher or administrator, who will promptly forward the complaint to the administration for review and action. Students and parents are permitted to make anonymous reports of bullying. Parent written reports and student anonymous reports will be investigated by the school administration but no disciplinary action shall be taken solely on the basis of an anonymous report.

Districts pupil services personnel and administrators are responsible for taking a bullying report and investigating the complaint. Parents of students involved in a verified act of bullying will be invited to attend at least one meeting at school.

“Bullying behavior by any student in Wolcott Schools is strictly prohibited, and such conduct may result in disciplinary action, including suspension and/or expulsion from school. Students and/or parents may file verbal or written complaints concerning suspected bullying behavior, and students shall be permitted to anonymously report acts of bullying to teachers and school administrators. Any report of suspected bullying behavior will be promptly reviewed. If acts of bullying are verified, prompt disciplinary action may be taken against the perpetrator, consistent with his/her rights of due process. Board policy and regulation #5131.911 set forth this prohibition and the related procedures in detail, and are available to students and their parents/guardians upon request.”

CYBER BULLYING

The District’s computer network and the Internet, whether accessed on campus or off campus, during or after school hours, may not be used for the purpose of harassment. All forms of harassment over the Internet, commonly known as cyber bullying, are unacceptable, a violation of District policy and of the District’s acceptable computer use policy and procedures. Cyber bullying includes, but is not limited to, such misuses of technology as harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, instant messages, text message, digital pictures or images, or website postings, including blogs. It is also recognized that the author (poster or sender) of the inappropriate material may be disguised or logged on as someone else.

Students and community members who believe they have been the victims of such misuses of technology as described, should not erase the offending material from the system. A copy of the material should be printed and brought to the attention of the Principal or

Director of Technology. All reports of cyber bullying will be investigated by the administration.

In situations in which the cyber bullying originated from a non-school computer, but brought to the attention of school officials, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly interrupts or severely impedes the day-to-day operation of school. Also, such conduct must be violative of a publicized school policy. Such conduct includes, but is not limited to, threats, or making a threat off school grounds, to kill or hurt a teacher or student. Disciplinary action may include loss of computer privileges, detention, suspension or expulsion. A communicated threat or a hate crime will be reported to the police.

CHEATING/ PLAGIARISM

No student shall cheat (i.e. giving or receiving answers on any assignment, or using crib notes) or plagiarize (copying work and presenting it as one’s own). If a student is cheating the student will receive a zero on the assignment and disciplinary consequences. For the 1st offense if a student plagiarizes they will be given the opportunity to redo the assignment for 50% credit and they will receive a lunch detention. Any further instances of plagiarism will result in the student receiving a zero on the assignment and an after school detention.

CHRONIC DEFIANCE

No student shall chronically defy the rules established by the Wolcott Board of Education or Tyrrell Middle School. In addition to the consequence, a student who is chronically defiant of school rules will be referred to the Juvenile Matters Division of Superior Court.

TECHNOLOGY USE- IMPROPER

No student shall abuse the use of computers, Chromebooks, school tablets, and school phones meaning engaging in any unauthorized activity on the computer that violates the Student User Agreement. Students who misuse the computers will have privileges suspended/removed.

COMPUTER USE-1:1 CHROMEBOOK

Wolcott Public Schools One to One (1:1) initiative spans grades 3 - 12. Parents can “opt in” to have their child use a school-issued Chromebook. Chromebooks will be issued at or near the start of the school year and the student shall be responsible for the Chromebook throughout the school year. Students are responsible for the care and condition of their assigned Chromebook in accordance with Board of Education policy #3250, “Materials/Service Fees, Charges”.

In lieu of accepting responsibility for a district-owned Chromebook, parents can also choose to have their child use their own personal Chromebook. The Chromebook must meet these requirements: Processor - Intel Celeron N4020 or better, 4GB RAM minimum, 32GB hard drive (i.e. Dell 3100 Chromebook). This initiative supports district student engagement goals as students will have the tools to research and collaborate with each other and with their teachers within each class and at home.

Like textbooks, team uniforms and other school property issued to your child, there is a responsibility to take appropriate care of these valuable resources. A school issued Chromebook is no different, but it does represent a cost to the district and consequent liability to students and parents. We have a warranty in place to cover the school-issued device for manufacturing defects, but we know loss and accidents may also happen, even when students take good care of the device. In these instances, district policies, state regulations and practices require that the cost to cover the repair or replacement cost of district property be covered by the student/parent.

Because the full replacement of a Chromebook could pose a substantial cost to a family, the district will provide families the opportunity to purchase an optional protection plan for students receiving a district-owned device.

OPTIONAL Chromebook Insurance Program:

- If a student “opts in” to use a school issued Chromebook, they may purchase insurance. The insurance program cost annually (non-refundable) for each Chromebook will be found in the student handbook. This insurance is intended to provide accidental coverage including physical damage to the device; for example, a cracked or broken screen, liquid spillage, missing keys, or signs of a drop.

- If an accidental damage instance should occur on a Chromebook with insurance coverage, a replacement Chromebook will be issued.

Term:

- From the date the protection plan form and payment are received until the start of the next school year, or the student’s graduation / exit from district, whichever comes first

Protection Plan Covers:

- Maximum of 2 claims per school year (plan period)
- Accidental damage – including but not limited to broken screen, liquid spillage, drops
- Unavoidable theft – police report must be filed within 72 hours of theft.

Not Covered

- Lost devices are not covered by this policy. A full replacement cost that will be charged to the student/family can be found in the student handbook.

- Intentional marking, defacing, removing inventory label and/or abusing the device by the student responsible for the device.

- Intentional Damage: Students/Parents are responsible for full payment of intentional damages to devices by the student responsible for the device.

- Damage caused by tampering with hardware components or operating system to alter district configurations.

Additional Information:

- In cases of theft, vandalism and other criminal acts, a police/fire report MUST be filed by the student or parent for the protection coverage to take place. A copy of the police/fire report must be provided to the Principal’s office.

- If a covered Chromebook is stolen or sent out for repairs, a loaner Chromebook will be issued to the student immediately.

Policy Void:

- More than two (2) claims are made during the protection plan term

- If the school makes a determination that the damage to the device was intentional or caused by abuse Chromebooks NOT Enrolled in the Insurance Program:

- Non-insured students will be issued a loaner device until all balances are paid. Outstanding balances must be paid within 10 days. Loaner devices must be returned each day at the end of school.

- If a student withdraws from Wolcott Public Schools and then re-enrolls later in the same school year, the coverage purchased at the initial registration will be reinstated.

Damaged or Missing Chromebooks: Students failing to return or pay for missing or damaged school issued Chromebook, without exception, will not be permitted to take final exams, receive report cards transcripts or diplomas or be subject to other disciplinary measures. *If the optional Chromebook insurance protection plan from Wolcott Public Schools is not used, the student is responsible to pay for the actual cost of any repairs or replacement of the device.

EXAMPLES OF COSTS (If protection plan is not purchased)

- Device Replacement \$259.00-\$370.00
- Screen Replacement \$133.00-\$205.00
- Keyboard Replacement \$73.00-\$90.00
- Charger Replacement \$49.00-\$55.00
- Battery Replacement \$63.00-\$75.00
- Replacement Asset Tag (full device charge) \$259.00-\$400.00

Prices may vary by year and based on Chromebook model

Prices shown for example purposes only. Actual replacement costs will vary

CUTTING CLASS

No student shall be in school and absent from a class without permission.

CUTTING DETENTION

No student shall refuse to satisfy the requirements for a detention. Failure to serve a detention may result in the doubling of the detention. Student may receive in-school suspension if they repeatedly fail to serve their detention.

DESTRUCTION OF PERSONAL PROPERTY

No student shall mar, break, or destroy another individual's personal property. Restitution will be required.

DETENTION

Detentions may be issued to students by administrators, faculty, and staff. Detentions range from lunch detentions to one-hour after-school detentions. After-school detentions will begin promptly at **2:35 PM**. Students who receive one-hour detentions may take the late bus. Failure to serve a detention will result in a doubling of the detention time. The-issuer of a detention will usually provide a school days' notice, verbally or in writing, to the student's parent.

DISCRIMINATION

No student shall discriminate, whether verbally or in writing, against another student or employee with respect to race, religion, age, marital status, national origin, gender, or physical disability. It is the policy of Wolcott Public Schools that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program because of his or her race, color, religion, sex, age, national origin, ancestry, marital status, sexual orientation, developmental disabilities, past/present history of mental disorder, learning disability, or physical disability. The Office for Civil Rights of the U.S. Dept. of Education located at U.S. Department of Education, Office for Civil Rights, 33 Arch Street, Suite 900, Boston, MA 02110-1491. (617) 289-0111.

DRESS CODE

The dress code is adopted due to safety concerns and the need to preserve an environment conducive to learning. Therefore, specific items are prohibited because of their propensity for causing or contributing

to injury or causing disturbances or distractions among students, thereby interfering with the classroom atmosphere and educational process.

