

GLEN ULLIN SCHOOL DISTRICT NO. 48
SCHOOL BOARD MEETING MINUTES
Wednesday, August 14, 2024
Glen Ullin School Multi-Purpose Room
UNOFFICIAL

1. Call To Order:

President Marie Bittner called the meeting to order at 7:02 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Jill Feser, Andrew Jacobson, Travis Thomas, Kim Shafer, Tanna Filibeck, and Landon Hoff. Also present were Principal: Todd Hetler; Business Manager: Kayla Schumacher; and Facility/Transportation Manager: Preston Foss. Guests present were Janell Morman, Nancy Bittner, Brandt Dick, Janessa Hoff, Shannon Kuntz, Lydia Kottre, Kelsy Duppong, McKenzi Krein.

2. Board Vacancy: Jill Feser vice president, held two meetings with the committee Andrew Jacobson, Jill Feser, and Janell Morman on the applicants that were received for the school board vacancy position. After much thought and consideration, they choose to appoint Travis Thomas to fill the vacant seat. Kim Shafer made the motion to appoint Travis Thomas. Jill Feser seconded the motion. A Roll call was taken: Jill Feser - yea, Tanna Filibeck – yea, Kim Schafer – yea, Andrew Jacobson -yea, Landon Hoff- yea, Marie Bittner – yea. Motion carried unanimously.

3. Continuous Improvement / Student Outcomes/Goals & Guardrails:

Current Drage for Review and Discussion

Goal 1: The percentage of students in grades 3-8 and 10 who are proficient in math measured the North Dakota State Assessment (NDSA) will increase from 51.5% in May 2024 to 66% in May 2029.

Goals Progress Measure 1: The percentage of students in grades Kindergarten -2nd who score at grade level or above on NWEA MAP in math will increase from 49% in MONTH of 2024 to 75% by MONTH 2029.

Goals Progress Measure 2: The percentage of students in grades 3-5 who score at grade level or above on NWEA MAP in math will increase from 49% in MONTH of 2024 by MONTH of 2029.

Goals Progress Measure 3: The percentage of students in grades 6-8 and 10 who score at grade level or above on NWEA MAP will increase from 45% in May 2024 to 65% in May 2029.

Goal 2: The percentage of students who are proficient in English Language Arts (ELA) as measured by the North Dakota Assessment (NDSA) will increase from 45% in May 2024 to 65% in May 2029.

Goal Progress Measure 1: The percentage of students in grades Kindergarten -2nd who scored at grade level or above on NWEA MAP in reading will increase from 47% in Month of 2024 to 66% by MONTH of 2029.

Goal in Progress Measure 2: The Percentage of students in grades 3-5 who score at grade level or above on NWEA MAP in reading will increase from 46% in MONTH of 2024 to 66% by MONTH of 2029.

Goal Progress Measure 3: The percentage of students in grades 6-8 and 10 who score at grade level or above on NWEA MAP in reading will increase from the 47% in MONTH of 2024 to 66% by MONTH of 2029.

Goal Progress Measure 1:

Goal Progress Measure 2:

Goal Progress Measure 3:

A. Review Draft of Superintendent Guardrails:

Superintendent Guardrail 1: Superintendent shall not operate without effective and professional teachers who are engaged.

Guardrail Progress Measure 1: The percentage of teachers who score 3 on the peer evaluation will increase from 0% in April 2024 to 75% in April 2028. o Guardrail Progress

Measure 2: The percentage of teachers who participate in quarterly one-on-one conversations with superintendent will increase from 80% in May 2024 to 95% in May 2029.

Guardrail Progress Measure 3: Superintendent Guardrail 2: Superintendent shall not operate without a system to engage families and community stakeholders in student learning. o

Guardrail Progress Measure 1: Volunteer engagement (ie. Chaperone field trips, speaking to kids about their jobs). The number of family and community members volunteering for at least one volunteer opportunity each school year will increase from 0 in May 2025 to 75 in May 2029.

o Guardrail Progress Measure 2: The percentage of parents/guardians participating in math and reading nights will increase from 0% to 65% by 2029.

Guardrail Progress Measure 3: The percentage of communication events between educators and parents/guardians that result in a positive learning outcome as measured by teacher-maintained communication logs will increase from the baseline 0% in February 2024 to 75% in February 2029. ♣ Superintendent Guardrail 3: Superintendent shall not

operate without ensuring the district's limited resources are allocated based on disaggregated student need. o Guardrail Progress Measure 1: Budget Workshops o

Guardrail Progress Measure 2: High Quality Instruction Time o Guardrail Progress Measure 3.

4. Guests: Brandt Dick with CREA was present at the School Board meeting. He will be working with the Glen Ullin Public School for the 2024-2025 school year since there has been no Superintendent appointed. He will be working with the business manager on the financial side.

5. Approval of Agenda:

Jill Feser made a motion, seconded by Kim Shafer, to approve the items on the Approval of Agenda. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas -

yea, Kim Shafer - yea, Tanna Filibeck - yea, and Landon Hoff - yea. The motion unanimously carried.

