

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 11, 2022
7:00 p.m. Library**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting was called to order at 7:02 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All who were in attendance pledged the flag.

***III. ROLL CALL**

Mr. Christopher Keiser - President	Absent
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

***IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

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***V. APPROVAL OF MINUTES**

1. Motion by Ms. Lemley and seconded by Mr. Sacro to approve the following minutes:
 - April 27, 2022 Regular and Executive Session

Motion approved as follows: Ayes: 3, Nays: 0, Abstain: 1, Absent: 1

***VI. WRITTEN COMMUNICATION**

- Mrs. Xiros - communication regarding matters exempt from public discussion was received by the Board.

***VII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following updates

- HIB Report
 - Two HIB reports that have been declared unfounded.
- Enrollment 87
- Updates
 - Gardening: two grants awarded: Roots and Shoots and Cabbage
 - Arbor Day tree planting took place. The tree was planted in the courtyard.
 - May 24th and 25th will be the drama production with all student performing
 - NJSLA testing begins May 16th
 - Field Day is June 3rd with a rain date of June 6
 - June 9th - Ice Cream Social
 - June 10th - 7th & 8th Gr Funplex trip
 - June 17th - Dinner Dance
 - June 21st - PreK and Kdg graduation in the am and 8th Grade in the pm.
 - June 22nd - last day of school
- There are concerns about the safety of the school's tower bell. It will be inspected.

Ms. Zarra read the addendum motion to be added to the agenda and voted on for approval.

1. Motion by Mr. Reaves and seconded by Ms. Kipp-Newbold to accept the following HIB reports as presented by the Chief School Administrator:

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- HIB #2122-1
- HIB #2122-2

Motion approved on unanimous roll call vote.

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Curriculum updates and revision of course reimbursement. Gr 3 co-teaching model, blended Gr 4 and 5 and expansion of PreK to include ABA.

Policy & Legislation Committee: Discussed new and revised policies.

Finance, Facilities, & Transportation Committee: Facility use and security drills.

Personnel Committee: Discussed returning teachers and shared staff

Negotiations Committee: Did not meet.

Long Range Planning, Shared Services: Did not meet.

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Sacro and seconded by Ms. Lemley to discuss the Consent Agenda.

Motion approved on a unanimous all call vote.

Motion made by Mr. Reaves and seconded by Mrs. Lemley to approve the consent agenda.

Motion approved on a unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bills list dated April 14, 2022 through May 11, 2022 in the amount of \$257,852.01.

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2. Motion to accept, certify and file the Treasurer’s and Board Secretary report for April 2022 and note that sufficient funds are available to meet the district’s financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for April 2022.

Transportation:

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
April 13, 2022	Security
April 29, 2022	Security
May 3, 2022	Security

2. Motion to approve the following use of Califon School Facilities:

Sponsor of Event	Event
Califon PTA	Ice Cream Social

Personnel:

1. Motion to approve the following tenured certificated personnel for the 2022-2023 school year. All current 2021-2022 step and salaries remain in effect pending contract negotiations:

Name	FTE	LEVEL	Step	Compensation
Blondina, Bryce	1	MA	8	\$63,067
DeMarco, Alison	1	MA+30	18	\$75,864
Heuneman, Robin	.56	BA	19	\$40,374.32
Heyduke, Marie	1	MA	11	\$65,933
Hoitsma, Kyle	1	BA	10	\$61,375
Kooger, Lisa	1	BA	20	\$75,330
Medea, MaryJane	1	BA	9	\$61,375
Mitzak, Kelly	1	BA	9	\$61,375

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Montesion, Lori	1	BA+45	20	\$77,262
Patterson, Linda	1	BA+15	18	\$71,490
Sullivan, Christine	.2	MA+30	15	\$14,263.20

2. Motion to approve the following non-tenured certificated personnel for the 2022-2023 school year. All current 2021-2022 step and salaries remain in effect pending contract negotiations:

Name	FTE	LEVEL	Step	Compensation
Baker, Kelly	.4	MA	1	\$21,295.20
Bruton, Michael	1	BA+45	9	\$64,500
Denkovic, Tracy	1	BA	8	\$59,942
Ippolito, Peggy	.5	BA	13	\$32,122.50
Morano, Michele	1	MA	4	\$57,994
O'Brien, Tracey	1	BA	8	\$59,942
Swimmer, Amanda	1	MA	2	\$57,179