The following attire is specifically prohibited from wear during the academic school day:

Tops: tank, fishnet, or halter tops; athletic style undershirts; undergarments as outer-garments; half shirts; tops that expose cleavage, the abdomen, back, chest, or underarm; see-through tops; bathing suits; coats, jackets, or attire normally worn as outerwear;

Bottoms: shorts or skirts that reveal the upper thigh; bathing suits; pajama bottoms; Spandex bottoms; undergarments as outer-garments; see-through bottoms, or bathing suits;

Footwear: sandals; flip-flops; slippery-soled shoes; excessively high heels; backless shoes; clogs, slippers; untied sneakers, or footwear that marks and/or damages floors;

Accessories: sunglasses; gloves; jewelry that poses a distraction or safety concern; head coverings of any kind, such as but not limited to scarves, bandanas, masks, kerchiefs, athletic headbands, hats, caps, or hoods; spikes or studded bracelets; oversized or multi-finger rings, belts, or chains;

General: attire that is sexually explicit, vulgar, lewd, indecent, or profane; attire that is frayed or torn; attire that depicts, advertises, or encourages the use of drugs, tobacco products, or alcoholic beverages; attire that relates to gang membership or gang activities; clothing, hair arrangements, or other personal adornments or embellishments that disrupt, distract, or interfere with regular school operations.

Any other clothing or attire which contain overly offensive or disruptive writing or pictures likely to unduly disrupt the educational environment, or which constitute "fighting words".

If a student violates the dress code, the student will be issued a verbal warning and immediately be required to make the change necessary. If the problem remains uncorrected or is repeated, the student will face disciplinary action (5132c).

DRESS CODE VIOLATION

No student shall violate the dress code established by the Wolcott Board of Education.

CELLULAR PHONES

Students shall not use a cellular phone during school hours unless given explicit permission by a faculty or staff member.

ELECTRONIC/ LASER DEVICES

No student shall possess or use laser devices, or laser-emitting devices (e.g. pens, pointers). Devices will be confiscated.

EXPULSION

An expulsion will be recommended to the superintendent of schools by school administrators and issued by the Board of Education to a student who has committed a serious incident of misconduct. A formal hearing will be given to a student prior to an expulsion, which can extend for a period of 180 consecutive school days and into the next school year. A student who is expelled from school may not participate in any school-sponsored or school-related activities during the day(s) of expulsion. An expulsion is recorded in a student’s permanent school record and with the State.

FALSE ALARM

No student shall set off a fire alarm without probable cause. A first offense will result in an automatic suspension and referral to police.

FAILURE TO RETURN DOCUMENTS

No student shall fail to return school documents, such as, but not limited to, report cards, reports of misconduct, and failed tests.

FELONY ARREST

No student shall exhibit conduct leading to a Class A felony arrest, even if off school grounds or outside of school activities, if that conduct is determined to pose a danger to the student himself/herself, other students, employees, or school property. Being arrested for a Class A felony will result in a 10-day home suspension, referral to police, referral to the superintendent of schools, and a recommendation for the student’s expulsion from Wolcott Public Schools.

FIGHTING

No students shall fight or engage in aggressive physical contact with each other. Fighting will result in the following consequences: police are called when a student is injured; 5 to 10 days out of school suspension. Referral to Superintendent for possible expulsion.

FORGERY

No student shall falsify passes, sign parental signatures, and alter school documents.

GAMBLING

No student shall play a game of skill or chance for money or anything of value.

GUM

No student shall chew gum.

HAZING

No student shall engage in an activity that intentionally endangers the mental or physical health of a student for the purposes of initiation or admission into any organization. Hazing will result in a suspension and referral to police.

INCITING A DISTURBANCE

No student shall encourage other students to participate in unacceptable behavior either through verbal comments or actions that could lead to violence on school property.

INHALANTS

No student shall use, contrary to the directions for use, substances to include, but which are not limited to, whiteout, markers, glue, or paint.

INSUBORDINATION

No student shall be insubordinate, refuse to follow the direction of a school employee.

LEAVING WITHOUT PERMISSION

No student shall walk out of a class, the cafeteria, or the building without permission.

LOITERING

Loitering is not permitted in a school building or on school grounds under the control of the Board of Education. A person is guilty of loitering when s/he remains in or about a school building or on school grounds without permission from school authorities. Any person found loitering on the school premises will be asked to leave by school authorities and referred to civil authorities if deemed necessary.

MATCHES/LIGHTERS

No student shall possess matches or lighters. Items will be confiscated.

PASS USE-IMPROPER

No student shall abuse a pass, meaning exceeding a reasonable time or failure to report to the designated location after receiving permission.

PHYSICAL EDUCATION DRESS

Students are required to wear appropriate physical education clothing and sneakers when participating in physical education classes. Showers and locker facilities are available to students.

PHYSICAL FORCE

Reasonable physical force, by PMT trained staff, may be used to the extent that a teacher or other persons entrusted with the care and supervision of a minor for

school purposes believes it necessary to: protect himself/ herself or others from immediate physical injury; obtain possession of a dangerous instrument or controlled substance upon or within the control of the student; protect property from physical damage, or restrain a student or remove a student to maintain order (5144.2).

PORNOGRAPHY

No student shall access via computer or be in possession of pornographic materials.

PROFANITY

No student shall use verbal or nonverbal language or gestures that convey an offensive or obscene message toward another student or employee.

PSYCHOTROPIC DRUG USE

School personnel are prohibited from recommending the use of psychotropic drugs for any student enrolled within the school system. School nurses, nurse practitioners, district medical advisor, school psychologists, school social workers and school counselors, may recommend that a student be evaluated by an appropriate medical practitioner. Further, the District is prohibited from requiring a child to get a prescription before he/she may attend school, be evaluated to determine eligibility for special education or receive special education.

PUBLIC DISPLAYS OF AFFECTION

No student shall exhibit public displays of affection, such as but not limited to kissing and groping.

REMOVAL FROM CLASS

All teachers are authorized to remove a student from class when a student causes a serious disruption to the educational processes within the classroom. The teacher must send the student to a designated area and immediately inform a building administrator as to the name of the student and the reason for removal. No student shall be removed from class more than two (2) times in a week or six (6) times in a year (5114b).

ROUGHHOUSING

No student shall push, shove, trip, kick, or slap another student, even in a mutually teasing manner.

SEARCH & SEIZURE

Student's cubbies and lockers are the property of the school and may be subject to search. Likewise, students' personal effects may be subject to search without a warrant and without student consent. A search may take place if school authorities reasonably believe, from the start of the search, that a violation of school rules or state laws has taken place. The scope

of the search must be reasonable and related to the search objectives (5145.12).

SEXUAL HARASSMENT

No student shall sexually harass another student or employee.

SKATEBOARDING

No student shall skateboard, rollerblade, roller skate, bicycle, in the school building due to liability issues.

SMOKING/TOBACCO PRODUCTS

The Board of Education recognizes the deleterious health effects of smoking, both to the smoker and from second hand smoke. The Board also recognizes that adults should be providing positive role models for students. Therefore, in accordance with Connecticut Statute 19a-342, the Board of Education prohibits any student or adult from smoking on school property or at school-sponsored events at any time. Furthermore, use of tobacco products is prohibited on any school-related transportation or at any school-sponsored activity. Any person 16 or older can be subject to a fine if this policy is violated.

As used herein, "smoke" or "smoking" means the lighting or carrying of a lighted cigarette, cigar, pipe or similar device or use of chewing tobacco, or a nicotine delivery device, chemicals or devices that produce the same flavor or physical effect of nicotine substances; and any other tobacco or nicotine innovations.

No student shall smoke or be in possession of tobacco products or facsimiles such as electronic cigarettes, vapor cigarettes, etc. Smoking or being in possession of tobacco products will result in a suspension.

STUDENT CONCERNS

Students have both the right and responsibility to express school related concerns and grievances. A student or group of students should follow the student grievance procedure and set up a meeting with an administrator (5145.6).

SUSPENSION

Suspensions may be issued by administrators to students. Suspensions may be at school or out of school. A suspension can extend for a period of 10 consecutive school days. Up to 10 suspensions and/or a total of 50 days can be issued to a student in a school year. A student who is suspended from school will receive an informal hearing prior to the suspension, unless the administrator determines an emergency exists. A student who is suspended will be provided the opportunity to complete any work, including examinations, which were missed due to the suspension. A student who is suspended from school

may not participate in any school-sponsored or school-related activities during the day(s) of suspension. A suspension is recorded in a student's permanent school record and with the State.

TARDINESS TO SCHOOL/CLASS

No student shall be repeatedly tardy to class or school.

THEFT

No student shall steal any item owned by another student, employee, or school system. Restitution will be required.

THREATS

No student shall communicate, in any form, a terrorist threat or commit, in any form, a terrorist act directed at a student, school employee, Board of Education member, community member, or the school building or property. A terrorist threat shall mean a threat to commit violence communicated with the intent to terrorize another, to cause evacuation of a building, or to cause serious public inconvenience, in reckless disregard of the risk causing such terror or inconvenience. Threatening will result in a suspension.