Items approved on the consent agenda include:

1. Approval of the Minutes for July 2024
2. Approval of July 2024 Financial Reports
3. Approval of the July 2024 Bills

7. Reports: (Informational only)

- A. Superintendent/AD
- B. Principal
- C. Facility Manager
- D. Business Manager

GENERAL FUND 1	\$ 1,185,043.97
LUNCH FUND 5	\$ (124,502.84)
ACTIVITY FUND 6	\$ 63,660.08

General Fund

7 Arrow Tree Service	3676	\$600.00
Beulah Beacan	3678	\$230.85
Rebecca Brown	3679	\$73.90
Cash-Wa Distributing	3680	\$1,192.66
CDW-G	3681	\$8,354.54
Shelly Christenson	3682	\$1,002.31
City of Glen Ullin	3683	\$443.50
Cole Paper	3684	\$183.60
Dougs Custom Body	3685	\$254.66
Eco Lab	3686	\$602.75
Eido Printing	3687	\$156.00
Emergent 3 Inc	3688	\$1,500.00
Farmers Union Oil	3689	\$742.04
Glen Ullin Super Valu	3691	\$75.93
Glen Ullin Times	3692	\$637.69
Hebron High School	3693	\$75.00
Hebron Park Board	3694	\$115.00
Hudl	3695	\$4,550.00
IXL Learning	3696	\$2,850.00
Jacobson Memorial Hospital	3697	\$287.00

Linde Gas	3698	\$370.87
Marco	3699	\$1,144.37
Marshall Lumber	3700	\$240.18
MDU	3701	\$2,161.42
Mystery Science	3702	\$1,795.00
Napa Auto Parts of New Salem	3703	\$2,975.55
Napa Auto Parts of Glen Ullin	3704	\$3.60
ND State Library	3705	\$407.34
Renaissance Lrn	3706	\$2,653.20
Schirado Enterprise	3707	\$250.00
Scholastic Book Club	3708	\$714.89
Software Unlimited	3709	\$600.00
Supreme School	3710	\$87.17
Brent Ternes	3711	\$796.95
US Flag Pole Guy	3712	\$265.78
Lora Voegele	3713	150.00
Werc Center	3714	\$2,000.00
WRT	3715	\$216.05
WSI of ND	3716	\$2,244.28
Brady Martz	3717	\$15,210.19
BSN Sports	3718	\$532.50

Activity Fund

Shelly Christensen	1689	\$1,377.33
Glen Ullin Super Valu	1690	\$714.77
Glen Ullin Times	1691	\$119.00
Petty Cash Fund	1692	\$48.10
City of Beulah	1693	\$104.00

6. Consent Agenda:

Landon Hoff made a motion, seconded by Tanna Filibeck, to approve the items on the Consent Agenda. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas abstained Motion carried

A. Approve minutes of the regular July Board Meeting 7/10/2024

- B. Approve minutes of special meeting 8/5/2024
- C. Received the Financial Reports
- D. Approve of Tuition Cost Sharing Agreement
- E. Approve Business Manager Work Agreement & Job Description
- F. Approve Administrative Assistance Job Description
- G. Approve Facility Manager Job Description
- H. Approve Kitchen Aide Job Description
- I. Approve Head Cook /Kitchen Supervisor Job Description
- J. Approve Principal Job Description
- K. Approve NDSBA Business Manager Onboarding Service Agreement
- L. Approve Administrative Proposal if Services from CREA
- M. Approve Glen Ullin Public School 2023-2024 Financial Report
- N. Approval of AD Salary for Mr. Myron Schaff

8. Items for Discussion/ Possible Action Agenda:

- A. Discussion and Approval of Augusts Bills
- B. Discussion and Approval of Meal Prices
 - Discussion was help on the increase for Lunch and breakfast each one \$.10 per the states requirements.
- C. Discussion and Approval of 2024 Benefit Offering
 - a. Employer Paid Long Term Disability . Andrew Jacobson made the motion to offer it to all employees the Standard plan. Jill Feser seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas -yea. Motion carried unanimously.
 - b. Voluntary Vision. Jill Feser made the motion to approve The standard Vision plan. Andrew Jacobson seconded. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas -yea. Motion carried unanimously.
 - c. Voluntary Dental. Jill Feser made the motion to offer Standard Dental Insurance as an employee paid benefit. Kim Shafer seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas -yea. Motion carried unanimously.
 - d. Employer Paid Life/AD & D. Jill Feser made the motion to approve this new benefit. Travis Thomas seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas -yea. Motion carried unanimously.
 - e. Voluntary Short Term Disability. Travis Thomas made the motion to approve this new benefit as the standard plan. Tanna Filibeck seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas -yea. Motion carried unanimously.
 - f. Voluntary Life/AD & D. Tanna Filibeck made the motion to approve this benefit as the standard plan. Travis Thomas seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas -yea. Motion carried unanimously.

- D. Discussion of Process to fill Superintendent Vacancy and Interim Solutions in place. This position they would like to keep open from October to March and conduct interviews in April. Tanna Filibeck, Landon Hoff, and Andrew Jacobson will work with Marie Bittner on the posting.
- E. Discussion and Approval of Date 2024-2025 Budget hearing. Travis made a motion to approve the budget hearing to be September 11th, 2024, at 6:00 pm in the multipurpose room. Andrew Jacobson seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Kim Shafer - yea, Tanna Filibeck - yea, Landon Hoff - yea, Travis Thomas -yea. Motion carried unanimously.
- F. Discussion and possible action on Superintendent Evaluation Template. Sue with Be Legendary is working with Andrew Jacobson and Jill Feser on a temp plate. They are looking to review an existing review. They would like to pick the goals and guardrails to evaluate.

9. Adjournment:

Kim Shafer motioned to adjourn the meeting at 9:17 pm, seconded by Tanna Filibeck. The motion carried.

The next Regular Board Meeting is scheduled for September 11, 2024 at 7:00 pm.

The preceding minutes were approved the 11 day of September 2024.

Marie Bittner, School Board President

Kayla Schumacher, Business Manager