3. Motion to approve the following non certificated personnel for the 2022-2023 school year:

Name	Position	Compensation
Susan French-Gonzalez	Executive Secretary to the Chief School Administrator and Student Data Manager	\$46,023
Edward Newhauser	Head Custodian	\$54,505
Larry Beam	12 month Part-time Custodian - 5 hrs/day	\$16.36/hr
Mallory Bartow	Instructional Aide	\$21,017
Tristan Downey	Instructional Aide	\$21,017
Paula Hatch	Treasurer of School Monies	\$1,997

4. Motion to approve the following Substitute Staff for the 2022-2023 school year at the rate of \$95 per day.

Diana Abreu	Gayle Fortunato	Joseph Kooger	Anne Simpson
Kelly Baker	Lily French-Gonzalez	Michelle Kooge	Christine Sullivan
Carol Clark	Ashley Heath	Judith Salisbury	Doreen Webb
Thomas Driscoll	Robin Heuneman	Mary Scott	

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5. Motion to approve Tristan Downey as Substitute Custodian for the 2022-2023 school year at the rate of \$15 per hour.

6. Motion to approve Nike Brandner as Substitute Nurse for the 2022-2023 school year at the rate of \$125.00 per day.

7. Motion to approve the following stipend positions for the 2022-2023 school year:

Title	Compensation
Webmaster	\$2000.
District Media Coordinators (2)	\$500 per staff member

8. Motion to approve the following “Mandated” stipend positions for the 2022-2023 school year:

Position	Compensation
HIB Coordinator	No Compensation
HIB Specialist	\$1,000.
Safety Specialist	No Compensation

9. Motion to approve the following employees for the “Mandated” stipend positions for the 2022-2023 school year:

Position	Faculty Member	Compensation
HIB Coordinator	Dr. Michele Cone	No Compensation
Safety Specialist	Dr. Michele Cone	No Compensation

Curriculum and Instruction

1. Motion to approve Hunterdon County ESC to provide Public School Services as needed for the 2022-2023 school year per the 2022-2023 rate sheet.

2. Motion to approve the following field trips:

Destination	Cost to District	Class/Club/Activity
FunPlex	\$543.75	7th & 8th Grade

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Raritan River, Califon	\$55	River Walk Hunterdon County Division of Parks and Rec
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3. Motion to amend Curriculum and Instruction motion #2 from the April 13, 2022 meeting to reflect a change in course name and date for Amanda Swimmer from Applied Test/Measures and Theories May - July 2022 to the course and date below:

Name	Institution	Dates	Compensation
Amanda Swimmer	Rowan University Global Learning & Partnerships - LDTC 18510: Applied Theories of Learning	July 2022 - August 2022	\$1,715

4. Motion to approve the submission, by the Superintendent, of the Statement of Assurance for the Comprehensive Equity Plan for a period of three school years: 2019-20, 2020-21 and 2021-22. Including extension for the 2022-2023 school year as per the NJDOE.

POLICY

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

1648.15 Recordkeeping for Healthcare Settings in School Buildings –COVID-19 (M), (New)
 2417 Student Intervention and Referral Services (M) (Revised)
 3161 Examination for Cause (Revised)
 4161 Examination for Cause (Revised)
 5512 Harassment, Intimidation, and Bullying (M) (Revised)

2. Motion to abolish the following policy:

1648.14 Safety Plan for Healthcare Settings in School Buildings –COVID-19 (M)

***X. OLD BUSINESS**

None.

***XI. NEW BUSINESS**

None.

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***XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

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- Cathy Smith - Missed the Public Hearing but is aware of the update. CFO of the town is pleased with an increase to avoid higher flux tax increases year over year. She asked when debt service was complete.
 - Ms. Zarra responded that Califon's debt service was paid off in August of 2021.

***XIII. BOARD COMMENT**

None

***XIV. EXECUTIVE SESSION**

None

***XV. ADJOURNMENT**

Motion made by Ms. Kipp-Newbold, seconded by Mr. Reaves to adjourn the meeting at 7:21 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted



Cheryl Zarra
Board Secretary