



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
October 28, 2024**

The Shippensburg Area Board of School Directors met on October 28, 2024 in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman,
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology

Student Representatives

Adna Pacavar
Leonardo Blount

Board Secretary/Business Administrator

Mr. Caleb Barwin

1.f AGENDA APPROVAL

Scott made a motion, seconded by **Donovan** to approve the agenda as amended to withdraw/cross out the personnel item 4i 14 as shown below.

~~14. **Tiffany E. Eby** – Full-Time Classroom Assistant at Shippensburg Area High School at an hourly rate of \$15.95, working 7 hours/day, 186 days/year, effective retroactive October 22, 2024 (replacing Amy L. Mowers – transfer)~~

The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

Rebecca Gardner, resident, on behalf of the Greyhound Foundation discussed the support the foundation has given to the elementary schools and middle school.

3. REPORTS:

3.a. STUDENT REPRESENTATIVES REPORT - See Agenda Manager

3.b. FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT -

Dr. Michael Lyman talked about looking to do a feasibility study.

3.c. BOARD COMMITTEE REPORTS -

3.c.a. Athletics Committee - Meeting was held on October 16, 2024

Discussed fall sports.

3.c.b. Facilities Committee - Meeting was held on October 24, 2024

Discussed maintenance heaters for the barn.

Discussed stadium updates.

3.d. CURRICULUM REPORT - Dr. Susan Donat - See Agenda Manager

3.d.a. Profile of a Graduate Course Extension Update

3.e. SUPERINTENDENT'S REPORT -

3.e.a. Donation Report - See Agenda Manager

4. CONSENT AGENDA:

Scott made a motion, seconded by **Carey**, to approve items **4a through 4j** of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the October 14, 2024 meeting will be presented for approval on November 12, 2024.

4.b. Finance

Recommend approval of the following:

1. Bills of Payment

2. Paid Construction Bills Reports:

a.) Paid Construction Bills - Additional Series of 2023 (September 2024)

b.) Paid Construction Bills - Series of 2023 (October 2024)

3. Financial Reports

a.) Cafeteria Fund - September 2024

4.c. Disposal of Obsolete Textbooks

4.d. Request to Form a New Activity - Mythology Club

4.e. Request to Form a New Activity - PBIS Student Team

4.f. Partnership for Better Health Grant - Susan Fink

4.g. Authorization for Payment of November and December 2024 Bills

4.h. Electricity Contract - July 2025 to June 2027

4.i. Personnel - Professional and Support

Professional Staff

Administration recommends approval of Professional Contract status (tenure) for the following professional staff member who have successfully completed three years of satisfactory service with the Shippensburg Area School District:

1. Crystal S. Gipe – Language Arts Teacher, effective October 25, 2024

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

2. Cynthia D. Sharrar – Autism Support Teacher at Nancy Grayson Elementary School, at an annual salary of \$72,029.00 (Masters 30, Step 7) effective date to be determined (replacing Kirsten L. Shields – transfer)

Support Staff

Administration recommends approval of the following resignations:

3. Nicole L. Carter – Part-Time Classroom Assistant at Shippensburg Area Middle School, effective retroactive October 15, 2024

4. Paula J. Morris – Full-Time Custodian at Shippensburg Area High School, effective retroactive October 23, 2024

Administration recommends the approval of the following leave of absence request:

5. Kathleen M. Kyle – Part-Time Cashier Helper at Shippensburg Area Middle School is requesting leave effective retroactive October 10, 2024 and continuing through October 29, 2024, with an expected return to work date of October 30, 2024

Administration recommends approval of the following change of hours:

6. Denise R. James – Part-Time Kitchen Helper at Shippensburg Area Middle School working 5 hours/day, 180 days per year TO Part-Time Kitchen Helper at Shippensburg Area Middle School working 4 hours/day, 180 days per year, hourly rate remains the same effective retroactive October 7, 2024.