THROWING ITEMS

No student shall throw objects, such as snowballs, school supplies, and food.

TRUANCY

No student shall be illegally absent from school.

UNAUTHORIZED AREAS

No student shall be in areas such as, but not limited to, the elevator, employee lavatories, employee lounge, employee mailroom, custodial closets, auditorium, and locker rooms without permission.

VANDALISM

No student shall mar, break, or destroy school property. Restitution will be required.

WARNINGS

Verbal and written warnings may be issued to students by administrators, faculty, and staff.

WEAPONS/DANGEROUS INSTRUMENTS

In order to ensure the safety and welfare of all students and school personnel in school and at school sponsored activities, the Board of Education prohibits student possession and/or use of a weapon, a reasonable facsimile of a weapon, or other dangerous instruments in any school building, on school grounds, in any school vehicle, or at any school sponsored

activity. Violation of this policy may be a violation of criminal law and may be reported to the local law enforcement agency. Students who violate this policy shall be subject to appropriate disciplinary action including but not limited to a recommendation for expulsion.

Weapons/dangerous instruments will be defined as any article or substance which is capable of causing death or serious bodily injury.

No student shall possess, use, manufacture, a firearm, weapon, dangerous instrument, explosive, or firework of any kind or facsimile of any of the aforementioned. Possession includes on one's person, in one's cubby, or in one's book bag, backpack, or purse. These aforementioned items include, but are not limited to a shotgun, sawed-off shotgun, machine gun, rifle, pistol, revolver, other weapon whether loaded or unloaded from which a shot may be discharged, switchblade knife, gravity knife, club, blackjack, metal knuckles, pocketknife, box cutter, dart, or Leatherman-like device, anything that has the potential to cause bodily harm, a health hazard, or cause physical damage.

An employee may seize a firearm, weapon, dangerous instrument, explosive, or firework of any kind or facsimile of any of the aforementioned. The seized item must immediately be turned over to administration with the name of the persons involved, witnesses, location, and circumstances of the seizure. If a student or employee knows or has reason to suspect a student is in possession of a firearm, weapon, dangerous instrument, explosive, or firework of any kind or facsimile of any of the aforementioned, and the item has not been seized, the student or employee must immediately report it to administration. This offense will be cause for a 10-day home suspension, referral to police, referral to the superintendent of schools, and recommendation for the student's expulsion from Wolcott Public Schools. Policy # 5131.7.

WRITTEN ASSIGNMENTS

Written assignments may be issued to students by administrators, faculty, and staff.

HEALTHCARE

COMMUNICABLE DISEASES

When it can be medically established a student suffers from a serious infectious disease and there is significant risk of transmission of the disease to others due to the nature of the disease or personal characteristics of the student carrier, it may be appropriate to exclude the student from the regular

classroom. If it is determined the interests of the student and school are better served when a student with a communicable or infection disease is excluded, procedural safeguards will establish such by extensive medical evidence (5141.22a). A free and public education extends to children afflicted with Acquired Immune Deficiency Syndrome. A student afflicted with AIDS may attend school provided the student's physician, after consultation with the school physician, certified the student's condition is non-communicable (5141.24).

HEALTH ASSESSMENTS

A health record for each student will be maintained in Health Services. For the purposes of confidentiality, records will be treated in the same manner as student cumulative records. Health assessments, required for students in sixth and seventh grade, must include a physical examination with hematocrit or hemoglobin tests, height, weight, and blood pressure; updating immunizations; tuberculin test, vision, hearing, postural, and gross dental screening, and any other information as the physician believes to be necessary and appropriate. Before entering seventh grade, a student must show proof of having received two (2) doses of measles-containing vaccine or serologic evidence of infection with Hepatitis B, and before entering eighth grade, a student must show proof of having received three (3) doses of measles-containing vaccine or serologic evidence of infection with Hepatitis B. A student will not be allowed to begin or continue in school unless health assessments are performed as required (5141).

INSURANCE

School insurance is available. Brochures are distributed to students at the beginning the school year. While the program is not mandatory, it is suggested parents take advantage of the opportunity to provide adequate protection for their children while at school.

INTERSCHOLASTIC SPORTS

Any student participating in an interscholastic sports program must have a health assessment within one (1) year prior to the first training session for the sport. After the initial examination, repeat examinations are required every year. Each participant in a sport program must complete a health questionnaire before participating in each sport (5141 e). Participation in all extra-curricular activities is contingent upon satisfactory academic achievement (70 or better in all academic classes) and teacher recommendation. No student on activity restriction will be permitted to participate in extra-curricular activities.

MEDICATION

School personnel in compliance with written requests from a student's personal physician or dentist, as well as from a parent, may administer medication to a student. Medication to be administered to a student be it prescribed from a doctor/dentist, aspirin, or aspirin substitutes, must have a written statement from the student's doctor and signed by both the doctor and parent. Medication forms are available in Health Services and will be sent home with the student on the first day of school. A parent must deliver all medications directly to the school nurse. A student is not to transport any medication to school and a student is not to possess prescribed or over the counter medications; a student in violation will face disciplinary action (5141.21).

SCREENINGS

Sixth-grade students will be screened by the school nurse or school nurse aide for vision impairments, eighth-grade students will be screened by the school nurse or school nurse aide for hearing impairments and sixth- through eighth-grade students will be screened by the school nurse or school nurse aide for scoliosis or other postural problems (5141).

RESIDENCY

HOMELESS STUDENTS

Homeless students, as defined by federal and state legislation, will have all programs, services, and transportation that other students enjoy and may continue to attend the school of origin. The local liaison for homeless children is Mr. Joseph Norcross, Tyrrell Middle School Principal.

MIGRANT STUDENTS

The district has a program to address the needs of migrant students. A full range of services will be provided to migrant students, including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes. Parents/guardians of migrant students will be involved in and regularly consulted about the development, implementation, operation and evaluation of the migrant program.

NONCUSTODIAL PARENTS

Unless informed otherwise, there are no restrictions regarding the non-custodial parent's right to be kept informed of the student's progress and activities. If restrictions are made relative to these rights, the custodial parent will be required to submit a certified copy of the court order, which curtails these specific rights, to the superintendent of schools. While both parents can visit the student at school, only the

custodial parent has the right to remove the student from school property, unless a verified note from the custodial parent provides for an exception to this provision. The custodial parent is the parent with whom the student resides, unless a legal document indicates otherwise (5142.1 a).

RESIDENCY

All Wolcott resident students are entitled to free school privileges. Children living in Wolcott with persons other than parents or a legal guardian, who are nonresidents of Wolcott, are entitled to free school privileges only if three conditions are met:

1. Such residence must be permanent – this means seven days a week, 365 days per year.
2. Such residence is without pay – the person with whom the child lives cannot receive monetary or other forms of remuneration/compensation for accommodating a child.
3. Such residence cannot be for the exclusive purpose of schooling – there should be a sufficiently compelling reason for the children to reside with the Wolcott persons apart from school attendance.

Administrators are required to investigate, or have investigated by professional services, complaints about violations of the residency policy. Persons who knowingly violate the residency policy may be subject to prosecution under law for theft of services. The Board of Education would seek to recover tuition due at the current rate per year, per student, in addition to the criminal charges. Any change in the residency status of a child at any time during the school year must be reported to school officials (5118).

STUDENT SERVICES

STUDENT ASSISTANCE TEAM

Students whose academic progress, behavior, or attendance is considered unsatisfactory are referred to a Student Assistance Team in addressing these issues. The team works cooperatively with the classroom teachers, student, and parent to develop and document strategies to assist the student within the regular education program. If the student's difficulties persist, a referral could be made to the special education Planning and Placement Team or to the non-special education Section 504 Team. The Wolcott Board of Education fully complies with the regulations delineated in the American with Disabilities Act (ADA) and Section 504.

SCHOOL COUNSELING DEPARTMENT

According to the American School Counselor Association, middle school students are characterized by rapid physical growth, curiosity about their world and an emerging self-identity. Through a comprehensive developmental school counseling program, counselors work as a team member with school staff, parents and the community to create a caring, supportive climate and atmosphere whereby young adolescents can achieve academic success. Counselors meet with students individually and in small and large groups. Middle School Counselors implement the counseling program by providing:

School Counseling Curriculum

Coping strategies
Peer relationships and effective social skills
Communication, problem-solving, decision-making and conflict resolution
Career awareness, exploration and planning
Multicultural/diversity awareness

Individual Student Planning

Goal-setting/decision-making
Academic, Career & Transition planning
Education in understanding of self, including strengths and weaknesses

Responsive Services

Individual and small group counseling
Individual/family/school crisis intervention
Peer facilitation
Consultation/collaboration
Referrals

Students can contact their counselor directly to make an appointment. To contact a school counselor call the main office at 203-879-8151. For more information please visit the Tyrrell School Counseling website via the Tyrrell School homepage.

HOME VISITS

The Board of Education, cognizant that good parent-school relationship and communication is vital to the educational development of each student, encourages home visits by school administrators, special services personnel, and nurses when deemed necessary. (6164.13).

