

**New Milford Board of Education
 Operations Sub-Committee Minutes
 February 14, 2023
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chair Mr. Brian McCauley Mr. Tom O'Brien
Absent:	Mr. Eric Hansell Mr. Pete Helmus

Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Mr. Jeffrey Turner, Technology Director
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1. A.	Call to Order The Operations Sub-Committee meeting of the New Milford Board of Education was called to order at 7:30p.m. by Mrs. Faulenbach, Chairwoman. Mrs. Faulenbach seated Mr. McCauley for Mr. Hansell.	Call to Order
2.	Public Comment There was none.	Public Comment
3. A.	Discussion & Possible Action Monthly Reports 1. Budget Position dated January 31, 2023 2. Purchase Resolution D-767 3. Request for Budget Transfers Mr. Giovannone said last year at this time the Board had used 94.15% of the budget while they have used 95.56% this year. He said line 55110 Student Transportation is in the negative due to increased transportation costs for out of district placements. He will be looking for a transfer before the end of the year but there might be some out of district tuition that could be used to offset the transportation account.	Discussion & Possible Action A. Monthly Reports 1. Budget Position dated January 31, 2023 2. Purchase Resolution D-767 3. Request for Budget Transfers

	<p>Mrs. Faulenbach asked if he will be bringing the transfer request with a different number and Mr. Giovannone said it could be different and could be higher.</p> <p>Mrs. Faulenbach asked what the driver was behind the transportation number and Mrs. Olson said they always try to consolidate students but there were three students who had severe behavior issues so they had to be separated.</p> <p>Mr. Giovannone said this transportation issue will affect the 2023-24 budget .</p> <p>Mr. Giovannone said the excess costs are not usually reported by this point but the transportation costs could lead to a larger excess cost reimbursement.</p> <p>Mr. McCauley asked Mr. Giovannone if he was nervous about being at 94.15% last year to 95.56% this year and he answered he would have been if this was February 2019 when they ended the year closer to 1% remaining.</p> <p>Mrs. Faulenbach asked if there would be a transfer into the legal account and Mr. Giovannone answered there would be after the special education transfer.</p> <p>Mrs. Faulenbach asked about the capital reserve and the \$450,000 for the roof replacement. Mr. Giovannone said the original amount was \$250,000 and then the Board agreed to another \$200,000 but the Town has not taken that out of the fund yet.</p> <p>Mr. Giovannone said the capital reserve does not show the roof repair yet or the balance of the surplus as audited.</p> <p><i>Mr. O'Brien moved to recommend approval of the monthly reports to the Board of Education, seconded by Mr. McCauley and passed unanimously.</i></p>	<p><i>Motion made and passed unanimously to recommend approval of the monthly reports to the Board of Education.</i></p>
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<p>4.</p>	<p>A.</p> <p>B.</p> <p>C.</p> <p>D.</p>	<p>Items of Information Employment Report</p> <p>Dr. Paddyfote said they are still unable to find a French teacher.</p> <p>Enrollment Report: February 1, 2023</p> <p>Mrs. Faulenbach asked what the October number was and Mr. Giovannone answered 3,663.</p> <p>Mr. O’Brien asked if there was a bubble coming up from Sarah Noble and Dr. Paddyfote said there was a section that was spaced out.</p> <p>2023-2024 Calendar</p> <p>Town of New Milford Audit Report dated June 30, 2022</p> <p>Mr. Giovannone said he sent along the minutes from the June 22, 2022 Board of Finance meeting which shows the motion to allocate \$201,800 to the Internal Service Fund and \$50,000 to the turf</p>	<p>Items of Information Employment Report</p> <p>Enrollment Report: February 1, 2023</p> <p>2023-2024 Calendar</p> <p>Town of New Milford Audit Report dated June 30, 2022</p>

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	<p>field replacement fund from the surplus with the remainder to go into the Capital Reserve. He said the audit showed no deficiencies and no issues noted.</p> <p>Mrs. Faulenbach asked if the Town was also putting money into the turf field replacement fund and Mr. Giovannone said the last payment from the Town was June 9, 2022.</p> <p>Mr. O'Brien asked about the capital reserve account which had a total of \$1,457,690 as of 1/31/23 and Mr. Giovannone said the \$2.7 million will be added to the Fund.</p> <p>Mr. Giovannone thanked his staff for all their help on the audit.</p>	
<p>5.</p>	<p>Public Comment</p> <p>There was none.</p>	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. McCauley moved to adjourn the meeting at 7:52 pm, seconded by Mr. O'Brien and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:52 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
 Operations Sub-Committee