Administration recommends approval of the following transfer:

7. Cassandra R. Commerer – Kitchen Helper at Nancy Grayson Elementary School TO Kitchen Helper at James Burd Elementary School, hourly rate and hours/days remain the same, effective October 28, 2024 (replacing Kayla E. Weikert - resignation)

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

8. Dawn C. Bonner – Part-Time Classroom Assistant at Shippensburg Area Intermediate School effective retroactive September 15, 2024

9. Donna M. Denny – Part-Time Secretary to the Custodial and Maintenance Department at Shippensburg Area School District effective retroactive October 10, 2024

10. Melissa M. Moats – Full-Time Custodian at Shippensburg Area Intermediate School effective retroactive October 11, 2024

Administration recommends approval of the following correction from the September 9, 2024 Board Agenda

11. Ashley N. Kilburn – Part-Time Custodian at Shippensburg Area Middle School at an hourly rate of \$14.17, working 5.75 hours/day, 260 days/year TO Part-Time Custodian at Shippensburg Area Middle School at an hourly rate of \$13.45, working 5.75 hours/day, 260 days/year, effective retroactive October 21, 2024 (new position board approved June 10, 2024)

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

12. Alicia J. Byers – Part-Time Kitchen Helper at Grace B. Luhrs Elementary School at an hourly rate of \$13.45, working 3.5 hours/day, 180 days/year, effective approximately November 4, 2024 (replacing Brandy M. Stouffer – resignation)

13. Zander M. Collins – Part-Time Custodian at Shippensburg Area High School at an hourly rate of \$13.45, working 5.75 hours/day, 260 days/year, effective approximately November 6, 2024 (replacing Shari R. Gamble-resignation)

14. Tiffanie E. Eby – Full-Time Classroom Assistant at Shippensburg Area High School at an hourly rate of \$15.95, working 7 hours/day, 186 days/year, effective retroactive October 22, 2024 (replacing Amy L. Mowers – transfer)

15. Katana J. Gossert – Part-Time Classroom Assistant at Shippensburg Area Middle School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year, effective approximately October 31, 2024 (replacing Sherri L. Ramsburg – resignation)

16. Kari L. Parra – Part-Time Health Room Assistant at Shippensburg Area School District at an hourly rate of \$16.95, working 5.75 hours/day, 182 days/year, effective approximately October 29, 2024 (new position board approved August 26, 2024)

17. Ruth B. Suero de Reyes – Part-Time Kitchen Helper at Nancy Grayson Elementary School at an hourly rate of \$13.45, working 4 hours/day, 180 days/year, effective approximately November 4, 2024 (replacing Cassandra R. Commerer – transfer)

Administration recommends approval of the following substitute:

18. Tami L. Stum – Secretary

Supplemental Staff

Administration recommends approval of the following new event staff: (All new hires are dependent upon successful completion of all required paperwork and clearances)

19. Michael J. Sassin – District Event Staff at Shippensburg Area School District, at an hourly rate of \$25 per hour, effective October 29, 2024 (New position and hourly rate board approved August 26, 2024)

The following coaches are recommended for approval for the 2024-2025 winter coaching season:

Basketball

20. **Eric S. Minor** – Shippensburg Area High School Girls Head Basketball Coach
21. **Angela M. Hostetter** – Shippensburg Area High School 9th Grade Girls Basketball Coach
22. **Ray D. Robinson** – Shippensburg Area Middle School Girls Head Basketball Coach
23. **Clayton L. Stine** – Shippensburg Area Middle School Girls Assistant Basketball Coach
24. **Collin J. Taylor** – Shippensburg Area High School Boys Assistant Basketball Coach
25. **Randy L. Bibey** – Shippensburg Area High School 9th Grade Boys Basketball Coach
26. **Gregory B. Reed** – Shippensburg Area Middle School Boys Head Basketball Coach

Wrestling

27. **Joshua J. Barrick** – Shippensburg Area High School Head Wrestling Coach
28. **Bryan D. Crist** – Shippensburg Area High School Assistant Wrestling Co-Coach
29. **Troy D. Ramsey** – Shippensburg Area High School Assistant Wrestling Co-Coach
30. **Russell T. Davidson** – Shippensburg Area Junior High Head Wrestling Coach
31. **Drake A. Brenize** – Shippensburg Area Junior High Assistant Wrestling Coach

Swimming

32. **Jonathan R. Hoffman** – Shippensburg Area High School Head Swimming and Diving Coach
33. **Debra A. Hoffman** – Shippensburg Area High School Assistant Swimming and Diving Coach
34. **Kelly J. Finkey** – Shippensburg Area High School Assistant Swimming and Diving Coach

Unified Bocce

35. **John M. Klenzing** – Shippensburg Area High School Head Unified Bocce Coach
36. **Jennifer A. Flinchbaugh** – Shippensburg Area High School Assistant Unified Bocce Coach