RECORDS

Educational records will be kept on file for each student reflecting the physical, emotional, social, and academic aspects of student development. Connecticut law provides that parents/legal guardians of students are entitled to knowledge of and access to all of their children's cumulative records, unless

otherwise ordered by the courts. Parents/legal guardians will be allowed, within forty-five (45) days – ten (10) days for special education files; three (3) days if files are to prepare for a special education meeting or due process hearing –from the date of a written request, to review the requested records relating to his/her child. The school administrator, counselor, or psychologist will be present during the review of the school record. The school record will not be allowed to leave the school building. Parents/legal guardians have the right to one copy of any information contained within the school record (5125).

REPORTING OF CHILD ABUSE

Connecticut law requires certain citizens to report suspected child abuse and neglect. These mandated reporters are people in professions or occupations that have contact with children or whose primary focus is children. Mandated reporters are required to report or cause a report to be made when, in the ordinary course of their employment or profession, they have reasonable cause to suspect or believe that a child under the age of 18 has been abused, neglected or is placed in imminent risk of serious harm. Mandated reporters are required to make a referral to the DCF Hotline as soon as practical but no later than 12 hours after the mandated reporter becomes aware of or suspects abuse/neglect or imminent risk of serious harm to a child or children.

Reporting of child abuse and neglect is a responsibility which is taken seriously. If there is any doubt about reporting suspected abuse or neglect a report will be made. The school will work with the parents and appropriate social agencies in all cases.

Child abuse is defined as any physical injury inflicted by other than accidental means or injuries which are not in keeping with the explanation given for their cause. Improper treatment such as malnutrition, sexual molestation, deprivation of necessities, emotional abuse, cruel punishment or neglect are also considered child abuse.

SECTION 504

Section 504 of the Rehabilitation Act of 1973 is a Civil Rights statute that prohibits discrimination against students with disabilities in any program receiving federal financial assistance. This act protects any student who has a physical or mental impairment that substantially limits one or more major life activities, such as walking, learning, breathing, seeing, hearing, etc. The parent of a student requiring Section 504 accommodations or for additional information about Section 504

accommodation, contact our school psychologist at 203-879-8151.

SECURITY MEASURES

- All visitors to any school must enter through the Main Entrance (nearest the office) only. The door will be locked at all times and protected by video surveillance cameras monitored by a district employee. A visitor will be asked for identification and the reason for entry into the building. Only when the district employee is satisfied with the person's identity and purpose at the building, will the employee allow the visitor into the building. There will be no exceptions.
- If a student is being picked up from school prior to the end of the day, the student should bring a note informing the school that he/she will be picked up early. The person picking the child up must be identified in the note. No one will be allowed into the building to pick up students or for any reason unless they have been identified in advance.
- All exterior doors to every school will be closed and locked at all times before, during, and after the school day. Faculty and Staff are instructed to enter the building through designated entryway areas only. Employees have been issued a key to enter each school. Once employees enter the building, make sure that the door closes securely behind you.
- Students must be supervised when they leave the school area (i.e. outside) during regular school hours. School activities, such as recess should continue, please be diligent.
- All adults in any building must wear a picture badge. District employees have an Identification (ID) Badge and visitors must wear a visitor's badge.
- There are additional internal security measures that we are instituting to ensure that our schools are safe and secure. Crisis training and practice drills will be done on an on-going and regular basis to allow us to be prepared for any emergency or crisis situation.

SEXUAL HARASSMENT

The Wolcott Public School System is committed to a positive and productive working and learning environment free of discrimination. The Board of Education prohibits sexual discrimination and sexual harassment of its employees or students. Any form of sexual discrimination and/or harassment is forbidden whether by students, supervisory or non-supervisory personnel, individuals under contract, or volunteers in the schools, against any member of the school community.

Definitions:

Sexual harassment is any form of conduct on the basis of sex that: (a) conditions the provision of any school/program aid, benefit, or service on the individual's participation in unwelcome sexual conduct; or (b) is unwelcome and is determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the school's education program or activity; or (c) is a "sexual assault," "dating violence," "domestic violence," or "stalking," as those terms are defined in federal law.

The school district will take all appropriate steps to address any sexual harassment, or allegations of sexual harassment, of which any employee has notice.

Prevention:

It is the policy of this District to provide regular in-service education and training about sexual harassment and intimidation for employees and students including definitions of sexual harassment and intimidation and overview of relevant state and federal laws identification of harassing behaviors by students and/or staff age-specific prevention techniques coping techniques for self and others training in positive, age-appropriate communication alternatives to harassment grievance procedures available to employees and students. Sexual harassment prevention shall be included in staff and student orientation.

Reporting:

Sexual Harassment Reporting / Complaint. Any person, such as students, parents and guardians, may report sex discrimination, including sexual harassment, regardless of whether the person is the alleged victim of the reported conduct, in person, by mail, by telephone, or by email, to the district's Title IX Coordinator, or any other means that results in the Title IX Coordinator receiving the report. The report may be made at any time, including during non-business hours.

The Title IX Coordinator for the Wolcott Public Schools is Matthew Calabrese, Principal of Alcott School, mcalabrese@wolcottps.org; 1490 Woodtick Road, Wolcott CT, 06716; (203) 879-8160

Confidentiality:

A report of sexual harassment or intimidation, and the investigation are to be kept in strictest confidentiality for the protection of all parties involved.

The parties right to privacy will be protected. The District has a compelling interest to provide educational programs in an environment free from sexual discrimination. Sex discrimination includes sexual harassment. Therefore, the District's obligation

to investigate and take corrective action may supersede an individual's right to privacy.

Sanctions:

A substantiated charge against an employee of the District shall subject the employee to disciplinary action in accordance with any appropriate employee contract, up to and including discharge. A substantiated charge against a student shall subject that student to student disciplinary action including suspension or expulsion, consistent with the District's student discipline policy.

Notification:

Notice of the existence of the policy, and this regulation prevention plan and procedures shall be posted in prominent locations in all District buildings, including information on how to receive a copy. Notice shall also be included in student, parent and staff handbooks annually.

Legal Recourse:

The Civil Rights Act of 1991 provides remedies for intentional discrimination and unlawful harassment in the work place. The law permits recovery of back pay and also establishes a right of recovery for compensatory damages for future pecuniary losses, emotional pain, suffering, inconvenience, mental anguish and loss of enjoyment of life.

Further, the law and Supreme Court decisions provide a right to a jury trial where the complaining party seeks compensatory or punitive damages.

Sexual Harassment as Sexual Child Abuse:

Under certain circumstances, sexual harassment may constitute sexual child abuse. The Board of Education, recognizing the harmful effects of sexual child abuse, do emphatically and enthusiastically support those sections of Connecticut law concerned with the reporting of suspected cases of child abuse and neglect perpetrated by persons within or outside District employment. For definitions, reporting requirements and policy statements see policies, Reporting of Child Abuse and Reporting of Child Abuse (Regulations).

Sexual Harassment Grievance Process:

At least 3 school officials and/or contractors will be involved in the school district's response to a formal Title IX complaint: (a) Title IX Coordinator (who must be an employee), (b) an investigator, and (c) a decision maker--all of whom must be different people. Also, if either party appeals the final written decision of the decision maker, an individual or individuals who were not involved in the first 3 stages of the process shall hear the appeal.

Supportive Measures:

The Title IX Coordinator will provide non-disciplinary “supportive measures” to any alleged victim of sexual harassment, even if a formal complaint is not filed. The Coordinator also must make the measures available to the accused individual. The supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of class schedules, escort services, mutual restrictions on contact between the parties, increased security and monitoring of certain areas of the campus, and other similar measures. In some circumstances, these measures may conflict with a student’s IEP or 504 plan that will likely require team meetings to document the change in supports or services.

Investigation Steps:

(a) written notice to the accused of the complaint and “sufficient details” along with “sufficient time” will be provided so the accused can prepare for the initial investigative interview; (b) electronic or paper copies of all evidence will be shared with both parties and their representatives, who have 10 days to review and respond to the evidence; (c) a completion of investigator’s report, must be given to both parties, and they have 10 days to respond to the report; (d) share investigator’s report with decision-maker who then compiles the final written decision and shares a copy with the parties; and (e) potential appeal of the written decision.

Burden of Proof and Production:

During official investigations, the school district bears the burden of proof and the burden of production for both parties to review.

Evidentiary Burden

Evidentiary standard requires “preponderance of the evidence” for determining if sexual harassment did occur.

Cross-Examination:

The Board of Education is permitted to include live hearings in the formal grievance process, in which the accused can cross-examine the complainant. In the absence of a live hearing, the Board of Education must permit both parties to submit written questions to be posed to the other party/witness. But, questions to the complainant concerning prior sexual history are prohibited.

Disciplinary Process:

Discipline will be individualized based on scope of offense.

