

LOHN INDEPENDENT SCHOOL DISTRICT

**MINUTES**

Thursday, December 14, 2023 at 6:30pm

Location: Lohn ISD Cafeteria

1102 FM 504; Lohn TX 76852

**Open Session:**

1. Call to Order

Board President, Robert Swenson, called the meeting to order @ 6:39 P.M.

2. Establish Quorum

**Administration present: Kay Shackelford and Tonya Rabenaldt**

**Board members present: Robert Swenson, Bobby Pearce, Julie Walker Popp and Brad Ellis**

**Board members absent: Stephanie Nelson**

3. Invocation/Pledge of Allegiance

4. Audience with Individual/Open Forum

**No public in attendance**

5. Information Items

a. Report from Acting Superintendent

i. Budget/Finance

**Kay Shackelford reported on LISD financial accounts and new signature cards need to be updated with Commercial National Bank.**

ii. School Safety

**Kay Shackelford reported on campus safety needs and operation. Intruder audit has been completed.**

iii. Other

**Kay Shackelford reported on the following:**

- Refund from electric company
- Contract with the current electric company expires February 2024. Investigating companies and rates.
- Pending unemployment claim
- LISD protocol for suspected opioid overdose
- Public information request - board policy will be reviewed
- Nurse grant update
- Internet contract will expire June 2024. Bids will be obtained for a new contract
- Gym floor will be refinished on Christmas break
- Update on use of District middle house

b. Principal's Report

i. Enrollment

**110 students**

ii. Attendance

**93.742 %**

iii. Other

Tonya Rabenaldt presented board with a handout and reported on the following:

- District activities and student participation
- Effective School Framework - ESC 15 on campus
- Review of Benchmark scores
- Ouita Moseley scholarship
- Additional district sports
- FFA travel

c. Consent Items

i. Approve Minutes of Prior Meeting

**Brad Ellis made motion to approve minutes from November 8th, 2023 regular meeting.**

**Bobby Pearce 2nd. Motion carried unanimously.**

ii. Approve Financial Report & Payment of Bills

**Julie Walker Popp made motion to pay presented bills.**

**Bobby Pearce 2nd. Motion carried unanimously.**

iii. Approve Action of Reports

**No action necessary on discussed items**

6. Action Items

a. Discussion/Action on Resignation of Quincy Ellis from the Board

**Robert Swenson reported that board member Quincy Ellis tendered his letter of resignation.**

**Julie Walker Popp made motion to accept Quincy Ellis' resignation.**

**Bobby Pearce 2nd. Motion carried unanimously.**

b. Discussion/Action on Resolution for Quincy Ellis

**Robert Swenson presented a resolution for Quincy Ellis to board for review.**

**Julie Walker Popp made motion to approve resolution for Quincy Ellis as presented.**

**Bobby Pearce 2nd. Motion carried unanimously.**

c. Discuss/Action on Employee Mid-Year Retention Stipend

**With board discussion, Julie Walker Popp made motion for LISD employees to receive a mid-year retention stipend in the amount of \$650.00.**

**Bobby Pearce 2nd. Motion carried unanimously.**

d. Executive session for discussing personnel under TGC Chapter 551.074.

**At 8:21 P.M., the board convened into Executive Session in accordance with the Texas Open Meetings Act, TGC 551.074.**

i. Mid-year probationary teacher contract

ii. Pay adjustment for an individual paid on an hourly/non-exempt basis

iii. Contract for Acting Superintendent

**Closed Session: i, ii, iii**

**Executive Session ended at 9:10 P.M.**

**Board reconvened in open session.**

- e. Discussion/Action on mid-year probationary teacher contract  
**Board had discussion on mid-year teacher contract.**
- f. Discussion/Action on pay adjustment for an individual paid on an hourly/non-exempt basis  
**After board discussion, Julie Walker Popp made motion on a pay adjustment for an employee paid on a hourly/non-exempt basis.  
Bobby Pearce 2nd. Motion carried unanimously.**
- g. Discussion/Action on Application for Certification Waiver for Acting Superintendent  
**After board review, Brad Ellis made motion to approve Application for Certification Waiver for Acting Superintendent.  
Julie Walker Popp 2nd. Motion carried unanimously.**
- h. Discussion/Action on contract for Acting Superintendent  
**Board had discussion on contract for Acting Superintendent.**

7. Old Business

- a. Consider/Discuss filling Board Vacancy  
**Board had discussion on filling LISD board vacancy.**
- b. Consider/Discuss Teacher Salary Schedule  
**Board had discussion on Teacher salary schedule.**
- c. Consider/Discuss Purchase of School Vehicles  
**Board had discussion on district vehicle needs.**

8. Adjournment

**At 9:30 P.M. Brad Ellis made motion to adjourn.  
Bobby Pearce 2nd. Motion carried unanimously.**

  
\_\_\_\_\_  
President of Board

  
\_\_\_\_\_  
Secretary of Board

12-20-2023  
\_\_\_\_\_  
Date of Approval