Cheerleading

37. **Jocelyn A. Topper** – High School Head Cheer Advisor
38. **Abbie L. Gehrett** – High School Assistant Cheer Advisor
39. **Kandi M. Rosenberry** – Middle School Head Cheer Advisor
40. **Amy E. Wallo** – Middle School Assistant Cheer Advisor

Administration recommends approval of the following volunteer coaches:

41. **Amy M. Brant** – Unified Bocce

42. **Angela F. Davis** – Unified Bocce

43. **William C. Fritz** – Boys Wrestling

4.j. Personnel - Administration

Administration

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

Curtis R. Litten – Director of Operations and Maintenance at Shippensburg Area School District at an annual salary of \$99,000.00 effective November 4, 2024 (replacing Chad D. Kreitz – resignation. Position re-approved on the August 26, 2024 board agenda)

The motion passed unanimously.

Naugle - Scott

5. ACTION AGENDA:

Donovan made a motion, seconded by **Carey**, to approve item 5a of the Action Agenda.

5.a. PBIS TEAM Social Media

The motion passed unanimously.

Naugle made a motion, seconded by **Scott**, to approve item 5b of the Action Agenda.

5.b. TEAMology - SAMS

The motion passed unanimously.

Scott made a motion, seconded by **Carey**, to approve item 5c of the Action Agenda.

5.c. Yellow Breeches Educational Center, Inc.

The motion passed unanimously.

Scott made a motion, seconded by **Carey**, to approve item 5d of the Action Agenda.

5.d. Title 1 Service contract for CAIU

The motion passed unanimously.

Carey made a motion, seconded by **Scott**, to approve item 5e of the Action Agenda.

5.e. CAIU – Hill Top Academy Agreement Summary - Fiscal Year 2024-2025

The motion passed unanimously.

Lyman made a motion, seconded by **Carey**, to approve item 5f of the Action Agenda

5.f. Approval to Participate in IDEA Grant Programs for the 2024-2025 Fiscal Year
The motion passed unanimously.

Scott made a motion, seconded by **Lyman**, to approve item 5g of the Action Agenda

5.g. Approval of the 2024-2025 Bus Routes
The motion passed unanimously.

Carey made a motion, seconded by **Scott**, to approve item 5h of the Action Agenda

5.h. Approval of Transportation Bus/Van Drivers for the 2024-2025 School Year
The motion passed unanimously.

Scott made a motion, seconded by **Bard**, to approve item 5i of the Action Agenda

5.i. Facility Use Agreement with the Shippensburg University Foundation
The motion passed unanimously.

Scott made a motion, seconded by **Cressler**, to approve item 5j of the Action Agenda

5.j. G-Force Security Solutions Agreement
On roll call vote, all present voted yes except for Goates, Lyman, and Naugle.

6. DISCUSSION AGENDA – For approval at the November 12, 2024 Meeting:

- 6.a. Policies for First Reading
- 6.b. Shippensburg Girls Volleyball Booster By-laws - HS/MS
- 6.c. Byrnes Health of York
- 6.d. New Story Schools
- 6.e. TransAct Communications LLC Software Package
- 6.f. Approval to Contract with R. Lee Royer & Associates for As-Built Drawing
- 6.g. Shippensburg Athletic Field - PCO #5 - Topsoil Berm

***Denotes a discussion occurred among the Board and Administration.**

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

Becky Wolfinger, resident, spoke on the maintenance director hire.

8. BOARD COMMENTS:

Naugle - discussed policy committee and teacher aides.

Lyman - discussed the sports teams and turf field.

Cressler - marching band won greencastle competition.

Scott - discussed memorial field.

Donovan - discussed the profile of a grad alignment with careers after school.

Eberly - Discussed profile of a grad and thanked teachers.

9. INFORMATION:

9.a. Date Saver

Board Calendar -

November 6 - Policy Committee Meeting

November 7 - Facilities Committee Meeting

November 13 - Safety and Security Committee Meeting

Student Calendar -

November 8 - Act 80 Day - No School For Students

November 11 - Veterans Day - No School For Teachers and Students

November 27 - Act 80 Day - Parent/Teacher Conferences, 2hr Early Dismissal For All Staff

November 28 - December 2 - Thanksgiving Holiday - District Closed

ADJOURNMENT

Mrs. Steph Eberly adjourned the meeting at 9:28 p.m.



Caleb Barwin, Board Secretary