1st offense could result in OSS and referral for expulsion. Further, the above procedures do not preclude an individual from seeking options outside the school system through the Office of Civil Rights (OCR), The Commission on Human Rights and

Opportunities (CHRO), The Permanent Commission on the Status of Women (PCSW), The Connecticut Women's Education and Legal Fund (CWEALF) and/or private litigation. Legal Reference: Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Connecticut Constitution Article First, Section 20; Chapter 814c, Part 11, Section 46a-60(8); Civil Rights Act of 1991; U.S. Supreme Court *Franklin v. Gwinnett County Public Schools*, (1992) Public Acts 19-16 and 19-93; Time's Up Act of 2019.

SPECIAL EDUCATION

When a student has been referred by a parent or school personnel to a special education Planning and Placement Team (PPT), a meeting to discuss the referral to special education and consider/plan an evaluation takes place. A PPT collects data about students with special education needs, determine a child’s eligibility for special education services, prescribe programs for special education students, develop Individual Education Plans, monitor such programs, and evaluate progress. Special education programs are provided for identified students. The PPT meetings take place a minimum of one (1) time per year to review the diagnostic-evaluative data for each child who has been identified (6171 a).

SUICIDE PREVENTION

The Wolcott Board of Education recognizes that suicide is one of the three leading causes of death among young people and is a concern to this school system and the community it serves. The school board has adopted a suicide prevention policy which will help to protect all students through the following steps:

- Students will learn about recognizing and responding to warning signs of suicide in friends, using coping skills, support systems, and seeking help for themselves and friends. This curricular content will occur in all health classes throughout the school year, not just in response to a suicide, and the encouragement of help-seeking behavior will be promoted at all levels of the school leadership and stakeholders.
- Each school has suicide prevention specialists for students in crisis and to refer students to appropriate resources.
- When a student is identified as being at-risk, a risk assessment will be completed by a trained school staff member who will work with the student and help connect the student to appropriate local resources.

- Students and parents can access local and national resources for additional support, such as:
 - In Connecticut, dial: 211, www.preventsuicidect.org
 - National Suicide Prevention Lifeline: 1-800-273-TALK (8255) Suicidepreventionlifeline.org
 - The Trevor Lifeline (especially for LGBTQ youth): 1-866-488-7386 thetrevorproject.org/get-help-now
- Trevor Lifeline Text/Chat Services, available 24/7
Text “TREVOR” to 678-678
- Crisis Text Line: Text TALK to 741-741 (crisistextline.org)

All school personnel and students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell any staff member if they or a friend are feeling suicidal, or are in need of help. While confidentiality and privacy are important, students should know that when there is risk of suicide, safety comes first.

For a more detailed review of policy, please see the district’s suicide prevention policy.

ALL OTHER TOPICS

ASSEMBLIES

Assemblies, which will be offered throughout the school year, provide an opportunity for students to learn formal audience behavior. Students shall be respectful and appreciative during all assemblies.

BACKPACKS/BOOK BAGS

Students are only to use backpacks or book bags when entering to and exiting from homeroom. Students do not carry backpacks or book bags during the school day.

BOOKS/EQUIPMENT/MATERIALS

Textbooks, library books, Chromebooks, equipment, and materials are the property of the Wolcott Board of Education and are on loan to each student. Loaned materials and equipment are each student’s responsibility and must be monetarily replaced if not returned or if returned damaged.

EXEMPTION FROM INSTRUCTION

The administration recognized that circumstances may arise in which exemption from class attendance is requested by a student or student’s parent. The policy is to grant reasonable parental requests for exemptions under the following: family life education, AIDS

education, dissection of animals, medical reasons, and religious reasons. All requests from parents for an exemption from instruction must be made through and approved by the building principal (6144.1).

FIELD TRIPS

The Board of Education, cognizant of the inherent benefits to students participating in such a learning experience, endorses the principle of the well-planned educational field trip, and embraces such activity as an integral part of the school program. Each Tyrrell Middle School team will participate in at least one field trip during a school year. All policies and regulations in effect in the school relative to behavior and decorum will also prevail on field trips (6153.1). Students must have satisfactory attendance, behavior and academic standing to be eligible for field trips. The Administration reserves the right to restrict students from attending field trips based on this criteria.

STUDENT SUNSCREEN USE

The Board of Education (Board) believes in promoting sun safety to ensure that children are protected from skin damage caused by harmful ultra-violet rays in sunlight. The Board of Education adopted policy #5141.214. The Board believes that by encouraging sun safe behavior and teaching children about the risks of sunlight, they can be protected from skin damage and lessen the risk of skin cancer.

The purpose of this policy is to allow any student who is six years of age or older, to possess and self-apply an over-the-counter sunscreen product while in school prior to engaging in any outdoor activity, provided a written authorization is signed by the student’s parent/guardian and is submitted to the school nurse. The written permission from an authorized health care provider is not necessary.
Implementing Procedures:

1. Students are allowed to carry and use sunscreen, during school hours, without a physician’s note or prescription on school property or at a school-sponsored activity provided the student’s parent/guardian has provided written authorization to the school nurse. (See sample form)
2. Students/Parents/Guardians are to provide the sunscreen product for school use. The sunscreen must be:
 - a. Clearly marked with the child’s name.
 - b. Replenished by the parent/guardian as needed.

c. A product regulated by the U.S. Food and Drug Administration for over-the-counter use.

3. Aerosol sunscreens, as well as combined sunscreen and insect repellents are prohibited.

4. The District is not responsible for ensuring that the non-aerosol topical sunscreen product is applied by the student.

5. The sunscreen product is to be stored in the student's book bag/back pack or other location designated by the teacher.

6. Students are not to share sunscreen with other students.

7. The student must be able to apply his/her own sunscreen. (or: The student has demonstrated to the parent/guardian that he/she is capable of self-applying the non-aerosol sunscreen product.)

8. School personnel are not expected to assist students in the application of sunscreen.

9. Subject to the provisions of the dress code policy, students are allowed to wear articles of sun-protective clothing, including hats and glasses, when not in school buildings. Clothing that protects the skin should be worn, particularly for outdoor activities and school trips.

FREEDOM OF SPEECH/EXPRESSION

A student may exercise her/his constitutionally protected rights of free speech and assembly so long as such exercise does not interfere with the operations of the regular school program (5145.2).

FUND-RAISING

All fund-raisers must be approved by an administrator and Board of Education prior to being sold in school.

GIFTS

Tyrrell Middle School recognizes that parents and students often wish to express appreciation to staff for their work. However, the Board does not encourage the giving of gifts. Simple tokens such as a picture, poem or card from a student are entirely appropriate. Teachers do not expect gifts. Rather, they feel rewarded when students work up to their potential (1313).

LATE BUS

A late bus is offered to students who remain after school for the purpose of makeup work, extra help, extracurricular activities, interscholastic sports, and discipline responsibilities. All students must be in the

company of a school employee after school hours. The two late busses provide transportation to students who stay for after-school activities. These two busses usually depart the school between 3:30 and 3:45 PM. Students must sign up for the late bus via a GoogleClassroom link, which will be provided to them, and sign up no later than 12:00 PM. If a student chooses to ride on the late bus, his/her drop off stop can be different from their daily stop. A list of the stops that the late busses make is posted on the Tyrrell web page. The streets that have (*) may have multiple stops. The number of stops a bus makes, if they are identified with a star, will be dependent on numerous factors such as, the number of children on the bus that day, distance between residences, traffic patterns, and weather conditions.

You as parents can make the decision as to whether you would like your child to utilize the late bus.

LIMITED ENGLISH PROFICIENT (LEP) STUDENTS

Parents of Limited English Proficient (LEP) Students participating in a language instructional program will be notified within 30 days of their child's placement in the program. The notification will include an explanation of why, a description of the program, and the parent's rights to remove their child from the LEP program. In addition, the notification will explain how the program will help the child to develop academically, learn English and achieve the standards necessary for promotion.

Students not meeting the English mastery standard or demonstrating limited progress will be provided with additional language support services which may include, but are not limited to, English as a Second Language program, sheltered English programs, English Immersion programs, summer school, after-school assistance, homework assistance and tutoring. Students after 30 months in a bilingual program will not be offered additional bilingual education.

LOST & FOUND

Lost and found items are located in the pupil services office and locker rooms. If a student has lost a valuable object, immediately report it to school personnel. Students are asked to write their names in their purses/wallets and scratch their names into calculators/electronic equipment. The school does everything it can to safeguard private property, but the school is not responsible for lost or stolen items. At the end of the year, lost and found items not claimed will be donated to charity.

MEDIA

Members of the news media will often photograph, film, and record students. If one does not want his/her

child photographed, filmed, or recorded by the media for the purposes of print or broadcast, one must notify a building administrator in writing.

MEDIA CENTER

All rules and consequences outlined apply to the media center. Students are expected to assist in maintaining a pleasant, clean, safe, and orderly media center.

The media center is open from 8:00 AM – 2:25 PM to students who have a signed pass from a faculty/staff member with whom they are doing an assignment that must be completed in the media center. Students must present their passes and sign in when they arrive. Each student is personally responsible for any library materials they use. At the conclusion of the school year, report cards, yearbooks, and awards will be withheld from any students who have either not returned overdue materials or paid overdue book fines.

