



Management Council Regular Meeting Minutes

Date:	April 3, 2024
Time:	8:30 a.m.
Meeting called to order by:	Dale Olinger, Board Chair

The Management Council of the Missoula Area Education Cooperative met for a regular meeting in person with a virtual (Zoom link) option at the MAEC Conference Room located at 2825 Stockyard Rd, Suite I-2, Missoula, MT. All motions carried unanimously unless otherwise stated.

ATTENDEES

Stacia Vaughn, Cooperative Director
Dale Olinger, Superintendent, Lolo Schools
Jason Sargent, Superintendent, St. Ignatius School
Jim Howard, Superintendent, Bonner School
Logan Labbe, Superintendent, Superior School
Erin Lipkind, Missoula County Superintendent of Schools
Rhonda Decker, Cooperative Business Manager

GUESTS

Sarah Schmill, Principal, Potomac School
Damian Droessler, Superintendent, Alberton School

APPROVAL OF MINUTES

1. Logan Labbe moved to accept the Minutes of the March 6, 2024 Management Council meeting. Erin Lipkind- Second.

PUBLIC COMMENT

2. None

CORRESPONDENCE

3. None

OLD BUSINESS

4. None

NEW BUSINESS

5. BUSINESS MANAGER'S REPORT: Information & Action
 - A. Rhonda Decker, Cooperative Business Manager, reported to the Board. Year to date expenditures through March were \$1,009,417.
 - B. Treasurer's Financial Statement Fund Balance for February was \$567,873.67.
 - C. The Board approved the Business Manager to pay May claims and payroll. Erin Lipkind moved to approve the Business Manager's report. Logan Labbe- Second.

PERSONNEL REPORT

6. Stacia Vaughn, Director, presented the following:
 - A. Recommendation that the board re-elect all Professional Staff for 2024-2025, except for Ann Normandeau who resigned. Erin Lipkind moved to approve the re-election of staff. Logan Labbe- Second.
 - B. Recommendation that the board hire Emily Brooke as a School Psychologist (.40 FTE) for 2024-2025. Erin Lipkind moved to approve the hiring of Emily Brooke. Logan Labbe- Second.
 - C. Recommendation that the board hire Sidney Stoner as a Speech Language Pathologist (1.0 FTE) for 2024-2025. Erin Lipkind moved to approve the hiring of Sidney Stoner. Logan Labbe- Second.
 - D. Dale Olinger moved the Director's Annual Evaluation to the end of the meeting after the Director's report.

GRANTS/CONTRACTS

7. None

POLICY UPDATES

8. None

DIRECTOR'S REPORT

9. Ms. Vaughn reviewed her Director's report that was submitted with the full Management Council board packet.
 - A. Completion of the Cooperative's 2023 audit. Stacia thanked Rhonda Decker and Connie Bauman for their work.
 - B. Hosted an in service for Best Practices for high school sped teachers and Cooperative school psychologists on 3/18/2024 and the MT Council for Exceptional Children conference is in Missoula 4/3-4/5/24.
 - C. OPI compliance monitoring and sped surveys for parents. Stacia advised the board that OPI will now be having Districts send annual surveys to parents of students receiving sped services. Jim Howard asked about the origination of these surveys and if they are required. Sarah Schmill asked if these surveys are part of the accreditation process.
 - D. MT Autism Education Project and ADOS evaluations. Katie Mattingley has been hired as the new Director of MAEP, thus both she and Greg Machek will be unavailable to conduct ADOS evaluations for the Cooperative next year, so Stacia is in the process of securing an ADOS evaluation team.
 - E. The Cooperative Sped Preschool Teacher and Case Manager continues to provide onsite sped preschool teaching and case management services to students at Lolo, Clinton, DeSmet, and

Potomac. In addition, Ms. Field has assisted Dixon with sped case management activities such as academic achievement testing. Ms. Field has also begun to serve as the Alberton P/K-12 Special Education Teacher and Case Management, as their special education teacher is now on leave. Ms. Field will serve as the special education teacher of record there until May 23, 2024 – Alberton's last day school.

- F. The Cooperative Sped Teacher continues to support member district sped teachers through onsite and virtual consultation and collaboration in person and virtually, however, she has fewer opportunities to do so, given the increase in demand for preschool and K-12 teaching / case management.
- G. Private School Consultation Meetings- In Montana, home school students are considered private school students. The Director will provide guidance to member districts in holding private school / home school consultation meetings this spring.

NEXT BOARD MEETING

10. NEXT MANAGEMENT COUNCIL MEETING DATE: 5/1/2024, 8:30 a.m.

OTHER

11. None

EXECUIVE SESSION

12. The board went into Executive Session at 8:54 a.m. to conduct the Director's Annual Evaluation and came back into the public meeting at 9:08 a.m.

ADJOURN

13. ADJOURN: Dale Olinger called the meeting adjourned at 9:08 a.m.

Rhonda Olinger
 Business Manager, Attest

[Signature]
 Chairman

5/1/2024
 Date

5/1/24
 Date

5/1/2024
 Date Copies sent to JAB