Edmondson Discipline Plan:

Procedures and expectations will be explicitly taught.

Class Expectations:

1.     Be prepared for class. (Bring needed materials. Take care of materials & classroom.)

2.     Be ready to learn. (Be quiet and attentive during instruction.  Stay in assigned area, and eliminate distractions.)

3.     Be respectful to yourself and others. (Use appropriate language and behavior.  Maintain self-control.)

4.     Be ready to work. (Do your best work. Aim for excellence in all you do.)

A behavior sheet will be used to document behavior.  It will be sent to parents in Tuesday folders for signatures.  Verbal warnings and reteaching of expected behavior will be used.  Conduct checks on behavior sheet will reflect students who misbehave.  If a student receives a conduct check or checks, and behavior does not improve, an SBR (Student-Behavior-Report) will be completed and sent home.

The process for SBRs are as follows:

1st Offense: Student/Teacher Conference, Communication with parent, Student Behavior Report Notice (SBR)

2nd Offense: Student/Teacher Conference, Communication with parent, Student Behavior Report Notice (SBR)

3rd Offense: Student/Teacher Conference, Conference with parent, and SBR

4th Offense: Office Referral

\*Severe behavior offenses can result in automatic Office Referral.

Edmondson Procedures:

Morning Procedures:

Students should bring a book to read before school begins.

Students should wear tennis shoes to school.  Students may change shoes after PE.

Classwork/Homework Policies:

Assignments will be completed in class.

Make-up work for **excused**absences will be accepted according to school policy.  Upon returning to school after an excused absence, students should take responsibility to locate, complete, and return missed assignments.

Tuesday Folders:

Students will bring a folder home on Tuesdays with a behavior report and graded papers from the previous week.  Parents should sign the behavior sheet.  Parents should sign the behavior sheet.

Parent/Teacher Communication:

E-mail is a good way to communicate.

[tracey.edmondson@acboe.net](mailto:tracey.edmondson@acboe.net)

You can also call the school 334-358-2658 or send a note.

Transportation:

If your child will go home a different way than was indicated on the transportation sheet that you completed, **you must write a note indicating the change each time there is a change.**