If a student refuses to follow the media center procedures, the student may be removed from the media center for a period of time. It then would be the obligation of the student to make arrangements to use a media center outside of the school district to complete assignments.

PESTICIDE APPLICATION

Only certified pesticide applicators shall be used in schools for any non-emergency pesticide use in school buildings or on school grounds. Pesticide applications are limited to non-school hours and when activities are not taking place. Areas to receive pesticide application will be posted and a written record of all pesticide applications will be maintained for five years. Parents/guardians and staff who want to receive advance notice of all pesticide use will be listed on a registry and such notice will be provided as required by law. Parents/guardians who want to be notified prior to pesticide applications inside their child(ren)'s school assignment area may contact Facilities Manager at (203) 879-8150.

PUBLIC CONCERNS

If a person has a concern or complaint about a school employee, policy, or event, s/he should first go to the person directly involved. Then, if s/he is not satisfied with the outcome, s/he should go to the next level. School employees are professionals and appointments are required to meet with them.

RELIGION

The United States Constitution separates church and state. In Connecticut, students shall not be forced to pray at any time during the school day.

RESEARCH

All requests for the services of student volunteers in research projects, special studies, and surveys not part of the regular education program must have parent, superintendent of schools, and Board of Education approval.

SCHOOL BUS

All rules and consequences outlined apply to the school bus. Students are expected to assist in maintaining a pleasant, clean, safe, and orderly school bus. Connecticut law provides that each local or regional board of education shall furnish, by transportation or otherwise, school accommodations to resident children. Students must obey the driver, remain in their seats while the bus is in motion, keep body parts inside the bus, not eat or drink, and not tamper with equipment. If a student refuses to follow the school bus procedures, the student may be removed from the school bus for a period of time. School districts have the right to suspend students from transportation services for up to ten 10 consecutive days if their conduct while awaiting or receiving transportation to or from school endangers persons or property or violates a publicized policy of the Board of Education. It then would be the obligation of the student to make arrangements to use another mode of transportation to come to and from school.

SCHOOL CEREMONIES & OBSERVANCES

The school district recognizes the value of certain ceremonies and observances in promoting patriotism and good citizenship among the students. Therefore, activities in schools commemorating national holidays such as Memorial Day, Thanksgiving and President's Day are encouraged. Wolcott Public Schools reminds students, faculty and administration of the variety of religious beliefs, and all are urged to be conscious of and respect the sensitivities of others.

Activities related to a religious holiday or theme will be planned to ensure that the activity is not devotional, and that students of all faiths can join without feeling that they are betraying their own beliefs. Therefore,

1. School and class plays shall not be overly religious and church-like scenery will be avoided;
2. Religious music shall not entirely dominate the selection of music; and
3. Program notes and illustrations shall not be religious or sectarian.

Students shall be given the option to be excused from participating in those parts of a program or curriculum involving a religious theme which conflicts with their own religious beliefs. If a parent or student has any questions regarding the use of religious music, artwork and/or symbols in a particular course/activity, the building Principal should be contacted.

An opportunity will be provided, at the beginning of each school day, for students to observe an appropriate period of silent meditation and to recite the Pledge of Allegiance. Participation in these activities is voluntary. Non-participants are expected to maintain order and decorum appropriate to the school environment.

TELEPHONES

The school telephones are for school business and are available to students only in the event of an emergency. Likewise, telephone messages from parents/guardians to students will only be delivered in the event of an emergency. No students will be called out of class to receive a call.

* All Policies are available in their entirety on the Wolcottps.org site.

STUDENT DISCIPLINARY GUIDELINES

THE ADMINISTRATION OF TYRRELL MIDDLE SCHOOL RESERVES THE RIGHT TO JUDGE THE SERIOUSNESS OF ANY INFRACTION AND DISCIPLINE STUDENTS ACCORDINGLY.

<u>OFFENSE</u>	<u>DEFINITION/DESCRIPTION</u>	<u>CONSEQUENCES</u>
Abuse of Electronic Device Policy	Engaging in any unauthorized activity on the electronic devices, such as threats, obscenity, unauthorized entry, unauthorized use of internet, copying, etc.	<ul style="list-style-type: none"> • Depending on the severity, warning, confiscation, detention, extended detention, in-school suspension, or out-of-school suspension will result. • Revocation of computer use privileges • Possible police referral
Abuse of Pass	Exceeding a reasonable time or failure to report to the designated location after receiving permission.	1. Initial Warning 2. Teacher Detention 3. Administrative Detention 4. Hallway Restriction 5. In-School Suspension 6. Home Suspension
Affection	Public displays of affection; any action that exhibits affection such as hugging and/or kissing.	1. Teacher Detention 2. Administrative Detention 3. In-School Suspension
Arson & Reckless Burning	Setting fire to any part of school building or grounds.	1. Referral to police/superintendent notified. 2. 10 day home suspension. 3. Referral for expulsion.
Assault	Unprovoked physical contact with intent to harm or cause bodily injury.	Home suspension (5 – 10 days), Police referral, Superintendent notified, Possible Expulsion
Bullying/Intimidation	Repeated overt acts by one or more students intended to ridicule, humiliate, or intimidate another student. (The intent to harass is included under this provision.)	Depending on severity, Warning, Detention, In School Suspension, Home Suspension, Possible Expulsion
Bus Misbehavior	Unacceptable or unsafe behavior on the bus.	Consequences may include warnings, verbal reprimands, parental notification, detention, suspension (in school, or home), and/or bus <i>suspension</i> .
Cafeteria Misbehavior	Unacceptable behavior in the cafeteria during lunch.	1. Removal from café for 1 day & Written Warning 2. Removal from café for 3 days & Detention 3. Removal from café for 5 days & In School Suspension 4. Home Suspension/Permanent Removal
Classroom Disruption	Behavior which has not ceased despite teacher warning.	1. Parental Notification. 2. Teacher Detention and parental Notification. 3. Administrative Detention and/or In-School Suspension, Home Suspension
Class/Study Cut	Failure to go to class or study hall.	Administrative Detention; Subsequent offenses will result in In-School Suspension or home suspension
Damage to School Property (Unintentional)	Marring, breaking, or destroying school property unintentionally	Restitution will be required.
Damage to School Property (Intentional) – Vandalism	Marring, breaking, destroying school property intentionally	<ul style="list-style-type: none"> - Restitution will be required. - Detention, in-school suspension, or out-of-school suspension depending upon severity of damage. - Police referral/Superintendent notified.
Damage to Personal Property (Unintentional)	No student shall mar, break or destroy another individuals personal property	Restitution required depending on severity.
Damage to Personal Property (Intentional)	No student shall mar, break or destroy another individuals personal property	<ul style="list-style-type: none"> Restitution required depending on severity. - Detention, in-school suspension, or out-of-school suspension depending upon severity of damage. - Police referral/Superintendent notified.
Detention Cut	Failure to go to detention or arriving too late for a detention to be counted.	Detention doubled; Subsequent offenses – In School Suspension, Home Suspension

Dress Code Violation	Wearing clothing/costumes prohibited in the dress code which interfere with the educational process or are otherwise deemed offensive or inappropriate.	Removal from classes until dress is appropriate. Subsequent offenses – Administrative Detention, In School Suspension, Home Suspension
Drug Possession – Controlled Substances, Alcohol or Facsimiles thereof	Possession on person, in cubby or desk; or knowingly holding drugs, controlled substances, alcohol or facsimiles thereof belonging to others; or possession in a car on school grounds; or possession at any school-related activity on or off, campus.	<ul style="list-style-type: none"> • Out-of-school suspension for 10 days, • Conference with parents, guidance counselor or administrator, • Referral to police, and • Referral to Superintendent for possible expulsion.
Drugs – Use of drugs, controlled Substances, Alcohol, or Facsimiles thereof	Being determined to be under the influence of drugs, controlled substances, alcohol or facsimiles thereof by administrator with consultation with school nurse or police officer	<ul style="list-style-type: none"> • Out-of-school suspension for 10 days, • Conference with parents, guidance counselor and administrator, • Referral to police, and • Referral to Superintendent for possible expulsion.
Drug – Selling/Distribution of Drugs, Controlled Substances, Alcohol or Facsimiles thereof	Selling drugs, controlled substances, alcohol or facsimiles thereof on school property	<ul style="list-style-type: none"> • Out-of-school suspension for 10 days, • Conference with parents, guidance counselor and administrator, • Referral to police, and • Referral to Superintendent for possible expulsion.
Electronic Devices: Cell phones, CD players, etc.	Possession or use of said items.	Confiscation, parents must retrieve said items from an administrator. Subsequent offenses as detention, In-school suspension, home suspension.
Extortion	Forcing another individual to act against his/her will by expressed or implied threat	Home Suspension (3 – 5 days), Police referral, Superintendent notified, Possible Expulsion
False Alarm	Setting off fire alarm without probable cause	<ul style="list-style-type: none"> • Referral to Police/Superintendent notified • 10 days out of school suspension • Subsequent offenses will result in 10 days suspension and referral to the Superintendent for possible expulsion.
Fighting/Mutual Physical Combat	Exchange of mutual physical contact with the intent to injure.	<ul style="list-style-type: none"> • Referral to Police/Superintendent notified. • Anger management will be assigned by school staff. Attendance to these sessions will be required. • 5 to 10 days out-of-school suspension, depending on the severity. Referral to the Superintendent for possible expulsion. • The administration reserves the right to judge and discipline students accordingly.
Fireworks – Possession	Possessing any explosive or fireworks on school property	<ul style="list-style-type: none"> • Referral to police • Confiscation of fireworks • 5 days out-of-school suspension • Referral to Superintendent for consideration of expulsion.
Fireworks – Use of/Sale of	Detonating or selling of fireworks or the equivalent	<ul style="list-style-type: none"> • Referral to police • Confiscation of fireworks • 5-10 days suspension • Referral to Superintendent for consideration of expulsion.

