



JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834

FINANCE/SALARY COMMITTEE AGENDA

MEETING TIME: TUESDAY, MARCH 18, 2025 AT 5:00 P.M.

LIVE STREAM LINK: <https://youtube.com/live/zOjAKBkWKio?feature=share>

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER

II. ROLL CALL FOR DETERMINATION OF A QUORUM.

COMMITTEE MEMBERS: Chairman, Phillip Arceneaux, Charles Bruchhaus, David Doise, Paula LeJeune, Blake Petry, Paul Trahan and Russell Walker.

Roll Call for Finance Committee Members for determination of a quorum:

Arceneaux, Chair	Bruchhaus	Doise	P. LeJeune	Petry	Trahan	Walker
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Roll Call for Other Members present:

Bord	Dobson	S. LeJeune	Jones	Patterson	Frey
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III. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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IV. AGENDA ITEMS FOR CONSIDERATION

1. Grant permission to accept the following donations:
- A. JHS
 - 1. Kiwanis Club - \$500.00. Funds to be used for Key Club Convention expenses.
 - B. LAES
 - 1. Knights of Columbus - \$2,500.00. Funds to be used for Special Education classrooms.
 - C. LAHS
 - 1. Knights of Columbus - \$2,500.00. Funds to be used for Special Education classrooms.
 - 2. Alfredo Gallardo and Kayla Chapman - a 6'x 12" Nation Craft enclosed cargo trailer (VIN: 7PBE121OSD013546) valued at \$4,158.00. To be used by the football team for equipment.
 - D. WHS
 - 1. Pat Deshotel - \$100.00. Funds to be used for end of year awards program.
 - 2. Kade Kelly - \$100.00. Funds to be used for SWPBIS costs.
 - 3. WHS PTO - \$5,000.00. Funds to be used for end of year awards program.

4. Kade Kelly- \$160.00. Funds to be used for hound coin snacks for students.

- E. A \$500.00 grant for the following schools from The EatMoveGrow program:
- Elton Elementary
 - Fenton Elementary
 - Hathaway High School
 - Jennings Elementary
 - Lacassine High School
 - Lake Arthur Elementary
 - Welsh Elementary

The grant will be used to acquire resources that improve the overall health of students. The program works closely with school communities to implement evidence-based school policies and practices that:

- Teach elementary students how to lead a healthy lifestyle
- Improve children’s health environment during the school day
- Create access to Social Emotional learning resources
- Provide improved access to oral health

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2. Adopt the following resolution for the Jefferson Davis Parish School Board Cafeteria Plan:

CAFETERIA PLAN RESOLUTION

On this date, the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors did meet to discuss the implementation of JEFFERSON DAVIS PARISH SCHOOL BOARD Flexible Benefits Plan to be effective, 3/1/2025. Let it be known that the following resolutions were duly adopted by the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

RESOLVED, that the Plan Year shall be for a period beginning on 3/1/2025 and ending 2/28/2026.

RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for JEFFERSON DAVIS PARISH SCHOOL BOARD's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full Board of Directors, each of whom were in attendance on this date:

Signature/Title

Date

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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3. Grant permission to JES to enter into a service contract with Schindler Elevator Corporation Company for service and maintenance on the two elevators for an annual cost of \$12,630.00. Annual contract from February 1, 2025 to January 31, 2026. To be paid from Ward II Maintenance.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. Grant permission to JHS to repair and replace band instruments that were damaged in an accident. The repairs total \$14,713.25 with Lafayette Music. This amount will be below the insurance claim payment. Maintenance funds will be used to make the initial repairs. Upon receiving the insurance claim payment, we will reimburse the maintenance fund account.

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5. Grant permission to LHS to accept the lowest quote of \$14,500.00 from Rafter C. Construction & Maintenance to install fencing of the borrow pit at the baseball/softball fields. Other quotes received from Mercy Contracting \$49,397.40, Amplus Fencing \$25,250, Prince Fence \$19,391.64. To be paid from LHS contingency.

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6. Grant permission to LAHS to purchase from Lake Arthur First Baptist Church a 2016 Ford 25 passenger bus (VIN:1FDXE4FS7GDC26597) with 16,027 miles for a cost of \$40,000. Bus will be used as an activity bus for the Lake Arthur Schools. To be paid from Contingency #1. Comparison quotes 2016 Ford E450 Bus - Bradenton, FL with 73,749 (\$38,997.00) and 2017 Ford E450 Bus - Oregon, OH with 31,898 miles (\$52,975.00).

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7. Grant permission to LAHS to accept the quote from Acadiana Glass in the amount of \$15,189.00 for the replacement bars on 11 doors across the high school and junior high buildings. These bars are compatible with a motorized electric latch retraction system, which will be an integral part of our ongoing campus security upgrades. Other quotes received from Ricky Bellon Building Specialities, LLC (\$18,130.00 and \$14,318.00), however, these quotes did not specify whether the proposed crash bars are compatible with the electric latch retraction system.

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8. Grant permission to LHS to accept the following change order:
CHANGE ORDER NO.: FOUR (4)

Owner: Jefferson Davis Parish School Board
Engineer: Meyer & Associates, Inc. Engineer’s Project No.: H1-19026-DA
Contractor: Gunter Construction, Inc.
Project: Lacassine Athletic Complex (Phase 1)

Contract Date: February 20, 2024 Date of Notice to Proceed: March 25, 2024 Date Issued: March 14, 2025 Effective Date of Change Order: March 14, 2025 The Contract is modified as follows upon execution of this Change Order:

Description: Add Pay Item 706-02-00300 “Concrete Drive (8" Thick)” at a lump sum of \$22,000. An additional 14 contract days were added under this change order to address the additional scope of work.

Attachments: 3/14/25 Gunter Estimate No. 023140

Change in Contract Price Change in Contract Times	
Original Contract Price: \$ 664,554.65	Original Contract Times: Substantial Completion: 120 (07-23-2024) Ready for final payment: 165 (09-06-2024)
[Increase] from previously approved Change Orders No. 1 to No. 3: \$ 168,921.95	[Increase] from previously approved Change Orders No. 1 to No. 3: Substantial Completion: 120 Ready for final payment: 120
Contract Price prior to this Change Order: \$ 833,476.60	Contract Times prior to this Change Order: Substantial Completion: 240 (11-20-2024) Ready for final payment: 285 (01-04-2025)
[Increase] this Change Order: \$ 22,000.00	[Increase] this Change Order: Substantial Completion: 14 Ready for final payment: 14
Contract Price incorporating this Change Order: \$ 855,476.60	Contract Times with all approved Change Orders: Substantial Completion: 254 (12-04-2024) Ready for final payment: 299 (01-18-2025)

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V. EXECUTIVE SESSION

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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VI. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON MONDAY, MARCH 17, 2025 BY 4:00 P.M.
IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.