



Policy of the Board of Trustees

J Series

JLCE

Also: EBBB

FIRST AID (AND EMERGENCY CARE)

First aid or emergency treatment in case of sudden illness or injury to a student or staff member while on school grounds may be given by staff, in accordance with Board of Trustees policy. Further medical attention to students is the responsibility of the parent or guardian, or of someone the parent or guardian designate in case of emergency. Each student will have on file a current Medical Release form, signed by both parents and/or guardian, designating responsible persons to act on their behalf.

The Principal or Designee is charged with providing for the immediate care of ill or injured persons within his/her area of control. A Principal or Designee or other qualified staff will administer emergency aid.

Procedures for the handling of such emergencies will be established and made known to the staff. Each school will be equipped with appropriate first aid equipment. Emergency phone numbers, including fire, police, rescue squad and poison center shall be posted prominently in each of the classrooms and the school office.

All employees are expected to be knowledgeable about first aid and to know where first aid supplies are kept in their work areas. The Principal or Designee will provide such training. Students who are too ill to remain in class should report to their Center Director or Designee and they will decide whether the student will remain in school, be referred for emergency medical treatment, or be sent home.

No student who is a minor will be released to home until a parent; guardian or designee has been contacted. The Center Director or Designee in each location shall keep a log of students receiving first aid and emergency care.

The Principal or Designee must be notified at once of all accidents or illness of any consequence. A detailed accident report should be made immediately after other essentials are completed in order to ensure accuracy. The report should include the name of the injured, date, time of day, place, extent of injury, first aid given, and disposition of the case.

Transportation to pupil's home or to a source of medical attention is the responsibility of the parent, but the school will act if the parent is unavailable.

LEGAL REF: RSA 200:40

1st Reading: September 21, 2017

2nd Reading: October 19, 2017

Adoption: November 30, 2017

Proposed Reconsideration: November 2022