Forgery	Falsifying passes, parental signatures, alteration of official school documents.	1. Teacher Detention. 2. Administrative Detention. 3. In School Suspension
Gambling	Playing a game of skill or chance for money or anything of value.	1. Administrative Detention. 2. In School Suspension. 3. Home Suspension
Gum Chewing	Chewing gum within the school building.	1. Warning. 2. Teacher Detention. 3. Administrative Detention. 4. In School Suspension
Hazing	Any activity that intentionally endangers the mental or physical health of a student for the purposes of initiation or admission into any student organization.	<ul style="list-style-type: none"> • 5-10 days of out-of-school suspension • Parent conference required • Possible exclusion from school related activity
Horseplay	Rough or boisterous play which causes an unnecessary disruption or distraction.	1. Teacher Detention. 2. Administrative Detention. 3. In-School Suspension 4. Home Suspension
Inciting a disturbance	Encouraging other students to participate in unacceptable behavior.	1. In School Suspension. 2. Home Suspension, Superintendent notified, Possible Police Referral
Insubordination/ Repeated Defiance	Refusal to follow the direction of a staff member, administrator, teacher, substitute teacher or other staff member.	1. In School Suspension. 2. Home Suspension
Insult to Staff	Speaking/gesturing toward (staff members) in a manner which insults, etc.	Penalty will be a detention issued by the teacher or extended detention issued by an administrator.
Insult to Students	Speaking/gesturing toward (fellow students) in a manner which insults, etc.	Penalty will be a detention issued by the teacher or extended detention issued by an administrator.
Larceny or Petty Theft	Stealing any material owned by another student, staff member or the school system.	<ul style="list-style-type: none"> - Restitution will be required. - In-school suspension or out-of-school suspension depending on the nature of the incident - Referral to police/Superintendent notified.
Leaving without permission	Student leaves without receiving teacher's approval.	1. Teacher Detention. 2. Administrative Detention. 3. In School Suspension.
Lighting Match/Lighter	Any person who lights a lighter or match in school.	In-school suspension or possible out-of-school suspension depending on the nature of the incident.
Physical Confrontation	Escalation of a verbal encounter resulting in physical contact.	<ul style="list-style-type: none"> • Mediation by guidance and/or administration • Assignment of extended detention or in-school suspension or out-of-school suspension
Profanity/Obscenity	Using verbal or non-verbal language or gestures which convey an offensive or obscene message towards any member of the school community.	Depending on severity, consequence may range from Teacher Detention to Home Suspension
<u>Serious</u> Classroom Disruption	Behavior so extreme or incidents of repeated disruptions which have not ceased despite teacher warnings.	Immediate removal from class, Administrative Detention. Subsequent offenses may lead to In School Suspension or Home Suspension.
Serious Dangerous Actions	Any action that may cause injury or harm or attempt to cause injury or harm to themselves or others.	Verbal warning, expulsion depending on severity.

Serious Hallway Disruption	Any inappropriate behavior which seriously impedes safety of others in the hallways or that interferes with the orderly climate of the hallway.	Detention, extended detention, or in-school suspension, depending upon the seriousness of the incident.
Serious Intolerance of Diversity	Using insults which are based upon racial background, ethnicity, religion, gender or sexual orientation towards any member of the school community.	Home Suspension, Superintendent notified, Possible Expulsion
Sleeping in Class	A student sleeping during a class.	1 st Offense: Teacher Warning 2 nd Offense: Sent to Nurse, Parent Notified 3 rd Offense: Sent to Nurse, Administration notified with disciplinary referral
Unauthorized Areas	Students in areas such as, but not limited to, the elevator, teachers' lavatories, lower stairwells, auditorium, unsupervised classrooms without expressed permission of a staff member.	1. Administrative Detention. 2. In School Suspension. 3. Home Suspension
Verbal Altercation	Involvement in a verbal confrontation i.e. shouting match or yelling, etc.	Depending on the severity of the threat: mediation by Guidance or Administration, extended detention, in-school suspension, out-of-school suspension, and/or referral to Police.
Tardiness to Class	Any student not in the classroom when class is scheduled to begin.	Beginning with the 4 th tardy, teacher detention will be issued for each subsequent tardy
Tardiness to School	Any student not in the building by 8:00AM.	1. 1 st , 2 nd , and 3 rd , unexcused tardy = warning. 2. 4 th , 5 th , and 6 th unexcused tardy = administrative detention. 3. 7 th and beyond unexcused tardy = In School Suspension
Threatening Staff	A verbal expression of intent to harm or otherwise cause injury to a staff member or his/her property.	Home Suspension (5 – 10 days), Police Referral, and Superintendent notified. Subsequent offenses may result in Expulsion.
Threatening Another Student	A verbal expression of intent to harm or otherwise cause injury to another student or his/her property.	Intent to harm another person or his/her property will result in Home Suspension (5 -10 days).
Tobacco (smoking/chewing/vapor)	Possession of, smoking or chewing tobacco, smoking device or any facsimile of anywhere on school grounds.	In-school suspension or possible out-of-school suspension depending on the nature of the incident.
Truancy	Being illegally absent from school.	One day of In School Suspension is assigned for each day of Truancy.
Weapons	Possession or use of any article or substance which is capable of causing death or bodily injury.	10 day Home Suspension, Police Referral, Superintendent notification, Recommendation for Expulsion.

STAFF EMAIL DIRECTORY

Employee	Email	Grade	Assignment
Ackerman, Michael	mackerman@wolcottps.org	N/A	Security Aid
Angelone, Meagan	mangelone@wolcottps.org	N/A	Administrative Assistant
Artigliere, Alison	aatrigliere@wolcottps.org	6-8	Special Education
Baker, Kerri	kbaker@wolcottps.org	7	Math – Granite Team
Barberet, Taylor	tbarberet@wolcottps.org	6	School Counselor
Barrows, Kelly	kbarrows@wolcottps.org	6-8	Paraprofessional
Belval, Kim	kbelval@wolcottps.org	6-8	Paraprofessional
Blacker, Scott	sblacker@wolcottps.org	8	Social Studies – Onyx Team Leader
Boisvert, Marian	mboisvert@wolcottps.org	7	Mathematics – Marble Team
Bove, Christine	cbove@wolcottps.org	6	Science – Platinum Team
Brammer, Alicia	abrammer@wolcottps.org	8	English LA – Pearl Team
Brevetti, Marissa	mbrevetti@wolcottps.org	6-8	Instrumental Music – Silver Team
Brockie, Michele	mbrockie@wolcottps.org	8	Paraprofessional
Butler, Betty	bbutler@wolcottps.org	7	World Languages – Spanish
Burksa, Alyssa	aburksa@wolcottps.org	6-8	Special Education
Caetano, Daniel	dcaetano@wolcottps.org	6-8	Assistant Principal
Caouette, Stacey	scouette@wolcottps.org	6	Mathematics – Diamond Team
Castro, David	dcastro@wolcottps.org	6-8	Custodian
Cianchetti, Anthony	acianchetti@wolcottps.org	6-8	Social Worker
Cironaku, Brulinda	bcironaku@wolcottps.org	N/A	Food Service
Comeau, Jeffrey	jcomeau@wolcottps.org	6-8	Custodian
Conway, Pamela	pconway@wolcottps.org	6-8	Talented and Gifted
Cordon, Amy	acordon@wolcottps.org	8	Science Teacher-Onyx Team
Craig, Karen	kcraig@wolcottps.org	8	English LA – Onyx Team Leader
Cullen, Jessica	Jcullen@wolcottps.org	8	English LA - Pearl Team Leader
Cyr, Amber	acyr@wolcottps.org	N/A	Food Service
Cyr, Cynthia	ccyr@wolcottps.org	6-8	Paraprofessional
Daniels, Bianca	bdaniels@wolcottps.org	7-8	World Languages – Spanish
Daniels, Mark	mdaniels@wolcottps.org	6-8	Paraprofessional
DeFillippi, Judy	jdefillippi@wolcottps.org	N/A	Food Services
DiStasio, Sheila	sdistasio@wolcottps.org	6-8	Computer Education Teacher
Fish, John	jfish@wolcottps.org	8	Mathematics – Pearl Team
Fortier, David	dfortier@wolcottps.org	7	Social Studies – Granite Team
Fortier, Mark	mfortier@wolcottps.org	6-8	Technology
Gallagher, Janice	jgallagher@wolcottps.org	6-8	Paraprofessional
Garbus, Sarah	sgarbus@wolcottps.org	6	Social Studies – Diamond Team Leader
Gorton, Amanda	agorton@wolcottps.org	6-8	Psychologist
Grenier, Mya	mgrenier@wolcottps.org	6-8	Paraprofessional
Green, Lois	lgreen@wolcottps.org	N/A	Food Services
Green, Joshua	jgreen@wolcottps.org	6-8	Nurse
Jackson, Tara	tjackson@wolcottps.org	6-8	Special Education
Jasulavic, Diane	djasulavic@wolcottps.org	6-8	Special Education
Jones, Todd	tjones@wolcottps.org	6	Science – Diamond Team
Kelsey, Lee	lkelsey@wolcottps.org	6-8	Art – Silver Team
Klein, Lindsey	lklein@wolcottps.org	6	English LA-Platinum Team

