



REQUEST FOR PROPOSAL

Modular Furnishings

Furlow Charter School is soliciting proposals for modular furnishings.

SCOPE OF WORK

We would like to ask potential bidders to set up a call with our principal, Elisa A. Falco at efalco@furlowcharter.org, prior to submitting a bid.

BIDS ARE DUE BY 4:00 PM ON TUESDAY, MAY 16, 2023

*Item 1 - Individual scholar desk - gray top
20"W x 32"L x 29.125"H*



*Item 2 - Individual scholar desk - whiteboard top
20"W x 32"L x 29.125"H*



*Item 3 - Collaborative table
30"W x 54"L x 26-31"H*



*Item 4 - Lab tables
24"W x 60"L x 22.25" - 37.25H*



*Item 5 - Computer desks
60"W x 24"D*



*Item 6 - Student chairs
21"W x 21.6"L x 31.7"H*



Item 7 -Storage cabinet, 48" w x 24" DX 78" H



Item 8 -Teacher desk, 24"W x 68"L x 30"H



**Item 9 -Conference table
96"W x 48"D**



Item 10 - Conference chairs



**Item 11 - office Reception area seating
29"W x 75"L x 32.5H**

**Item 12 - teacher work table
49"W x 60"L x 34"H**



Item 13 -Office chair

Item 14 -Rolling magnetic whiteboard, 72"W x 40"H



Item 15 -Stationery magnetic whiteboard, 10' x 4'

***Item 16 -Classroom Bookshelves
18"W x 36"L x 72"H***



Item 17 -Office Bookshelves
12"W x 36"L x 72" H



Item 18 - Makerspace cart
19"W x 25.5"L x 31"H



Item 19 Small conf Table
71"W x 36"L x 29.5"H



PLEASE USE THE ABOVE KEY FOR THE ITEMS BELOW

FURNITURE ITEM TOTALS- Below are the totals for each item listed above by room.

Item	Quantity
1	78
2	35
3	12
4	28
5	14
6	211
7	10
8	9
9	1
10	8
11	1
12	1
13	4
14	12
15	7
16	10
17	3
18	1
19	1

FORM OF PROPOSAL

Proposals should consist of the following information:

- Identification of the point of contact for this RFP process with phone number and email
- Anticipated project start date and timeline, if awarded June 1, 2023
- Experience and qualifications of employees that would be assigned to this project
- Itemized list of proposed costs

PROPOSAL SUBMISSION

Proposals should be emailed to sduff@furlowcharter.org.

The due date for proposals is May 16, 2023.

Please address questions to Stephanie Duff, Chief Financial Officer, sduff@furlowcharter.org

Items by Classroom

Room HS 101

Item #	Description	Quantity
4	lab table	1
5	computer desks	14
6	student chairs	30
7	storage cabinet	1
8	teacher desk	1
14	rolling whiteboard	1
16	classroom bookshelf	1
15	large whiteboard	1

Room HS 102

Item #	Description	Quantity
4	lab table (teacher table)	1
2	individual whiteboard desks	35
6	student chairs	35
14	rolling whiteboard	1

16	classroom bookshelf	1
15	large whiteboard	1
7	storage cabinet	1
8	teacher desk	1

Room HS 103

Item #	Description	Quantity
4	lab table (teacher table)	1
1	individual student desks	25
6	student chairs	25
14	rolling whiteboard	1
16	classroom bookshelf	1
15	large whiteboard	1
7	storage cabinet	1
8	teacher desk	1

Room HS 104

Item #	Description	Quantity
4	lab table	15
6	student chairs	25
14	rolling whiteboard	1
16	classroom bookshelf	1
15	large whiteboard	1
7	storage cabinet	2
8	teacher desk	1

Room HS 105

Item #	Description	Quantity
4	lab table (teacher table)	5

6	student chairs	10
14	rolling whiteboard	2
16	classroom bookshelf	1
7	storage cabinet	1
8	teacher desk	1
18	makerspace cart	1

Room HS 106

Item #	Description	Quantity
6	student chairs	15
14	rolling whiteboard	2
16	classroom bookshelf	1
7	storage cabinet	1
4	lab table (teacher table)	1
3	collaborative table	4

Room HS 107

Item #	Description	Quantity
3	collaborative table	7
6	student chairs	14
14	rolling whiteboard	1
16	classroom bookshelf	1
7	storage cabinet	1
4	lab table (teacher table)	1

8	teacher desk	1
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Room HS 108

Item #	Description	Quantity
1	individual student desks	25
6	student chairs	25
14	rolling whiteboard	1
16	classroom bookshelf	1
15	large whiteboard	1
7	storage cabinet	1
8	teacher desk	1
4	lab table (teacher table)	2

Room HS 109

Item #	Description	Quantity
1	individual student desks	28
6	student chairs	28
14	rolling whiteboard	1
16	classroom bookshelf	1
15	large whiteboard	1
7	storage cabinet	1
8	teacher desk	1
4	lab table (teacher table)	1

HS Offices

Assistant Principal

Item #	Description	Quantity
17	office bookshelf	2
14	rolling magnetic whiteboard	1
13	office chair	4

19	small conference table	1
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Interventionist

Item #	Description	Quantity
8	teacher desk	1
3	collaborative table	1
6	student chairs	4
16	classroom bookshelf	1

Conference Room

Item #	Description	Quantity
9	conference table	1
10	conference chairs	8
15	large whiteboard	1

Reception Area/Teacher Workspace

Item #	Description	Quantity
11	office reception area seating	1
12	teacher work table & stools	1
17	office bookshelf	1