Employee	Email	Grade	Assignment
Krug, Andrea	akrug@wolcottps.org	6-8	Paraprofessional – Library Media
Krusewski, Theresa	tkrusewski@wolcottps.org	6-8	PE/Health – Silver Team
Lake-Post, Sharon	slakepost@wolcottps.org	6	World Languages – Spanish
Langdeau, Kari	klangdeau@wolcottps.org	6-8	Paraprofessional
LeBlanc, Karen	kleblanc@wolcottps.org	6-8	Reading Specialist
Ligi, Richard	rligi@wolcottps.org	8	Science-Pearl Team
Lynch, Michael	mlynch@wolcottps.org	6-7	School Counselor
Maffiolini, Alicia	amaffiolini@wolcottps.org	6-8	Math Interventionist
Maia, Lynn	lmaia@wolcottps.org	6-8	Administrative Assistant
Mascetti-Johnson, Nina	nmascetti@wolcottps.org	6	English LA – Diamond Team Leader
Miller, Doreen	dmiller@wolcottps.org	N/A	Food Services
Mirto, Stephen	smirto@wolcottps.org	6-8	Technology Education – Silver Team
Moffo, Robert	rmoffo@wolcottps.org	6-8	Paraprofessional
Mumley, Joanne	jmumley@wolcottps.org	7	English LA – Granite Team
Murphy, Joseph	jmurphy@wolcottps.org	6-8	PE/Health-Silver Team
Norcross, Joseph	jnorcross@wolcottps.org	6-8	Principal
Pisani, Sabrina	spisani@wolcottps.org	6	Mathematics-Platinum Team
Pytel, Heather	hpytel@wolcottps.org	6-7	Choral Music-Silver Team
Pugliese, Vinny	vpugliese@wolcottps.org	N/A	Custodian
Richardson, John	jrichardson@wolcottps.org	8	Mathematics – Onyx Team
Riker, Eleanor	eriker@wolcottps.org	8	World Languages – Spanish
Rioux, Gwynne	grioux@wolcottps.org	6-8	Special Education
Rocca, James	jrocca@wolcottps.org	7	Science – Granite Team
Rutledge, Nicole	nrutledge@wolcottps.org	7	English LA –Marble Team
Salustro, Wendy	wsalustro@wolcottps.org	8	School Counselor
Savarese, Justin	jsavarese@wolcottps.org	6	Social Studies -Platinum Team Leader
Schinkel, Holly	hschinkel@wolcottps.org	6-8	Reading Specialist for District
Seroczynski, Christine	cseroczynski@wolcottps.org	N/A	Food Services Manager
Simon, Eileen	esimon@wolcottps.org	6	English LA - Diamond Team
Sinatra, Jacquelyn	jsinatra@wolcottps.org	6	English LA - Platinum Team
Stango, Bethany	bstango@wolcottps.org	6-8	Special Education
Tassinari, Lisa	ltassinari@wolcottps.org	6-7	World Language - French
Terry, Michael	mterry@wolcottps.org	7	English LA - Granite Team
Trovato, Karen	ktrovato@wolcottps.org	7	Science - Marble Team Leader
Walden, Michelle	mwalden@wolcottps.org	N/A	Food Service
Weber, Kristen	kweber@wolcottps.org	6-8	F&C Science - Silver Team Leader
Werenko, Holly	hwerenko@wolcottps.org	7	Language Arts- Marble Team
Wilson, Nancy	nwilson@wolcottps.org	8	Language Arts-Onyx Team
Wright, Jill	jwright@wolcottps.org	6	Social Studies - Pearl Team
TBD		6-8	Speech & Language Pathologist
TBD		7	Social Studies-Marble Team
TBD		6-8	Special Education-ABC Program

ANNUAL NOTICE

Dear Parent and Student:

It is important you carefully read the contents of the *Tyrrell Middle School Student Handbook*. It contains notices of rights you have under law.

I understand and consent to the responsibilities in the Wolcott Public School district's student behavior policies and regulations as outlined in the *Tyrrell Middle School Student Handbook*. I also understand and agree that my child shall be held accountable for the behaviors and consequences outlined in the Code of Conduct at school, school-sponsored, and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time and location.

Please sign and return this page, along with the Technology User Agreement on the opposite side, to indicate you have read and understand the information provided within the *Tyrrell Middle School Student Handbook*.

Student's Printed Name

Student's Signature

Homeroom

Parent's Signature

____/____/____
Date

WOLCOTT PUBLIC SCHOOLS
POLICY STATEMENT
REGARDING: WEAPONS & DANGEROUS INSTRUMENTS

According to the Wolcott Board of Education Policy 5131.7, "Students shall not possess firearms, facsimiles of firearms, weapons or dangerous instruments of any kind on school grounds or buildings, not on school buses, nor any school-related or school-sponsored activity away from school facilities. Firearms, weapons, and dangerous instruments shall include those defined by law. Students who violate this policy shall be subject to appropriate disciplinary action as well as possible court action."

A weapon or dangerous instrument is defined as follows: Anything that has the potential to cause bodily harm, a health hazard, or cause physical damage. Therefore, items include, but are not limited to, ANY TYPE OF GUN, KNIFE, CLUB, METAL KNUCKLES, RAZORS, ETC.

Therefore, any elementary, middle or high school student that has been determined to be in possession of any of the previously mentioned items at the bus stop, on the school bus, on school property, in a school building, or at a school-sponsored activity will be assigned the following MANDATORY CONSEQUENCES:

- 1) 10 Day Home Suspension
- 2) Referral to the Wolcott Police Department
- 3) Notification to the Superintendent of Schools
- 4) Expulsion by the Wolcott Board of Education

I understand and consent to the responsibilities in the Wolcott Public School district's policy specifically related to WEAPONS & DANGEROUS INSTRUMENTS. I also understand and agree that my child shall be held accountable for his behaviors and accept the clearly established consequences.

Student's Printed Name

Student's Signature

Room #

Parent/Guardian Signature

Date

____/____/____/____

STUDENT USER AGREEMENT

By signing this agreement, I acknowledge that I have read and agree to abide by the Wolcott Board of Education's acceptance use policy and the following terms and conditions:

1. I will not write down or supply my network password to anyone.
2. I will not leave my computer without logging off.
3. I will not work on a computer on which another person is logged in.
4. I will not log onto a computer in an unsupervised area or any staff computer.
5. I will not attempt to install, download, or upload software from/to the computer and/or network.
6. I will make no attempt to disrupt the functioning of any computer and/or the network.
7. I understand that I have only limited privacy on the network.
8. I will never give my name, address, phone number, or personal information to anyone on the internet.
9. I will not access internet sites that are pornographic, sexually explicit, and/or promoting illegal activities or any site that is not educational or not related to my academic studies *i.e.* Facebook, SnapChat, TikTok, Youtube, games, etc.
10. I will not use the internet to make purchases or to conduct personal business.
11. I will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language; not engage in personal and/or discriminatory attacks, and not harass others on the network and the internet.
12. If I see anything on the computer that seems out-of-the-ordinary or makes me feel uncomfortable, I will inform my teacher immediately.
13. I will not subscribe to any mail lists; will not enter any chat rooms or **IM**.
14. I will not violate copyright when downloading material from the internet to my folder.
15. I will not download internet files to my folder that exceed 5 megabytes (total).
16. I will not copy, download, or share any music/media over the internet.
17. I will not print out documents that exceed 20 pages per session.
18. I understand that failure to abide by these terms and conditions will result in disciplinary action that may include the loss of the privilege I have to use the district's technologies and networks.
19. I understand that the Board will charge me for any lost or damaged equipment and will withhold my grades, transcripts, and report cards until such charges are paid, pursuant to the provisions of the *Connecticut General Statutes 10-221(c)*.
20. I will not connect to the school's wireless network with any unapproved network devices.

Student's Signature

Course Title

Date

Student's Printed Name

Parent's Signature